

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

March 21, 2016 5:00 PM

Davidson Middle School Library

280 Woodland Avenue

San Rafael, CA 94901

Attendance Taken at 5:05 PM:

Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

Updated Attendance:

Greg Knell was updated to present at: 5:40 PM

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

President Kertz convened the meeting to order at 5:05 PM.

She introduced Board members present and noted that this is a Regular meeting of the Board that will begin with the second workshop on Capital Facilities Program implementation planning. After the workshop, the Regular meeting of the Board will continue for consideration of Board items.

II. PLEDGE OF ALLEGIANCE

Minutes:

Davidson MS principal Bob Marcucci led the Pledge of Allegiance.

III. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

None.

IV. BOARD WORKSHOP: 5:00 - 7:00 PM (ESD/HSD) Update and Discussion Regarding the Capital Facilities Program Implementation Plan

Minutes:

Superintendent Watenpaugh noted this is the second of 3 workshops, with the first being held last week, to develop a Capital Facilities Program (CFP) implementation plan. This meeting will focus on

test scenarios/program options based on the prioritization feedback from the previous meeting. The input provided will help determine the project schedule.

President Kertz reviewed this process will refine an implementation plan at the program level. Last week attendees were asked to "think as board members and to determine what is best for all students K-12." Community members received information about program parameters and provided input on District-wide priorities. Additionally, an online survey has been available to continue collecting feedback. Next week, input from this meeting will be shared and discussed to further refine the implementation plan. This is an iterative and collaborative process.

Sarah Schoening, CFP consultant reviewed a sample implementation plan for the program level. She reviewed the prioritization criteria that was ranked by participants at the last meeting. She noted the patterns that emerged when groups shared out their group consensus on priorities.

Communications and Community Engagement Coordinator Christina Perrino Zecchini reviewed data gathered from the last meeting when priorities were discussed and ranked. An online survey and worksheets were provided to all schools; 170 individuals representing students, parents, staff and community members, provided additional input via the surveys to date. Every site was represented in the feedback.

Superintendent Watenpaugh reviewed input from the last meeting, noting some differences when individual rankings were compared against group consensus rankings. The top 5 priorities identified by the group were: STEAM, parity for all sites; flex space, multi-use space, and athletic facilities. He reviewed how these priorities fit into the ballot language; STEAM was high in the ballot language. He reviewed facilities needs in ESD as \$273M, which exceeds the bonding capacity of \$108M, and the needs of \$181M in HSD, compared against bonding capacity of \$161M. It is clear there will not be enough to do what is identified in the Master Facilities Plan for the ESD. Priorities identified with community input will be discussed, by the Board which will approve one implementation plan for the ESD and one for the HSD.

Ms. Schoening noted the discussion this evening is focused on program level sequencing and priorities. The final scenarios will reflect a balanced budget and a staggered program, and will include soft costs, contingency and escalation, all with a focus on lifting student achievement.

Mr. Hibser provided an overview of the development of the test scenarios for this evening which were developed based on the feedback collected at the last workshop and the surveys. For the attendees to provide input, he explained breakout groups will be separated by ESD and HSD and using the matrix provided, will be asked to review the test scenarios to determine how well they match the priorities identified by the community.

Dr. Watenpaugh noted the development of the Master Facilities Plan (MFP) with individual site needs should be considered as the conversations continue to prioritize how the timing of the projects fit into the program. With limited bond funding that exceeds the needs in the ESD, community input is critical. The Board will need to make a decision in April 2016 to approve implementation plans if the District is to break ground in summer 2017.

Staff and Mr. Hibser responded to comments/questions from the community regarding:

- How do MFP priorities relate to this process? - The MFP priorities were based on Board and individual site priorities, and these workshops are focused on comprehensive community input to inform the program priorities District-wide. Many of the 7 priorities identified here are the same as those in the MFP.

- What about parity for schools that come later in the program? - Dr. Watenpaugh noted that last time the District had a bond facilities program the funding came first, without a MFP. This time the needs assessment looking at age of buildings and needs, came first.

- How much escalation will be included in the plan? - Three levels of contingency are built into the program budget. State funding for facilities projects may be available in the future, but this is a conservative plan and does not include those potential funds.

- When prioritizing, consider schools that have the biggest needs.

- HSD needs also exceed bond capacity. - Funding from Proposition 39, and developer fees can provide some limited additional funding in both the ESD and HSD.

Participants broke into groups representing ESD and HSD. Dr. Watenpaugh noted that consensus from discussions this evening will likely change the scenarios for the next meeting.

Report out after group discussions:

HIGH SCHOOL DISTRICT:

SRHS - It was noted that the stadium project is moving forward; STEAM is a priority; challenge is to match function to space of a building; functional space vs. private meeting space - is there enough of a balance?

TLHS: STEAM is not being addressed early enough in the schedule; college and career readiness addressed earlier; consensus that funds do not need to go toward the library; there were questions about kitchen and cooking facilities; make sure there is enough funding for air conditioning.

ELEMENTARY SCHOOL DISTRICT:

Group 1: Consensus on Scenario B - advantages with the budget; schools are getting more in this scenario which creates parity; take funding from some larger projects to move San Pedro up in the schedule.

Group 2: Consensus on Scenario B - it is the most feasible; Venetia Valley Pre-5 work should be done prior to 6-8; space out larger projects at Venetia Valley and Davidson; needs for Laurel Dell and Short are not specific; need to emphasize STEAM in K-5.

Group 3: Consensus on Scenario B - impact for the greatest number of students in a plausible framework; timing of the San Pedro work is of great concern.

Group 4: Consensus on Scenario B - Advantages are Short School gets projects; advantage with the number of students affected by the projects; middle schools get projects. Disadvantages are traffic, drop off/pick up not being addressed at some sites that really need changes; multi-use space is not being addressed early enough; the DMS Annex should end up as part of DMS when it is no longer needed as swing space.

Group 5: This group thought out of the box, wanting to identify other ways to use bond funds; minor costs of some of the newly built schools wouldn't affect the schools year around; the loss of a shade structure at Laurel Dell is a disadvantage; looking long term, by the time some of the projects get finished the others are already out of date/ equity of resources and parity; STEAM programs for every student, but are special STEAM rooms needed in K-5 facilities? Do middle school science classrooms have the proper facilities? Other ways of looking at parity - does every ESD site get certain items.

Group 6: Why are there no differences in all 3 scenarios in the funding and work priority of Glenwood? There was group consensus on Scenario B, but it is not the best option; needs to be more equitable for all sites, not just a few.

Group 7: They liked Scenario A, but it is not feasible; Scenario B is the balance of trade-offs; parity issue in the amount of funding to different sites; why is Glenwood's MPR scheduled before other sites? In scenarios A-C, what assumptions are behind the budget fluctuations for Short School? Difficult to evaluate to the criteria- site project criteria for a systematic evaluation would be easier for input; what are the goals in the end? Need a higher level of articulation of the overall program; Short School students asked for a library; they need a library.

Group 8: Consensus on Scenario B; Scenario C took too many options away; would like to see San Pedro work moved up in the schedule as a priority.

Mr. Hibser noted the feedback from this workshop will be used to revise scenarios. Surveys are still available for additional input.

In closing, Trustee Tuatagaloa thanked Ms. Schoening, Mr. Hibser and the District Office team for working on the scenarios. There are hopes for future state funding and there may be consideration of a second bond measure in the future. There will be many more meetings and opportunities for feedback throughout the program as things change over time, and opportunity to provide input to the details for the individual school sites projects. He encouraged all to come to the next workshop.

President Kertz announced the workshop was concluded and the Board would continue with the Regular Board meeting agenda.

V. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval.)

Minutes:

Trustee Tuatagaloa requested item #1 on Capital Facilities Program (CFP) Consent Agenda be pulled for clarification.

M/S/C (Tuatagaloa, Jackson), the Board voted 5-0 to approve the CFP Consent Agenda items with the exception of #1 pulled for clarification, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

V.1. CAPITAL FACILITIES PROGRAM: (HSD) Approval of the Agreement with Van Pelt Construction Services for Construction Management and Estimating Services for the San Rafael High School Stadium Project

Motion Passed: Approval of Agreement for Construction Management Services for the SRHS Stadium Project. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

In response to trustee Tuatagaloa's question regarding who from Van Pelt Construction will be assigned to the project, Ms. Schoening confirmed it will be Pete Norgaard, Vice President of Operations.

V.2. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Agreement Between San Rafael City Schools and Blackboard/Schoolwires for a Capital Facilities Program Web Site

Motion Passed: Approval of the agreement. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Motion Passed: Approval of the agreement. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

V.3. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Appointment of Member to the San Rafael City Schools District Citizens Bond Oversight Committee

Motion Passed: Appoint a member to the San Rafael City Schools District Citizens Parcel Tax Oversight Committee. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Motion Passed: Appoint a member to the San Rafael City Schools District Citizens Parcel Tax Oversight Committee. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

V.4. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Amendment #1 to the Independent Consulting Agreement for Special Services between The Schoening Group, Inc. and San Rafael City Schools for Master Facilities Plan Implementation Services

Motion Passed: Approval of Amendment #1 to the Agreement. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Motion Passed: Approval of Amendment #1 to the Agreement. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz

Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Minutes:

President Kertz noted that a revision of the Personnel Action Report for item #2 was received.

Trustee Llorens Gulati requested that item # 7 be pulled for discussion.

M/S/C (Tuatagaloa, Llorens Gulati) the Board approved the Consent Agenda items with the exception of #7, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

VI.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Special Meeting and Regular Meeting of February 22, 2016, and the Regular Meeting of March 7, 2016

Motion Passed: Approval of the minutes for the Special Meeting and Regular Meeting of February 22, 2016, and the Regular Meeting of March 7, 2016 Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.2. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell

Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.3. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.4. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.5. PERSONNEL: (ESD) Presentation and Approval of San Rafael Elementary District's Proposal for Negotiation Interests With the San Rafael Teachers Association (SRTA) for the 2016-2017 School Year

Motion Passed: Approval of the San Rafael Elementary District's proposal for negotiation interests with the San Rafael Teachers Association (SRTA) for the 2016-2017 school year. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.6. PERSONNEL (ESD): Acceptance of the Proposal From San Rafael Teachers Association of Negotiations Interests for 2016-2017

Motion Passed: Acceptance of the proposal of negotiations interests for the 2016-2017 school year from San Rafael Teachers Association (SRTA). Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.7. PERSONNEL: (ESD) Approval of Elementary Coaching Job Descriptions for: Literacy Coach (K-5), Math Coach (K-5), New Teacher Mentor Coach (K-8), and Coordinator of Coaching and Professional Development- K-8 (.5)

Motion Passed: Approval of the job descriptions. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

In response to questions from Trustee Llorens Gulati, Dr. Watenpugh noted that these revised job descriptions are based on feedback from teachers, with built in professional development. A coordinator has been identified for the program. The job descriptions were revised in collaboration with SRTA President Katie O'Donnell, Literacy Coach Elizabeth Foehr and Director of Teaching and Learning K-8 Amy Goodwin. Ms. O'Donnell noted from the audience that results from a teacher survey regarding the success of coaches can be presented to the Board at a future meeting. Coaches are part of actions/services in the LCAP

VI.8. FINANCE: (ESD) Approval of Receipt of Donations to San Rafael City Schools District

Motion Passed: Acceptance of the donations. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VI.9. FINANCE: (ESD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City Schools District

Motion Passed: Approval of the disposal of the obsolete textbooks. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

VI.10. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for Terra Linda High School 12th Grade AVID Students to Attend Clair Tappaan Lodge in Norden California on May 13 - 15, 2016

Motion Passed: Approval fo the overnight field trip for Terra Linda High School 12th Grade AVID students to attend Clair Tappaan Lodge in Norden California on May 13 - 15, 2016. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

VII. CONFERENCE SESSION

VII.1. Superintendent's Activity Report - William's Quarterly Report

Minutes:

Superintendent Watenpaugh reported there have been no Williams complaints this quarter.

VIII. NEXT REGULAR MEETING - April 18, 2016

Minutes:

President Kertz noted this was an untraditional Regular Board Meeting, with the focus on a community workshop for facilities. The next Regular Meeting of the Board will be held on April 18th. The next Capital Facilities workshop will be held at a Special Meeting on March 30 from 6-8pm in the San Rafael HS Library.

IX. ADJOURNMENT: 8:00 P.M. (approximate time)

Minutes:

There being no further business, President Kertz adjourned the meeting at 7:23 PM.

President

Superintendent