

MEMORANDUM OF UNDERSTANDING

Between

San Rafael City Schools

and

Bay Area Community Resources for
LEAP Summer Preparation Services

INTENT

It is the intent of this MOU to specify the agreement between San Rafael City Schools and Bay Area Community Resources for the purpose of providing summer preparation services for the San Rafael City Schools 2016 LEAP Summer Program. The summer LEAP program will be developed and administered by the San Rafael City schools with a sub-contract to Bay Area Community Resources to provide program coordination, enrichment curriculum, classroom assistants and enrichment program leaders. This MOU is in addition to the previously submitted MOU and covers non-direct services to support the summer LEAP program.

SCOPE OF WORK *and* PAYMENT FOR SERVICES:

As part of this agreement Bay Area Community Resources agrees to:

- Work closely with the District to provide a high quality summer program with multiple opportunities for family engagement.
- Provide bilingual staff for family engagement activities
- Provide childcare for parent meeting and family events
- Purchase all materials and supplies for family engagement activities including food
- Provide any service or purchase any materials within the scope and budget of this MOU that will support the family engagement aspect of summer LEAP as requested by the SRCS district after school coordinator
- Maintain a financial accounting of all operating expenses.

Terms:

BACR will be the sole employer of the any direct service staff selected for program participation in the San Rafael City School District. BACR will be solely responsible for paying staff salaries, salary related costs and benefits, if any.

BACR shall provide written assurance upon request to the San Rafael City School District that each of its employees has been fingerprinted and cleared such clearance, has been provided child abuse reporting training and has been tested for Tuberculosis.

BACR will maintain workers compensation insurance for each of its employees as required by law. BACR will also maintain a general liability insurance policy in the amount of \$1,000,000 per event naming the San Rafael City School District as an additional insured. A copy will be sent to the San Rafael City School District upon request.

Total Cost of Above Services \$3,044.25

Financial Agreements:

Subcontract amount: San Rafael City Schools will pay Bay Area Community Resources the sum of \$3,044.25 for the 2016 summer program support services beginning May 1, 2016.

Payments:

\$3,044.25 on 6/15/2016

The undersigned agree to the terms and conditions of this agreement:

Martin Weinstein
Martin Weinstein, BACR ED CEO

5/3/2016
Date

SRCS After School Program Coordinator

Date

San Rafael City Schools Deputy Superintendent

Date