


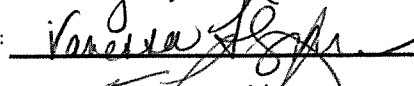
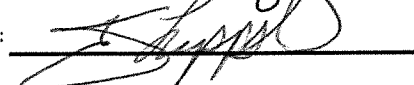
**San Rafael City Schools**  
**Instructional Minutes Calculation Worksheet**  
**Fiscal Year 2016-17**

School District: San Rafael Elementary School District

School Site: **Short**

**#097**

| Regular Days                          | Kinder-<br>garten | Grades<br>1-3 |           | Grades<br>4-5     |           |  |
|---------------------------------------|-------------------|---------------|-----------|-------------------|-----------|--|
| Start                                 | 8:40 AM           | 8:40 AM       |           | 8:40 AM           |           | M, T, Th, F=134<br>W=34<br>Min Day=12              |
| End                                   | 1:35 PM           | 3:05 PM       |           | 3:05 PM           |           |  |
| Number of Hours                       | 4:55              | 6:25          |           | 6:25              |           |  |
| Total Number of Minutes               | 295               | 385           |           | 385               |           |  |
|                                       | *270 (250+20)     | *285          |           | *305              |           |  |
| Less:                                 |                   |               |           |                   |           |  |
| AM Recess      Kinder = 20 min.       | 0                 | (30)          |           | (15)              |           |  |
| PM Recess                             | 0                 | 0             |           | 0                 |           |  |
| Lunch                                 | (40)              | (40)          |           | (40)              |           |  |
| Actual Daily Instructional Minutes    | 255               | 315           |           | 330               |           |  |
| Number of Regular Days                | 168               | 134           |           | 134               |           |  |
| Annual Minutes ~ Regular Days         | 42,840            | 42,210        |           | 44,220            |           |  |
|                                       |                   |               |           |                   |           |  |
| Minimum Days                          | Min. Day          | Min. Day      | Wednesday | Min. Day          | Wednesday |  |
| Start                                 | 8:40 AM           | 8:40 AM       | 8:40 AM   | 8:40 AM           | 8:40 AM   | BTSN - Sept<br>Open House<br>8 Conf<br>Last 2 Days |
| End                                   | 12:25 PM          | 12:25 PM      | 1:35 PM   | 12:25 PM          | 1:35 PM   |  |
| Number of Hours                       | 3:45              | 3:45          | 4:55      | 3:45              | 4:55      |  |
| Total Number of Minutes               | 225               | 225           | 295       | 225               | 295       |  |
| Minimum Minutes Per Day               | 230               | 240           | 240       | 240               | 240       |  |
| Absolute Minimum                      | 170               | 180           | 180       | 180               | 180       |  |
| Less Recess      Kinder = 20 min.     | 0                 | (20)          | (20)      | (15)              | (15)      |  |
| Less Lunch                            | 0                 | (30)          | (40)      | (30)              | (40)      |  |
| Actual Daily Instructional Minutes    | 225               | 175           | 235       | 180               | 240       |  |
| Number of Minimum Days & Wed.         | 12                | 12            | 34        | 12                | 34        |  |
| Annual Minutes ~ Minimum Days         | 2,700             | 2,100         | 7,990     | 2,160             | 8,160     |  |
| Total Annual of Instructional Minutes | 45,540            | 52,300        |           | 54,540            |           |  |
| Statutory Required Number of Minutes  | 36,000            | 50,400        |           | 54,000            |           |  |
| Minutes Required per Contract         | 48,600            | 51,300        |           | 54,900            |           |  |
| Required Minutes for District         | 48,600            | 51,300        |           | 54,900            |           |  |
|                                       | Under Cap by:     |               |           | Above CDE Minimum |           |  |
| (Under) Over                          | (3,060)           | 1,000         |           | (360)             |           |  |

Approved:   
Principal:   
Reviewed: 

180 Date: 8-1-2016  
180 Date: 8-3-2016  
180 Date: 7/29/2016

# Bell Schedule

## SHORT ELEMENTARY SCHOOL BELL SCHEDULE 2015-2016

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### TRANSITIONAL KINDERGARTEN (TK)

#### Everyday

8:40 AM – 12:05 PM

8:40 AM - 10:15 AM Instruction

10:15 AM - 10:35 AM Snack/Recess

10:35 AM – 12:05 PM Instruction

### KINDERGARTEN

#### Everyday

8:40 AM - 1:35 PM

8:40 AM - 10:15 AM Instruction

10:15 AM - 10:35 AM Snack/Recess

10:35 AM - 11:25 AM Instruction

10:35 - 11:35

11:25 AM - 12:15 PM Lunch

11:35 - 12:15

12:15 PM – 1:35 PM Instruction

### FIRST GRADE

2<sup>nd</sup> grade

#### Monday, Tuesday, Thursday, Friday

8:40 am – 3:05 pm

8:40 AM - 10:15 AM Instruction

10:15 AM - 10:35 AM Snack/Recess

(20)

10:35 AM - 11:25 AM Instruction

10:35 - 11:35

11:25 AM - 12:15 PM Lunch

11:35 - 12:15

12:15 PM - 2:10 PM Instruction

2:10 PM - 2:25 PM Recess

(15)

2:25 PM - 3:05 PM Instruction

#### Wednesday

#### Early Dismissal

8:40 am – 1:35 pm

8:40 AM - 10:15 AM Instruction

10:15 AM - 10:35 AM Snack/Recess

10:35 AM - 11:25 AM Instruction

11:25 AM - 12:15 PM Lunch

12:15 PM – 1:35 PM Instruction

### ~~SECOND AND THIRD GRADE~~

#### Monday, Tuesday, Thursday, Friday

8:40 am – 3:05 pm

8:40 AM - 10:40 AM Instruction

10:40 AM - 11:00 AM Snack/Recess

(20)

11:00 AM - 12:20 AM Instruction

12:20 AM - 1:10 PM Lunch

12:20 - 1:00

1:10 PM - 2:10 PM Instruction 1:00 - 2:10  
2:10 PM - 2:25 PM Recess (15)  
2:25 PM - 3:05 PM Instruction

**Wednesday**

**Early Dismissal**

8:40 am - 1:35 pm

8:40 AM - 10:40 AM Instruction  
10:40 AM - 11:00 AM Snack/Recess  
11:00 AM - 12:20 AM Instruction  
12:20 AM - 1:10 PM Lunch  
1:10 PM - 1:35 PM Instruction

FOURTH GRADE + Fifth grade

**Monday, Tuesday, Thursday, Friday**

8:40 am - 3:05 pm

8:40 AM - 10:40 AM Instruction 8:40 - 10:45  
10:40 AM - 11:00 AM Snack/Recess 10:45 - 11:00  
11:00 AM - 12:20 AM Instruction  
12:20 AM - 1:10 PM Lunch 12:20 - 1:00  
1:10 PM - 3:05 PM Instruction 1:00 - 3:05

**Wednesday**

**Early Dismissal**

8:40 AM - 10:40 AM Instruction  
10:40 AM - 11:00 AM Snack/Recess  
11:00 AM - 12:20 AM Instruction  
12:20 AM - 1:10 PM Lunch  
1:10 PM - 1:35 PM Instruction

**MINIMUM DAY**

**Dismissal time for ALL STUDENTS:**

**12:00 PM**