

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting - SRCS Board of Education**

June 13, 2016 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

### **Attendance Taken at 5:10 PM:**

#### Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

#### Absent:

Natu Tuatagaloa

### **I. OPEN SESSION/ROLL CALL 5:00 PM**

#### Minutes:

President Kertz convened the meeting to Open Session at 5:10 PM.

### **II. PUBLIC COMMENT on Closed Session**

#### Minutes:

None.

### **III. CLOSED SESSION**

#### Minutes:

Pursuant to Government Code sections 54957.6 and 54957, the Board adjourned to Closed Session at 5:11 PM.

#### **III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Michael Watenpaugh, Robert Pasley, Chris Thomas**

**Employee Organization/Title: SRFT, SRTA, CSEA**

**III.2. CLOSED SESSION: (HSD-1) Gov. Code 54957 Public Employee  
Discipline/Dismissal/Release**

**III.3. GOV. CODE 54957: PUBLIC EMPLOYEE APPOINTMENT: (ESD/HSD) Deputy Superintendent**

**IV. RETURN TO OPEN SESSION**

Minutes:

President Kertz reconvened the meeting to Open Session at 6:16 PM.

**V. PLEDGE OF ALLEGIANCE**

Minutes:

Mark Van Pelt led the Pledge of Allegiance.

**VI. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

Mary Widdifield, regarding the importance of a second elective and a signature petition with involvement of students and parents; offered assistance in expediting the process.

Superintendent Watenpaugh briefly commented that the District recognizes and acknowledges the high level of community interest and support for additional enrichment opportunities at the middle school. This goal can be accomplished after reviewing and exploring a series of factors, including, but not limited to: negotiations; space for a second elective with enrollment growth and upcoming modernization; maintaining Common Core instructional minutes; transportation; and looking at other districts that are currently offering the program.

**VII. SPECIAL REPORT**

**VII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

SRTA: Molly O'Donoghue noted that tomorrow is the last negotiations session for this year; there are no other dates calendared for next school year so members are hopeful for tomorrow's session.

There were no reports at this time from CSEA or SRFT.

**VII.2. UPDATE: (ESD/HSD) Capital Facilities Program**

Minutes:

Capital Facilities Program consultant Sarah Schoening reviewed steps that have taken place to date, bringing us to the place of turning program maps into detailed implementation plans, project by project, with input from school communities.

Dr. Zaich reviewed the procurement process for a Program Manager: six highly qualified RFQs were received; four teams were interviewed; the field was narrowed down to two teams, from which it was determined that Van Pelt Management Services is the best fit for the District. Ms. Schoening noted it was important in the procurement process that Van Pelt acknowledged that changes in district leadership would require them to be adaptable. The contract will be reviewed at the end of each year.

Attorney Mark Kelley provided an update of the CEQA process for the SRHS campus and stadium project. He defined the Environmental Quality Act, exemptions, and an Environmental Impact Report (EIR). The SRHS stadium is a stand-alone project ahead of the rest of the SRHS project. It is still not out of DSA; the law is becoming more stringent for exemptions. The potential impact of an all-weather field with extended use and issues with traffic, have shifted to the need for a two stage EIR process: in addition to a program EIR for the entire site, a project EIR for the stadium is needed to look at whole effects on the neighborhood and the city. Transportation is a big issue.

Amy Skewes Cox, CEQA consultant, reviewed steps to the CEQA process. The District will have involvement in what the CEQA team will be doing. The project needs to be defined and approved. An administrative draft EIR will be brought forward in September for District review. Comments from the District will be included in a public review draft that will be available. The final EIR will respond to the comments. It then goes back to the District for internal review. The final EIR has to be certified by the District.

A representative from Parisi Transportation provided information regarding a traffic study that will be developed in collaboration with the city. Trip generation analysis will look at cars, walking, biking and transit traffic and how it may change with the project. Eight intersections were studied for peak time traffic counts while school was in session. Baseline conditions will be run as of when the EIR begins. Future projections will include SMART train impacts. The city identified twenty two intersections to be analyzed, and the two high school driveways. Staff and board members discussed the need to include the intersection of Bell and Mission which was not one of the intersections identified by the city. Parking impacts will not be a part of the criteria for CEQA but parking would be a qualitative discussion. Trustee Jackson noted the importance of making this clear to the neighbors, particularly on the north side.

Trustee Knell made a motion to reorder the agenda and move the Capital Facilities Program Consent Agenda items forward to this point. The motion was seconded by Trustee Jackson. The Board voted 4-0-1 to reorder the agenda as noted, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati -YES

(M,S,C) (Knell, Jackson) The Board voted 4-0-1 to approve the Capital Facilities Consent items, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati -YES

President Kertz congratulated Van Pelt Construction Services, and Amy Skewes Cox Environmental Services on their approved contracts.

### **VII.3. PRESENTATION: (ESD/HSD) Dreamers' Project**

Minutes:

Marin County Office of Education (MCOE) Assistant Superintendent Raquel Rose, and Director of Early Childhood Education, Jan LatorreDerby, presented information on the Dreamers' Project, a collaboration of MCOE, the Marin Community Foundation (MCF), the District and the Canal Alliance, in an authentic partnership. She gave a summary of the project history which began as an idea in August 2015 to target specific students to have the resources needed to have full access to college once they get through high school. Specific points were identified to use a family cohort model with wraparound services, family engagement and education; resources to support families.

She reviewed components of the program: identifying up to 60 students at DMS and 50 students at SRHS; activities to include academic enhancement and support. An August 12th kickoff event is planned to bring together all the students and families, local administrators and teachers, to review what they can expect to be delivered. Academic enhancements to include - working with teachers before and after school, tutoring, and AVID-like strategies. Jan LatorreDerby will be the liaison with MCF, and site family coordinators at DMS and SRHS. The family coordinator positions will be funded through a grant awarded to MCOE and will be hired by MCOE and the Canal Alliance. At the first orientation on May 25th there was a huge showing of interested families. The hope is to grow this pilot project by adding on other schools in the future. Students in grades 7-9 are targeted. DMS Principal Bob Marcucci provided a summary of selection criteria used to identify students for the project. He responded to questions from trustees regarding overlap with the AVID elective, and before/after school enrichment via HeadsUp stipends.

Compacts with families will be signed at the dinner on August 12th from 6:00 -7:30 PM; quarterly conferences will be held with families.

Ms. Rose provided information in response to trustees' questions regarding: similarities with the COMPASS program, but noting the family component model being used with the Dreamers' Project is different; progress of the students to be tracked using scores and electronic portfolios; use of an adult advocate assigned to each student; two full-time coordinators who will be meeting with community liaisons to provide support for families;

parent education workshops that will certify parents after a 9 week course; additional family engagement through an Adult Ed grant; interface with Marin Promise, and concerns about AVID being the elective for students.

Ms. Rose and Ms. LatorreDerby will be bringing an update to the Board at a later date to report on what went well and what needs work in the project; and further alignment with LCAP goals to provide more services.

#### **VII.4. UPDATE: (ESD/HSD) Local Control and Accountability Plan (LCAP)**

Minutes:

Preliminary LCAPs for ESD and HSD will be presented later in this agenda.

#### **VII.5. UPDATE: (ESD/HSD) Facilities Report**

Minutes:

CBO Thomas reported:

- Exterior painting projects and repairs at sites this summer are planned
- The new portables at Venetia Valley will support the Dreamer's Project.

Trustee Jackson made a first motion to move the Preliminary LCAP items X.4 and X.5 to this point in the agenda; seconded by Trustee Llorens Gulati, the Board voted 4-0-1 to reorder the agenda as noted, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

### **VIII. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent A**

#### **VIII.1. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Contract Amendment with Carducci Associates for Architectural Services**

**Motion Passed:** Approval of this fee adjustment in the amount of \$244,674.40 to the Carducci Associates contract, under the terms of the existing agreement. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**VIII.2. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of CEQA Consulting Services Agreement with Amy Skewes-Cox Environmental Planning**

**Motion Passed:** Approval of the CEQA Consulting Services Agreement with Amy Skewes-Cox Environmental Planning for the San Rafael High School program and the Stadium Project. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**VIII.3. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Program Management Services Agreement with Van Pelt Construction Services**

**Motion Passed:** Approval of the contract for program management consulting services with Van Pelt Construction Services. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

Trustee Jackson asked that Consent Items #10 and 11 be pulled for discussion.

M/S/C (Jackson, Llorens Gulati) the Board approved the Consent Agenda items 1-31, with the exception of #10 and 11, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

**IX.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Regular Board Meeting of May 10, 2016**

**Motion Passed:** Approval of the minutes for the May 10, 2016 Regular Board meeting. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.2. FINANCE: (ESD) Ratification of Warrant Register for Warrants Issued May 1,2016 through May 31,2016 by the San Rafael Elementary School District**

**Motion Passed:** Ratify the ESD warrants for May 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.3. FINANCE: (HSD) Ratification of Warrant Register for Warrants Issued May 1,2016 through May 31,2016 by the San Rafael High School District**

**Motion Passed:** Ratify the HSD warrants for May 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.4. FINANCE: (ESD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District**

**Motion Passed:** Approval of the disposal of obsolete equipment and textbooks. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.5. FINANCE: (ESD) Approval of AB 1200 Public Disclosure of Collective Bargaining between San Rafael Elementary School District and the California Schools Employee Association (CSEA) for the 2015-16 Fiscal Year**

**Motion Passed:** Approval of the AB 1200 Disclosure of Proposed Collective Bargaining Agreement for 2015-16. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.6. FINANCE: (HSD) Approval of AB 1200 Public Disclosure of Collective Bargaining between the San Rafael High School District and the California Schools Employee Association (CSEA) for the 2015-16 Fiscal Year**

**Motion Passed:** Approval of the AB 1200 Disclosure of Proposed Collective Bargaining Agreement for 2015-16. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.7. FINANCE: (ESD/HSD) Approval for Agreement for Professional Services between San Rafael City Schools and Dannis Woliver Kelley for the 2016-2017 Fiscal Year**

**Motion Passed:** Approval of the agreement. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.8. FINANCE: (ESD/HSD) Approval of Agreement For Legal Services between Fagen Friedman & Fulfrost for the 2016-17 Fiscal Year**

**Motion Passed:** Approval of the agreement. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.9. FINANCE: (ESD) Approval of 2016-2017 Child Development Contracts between San Rafael City Elementary School District and the California Department of Education (CDE) and Related Resolutions 1681 and 1682**

**Motion Passed:** Approval of the contracts and related resolution 1681 and 1682. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.10. FINANCE: (ESD) Approval of GASB 45 Actuarial Valuation of Post-Employment Benefits as of January 1, 2016**

**Motion Passed:** Approval of the actuarial report for GASB 45 Actuarial Valuation of Post-Employment Benefits as of January 1, 2016. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**Minutes:**

In response to Trustee Jackson's questions regarding where the GASB set aside money is in both the ESD and HSD, CBO Thomas provided information about Fund 20 where the ARC contributions are made; this fund gives the district flexibility. She noted that if the District pulls out of CalPERS benefits, the unfunded goes away. CalPERS is not considered affordable under the Affordable Care Act (ACA), and as such would be subject to a "Cadillac Tax" in the future. The District will need to hire a consultant such as Keenan to look at health benefit alternatives so the District can pull out of CalPERS by 18/19 before the tax penalty goes into effect.

**IX.11. FINANCE: (HSD) Approval of GASB 45 Actuarial Valuation of Post-Employment Benefits as of January 1, 2016**

**Motion Passed:** Approval of the actuarial report for GASB 45 Actuarial Valuation of Post-Employment Benefits as of January 1, 2016. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

Minutes:

Trustee Jackson's questions in item #10 applied to the HSD as well.

**IX.12. FINANCE: (ESD/HSD) Approval of Subscription Agreement between San Rafael City Schools and School Loop for District-wide Web Site from July 1, 2016 through June 30, 2017**

**Motion Passed:** Approval of the proposal from School Loop, Inc. Master Subscription Agreement. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.13. PERSONNEL: (ESD/HSD) Approval of the Tentative Agreement Between San Rafael City Schools (SRCS) and California School Employees Association (CSEA) and Revised Salary Schedules for 2015-2016.**

**Motion Passed:** Approval of the Tentative Agreement between SRCS and CSEA with revised 2015-2016 salary schedules Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.14. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.15. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Linda Jackson and a second

by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.16. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.17. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for Terra Linda High School Teacher Bruce Gustin to Attend the Advanced Placement Summer Institute in Bellevue, Washington, June 27 - June 30, 2016**

**Motion Passed:** Approval of out-of-state travel for Terra Linda High School Teacher Bruce Gustin to attend the Advanced Placement Summer Institute in Bellevue, Washington, June 26 - June 30, 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.18. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for Terra Linda High School Teacher Carolyn Quimby and Cristina Gonzalez-Mohn to Attend ACTFL 2016 Annual Convention and World Languages Expo in Boston, MA from November 18-20, 2016**

**Motion Passed:** Approval of out-of-state travel for Terra Linda High School teacher Carolyn Quimby and Cristina Gonzalez-Mohn to attend ACTFL 2016 Annual Convention and World Languages Expo in Boston, MA from November 18-20, 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.19. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for Terra Linda High School Teacher Craig Eldred to Attend the Advanced Placement Summer Institute in Bellevue, Washington, June 26 - June 30, 2016**

**Motion Passed:** Approval of out-of-state travel for Terra Linda High School Teacher Craig Eldred to attend the Advanced Placement Summer Institute in Bellevue, Washington, June 26 - June 30, 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.20. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for San Rafael High School AVID 10 Class to Attend Fort Ross State Historic Park Conservancy's Marine Ecology Program on August 3-4, 2016**

**Motion Passed:** Approval of the overnight field trip for San Rafael High School AVID 10 class to attend Fort Ross State Historic Park Conservancy's Marine Ecology Program on August 3-4, 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.21. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for San Rafael High School AVID 10 Class to Attend Sugarloaf Ridge Camping Trip Including an Evening in the Robert Ferguson Observatory on July 11-13, 2016**

**Motion Passed:** Approval of the overnight field trip for San Rafael High School AVID 10 Class to attend Sugarloaf Ridge Camping trip Including an evening in the Robert Ferguson Observatory on July 11-13, 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.22. EDUCATION SERVICES:(ESD) Approval of Independent Contractor Agreement for Special Services for the Afterschool Education and Safety (ASES) Programs to Bay Area Community Resources (BACR) for the Summer Supplemental Program, 2016**

**Motion Passed:** Approval of the Independent Contractor Agreement for Special Services for the Afterschool Education and Safety (ASES) Programs to Bay Area Community Resources (BACR) for the Summer Supplemental Program, 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.23. EDUCATION SERVICES: (ESD/HSD) Approval of Independent Contractor Agreement for Special Services with UC Berkeley History-Social Science Project and Scope of Work for Lydia Stack, Understanding Language for K-12 Summer Institute Professional Development June 13-17,2016**

**Motion Passed:** Approval of the Independent Contractor Agreement for Special Services with UC Berkeley History-Social Science Project and Scope of Work for Lydia Stack, Understanding Language for K-12 Summer Institute Professional Development June 13-17, 2016. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.24. STUDENT SUPPORT SERVICES (ESD/HSD) Approval of the Agreement of the Participating School Districts In Marin County Regarding Interdistrict Transfer Agreements**

**Motion Passed:** Approval of the agreement. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.25. FACILITIES: (ESD) Approval of Proposal and Contract Agreement Between San Rafael City Schools and School Facilities Consultants for Services**

**Motion Passed:** Approval of proposal and contract agreement. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**IX.26. FACILITIES: (ESD) Approval of Award of Contract to Athens Painting for the Painting of Davidson Middle School Buildings #30 & #40 and Sun Valley Elementary School- Elevator Tower and Classroom Building "D"- Exposed F/S Lines per bid# 340-476.**

**Motion Passed:** Approval of the Award of Contract to Athens Painting. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.27. FACILITIES: (ESD) Approval of Award of Contract to Wildcat Construction for preparation of site for installation of two portable classrooms for Venetia Valley School. Bid#092-478**

**Motion Passed:** Approval of the award of contract to Wildcat Construction.> Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.28. FACILITIES: (ESD) Approval of Award of Contract to Athens Painting for the Painting of Glenwood Elementary School and San Pedro Elementary School per bid# 093-475.**

**Motion Passed:** Approval of the award of contract to Athens Painting. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.29. FACILITIES: (HSD) Approval of Award of Contract to Athens Painting for the Painting of San Rafael High School AD Building and Elevator Tower per bid# 093-475**

**Motion Passed:** Approval of award of contract to Athens Painting. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell

Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.30. BOARD BUSINESS: (ESD/HSD) Approval of Out-of-State Travel for Michael Watenpaugh, Rachel Kertz, Glenn Dennis, Julie Harris, Elizabeth Foehr, and Katie O'Donnell to Attend the Building Learning Communities (BLC16) Summer Education Event in Boston, MA July 20-22, 2016**

**Motion Passed:** Approval of out-of-state travel. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.31. BOARD BUSINESS: (ESD/HSD) Approval of Agreement with November Learning, Inc. for Services on August 17, 2016**

**Motion Passed:** Approval of the agreement. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X. DISCUSSION/ACTION SESSION**

**X.1. FINANCE: (HSD) Approval of Receipt of Donations to San Rafael City Schools District**

**Motion Passed:** Acceptance of the donations. Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.2. FINANCE: (ESD) Approval of Budget Revision #3 for the San Rafael City Elementary School District for the 2015-16 Fiscal Year**

**Motion Passed:** Approval of San Rafael City Elementary School District Budget Revision #3 for the 2015-16 Fiscal Year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

Minutes:

CBO Thomas reviewed highlights of Budget Revision #3 for the ESD:

- Revenues up \$650K
- Projected ADA within 12.
- Unduplicated count went up
- Marin Transportation Authority money went away this year; manually adjusted for both districts
- Special Ed contribution down
- The tentative agreement with CSEA is budgeted; administrative salary schedules are also built in here, to be brought to the Board at the next meeting.
- Other contract services is up
- ARC contribution was highlighted; Trustee Jackson suggested putting this in the comment column so it is easily identified
- Educator Effectiveness grant funds are in restricted ending fund balance
- Fund 21 is the building fund; bond funds
- Have adequate reserves, but one time money is reducing significantly.

**X.3. FINANCE: (HSD) Approval of Budget Revision #3 for the San Rafael City High School District for the 2015-16 Fiscal Year**

**Motion Passed:** Approval of the San Rafael City High School District Budget Revision #3 for the 2015-16 Fiscal Year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

Minutes:

CBO Thomas provided highlights of the HSD Budget Revision #3:

- CSEA Tentative Agreement is budgeted
- Not a lot of major fluctuations
- Not making contribution to Fund 20.
- Deficit spending \$1.1M; this assumes \$1M in one time revenues.
- The District is fine in 16.17, but multi-year projections are showing the District will not be able to maintain 10% reserves. President Kertz noted that County Superintendent Mary Jane Burke and MCOE Deputy Superintendent Terena Mares recently met with Superintendent Watenpugh, Ms. Thomas, and her to discuss the HSD budget
- Parcel tax came in a little lower with senior exemptions
- ADA is up 18

Ms. Thomas noted conversations will need to be had with SRFT and the community regarding the state of the HSD District budget. This is a paradigm shift for the HSD. A committee will be convened to look at targeted cuts that will be needed.

Ms. Thomas responded to questions from Trustee Knell regarding fair share.

#### **X.4. EDUCATION SERVICES:(ESD) Presentation and Discussion of the Preliminary 2016-2019 Local Control Accountability Plan for the San Rafael Elementary District**

**Motion Passed:** Approval of the Preliminary LCAP with the changes noted. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Yes Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Absent Natu Tuatagaloa

#### **Minutes:**

CBO Thomas provided copies of an executive summary that is part of the narrative and budget assumptions for the preliminary budget. She addressed proportionality which shows if we are increasing and improving services at the same rate we are receiving concentration/supplemental grant monies. She reviewed large ticket items, and new and increased sections in the LCAP, pointing out what is base funded and supplemental, by goal. She pointed out one-time state funds supporting highlighted items that are included in proportionality: Chromebooks and other devices, computers for computer lab, additional computers, LED projectors and laptops for staff.

Ms. Thomas responded to Trustee Jackson's questions regarding continued funding for Restorative Justice.

Trustee Llorens Gulati requested funding be included in the LCAP to pay for a third party agency/professional facilitator to evaluate a second elective for middle school; and she requested money be attached in Year 2 and 3 related to second elective. CBO Thomas noted that a clear, articulated plan would be needed before funds could be assigned in out years. Dr. Watenpaugh noted that information from the Taskforce that met will come to the Board on June 27th so the Board can discuss and provide direction to staff.

Trustees and staff discussed Ms. Llorens Gulati's request to add funds for an outside facilitator and adding funds in Year 2 and 3. Dr. Watenpaugh noted that even if established, not all students would have a second elective; it would be more equitable to provide a first elective for everyone. Ms. Thomas noted that staff can look at rewriting Years 2 and 3 for second elective, but tradeoffs will need to be considered as there is not going to be a lot of additional money to look at it in a sustainable way.

Trustee Llorens Gulati asked for more specific LCAP language regarding second elective in this year. Trustee Knell requested \$25K be added in the first year for an outside facilitator and that more robust language be added in Years 2 and 3 to make clear the Board's intention. Dr. Watenpaugh noted the importance of involving SRTA in discussions.

Ms. Baer, who chaired the Taskforce, cautioned that in taskforce meeting discussions and on the petition the request is for two electives for students who already have one; this is very different from every student having access to one elective.

President Kertz noted that staff need clear direction; is it one elective for every student, or is it two electives for some?

After further discussion, the Board approved the preliminary LCAP for ESD with the following requests:

- Add \$25K in other contract services in Year 1 for an outside agency to look at second elective
- Change the language in Years 2 and 3 related to second elective
- Look at adding parent leadership trainings with Parent Services Project

#### **X.5. EDUCATION SERVICES:(HSD) Presentation and Discussion of the Preliminary 2016-2019 Local Control Accountability Plan for the San Rafael High School District**

**Motion Passed:** Approval of the Preliminary 2016-2019 Local Control Accountability Plan for the San Rafael High School District. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell

Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

Minutes:

CBO Thomas introduced the HSD LCAP, noting there are not a lot of additional programs because the HSD has fiscal challenges, but there are refinements that have been added. She reviewed Section 3 which shows \$1.6M in proportionality needs to be spent to improve target population services. She reminded the Board that the HSD as a basic aid district does not receive any additional LCFF funding, but are still required to show the proportionality calculations.

In response to President Kertz's question about an increase in the athletic director last year from .2 to .4, Ms. Thomas noted that it is budgeted but staff may need to begin looking at that. The expansion of the athletic director has not gone to proportionality. Trainers are being paid with one-time funds received.

Trustee Jackson noted a letter that the District received from Marin Promise related to monitoring and having goals for students; is it in the LCAP? Ms. Thomas noted it could be added to expected annual outcomes with no dollars attached; action item in Goal 1 with Marin Promise, with the action being how we increase the number of Latino students completing A-G requirements.

Trustee Knell noted for next year, the need to look at more support for foster and homeless populations; suggested looking into Homework Club at no charge for these students.

After approval of the preliminary HSD LCAP, President Kertz called for a brief recess at 8:30 PM. The meeting was reconvened at 8:40 PM.

**X.6. FINANCE: (ESD) Approval of the Preliminary Budget for the San Rafael City Elementary School District for the 2016-17 Fiscal Year**

**Motion Passed:** Approval of the Preliminary Budget for the San Rafael Elementary School District for the 2016-17 Fiscal Year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

Minutes:

CBO Thomas provided highlights of the ESD Preliminary Budget for 16.17:

- Fund 20 contribution \$2.5M

- Not much is budgeted in the Building Fund yet

- Enrollment projections and K-5 staffing: for the first time in 10 years fewer FTE are needed. Less growth in TK-3, but grades 4-5 have grown. Seventy more projected for next year, mostly at DMS. Overall, K-5 growth is beginning to flatten out, but enrollment continues to grow in the middle grades; projections of 160 to 200 more students in the middle school. Space constraints are a challenge. Davidson is looking at taking out computer labs to make room for students.

- Swing space will be needed in spring/summer of 2018 for Laurel Dell; DMS annex a possibility

- ADA projections of 45 more

- Mandated costs go down by \$1.3M

- Increase to special programs

- STRS and PERS rates are hurting both districts

- Utilities, property and liability, dues and memberships are going up

- Actuarial study costs was one time

- Election expense was one time

- Increase in the ARC

- \$168K expense over revenues. This is the first year out of 4 years that shows a deficit with LCFF almost fully funded

#### **X.7. FINANCE: (HSD) Approval of the Preliminary Budget for the San Rafael City High School District for the 2016-17 Fiscal Year**

**Motion Passed:** Approval of the preliminary budget assumptions for the 2016-17 Fiscal Year Budget. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Minutes:

CBO Thomas reviewed highlights of the HSD Preliminary Budget for 16.17:

- Fund 20 is not changing; no contributions being made

- Fund 21 is building/bond fund

- Enrollment projections: in 11/12 enrollment was a decline/flat; now showing annual increases out to 2022/23. These projections do not take additional newcomers into consideration. Most of the growth is coming from Davidson MS. Three FTE are needing to be added for the coming year, with need showing for additional FTE in ongoing years.
- Assuming 6% increase in taxes
- Mandated cost reimbursement is down
- Special Ed up significantly
- STRS and PERS increases were reviewed
- Expenditures exceed revenues by \$1.9M; a committee will need to be convened to look at cuts. \$1M in cuts per year at least will be needed. Superintendent Watenpaugh noted that cuts will need to be considered as far away from the classroom as possible. Ms. Thomas recommended cuts this year and in 17/18. Suggestions and a process will be brought to the next meeting.

**X.8. INITIAL CONSIDERATION: EDUCATION SERVICES (ESD) Approval of New Textbook Series: Houghton Mifflin Harcourt - Journeys for K-5 ELA/ELD**

Minutes:

Dr. MacLean noted that after an extensive piloting process the Elementary District Curriculum Advisory Council (ECAC) selected the Journeys series for K-5 ELA/ELD.

Trustees asked that the books be available at the next meeting.

**X.9. INITIAL CONSIDERATION: EDUCATION SERVICES (HSD) Approval of New and Revised Courses of Study: Spanish 1P and 4P; Introduction to Graphic Design; Get Reel (English through your Lens); AP Computer Science Principles; AP Computer Science A; Engineering Tech 1; Intro to Technical Drawing and Computer Aided Drafting (CAD); Spanish Language Literature 3HP; Link Crew, Revised Course of Study: Broadcast Journalism and Texts: Big Math Ideas for Algebra 1 and 2; Pearson Geometry Common Core; Spanish 1, 2, 3, (Descubre 2015) and 4 (Imagina 2015); Human Kinetics Fitness for Life**

Minutes:

Dr. MacLean reviewed that the Secondary Curriculum Advisory Council has extensively reviewed these revised courses. Not all are A-G. Whether they are offered at both high schools will be dependent on student demand; it will be up to the departments and the principal.

**X.10. REVISION: STUDENT SUPPORT SERVICES (ESD/HSD) First Reading to Review Revisions and Request to Waive Second Reading of Board Policy 5131.2 (a), Bullying**

**Motion Passed:** Waive the second reading and approve the revisions to Board Policy 5131.2

(a), Bullying. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Minutes:

Executive Director Amy Baer noted that the policies and regulations presented in items X.10, X.11, and X.12 are being brought forward to bring the District into compliance with changes in the law. Administrative trainings will need to be held to familiarize all with the new compliance. These policies and regulations are being brought forward with the recommendation to waive a second reading so that they can be included in the Parental Annual Notice that has to be prepared for summer mailing.

**X.11. REVISION: STUDENT SUPPORT SERVICES (ESD/HSD) First Reading to Review Revisions and Request to Waive Second Reading of Board Policy and Administrative Regulation 5145.7 Sexual Harassment**

**Motion Passed:** Waive the second reading and approve the revisions to Board Policy and Administrative Regulation 5145.7(a), Sexual Harassment. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**X.12. REVISION: STUDENT SUPPORT SERVICES (ESD/HSD) First Reading to Review Revisions and Request to Waive Second Reading of Board Policy and the Addition of a New Administrative Regulation 5145.3 Nondiscrimination/Harassment**

**Motion Passed:** Waive the second reading and approve the revisions to Board Policy and the addition of new Administrative Regulation 5145.3 (a), Nondiscrimination/Harassment. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**XI. CONFERENCE SESSION**

**XI.1. Report Out Action from Closed Session**

Minutes:

President Kertz reported that the Board took action in Closed Session to appoint Mayra Perez as Deputy Superintendent, effective July 1, 2016.

## **XI.2. Agenda Items for Future Meetings**

Minutes:

Trustee Llorens Gulati requested staff look at increasing ridership on buses to increase revenue and decrease traffic. Ms. Thomas noted that buses are already running close to full capacity. She suggested looking into Marin Transit subsidies such as those that Ross Valley and Tiburon get.

Trustee Jackson asked that the Board keep posted on adds and drops of HSD students over the summer.

Trustee Knell noted that a MOU with Health and Human Services will be coming soon.

## **XI.3. Board Member Reports**

Minutes:

In consideration of the late hour, President Kertz asked trustees to submit their reports for inclusion in the minutes.

Trustee Llorens Gulati reported:

- Shared her attendance at the last DELAC meeting where the new EL Director was introduced; it was not well attended

Llorens Gulati update submitted:

May 26 – Attended the Golden Bell celebration

May 26 – Attended the Band and Color Guard concert at Davidson middle school

May 27 – Attended the Celebration Golden Ribbon at Sun Valley with Jared Huffman

June 1 – Attended the DELAC meeting and met new EL director Kathy Frye; parents asked for leadership classes for parents

June 2 – Attended Classroom Connections at Sun Valley

June 2 – Attended the Open house at Davidson MS

June 3 – Attended the Gold Ribbon celebration at Venetia Valley with Jared Huffman

June 3 – Attended San Pedro Kermes celebration

June 8 – Attended the Davidson MS promotion and Madrone graduation

June 9 – Graduated and received a certificate of completion by the San Rafael Chamber of Commerce Leadership class

Trustee Jackson reported:

- This was her first year of attending an Marin School of Environmental Leadership (MSEL) graduation where there were awards for the 4 C's. She expressed interest in having them come forward to give a five year report
- She attended the June 8th LCAP PAC meeting where there was a big showing of San Pedro parents
- She attended an end of year Marin Promise meeting with Kevin Kerr, where a report on A-G completion rates was shared
- She attended her god daughter's graduation from Santa Rosa Junior College where she attained A.A. and A.S degrees

Ms. Jackson submitted the following report:

- She attended the May 24 Consistent Achievers' recognition luncheon
- She attended the San Pedro Open House on May 24
- On May 25 she attended the Parent Leaders Group meeting
- On May 26 she attended the Golden Bell Awards event at Dominican
- She joined Dr. Watenpugh at Venetia Valley on May 27 for a Gold Ribbon celebration
- On May 31, she attended the Canal Alliance University Prep graduation
- She attended the Davidson MS Open House on June 2
- She attended the June 3 San Pedro Kermes event
- She attended the graduation at Madrone and promotion at DMS on June 8, and the San Rafael HS graduation on June 9

#### **XI.4. Superintendent's Activity Report**

Minutes:  
None.

#### **XII. READJOURNMENT to Closed Session (if necessary)**

#### **XIII. NEXT REGULAR MEETING - June 27, 2016**

**XIV. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)**

Minutes:

There being no further business, President Kertz adjourned the meeting at 10:04 PM.

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President

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Superintendent