

San Rafael City Schools

Instructional Minutes Calculation Worksheet

Fiscal Year 2016-17

School District: San Rafael Elementary School District

School Site: Coleman

#091

Regular Days	Kinder- garten	Grades 1-3	Grades 4-5			
Start	8:45 AM	8:45 AM	8:45 AM	M, T, Th, F=134 W=34 Min Day=12		
End	1:40 PM	3:15 PM	3:15 PM			
Number of Hours	4:55	6:30	6:30			
Total Number of Minutes	295	390	390			
	*265 (250+15)	*285	*305			
Less:						
AM Recess Kinder = 15 min.	0	(20)	(15)			
PM Recess	0	(10)	0			
Lunch	(45)	(45)	(40)			
Actual Daily Instructional Minutes	250	315	335			
Number of Regular Days	168	134	134			
Annual Minutes ~ Regular Days	42,000	42,210	44,890			
Minimum Days	Min. Day	Min. Day	Wednesday	Min. Day	Wednesday	
Start	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	BTSN - Sept Open House 8 Conf Last 2 Days
End	12:30 PM	12:30 PM	1:40 PM	12:30 PM	1:40 PM	
Number of Hours	3:45	3:45	4:55	3:45	4:55	
Total Number of Minutes	225	225	295	225	295	
Minimum Minutes Per Day	230	240	240	240	240	
Absolute Minimum	170	180	180	180	180	
Less Recess Kinder = 15 min.	0	(20)	(20)	(15)	(15)	
Less Lunch	(30)	(30)	(45)	(30)	(40)	
Actual Daily Instructional Minutes	195	175	230	180	240	
Number of Minimum Days & Wed.	12	12	34	12	34	
Annual Minutes ~ Minimum Days	2,340	2,100	7,820	2,160	8,160	
Total Annual of Instructional Minutes	44,340	52,130	55,210			
Minutes Required per Contract	48,600	51,300	54,900			
Required Minutes for District	48,600	51,300	54,900			
(Under) Over	Under Cap by: (4,260)	830	310			

Approved: 180 Amy Gradwin

Principal: 180

Reviewed: 180

Date: 8-1-2016

Date: 8/3/16

Date: 7/29/2016

2015-2016
Coleman Elementary School
(Rev. 03/01/2016)

Regular Schedule

CLASSES START: Kinder & Grades 1-5 8:45 a.m.

BREAKFAST 8:20 a.m. - 8:40 a.m.

RECESS:

Monday - Friday	Kindergarten10:30 a.m. - 10:45 a.m. (Session 1)
	Kindergarten10:50 a.m. - 11:05 a.m. (Session 2)
	Grades 1-310:35 a.m. - 10:55 a.m.
	Grades 4-510:40 a.m. - 10:55 a.m.

LUNCH:

Kindergarten 11:55 a.m. - 12:40 p.m.
Schedule A:	<u>Lunch</u> 11:55 a.m. - 12:15 p.m.
	<u>Play</u> 12:20 p.m. - 12:40 p.m.
Schedule B:	<u>Play</u> 11:55 a.m. - 12:15 p.m.
	<u>Lunch</u> 12:20 p.m. - 12:40 p.m.
Grades 1-3 12:25 p.m. - 1:10 p.m.
Grades 4 & 5 12:30 p.m. - 1:10 p.m.

RECESS:

Mon., Tues, Th., Fri. Grades 1-3 2:05 - 2:15 p.m.

DISMISSAL:

Monday - Friday	Kindergarten 1:40 p.m.
Mon, Tues, Thurs. Fri.	Grades 1-5 3:15 p.m.
Wednesday	Grades K-5 1:40 p.m.

Minimum Day Schedule for Spring 2016

(March 15th-18th and June 3rd, 8th and 9th)

Kindergarten Lunch 11:30 – 11:55
1 st , 2 nd , and 3 rd Grade lunch 11:30 – 11:40
4 th and 5 th Graders pick up lunches 12:00

DISMISSAL: Grades K-5 12:05 p.m.