

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting - SRCS Board of Education**

June 27, 2016 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

## **Attendance Taken at 5:00 PM:**

### Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

## **I. OPEN SESSION/ROLL CALL 5:00 PM**

### Minutes:

President Kertz convened the meeting to Public Session at 5:00 PM.

## **II. PUBLIC COMMENT on Closed Session**

### Minutes:

None.

## **III. CLOSED SESSION**

### Minutes:

Pursuant to Government Code sections 54927.6, 48900(a)(1), 48915(a)(5), and 54957, the Board adjourned to Closed Session at 5:01 PM.

### **III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Michael Watenpaugh, Chris Thomas**

**Employee Organization/Title: SRFT, SRTA, CSEA**

### **III.2. GOV. CODE 48900(a)(1) and 48915(a)(5): Consideration of Student Expulsion Case # 15/16-7 (ESD)**

### **III.3. CLOSED SESSION: (HSD-1) Gov. Code 54957 Public Employee Discipline/Dismissal/Release**

**III.4. GOV. CODE 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: (ESD/HSD)  
Superintendent**

**IV. RETURN TO OPEN SESSION**

Minutes:

President Kertz reconvened the meeting to Public Session at 6:25 PM.

**V. PLEDGE OF ALLEGIANCE**

Minutes:

Kathryn Gibney led the Pledge of Allegiance.

**VI. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

**Motion Passed:** Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Erin Ashley and Katy Foster: regarding IPSO Charter; shared that they had dropped of a charter petition to the superintendent's office today for submission and continued conversation.

Dr. Watenpaugh briefly responded with clarification of timelines: the review process commences when it is formally presented to the Board, which will not be until the next meeting on August 8. He cited Board Policy regarding charter petitions, which discourages submission of a petition during a period when a regular Board of Education meeting is not scheduled within the next 30 days. He noted the next meeting of the Board will be August 8.

**VII. SPECIAL REPORT**

**VII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

No reports at this time.

**VII.2. PRESENTATION/ACTION: EDUCATION SERVICES: (ESD) Presentation of California State Preschool Program Self Evaluation**

Minutes:

Principal on Special Assignment Kathryn Gibney and State Pre-K Site supervisors for the programs at Bahia Vista and San Pedro provided a brief summary to the Board of this year's

State PreK self-evaluation. They reviewed Desired Results Developmental Portfolio (DRDP) data for both sites which indicated significant growth this year in the 2015 lowest domains. They reported the programs at both sites are making excellent progress.

### **VII.3. UPDATE: (ESD/HSD) Capital Facilities Program**

Minutes:

CBO Chris Thomas reported on architectural firm interviews scheduled this week; eight firms will be interviewed to select a pool of architects. She noted items on the Capital Facilities Program agenda for this evening are foundational pieces to the program.

The SRHS Facility Management and Use Committee met in June. There was good conversation about the CEQA process. Mark Van Pelt will continue meeting with the committee.

Staff met with the entire CEQA team at SRHS, including a tour of the site. The traffic consultant will go back to the city about the intersections that the city did not include in their list of required intersections.

### **VII.4. PRESENTATION: (ESD) Update on the Middle Grades Taskforce**

Minutes:

Executive Director Amy Baer provided a summary of the work of the Middle Grades Taskforce, which began with discussions about equity for EL and special education students who did not have any access to an elective. The 2015/16 LCAP called for development of a committee to discuss the topic; it began as a 7 period day taskforce and the name was later changed to Middle Grades Taskforce to reflect discussion of other options.

The Taskforce reviewed offerings and schedules of other neighboring districts. They conducted an analysis of four options: Option One: a 7th period after school for some students; the pros were that it would be a voluntary decision and would meet the goal of everyone having an elective. Option Two: a 7th period after school for all students; the group liked that this would apply to everyone. Option Three: before/after school enrichment; the Taskforce liked that this option would not affect the master schedule, allowing teacher to still have collaboration time. Option Four: changing start time to offer a zero period for all or some students; the pro is it would provide a 7 period day; the cons are it would require changing start times which would need transportation changes. The cons for all except Option Three would be transportation and available space. Adding a 7th period would be more complicated for teacher collaboration time since some would work periods 1-6 and some 2-7.

Trustee Llorens Gulati noted her understanding of the history of Taskforce conversations was for two electives, and the students who did not have any electives would at least have one.

The recommendation for 16.17 is for the Taskforce to continue. DMS students who have no elective will be served with the funding for before/after school enrichment from HeadsUp. Trustee Llorens Gulati reminded all that this is one time funding from HeadsUp this year.

In response to Trustee Jackson's questions regarding what changes were made in 15/16, Ms. Baer provided additional information regarding changes to the Read 180 program for special education students, which previously required a two period commitment and was changed to one that is offered in one period, freeing up a period for an elective.

Ms. Baer summarized that the Taskforce began with discussions regarding electives for EL and special education students. The Board will need to determine whether their focus will be on equity or enrichment, or both. Ms. Llorens Gulati stated that equity within the District is to have at least one elective, and in the county, two electives.

CBO Thomas responded to Trustee Tuatagaloa's questions regarding the potential cost impacts of the options, adding FTE and making changes to transportation. Superintendent Watenpaugh noted that any changes in working conditions would need to be negotiated with the unions.

Trustee Jackson asked that staff look at what other middle school districts across the state are doing.

Ms. Thomas noted there are other potential cost implications related to adding more space. There was discussion about teachers sharing classrooms and continued growth at DMS. Superintendent Watenpaugh noted that space considerations are included in the LCAP.

Trustee Jackson noted discussions at DELAC regarding access to enrichment as an equity issue. She noted the need to be clear of the goal moving forward.

Ms. Baer summarized that the question is whether the goal is to have one elective or two; an equity issue. Trustee Tuatagaloa proposed consideration of providing everyone access to two electives, perhaps outside of the school day? Trustee Knell noted it is a question of enrichment. Trustee Llorens Gulati noted her excitement about the Taskforce and its continuing work to look for something that is doable for the district.

#### **VII.5. UPDATE: (ESD/HSD) Facilities Report**

Minutes:

CBO Thomas reported:

- Recent bid openings were successful for painting and portables work.
- Staff are hoping water restrictions will be loosened after July 1.
- The Short library update and new paving are in the works.

**VIII. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital**

**Facilities Program Consent Agenda approval)**

**VIII.1. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Resolution #1690 and #1691 Regarding Notice of Exemption from Local Zoning and Ordinances**

**Motion Passed:** Approval of Resolutions #1690 and 1691. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**VIII.2. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Resolution 1692 Authorizing a Request for Proposals for Bond Program Accounting Software**

**Motion Passed:** Approval of the Resolution 1692 authorizing staff to prepare and conduct a Request for Proposals for the selection of accounting, tracking and reporting software for the Measures A and B bond programs. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**VIII.3. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Work Authorization #2 for Construction Management Services with Van Pelt Construction Services**

**Motion Passed:** Approval of the Work Authorization #2 for construction management consulting services with Van Pelt Construction Services for the Stadium Project at San Rafael High School. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

Trustee Tuatagaloa requested items #6, 11 and 12 be pulled from the Consent Agenda for discussion.

M/S/C (Tuatagaloa, Jackson) the Board voted 5-0 to approve the Consent Agenda with the exception of items #6, 11 and 12, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

**IX.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Regular Board Meeting of May 23, 2016**

**Motion Passed:** Approval of the minutes for the May 23, 2016 Regular Board meeting. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.2. PERSONNEL (ESD/HSD): Approval of Revised 2015-2016 Salary Schedules for Certificated Administrators, Classified Management, Confidential and Classified Coordinator Employees of the San Rafael City Schools Elementary & High School Districts**

**Motion Passed:** Approval of the revised 2015-2016 salary schedules for certificated administrators, classified management, confidential and classified coordinator employees. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.3. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **IX.4. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **IX.5. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **IX.6. FINANCE: (HSD) Annual District of Choice Reporting for the 2015-16 Fiscal Year**

**Motion Passed:** Approval of the annual report. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **Minutes:**

In response to Trustee Tuatagaloa's question regarding why the HSD is a District of Choice, Ms. Thomas noted that in 15/16 it brought in \$450K; the numbers are down a bit as there are fewer interdistrict transfers being taken. Superintendent Watenpaugh noted the legislation for District of Choice will sunset, but the District continues to advocate for it to continue.

Ms. Baer addressed trustee questions regarding the number of K-8 interdistrict transfers that were granted and denied.

Trustee Tuatagaloa noted the importance of understanding how being a District of Choice helps to offset some costs.

**IX.7. FINANCE: (ESD/HSD) Approval of Resolutions No. 1684 - 1689 Authorization to Sign on Behalf of the Governing Board for the 2016-17 Fiscal Year**

**Motion Passed:** Approval of the resolutions. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.8. FINANCE: (ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District**

**Motion Passed:** Approval of the disposal of obsolete equipment/materials from the above schools. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.9. FINANCE: (ESD/HSD) Approval of Agreement for Professional Services between Orbach, Huff, Suarez & Henderson LLP for the 2016-2017 Fiscal Year**

**Motion Passed:** Approval of the agreement. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.10. FINANCE:(ESD/HSD) Approval of Resolutions 1693 and 1694 Determining the Use of Education Protection Account Funds for the San Rafael City Elementary School District and the San Rafael City High School District**



**Motion Passed:** Approval of the resolutions. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.11. FINANCE:(ESD) Approval of Purchase of Kinder and Upper Grade Play Structures at Short Elementary School from Krauss Craft, Inc.**

**Motion Passed:** Purchase of 2 new playstructures/equipment for the students at Short Elementary School from Krauss Craft, Inc. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Trustee Tuatagaloa noted this item and item IX.12 are providing Short School with site improvements for the students.

**IX.12. FINANCE:(ESD) Approval of Installation of Kinder and Uppergrade Play Structures at Short Elementary School and Related Site Work**

**Motion Passed:** Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.13. EDUCATION SERVICES: (ESD) Approval of Elementary District Consolidated Application for Funding Categorical Aid Programs, 16-17**

**Motion Passed:** Approval of the ESD consolidated application for funds. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.14. EDUCATION SERVICES: (HSD) Approval of High School District Consolidated Application for Funding Categorical Aid Programs, 2016-2017**

**Motion Passed:** Approval of the HSD consolidated application for funds. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.15. SECOND READING: EDUCATION SERVICES (ESD) Approval of New Textbook Series: Houghton Mifflin Harcourt - Journeys for K-5 ELA/ELD**

**Motion Passed:** Approval of the new textbook: Houghton Mifflin Harcourt - Journeys K-5 ELA/ELD. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.16. FACILITIES: (ESD) Approval of Proposal and Contract Agreement Between San Rafael City Schools and School Facilities Consultants for Services**

**Motion Passed:** Approval of proposal and contract agreement. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.17. SECOND READING: EDUCATION SERVICES (HSD) Approval of New and Revised Courses of Study: Spanish 1P and 4P; Introduction to Graphic Design; Get Reel (English through your Lens); AP Computer Science Principles; AP Computer Science A; Engineering Tech 1; Intro to Technical Drawing and Computer Aided Drafting (CAD); Spanish Language Literature 3HP; Link Crew, Revised Course of Study: Broadcast Journalism and Texts: Big Math Ideas for Algebra 1 and 2; Pearson Geometry Common Core; Spanish 1, 2, 3, (Descubre 2015) and 4 (Imagina 2015); Human Kinetics Fitness for Life**

**Motion Passed:** Approval of the new and revised courses and textbooks. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.18. BOARD BUSINESS: (ESD/HSD) Approval of Memorandum of Understanding Between San Rafael City Schools and HeadsUp Education Foundation for Michelene Moayed, Executive Director for the 2016-2017 School Year**

**Motion Passed:** Approval of the MOU. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**X. DISCUSSION/ACTION SESSION**

**X.1. EXPULSION HEARING: (ESD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard**

**Motion Passed:** Uphold the panel's recommendation to expel (ESD) student case #15/16-7 for the 16/17 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

No Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Abstain Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

After the first and second motions were made to uphold the panel's recommendation, Trustee Jackson asked Trustee Tuatagaloa if he would accept an amendment to his motion to suspend the expulsion with the stipulation that the student attend VV, and that the student take anger management classes and receive family counseling, and maintain a 2.5 GPA, with 90% attendance with no suspension.

Trustee Tuatagaloa noted that a first and second motion had already been made to uphold the panel's recommendation to expel student Case #15/16-7 for the 16/17 school year, without an amendment. The Board voted to uphold the panel's recommendation.

**X.2. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District**

**Motion Passed:** Acceptance of the donations. Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**X.3. PUBLIC HEARING OPEN:**

**FINANCE: (ESD) Approval of Resolution #1683 Regarding a General Waiver Request for Transitional Kindergarten Program Length of School Day for the 2015-16 and 2016-17 School Years**

**Motion Passed:** Approval of Resolution # 1683 regarding General Waiver Request for Transitional Kindergarten Program Length of School Day for the 2015-16 and 2016-17 School Years. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

President Kertz opened the Public Hearing at 7:23 PM.

CBO Thomas noted our District, along with many other districts, just learned that a waiver is necessary to be in compliance with the state in order to keep the same level of instructional minutes that are currently being offered for TK and K.

There was no public comment.

**X.4. PUBLIC HEARING CLOSE**

Minutes:

President Kertz closed the public hearing at 7:25 PM.

**X.5. PUBLIC HEARING OPEN: EDUCATION SERVICES: (ESD) Presentation and Discussion of the 2016-2019 Local Control Accountability Plan Update for the San Rafael Elementary District**

Minutes:

President Kertz opened a public hearing at 7:26 on the ESD LCAP.

Ms. Thomas noted that feedback from the Board at the last meeting, and technical feedback

from MCOE has been incorporated into this LCAP. The Proportionality Section 3 has been reconciled. This becomes the LCAP plan, but through the annual update process, staff will continue evaluating the LCAP.

Director Amy Goodwin noted as the Board requested, \$25K was added in Goal 5 for a facilitator to work with the Middle Grades Taskforce and language changes were made in Year 2 and 3. A section regarding Parent education was also added.

Ms. Thomas noted that the state template will be changing next year. An executive summary piece they are recommending will be very helpful. President Kertz noted the need for a more digestible document. The District Infographic from last year was very helpful. Trustee Jackson noted that CSBA and the Berkeley school district have examples of a dashboard that shows the metrics and how changes happen. She noted that top money items were discussed this year, but we need to look at top priorities also.

Trustee Llorens Gulati suggested a change be made for the next meeting on Wednesday to rename the Middle Grades Taskforce to the Second Elective Taskforce, to clarify the Board's position; a second elective for all? President Kertz commented that she felt flexibility was already built in with the LCAP language and the committee and noted care should be taken in what is changed given this has already gone out to all stakeholders. She also noted that it is the Taskforce's homework to clarify what we are looking at. The Taskforce changed the name of their committee, the Board should not. Ms. Thomas reminded all that \$25K was added for a facilitator to work with the Taskforce. Trustee Jackson noted she was fine with the wording as it is, but requested that the earlier discussion about the concept of the two electives be recorded clearly to make sure the intent was clear. Superintendent Watenpaugh noted that the Board will have several opportunities in the year to weigh in on the LCAP.

Public Comment:

Audience member: expressed her concerns about the length of time the second elective topic has taken, and her desire to see enrichment for every student in the district.

Trustee Knell left the meeting at 7:40 PM.

#### **X.6. PUBLIC HEARING CLOSE**

Minutes:

The Public Hearing was closed at 7:42 PM.

Trustee Knell left the meeting at 7:45 PM.

#### **X.7. PUBLIC HEARING OPEN: EDUCATION SERVICES:(HSD) Presentation and Discussion of the 2016-2019 Local Control Accountability Plan Update for the San Rafael High School District**

Minutes:

President Kertz opened the Public Hearing at 7:45 PM.

CBO Thomas acknowledged Directors Amy Goodwin and Kevin Kerr for all their hard work on the LCAPs. Mr. Kerr responded to Trustee Jackson's inquiry regarding data, noting it is always a year behind. He noted that student voice, athletics and student clubs could be put into Goal 5-F-2 for School Climate and Culture. Trustee Jackson suggested adding a sentence regarding monitoring of students who have chronic absences for their participation/engagement in athletics and electives.

President Kertz acknowledged Dr. Dan Zaich and Ms. Perrino Zecchini for their great work with the LCAP engagement process.

#### **X.8. PUBLIC HEARING CLOSE**

Minutes:

The Public Hearing was closed at 7:50 PM with no public comment.

President Kertz recessed the meeting for a brief break at 7:51 PM. The meeting was reconvened to Public Session at 7:58 PM.

#### **X.9. PUBLIC HEARING OPEN: FINANCE: (ESD) Approval of the San Rafael City Elementary School District Adopted Budget for the 2016-17 Fiscal Year**

Minutes:

President Kertz opened the Public Hearing at 7:59 PM.

CBO Thomas highlighted minor changes from the preliminary budget:

- She reviewed an executive summary that ties the budget to the LCAP, organized by Goal, with supplemental and concentration funds highlighted to show how these funds are being spent.

- She reviewed budget adoption reserves, explaining why maintaining greater than the minimum reserve cap is necessary

- GASB 45 - \$6.1M

- Enrollment projections show a growth of 52 students this year, with growth continuing in the middle grades; assuming K enrollment is flattening out.

- TK-3 ADA is accounted for differently than other grades

- \$25K added for Middle Grades Taskforce facilitation

- Set asides: \$2.4M in reserve is assigned

- Fund 21, the building fund, projects \$75K in interest; may not come in that high

- Other Funds is slated to be positive balances
- Fund 25: Developer fees are estimated at \$120K
- Attendance and ADA were reviewed, employee benefits costs are going up significantly with STRS and PERS increases
- Reviewed the minimum classroom compensation requirement and current year expense formula

#### **X.10. PUBLIC HEARING CLOSE**

Minutes:

The Public Hearing was closed at 8:25 PM. There was no public comment.

#### **X.11. PUBLIC HEARING OPEN: FINANCE: (HSD) Approval of the San Rafael City High School District Adopted Budget for the 2016-17 Fiscal Year**

Minutes:

President Kertz opened the Public Hearing at 8:26 PM.

CBO Thomas highlighted:

- STRS and PERS increases
- Reserves are reduced below 10%
- Multi-year projections are assuming a 5% parcel tax increase, and elimination of positions: 1/2 certificated open position, LIT leads in out years, open classified positions at DO, reducing OT/extra hire, reduction of athletic director time
- Proportionality: what is part of the base, and what could go away in 17/18 that the District hasn't had before, tied to one time money
- Reserves at \$2.9M, significantly below the ESD reserve
- Enrollment growth in out-years showing 360 more students
- Special education contribution has gone up \$700K compared to budget revision, related to growth and non-public agency placement costs. There was discussion of contracting with FCMAT to look at Special Education costs, and a future update for the Board from the Special Education Department was requested.
- The need to look at pulling out of CalPERS health benefits which is not considered affordable and would be subject to a 'Cadillac tax' in 18/19 under the ACA. Suggestion to hire Keenan and form a Health Committee to begin looking at other health care options now.

- Multi-year projections in ADA show growth; the District cannot maintain 10% reserves which drop down to 5.5% in two years.

Ms. Thomas cautioned that revenues are going up, but expenditures are going higher; a structural problem in the budget that will need to be addressed. At the close of books, projecting \$700K in ending fund balance. Her recommendation was that the Board consider formation of a committee to identify at least \$1M in cuts starting with the 16/17 school year, starting with open positions. President Kertz stressed the importance of communication to the school community regarding the state of the high school budget. Dr. Watenpaugh noted the need to start with cuts as far away from the classroom as possible. He will be in conversation with the high school principals to look at areas for cost savings: some students graduating with more units than they need, the District may not be able to continue this; proportionality will need to be maintained while cutting the base; cost containment in special education; look at how to staff differently.

Trustee Jackson noted other options to consider such as online learning, partnering with Tamalpais HSD and College of Marin, and the importance of maintaining librarians.

Trustees and staff discussed funding to the ARC as well as the estimated impact of additional newcomers which is hard to predict.

#### **X.12. PUBLIC HEARING CLOSE**

Minutes:

President Kertz closed the Public Hearing at 9:00 PM.

### **XI. BOARD GOVERNANCE (ESD/HSD)**

Minutes:

President Kertz noted that the superintendent's evaluation process will continue to be discussed.

### **XII. CONFERENCE SESSION**

#### **XII.1. Report Out Action from Closed Session**

Minutes:

There was no reportable Closed Session action taken.

#### **XII.2. Agenda Items for Future Meetings**

Minutes:

Trustee Kertz reviewed what she captured from this meeting: an update on Special Education, and the formation of a committee to look at budget cuts for the HSD.

Trustee Jackson expressed interest in articulation work with the Dixie School District, either Board to Board or principal to principal? Dr. Watenpaugh noted he will contact Dr. Lohwasswer.



Trustee Llorens Gulati requested a report on transportation; how the buses are working right now.

### **XII.3. Board Member Reports**

Minutes:

Natu Tuatagaloa:

- He has been attending Capital Facilities program meetings.
- He attended the End of Year Leadership Team event.

Maika Llorens Gulati:

- She attended the End of Year Leadership Team event.
- She plans to attend the SchoolsRule Gala tomorrow evening.

Linda M. Jackson:

- She attended the League of Women Voters convention in Washington DC, reporting on changes in their bylaws allowing non-citizens to join and lowering the age to join from 18 to 16.
- On June 20, she attended the SRHS Facilities Use Committee meeting. She thanked CBO Thomas for her work with this committee which will continue meeting in the fall.
- Regarding the recent accident at SRHS, there is a need to design an attractive, effective barrier for the protection of the students' gathering area and prevent pick-ups in this area.
- She met with County Superintendent of Schools Mary Jane Burke on June 21 regarding housing needs for teachers
- She met with Dr. Maclean and Trustee Knell regarding the Community Schools Initiative; a kick-off event is planned for September.
- She attended the June 22 MCSBA meeting; Save the Date for the annual Kickoff meeting on August 30 at Rancho Nicasio.
- She attended the June 27th Canal Alliance meeting on immigration; a good turnout of SRCS staff to learn about the impact on students.

Rachel Kertz:

- She has been attending Capital Facilities Program meetings.
- She attended the Leadership End of Year celebration.

- She joined the SEAL Gallery Walk to see the professional development this summer.

#### **XII.4. Superintendent's Activity Report**

Minutes:

Superintendent Watenpaugh reported:

- He recently met with MSEL coordinators regarding growing the program. They will be coming to a September Board meeting to provide a progress report.
- Terri Ryland will be Interim CBO beginning in July.
- He attended a Marin Promise presentation at the Marin Community Foundation where there were 50 funders present.
- Together with Bob Lenz and Ann Mathieson, he met with the IPSO Charter School leadership, trying to work together.
- He attended the End of Year Leadership Celebration.
- He, Dr. Zaich, and Christina Perrino Zecchini attended the Harvard Urban School Leadership week with school leaders from around the country; a powerful event.

##### **XII.4.1. Williams Quarterly Report for the Period April - June 2016**

Minutes:

Superintendent Watenpaugh reported there were no complaints filed this quarter.

#### **XIII. READJOURNMENT to Closed Session (if necessary)**

#### **XIV. NEXT REGULAR MEETING - June 29, 2016**

#### **XV. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)**

Minutes:

There being no further business, President Kertz adjourned the meeting at 9:10 PM.

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President

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Superintendent