

# **San Mateo-Foster City School District**

## **Minutes**

### **REGULAR MEETING~BOARD OF TRUSTEES**

September 01, 2016, 7:00 PM

1170 Chess Drive

Foster City, CA 94404

#### **1. CALL TO ORDER: 6:00 P.M.**

#### **2. RECESS TO CLOSED SESSION**

Closed Session began at 5:53 p.m. and ended at 7:05 p.m.

**2.1. GOVT. CODE 54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Property:** Charter Square, 791 Beach Park Blvd., Foster City. Agency Negotiator: Superintendent. Under Negotiation: property acquisition, price and terms of property lease/purchase. **GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE. GOVT. CODE 54957 - PUBLIC EMPLOYEE PERFORMANCE GOALS/EVALUATION. TITLE: Superintendent. GOVT. CODE 54957.6 CONFERENCE WITH LABOR NEGOTIATOR.** Board representative: Board President. Unrepresented Employee: Superintendent.

#### **3. RECONVENE TO REGULAR MEETING**

The Regular Board Meeting began at 7:09 p.m.

##### **3.1. Report out of Closed Session**

There was no action taken.

##### **3.2. Flag Salute**

The Flag Salute was led by Victoria Lopez, Eva Montgomery, Leah Scibetta, and Jazmine Wong, 7th and 8th graders at Abbott Middle School.

##### **3.3. Roll Call**

Present: Trustees Bonini, Lawson, Ng, Hsieh

Absent: Board President Ed Coady

##### **3.4. Approval of Agenda: September 1, 2016 (v)**

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Lory Lawson.

Yes Chelsea Bonini

Absent Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

##### **3.5. Approval of Minutes: August 18, 2016 (v)**

**Motion Passed:** Passed with a motion by Lory Lawson and a second by Audrey Ng.

Yes Chelsea Bonini

Absent Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

#### **4. STATEMENTS**

##### **4.1. Public Statements related to non-agenda topics:**

##### **4.2. Public statements related to agenda items: Persons will be called on at the appropriate time.**

##### **4.3. Advisory Committee Reports**

Trustee Ng reported on the first PTA Council Meeting of the year. PTA President Remee Vargas reviewed procedures for new principals and the structure of the Council. Dr. Rosas and Assistant Superintendent of Education Services Dr. Heather Olsen were present to provide updates on District facilities.

##### **4.4. Foundation/Committee Reports**

Trustee Bonini, Liaison to the San Mateo-Foster City Education Foundation, announced that the foundation's Board Election will take place in the District Board Room on September 21 from 7:30-8:30 p.m.

#### **4.5. District Staff Statements**

Assistant Superintendent of Student Services Molly Barton reported that four of five scheduled Williams Compliance inspections have been completed and the schools performed very well. The last inspection will take place on September 2.

#### **4.6. Statement of Board Members**

Trustees Hsieh and Bonini attended the annual Silicon Valley Education Summit. The focus was on education technology workforce development and updates on current education legislation. Both trustees had a wonderful time at the 50th Anniversary of Central Park's Japanese Tea Garden, where they met guests from Toyonaka City, Sister City to San Mateo. They also participated in an enlightening tour of San Quentin Prison.

Trustee Ng provided information on LEAD and George Hall Elementary Schools' 1-on-1 reading tutoring program, started by former school board member Sue Lempert. Trustee Ng is a tutor and asked the audience to consider volunteering for this worthwhile service.

Trustee Lawson was concerned to hear that a District parent was encouraged to blind copy the Board in an email to District staff members. She encouraged the community to treat staff professionally and to communicate openly.

#### **4.7. Statement of Superintendent**

Dr. Rosas shared that schools are finishing up back to school nights. She thanked staff and parents for their participation in these important events.

Math update:

--Staff will continue to review math pathways.

--the high schools have offered several seats for advanced students. However, there are more requests than can be accommodated; therefore, the District is looking into offering Geometry. More information will follow.

--the new Board Policy specifies 10 days for school placement review. This period is now over. Parents are to bring any concerns to classroom staff and counselors.

--The District hosted educators from San Mateo's Sister City Toyonaka City, Japan at the District Office, North Shoreview Montessori School, Fiesta Gardens International School, LEAD Elementary School, and Borel Middle School. Several members met later for dinner at the Fish Market. The Toyonaka City group also attended the 50th Anniversary of the Japanese Tea Garden in Central Park.

Congratulations to Borel Middle School teacher Jan Esaki on winning the Robert Brownlee Teacher of the Year Award!

### **5. PROPOSED CONSENT AGENDA (v)**

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Lory Lawson.

Yes Chelsea Bonini

Absent Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

#### **5.1. BUSINESS/FINANCE**

**5.1.1. Listing of payments to meet District expenditures (see list below)**

**5.1.2. Investment Report - Quarter Ending June 30, 2016**

**5.1.3. Notice Of Completion - Beresford - Roofing Project**

**5.1.4. Notice of Completion - Districtwide Outdoor Lunch Table Project - Culver-Newlin, Inc.**

**5.1.5. Notice of Completion - Baywood Dry Rot Repair - Coulter Construction Inc.**

**5.1.6. Notice of Completion - Beresford - Exterior Painting Project**

**5.1.7. Abbott New Gym and Classrooms - CEQA Consulting Services - EMC Planning Group Inc.**

**5.1.8. Baywood - Exterior Painting Project - Change Order 1 - G&G Painting, Inc.**

**5.1.9. Bowditch - Wall Paper Removal and Painting - Change Order No. 1 - Ionian Construction**

**5.1.10. Resolution No. 07/16-17 - Notice of Categorical Exemption - Bayside STEM/STEAM Classrooms Conversion Project**

**5.1.11. Bayside STEM/STEAM Conversion Project - Play Structures - Playcraft Systems of Krauss Craft, Inc.**

#### **5.2. HUMAN RESOURCES**

**5.2.1. Assignments noted for individuals listed**

**5.2.2. Resignations, Releases, and/or Retirees**

**5.2.3. Superintendent's Agreement Amendment**

Dr. Rosas was pleased to announce and welcome the following new administrator to the District for the 2016-2017 school year:

--Amy Snow is the District's new Principal at Beresford Elementary School.

Cristina Haley, formerly at Beresford, will be the new principal at San Mateo Park Elementary School.

## **6. SUPERINTENDENT SERVICES/BOARD**

### **6.1. Resolution No. 10/16-17 - CSBA Outstanding Legislator of the Year (v)**

Dr. Rosas reviewed Resolution No. 10/16-17 - California School Board Association (CSBA) Outstanding Legislator of the Year and recommended that the Board nominate State Senator Jerry Hill. Dr. Rosas then turned this agenda item over to Trustee Bonini for further conversation and comments from the Board.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION NO. 10/16-17 TO NOMINATE STATE SENATOR JERRY HILL FOR THE CALIFORNIA SCHOOL BOARD ASSOCIATION'S OUTSTANDING LEGISLATOR OF THE YEAR. Passed with a motion by Lory Lawson and a second by Nancy Hsieh.

Yes Chelsea Bonini

Absent Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

## **7. EDUCATION/STUDENT SERVICES**

### **7.1. Teacher Professional Development - Summer 2016/August 15, 2016**

Director of Curriculum and Instruction Michael Biondi provided an overview of professional development opportunities offered by the District during the 2016 summer break and on August 15, 2016. The Board asked several questions.

## **8. BUSINESS/FINANCE**

### **8.1. 2015-2016 Unaudited Actuals (draft)**

CBO Carolyn Chow provided information on the 2015-2016 Unaudited Actuals Financial Report. Trustee Lawson questioned an entry on the MYP Budget Assumptions. CBO Chow will provide the Board with an update to the figures in this section. The Board and Dr. Rosas asked several clarifying questions.

### **8.2. Salary Change - Coordinator/Annex (v)**

CBO Carolyn Chow reviewed the need for a salary adjustment for the Coordinator of the San Mateo-Foster City School District Children's Annex. She recommended approval of a decrease in the number of work days and aligned per diem rate for the Coordinator position.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE DECREASE IN THE NUMBER OF WORK DAYS AND ALIGNED PER DIEM RATE FOR THE COORDINATOR/ANNEX. Passed with a motion by Lory Lawson and a second by Audrey Ng.

Yes Chelsea Bonini

Absent Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

## **9. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

## **10. FUTURE MEETING DATES**

Minutes:

The following dates were read by Board Vice President Chelsea Bonini:

--September 15, 2016 - 5:00 p.m. - Special Board Meeting/SPSA Study Session

--September 15, 2016 - 7:00 p.m. - Board Meeting

--September 29, 2016 - 5:00 p.m. - Special Board Meeting/Parcel Tax Survey Data

--October 6, 2016 - 7:00 - Board Meeting

--October 20, 2016 - 7:00 - Board Meeting - CANCELLED

Trustee Bonini requested that sites be reminded about the October 20, 2016 cancellation. Trustee Lawson suggested that a replacement date for October 20 be considered. The Board decided that October 13 be held for a regular meeting, special meeting, or a special closed session as needed.

## **11. ADJOURNMENT**

### **11.1. Adjournment (v)**

**Motion Passed:** Passed with a motion by Lory Lawson and a second by Nancy Hsieh.

Yes Chelsea Bonini

Absent Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

Board Vice President Chelsea Bonini adjourned the Regular Meeting at 8:40 p.m.

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Board Secretary

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Date