

Capital Facilities Program Update

San Rafael City Schools

September 12, 2016

PROGRAM PROGRESS

Moving Our Facility Work Forward

Facility Needs: Master Facilities Plan

18 month development of Master Facilities Plan
Long-term, 10-year plan for improving facilities

MFP identified needs with budgets of:

- ESD = \$273 million
- HSD = \$181 million

Board Approved

Measures A & B Successful

Nov. 2015: San Rafael community passed Measures A & B, which will fund a portion of the master plan.

- ESD = \$108 million
- HSD = \$161 million

Program Maps

Series of community workshops

Program priorities: input to inform program scenarios

Proposed program map scenarios: review and modify based on input

Board Reviewed & took action on Program Maps

Master Implementation Plan

Bond Schedule w/
Bond Budget
Development w/
Scope of Work/
Construction Schedule
Analysis

Board to Review & Consider Adoption

Site Design Committees

Community Input

Master Facilities Plan: Over 400 individuals involved in the master plan process through site needs assessment meetings, executive committee, visioning meetings

Program Maps: Community workshops to build program maps for ESD and HSD by identifying priorities and recommending scenarios, given constraints

Next: Site Design Committees
Students, teachers, staff, parents and community members work with project teams on project designs and details, primarily through site facilities committees

Program Steps and Components Checklist

- ✓ Adopt Program Maps as foundations for implementation
- Underway** Develop Master *Implementation Plan* with Schedules and Budgets (October).
- Underway** Establish management and accounting systems, protocols (October)
- Underway** Matching meeting with Schools and Architects (October)
- Underway** Establish School-Site Design Committees (October)
- Underway** Brief introductory overview for principals
 - Construction 101 (September)
 - Committees Organized (September)
 - Individual/ Principal Teams (October)
- Underway** Facilities Use Agreements (October)
- Underway** RFQ's- Construction Support Services i.e., Construction Management, Hazmat, Soils, among others
- Underway** Bond Oversight Committee (Mid October)
- Underway** Prop. 39 Energy Efficiency Evaluation
- Underway** Prop. 51 School Facilities Bond
- ☐ Board considers adopting Master Implementation Plan
- ☐ Community Outreach - School communities work with project teams on designs and details.
 - Two per project (end of Schematic Design and prior to bid)

SCHOOL SITE DESIGN COMMITTEE ACTIVITIES

School Site Design Committees

Committee Members

- Senior Director
- Architect
- Program Manager
- Principal
- Maintenance Director
- Site Maintenance
- 2 Teachers
- 2 Parents
- 2 Neighbors

Activities

- Bi-Weekly Meetings (onsite)
- Oversee Design
- Including:
 - Technology
 - Maintenance
 - Food Service
 - Security
 - Communication
 - Transportation
 - Local Fire & Police

School Site Capital Facilities Meeting Schedule

SRCS Capital Facilities Meeting Schedule

Exempt Schools:

- Coleman Elementary
- Sun Valley Elementary
- Bahia Vista Elementary

"Construction 101" Orientation



Individual Principal



School Site Design Committee



Teams:

1. Laurel Dell / Short
2. Venicia Valley / Davidson
3. San Pedro / Glenwood
4. Terra Linda / Madrone / San Rafael



CEQA UPDATE

San Rafael High School Environmental Impact Report

Prepared for San Rafael City Schools

September 12, 2016

Amy Skewes-Cox, Amy Skewes-Cox Environmental Planning

CEQA UPDATE for SRHS Campus

- Notice of Preparation (NOP) – Comments will be extended to September 13th
 - Notices 300+ feet of school, City Municipalities, Facilities Committees
- Scoping Meeting – September 13, 2016, 6:00 p.m., San Rafael High School Library

EIR Process

- Notice of Preparation (review ended Sept. 6, 2016)
- Public Draft EIR and Notice of Completion Distributed
- Public Comment Period (expected late January 2017)
- Responses to Comments and Final EIR (expected late April 2017)
- Certification of Final EIR and filing of Notice of Determination after project approval (expected early May 2017)

Traffic Changes Due to NOP Comments

- More intersections and AM/PM analyses due to 200 new students and changes to stadium use
- Parking analysis
- New count at Belle and Mission
- More detailed study of ingress/egress at both Mission entrance and Third St. entrance
- Student and faculty travel survey

Scoping Meeting Preview

- To be held September 13th
- CEQA steps summarized
- CEQA topics listed
- Focus of comments to be on CEQA topics
- Handouts for those who may want to write comment
- Comments should be limited to 3 minutes

Noise Monitoring

- To take place this week for football game to monitor “baseline” conditions (future condition to be compared to baseline)
- Monitoring will be short term and long term

Noise Monitoring Equipment



TABLE 1
Schedule for San Rafael High School Project/Program EIR
Prepared June 10, 2016 (Revised July 27 2016)

Task	Calendar Days to Complete	Start Date	Completion Date
PROJECT START-UP	0	6/14/2016	6/14/2016
FIRST MEETING AND SITE VISIT	5	6/14/2016	6/19/2016
PREPARE PROJECT DESCRIPTION AND NOP (got information from VPCS on 7/13/16)	26	6/19/2016	7/15/2016
DISTRICT REVIEW OF P. DES. AND NOP	3	7/15/2016	7/18/2016
FINALIZE P. DES. AND NOP (extending out NOP so that PR piece can go out)	18	7/18/2016	8/5/2016
NOP OUT FOR PUBLIC REVIEW (30 DAYS)	30	8/5/2016	9/4/2016
Presentation by Amy to District on critical milestones for CEQA			8/8/2016
SCOPING MEETING			9/12/2016
TRAFFIC DATA TO AIR/NOISE TEAM	47	8/5/2016	9/21/2016
ALL EIR SECTIONS SUBMITTED INTERNALLY (this assumes no NOP comments requiring change in analysis)	55	8/5/2016	9/29/2016
ADMIN. EIR FINALIZED	14	9/29/2016	10/13/2016
DISTRICT REVIEW OF ADMIN. EIR	21	10/13/2016	11/3/2016
PREPARE DRAFT EIR	14	11/3/2016	11/17/2016
EIR PRINTED AND DISTRIBUTED	5	11/17/2016	11/22/2016
45 DAY PUBLIC REVIEW (EXTRA DAYS ADDED DUE TO HOLIDAYS)	50	11/22/2016	1/11/2017
PREPARE ADMIN. FINAL EIR	21	1/11/2017	2/1/2017
DISTRICT REVIEWS ADMIN. FINAL EIR	14	2/1/2017	2/15/2017
PREPARE FINAL EIR AND MITIGATION MONITORING AND REPORTING PROGRAM (MMRP)	14	2/15/2017	3/1/2017
CERTIFICATION OF FINAL EIR (Estimated to be March 2017)			

BOARD
INVOLVEMENT

DISTRICT STAFF -
VPCS

APPROVAL CHECK POINTS TO BOARD

Pre-Construction Activities

Approval Check Points to Board

(12-16 months)

Programming

- Additional Testing & Surveying of Site Conditions
- District Standards
- Educational Specifications

Schematic Design * Board Approval

- Establish Budget & Project Components
- Develop Floor Plans/ Space Plans
- Develop Building Exteriors
- Preliminary Site Plans

Design Development * Board Approval

- Sub consultants – Electrical Engineers
- Commence Design – Mechanical Engineers (others)
- All Project Components and Development

Construction Documents * Board Approval

- Finalize architectural/ structural components
- Plans and specifications complete
- Submit to DSA
- Authorization to Bid
- Award of Contract & Notice of Completion

Construction begins!

**Begin Master
Implementation Plan**

Questions?