
Memorandum of Understanding

PROPOSED DRAFT

Memorandum of Understanding

Between

Marin Airporter Charter & Tours

and

San Pedro Elementary School
(San Rafael City Schools)

This Memorandum of Understanding (MOU) sets for the terms and understanding between San Pedro Elementary School and Marin Charter & Tours to provide transportation services for on campus school events for the parents and guardians of students and others in the school community.

Background

Marin Charter & Tours has been providing professional transportation services in and around Marin County for over 40 years, with a special emphasis on community partnership with local schools and non-profits.

Purpose

This MOU will specify the terms and pricing for transportation services to be provided as scheduled on a case by case basis.

Pricing

Pricing for shuttle services from the Canal Area of San Rafael to and from San Pedro School will be based on the rates below. These trips are assumed to be Non-SPAB, as they will primarily be transporting family members and members of the public, and while they may at times also carry students, they are not classified as SPAB trips as per DOE and CHP guidelines.

21-passenger mini-bus

\$380.00 4-hour minimum (15% discount)

\$70.00/hour add'l service beyond initial 4 hours.

48-passenger motorcoach

\$450.00 4-hour minimum (15% discount)

\$80.00/hour add'l service beyond initial 4 hours. (10% discount)

Scheduling

Shuttle service for various evening and daytime school events will be scheduled by mutual agreement. Marin Charter & Tours will provide transportation as agreed, but does not guarantee availability for any additional request beyond those previously scheduled.

Duration

This MOU is at-will and may be modified by mutual consent of both partners. This MOU shall become effective upon signature by the authorized officials from both partners and will remain in effect for the duration of the 2016-17 school year.

Contact Information

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Partner representative: David T. Hughes
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Partner name: San Pedro Elementary School
Partner representative: Marie Melodia
Position: Principal
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Date:
David Hughes, Marin Charter & Tours

Date:
Marie Melodia, San Pedro Elementary