

# San Mateo-Foster City School District Minutes

## REGULAR MEETING~BOARD OF TRUSTEES

November 03, 2016, 7:00 PM

1170 Chess Drive

Foster City, CA 94404

### 1. CALL TO ORDER: 6:00 P.M.

### 2. RECESS TO CLOSED SESSION

Closed Session began at 6:06 p.m. and ended at 6:53 p.m.

**2.1. GOVT. CODE 54957.6. - CONFERENCE WITH LABOR NEGOTIATOR(S) - Agency Designated Representative: Dr. Joan Rosas. Employee Organization: SMETA, CSEA and/or SMEAA.**

**GOVT. CODE 54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Property: Charter Square, 791 Beach Park Blvd., Foster City. Agency Negotiator: Superintendent. Under Negotiation: property acquisition, price and terms of property lease/purchase.**

**GOVT. CODE 54957 - CONSIDER THE RECOMMENDED STUDENT EXPULSION(S) OF DISTRICT STUDENTS(S).**

**GOVT. CODE 54957 - PUBLIC EMPLOYEE PERFORMANCE GOALS/EVALUATION. TITLE: Superintendent.**

### 3. RECONVENE TO REGULAR MEETING

The Regular Meeting began at 7:06 p.m.

#### 3.1. Report out of Closed Session

Board President Ed Coady reported out from Closed Session the following information:

After several months of negotiations, the San Mateo-Foster City School District finalized the purchase of the Charter Square Shopping Center for a fourth school in Foster City. The terms of the School Conveyance Agreement between Chang Income Property Partnership, LP, Westlake Urban, LLC, a Delaware limited liability company, and the San Mateo-Foster City School District, a public school district of the State of California was signed effective November 3, 2016. The agreement will be made available for public viewing on November 4, 2016. Dr. Rosas made a statement of gratitude to Foster City and San Mateo voters for the passage of Measure X and thanked all who worked so diligently over many years to make this neighborhood school a reality. Community meetings have been scheduled as follows:

--Nov. 16 - 7:00 p.m. - Audubon Elementary School

--Nov. 29 - 7:00 p.m. - Foster City Elementary School - Library

--Nov. 30 - 7:00 p.m. - San Mateo-Foster City School District Board Room

#### 3.2. Flag Salute

The Flag Salute was led by Victoria Daniloff and Isabelle Quinn, 5th graders at LEAD Elementary School

#### 3.3. Roll Call

All members were present.

#### 3.4. Approval of Agenda: November 3, 2016 (v)

**Motion Passed:** Passed with a motion by Lory Lawson and a second by Chelsea Bonini.

Yes Chelsea Bonini

Yes Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

#### 3.5. Approval of Minutes: October 6, 2016, October 13, 2016 (v)

October 6, 2016 Minutes:

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Lory Lawson.

Yes Chelsea Bonini

Yes Ed Coady

Abstain Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

October 13, 2016 Minutes, as amended:

**Motion Passed:** 10/13/16 as amended. Passed with a motion by Chelsea Bonini and a second by Lory Lawson.

Yes Chelsea Bonini

Yes Ed Coady

Yes Nancy Hsieh  
Yes Lory Lawson  
Yes Audrey Ng

#### **4. STATEMENTS**

##### **4.1. Public Statements related to non-agenda topics:**

##### **4.2. Public statements related to agenda items: Persons will be called on at the appropriate time.**

##### **4.3. Advisory Committee Reports**

##### **4.4. Foundation/Committee Reports**

PTA Council liaison Audrey Ng reviewed the last two meetings, noting that the PTA will contribute \$500 to support the parcel tax measure, if moved forward.

Colleen Sullivan, President of the District Education Foundation, reported on Foundation business. Projects include: creating a Principal survey, fundraising efforts, Board retreat, and an upcoming music drive.

##### **4.5. District Staff Statements**

CBO Chow attended the Workforce Housing event at the College of San Mateo on October 14 and found it informative. She, Dr. Rosas, and Trustee Ng also recently attended a San Mateo Union High School District board meeting to hear their workforce housing plans.

Assistant Superintendent of Student Services Molly Barton reported that five district schools were visited and validated this year as part of the Williams Compliance Act. All five schools were found to be in compliance. Ms. Barton thanked the Board, Superintendent Rosas, and staff for their tireless efforts.

##### **4.6. Statement of Board members**

Trustee Hsieh, Ng, Bonini and Coady attended an informative Workforce Housing workshop.

Trustee Hsieh, with Dr. Rosas, attended the Respect 24/7 interactive workshops at the San Mateo County Office of Education (SMCOE). Trustees Hsieh and Bonini, with Assistant Superintendents Heather Olsen and Molly Barton, attended the Achievement Gap Summit at SMCOE and found it inspiring.

Trustee Ng discussed the concept of building workforce housing by partnering with the San Mateo Union High School District.

Trustee Lawson thanked everyone that worked so hard on securing an agreement on the Charter Square Shopping Center for a fourth school in Foster City.

Trustee Bonini attended the Coalition for Safe Schools & Communities with Dr. Rosas and Assistant Superintendent Molly Barton where a police official from Salem, Oregon spoke on threat assessments. San Mateo County School Board Association news:

--Kent award applications will go out soon

--The next conference will be on May 5 and will concern the teacher shortage.

Trustee Coady was pleased that five schools passed the Williams Compliance inspection. He noted that Proposition 51 - Facilities Bond Act is on the ballot. And last, but not least, President Coady stated his thanks for the successful outcome of the Charter Square Shopping Center, future home of a fourth school for Foster City.

##### **4.7. Statement of Superintendent**

Dr. Rosas thanked Assistant Superintendents Heather Olsen, Molly Barton and their teams on an impressive Professional Development Day on October 31.

#### **5. PROPOSED CONSENT AGENDA (v) (See List Below)**

**Motion Passed:** Passed with a motion by Nancy Hsieh and a second by Lory Lawson.

Yes Chelsea Bonini

Yes Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

##### **5.1. BUSINESS/FINANCE**

###### **5.1.1. Listing of payments to meet District expenditures**

###### **5.1.2. 2015-16 Audit Contract - Patel and Associates, LLP**

###### **5.1.3. Notice of Completion - Highlands Elementary School Roofing Project - Andy's Roofing Company, Inc.**

###### **5.1.4. County Investment Report - Quarter ending September 30, 2016**

###### **5.1.5. Membership Renewal Super Co-Op**

###### **5.1.6. Bayside STEM Academy - Architectural Pre-Design Services for New Gymnasium - Quattrocchi Kwok Architects**

##### **5.2. HUMAN RESOURCES**

### **5.2.1. Assignments noted for individuals listed**

### **5.2.2. Resignations, Releases, and/or Retirees**

## **6. SUPERINTENDENT SERVICES/BOARD**

### **6.1. Financial Priorities and Needs**

Measure A, a \$7 million Parcel Tax expires in June 2017. Dr. Rosas provided an update on the District's financial priorities and needs to maintain educational programs funded by Measure A. Consultants have suggested February 21, 2017 as a viable all mail ballot election opportunity. A renewal of the existing measure with a term of 9 years was also suggested. The Board discussed the renewal of the Measure A Parcel Tax, term of the renewal, and election timelines.

The Board felt that February may be too short a turnaround to generate ample community support. Consultants recommended alternative dates - March 28 or May 23, both mail-in ballots. The Board discussed options and considered March 28 as potentially a better date to hold the election. PTA Council President Remeé Vargas made a statement of thanks for the District's support of students and noted that the PTA voted to endorse the renewal of the Measure A. Parent Jerri Martin made a statement of support for the renewal of Measure A. The next step is for Dr. Rosas to bring a resolution for the Board's approval.

### **6.2. Odd/Even Year Elections**

Kathryn E. Meola, Chief Deputy County Counsel, provided information and addressed questions regarding Senate Bill 415 which requires many school districts to change when they elect board members. School districts, such as the San Mateo-Foster City School District, currently holding elections in odd-numbered years will be required to analyze their voter turnout rate and, in the event a significant decrease in voter turnout rate is shown, may be required to develop a plan by 2018 to change their elections to November of even-numbered years. The Board discussed and asked clarifying questions. Dr. Rosas noted that a Resolution regarding the three vs. five year extension is due in March, 2017. The Board thought that a three year term could attract more interest in running for office. Dr. Rosas will bring back a resolution for action at the November 17, 2016 Board Meeting.

### **6.3. "At Large" and "By District" Elections**

San Mateo County Counsel Tim Fox provided information on "at large" vs. "by district" board elections. The San Mateo-Foster City School District currently elects its Trustees by the "at large" method, based on the electorate system. As California law disfavors "at large" election methods, staff has recommended that the District explore the "by district" option. In a district-based method, the population is apportioned into smaller trustee voting areas (i.e. districts) and the population elects a single Trustee that resides within the apportioned district. The Board discussed and asked questions, which were clarified by Tim Fox.

### **6.4. City of San Mateo Sign Code Ordinance**

Dr. Rosas provided information and history regarding the District's proposed installation of electronic signs at Laurel Elementary School and LEAD Elementary School. The current sign code ordinance for the City of San Mateo does not allow for electronic signs. Government Code section 53094 gives school districts the right to exempt educational facilities from local zoning ordinances through the adoption of a resolution approved by a minimum 2/3 vote of the Board of Trustees. The Board discussed the steps the District has taken to change the sign code ordinance. Dr. Rosas will bring this item back for action at the November 17 Board Meeting.

## **7. BUSINESS/FINANCE**

### **7.1. Conduct a Public Hearing - 2015-16 Public Report of Developer Fees**

A Public Hearing was conducted to present the 2015-2016 Public Report of Developer Fees. The hearing opened at 9:46 p.m. As there were no comments, the hearing was closed at 9:47 p.m. Based on a review of Fund 25, Capital Facilities Fund, there are no unexpended funds that would have been received five or more years ago.

### **7.2. Gifts presented to the schools (v)**

**Motion Passed:** IT IS RECOMMENDED THE BOARD OF TRUSTEES ACCEPT THE GIFTS PRESENTED TO THE SCHOOLS AS APPROVED BY THE SUPERINTENDENT. (See attached list) Passed with a motion by Lory Lawson and a second by Nancy Hsieh.

Yes Chelsea Bonini

Yes Ed Coady

Yes Nancy Hsieh

Yes Lory Lawson

Yes Audrey Ng

## **8. HUMAN RESOURCES**

### **8.1. Resolution No. 14/16-17 - Exemption - Separation from Service (v)**

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD APPROVE RESOLUTION NO. 14/16-17 FOR EXEMPTION TO THE SEPARATION-FROM-SERVICE REQUIREMENT PURSUANT TO SECTION 24215.5 OR 26812 OF THE EDUCATION CODE. Passed with a motion by Audrey Ng and a second by Lory Lawson.

Yes Chelsea Bonini  
Yes Ed Coady  
Yes Nancy Hsieh  
Yes Lory Lawson  
Yes Audrey Ng

**9. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**10. FUTURE MEETING DATES**

The following dates were read by Board President Ed Coady:

--November 9, 2016 - 7:00 p.m. - SMFCSD Education Foundation

--November 17, 2016 - 7:00 p.m. - Board Meeting

**11. ADJOURNMENT**

**11.1. Adjournment (v)**

Board President Ed Coady adjourned the Regular Meeting at 10:05 p.m.

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Nancy Hsieh.

Yes Chelsea Bonini  
Yes Ed Coady  
Yes Nancy Hsieh  
Yes Lory Lawson  
Yes Audrey Ng

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Board Secretary

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Date