

San Rafael City School District  
Instructional Minutes Calculation Worksheet  
Fiscal Year 2016-17

Exhibit A

School District: San Rafael High School District

10/4/2016

School Site: San Rafael

Adjusted for PSAT Day

Regular Days:	Traditional Day	A Days	A(a/t) Days	B Days	B Min Day (BTSN 9/18) 9/18/15 Minimum Day
Start	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM
End	3:15 PM	1:50 PM	2:40 PM	3:30 PM	12:50 PM
50 Min Periods	7:15	95 min periods	95 min periods	95 min periods	4:50
Number of Hours	7:15	5:50	6:40	7:30	4:50
Total Number of Minutes	435	350	400	450	290
Less Recess	(15)	(15)	(15)	(15)	(15)
Less Lunch	(40)	(40)	(40)	(40)	0
Actual Net Daily Instructional Minutes	380	295	345	395	275
Minimum Minutes Per Day	240	240	240	240	240
Absolute Minimum	180	180	180	180	180
Number of Regular Days***	1	13	72	84	1
Annual Minutes ~ Regular Days	380	3,835	24,840	33,180	275
Other Days:				9th & 12th Fall PSAT Test Day	0-7 Final B Day
Start				12:45 PM	8:00 AM
End				3:32 PM	3:35 PM
Number of Hours				2:47	7:35
Total Number of Minutes				167	455
Less Recess				0	(15)
Less Lunch				0	(40)
Actual Daily Instructional Minutes				167	400
Minimum Minutes Per Day				240	240
Absolute Minimum				180	180
Number of Minimum Days & Wed.				1	0
Annual Minutes ~ Minimum Days				167	0
Statutory Required Number of Minutes				180	65,127
1982-1983 Actual Minutes					64,800
Required Minutes for District Board Policy					64,800
(Under) Over					327

171

9

180

10th & 11th Fall PSAT Test Day
8:00 AM
3:32 PM
7:32
452
(10)
(40)
402
240
180
1
402

562

Approved: Maya Perez  
Principal: Allen F. Lopez  
Calculated: [Signature]

Date: \_\_\_\_\_  
Date: 10/4/16  
Date: 10/4/2016

**Test Schedule**

Receiving of Students & Roll	8:00-8:10	10 min
Pre-Test Administration	8:10-8:55	45 min
Section 1	8:55-9:55	60 min
Break	9:55-10:00	5min
Section 2	10:00-10:35	35 min
Section 3	10:35-11:00	25min
Break	11:00-11:05	5 min
Section 4	11:05-11:45	45 min
Collection and Wrap Up	11:45-12:00	15 min
Lunch	12:00-12:40	40 mins
Period 4	12:45-1:23	38 mins
Period 5	1:28-2:06	38 mins
Period 6	2:11-2:49	38 mins
Period 7	2:54-3:32	38 mins