

SAN RAFAEL CITY SCHOOLS  
**HSD BUDGET DEVELOPMENT CALENDAR**  
 2016-2017 (2017-18 Budget Year)

Timeline	Key Dates	Meeting	Information/Action
October to January-16	<b>Continue to adjust current year budget based on updated information</b>		
	October 24, 2016	Board Meeting	Provide Overview LCAP Planning & Implementation
	October/November	Community Outreach	Communications - LCAP (Range of communications tools)
	November 14, 2016	Board Meeting	
	November 16, 2016	Budget Committee Meeting	Review Details of LCFF/LCAP & Annual Update
	November/December	DELAC/Parent Advisory forums Principal Meetings SRTA/CSEA	Review Details of LCFF & LCAP & Gather Public Input Review Details of LCFF & LCAP & Gather Public Input Review Details of LCFF & LCAP & Gather Public Input
	December 12, 2016	Board Meeting	First Interim and Budget Revision/ LCAP
	December 14, 2016	Budget Committee Meeting	
January to March-16	<b>Develop preliminary enrollment projections; staffing projections, and budget assumptions for 2016-17 based on information available.</b>		
	January 9, 2017	Board Meeting	Financial Audit Report
	January 17, 2017	None	Governor's 2017-18 Budget Proposal Available
	January 18, 2017	Budget Committee Meeting	Review Information in Governor's Budget Proposal/ LCAP
	January 23, 2017	Board Meeting	Present Information on Governor's Budget Proposal
	January/February	DELAC/Parent Advisory forums Principal Meetings SRTA/CSEA Community Communications	Continue to Review/Discuss LCFF/LCAP & Student Data Continue to Review/Discuss LCFF/LCAP & Student Data Continue to Review/Discuss LCFF/LCAP & Student Data Provide Update on LCAP
	February 13, 2017	Board Meeting	Present Information on Governor's Budget Proposal
	February 15, 2017	Budget Committee Meeting	
	February 27, 2017	Board Meeting	
March to April-16	<b>Develop preliminary enrollment projections; staffing projections, and budget assumptions for 2016-17 based on any new information available</b>		
	March 13, 2017	Board Meeting	Second Interim & Budget Revision
	March 15, 2017	Deadline for preliminary notice of reduction of certificated staff	
	March 15, 2017	Budget Committee Meeting	
	March 27, 2017	Board Meeting	
	March/April	DELAC/Parent Advisory forums Principal Meetings SRTA/CSEA Community Communications	Review Recommendations for LCAP Review Recommendations for LCAP Review Recommendations for LCAP Provide Update on LCAP
	April 17, 2017	Board Meeting	
	April 19, 2017	Budget Committee Meeting	

May-16	<b>Complete preliminary budget and make adjustments for information in May revise and other new information available</b>		
	May 9, 2017	Board Meeting	
	May 15, 2017	Deadline for final notices of reduction of certificated staff	
	May 17, 2017	<b>Governor's May Revise</b>	
	May 22, 2017	Board Meeting	Present Major Budget Assumptions Review Draft LCAP Program Recommendations
	May 24, 2017	<b>Budget Committee Meeting</b>	Final Meeting
	May-16	<b>Community Communications</b>	Provide Update on LCAP
June-16	<b>Prepare final budget for presentation to the Board of Education and the Marin County Office of Education</b>		
	June 12, 2017	Board Meeting	Preliminary Local Control Accountability Plan (LCAP) Preliminary Budget 2017-18
	June 28, 2017	Board Meeting (Public Hearing)	Approve Local Control Accountability Plan (LCAP) 2016-17 Adopted Budget 2017-18

*\*Please note this calendar maybe subject to change.*