



8335 Keystone Crossing
Suite 200
Indianapolis, IN 46240
Blackboard.com

Capital Facilities Program
Christina Perrino
310 NOVA ALBION WAY
SAN RAFAEL, CA 94903-3500
USA

11/21/2016
Customer No. 526046
Documents No. 17526046

Re: Invoice Confirmation for Capital Facilities Program

Dear Customer:

As part of an effort to improve our invoicing and billing practices, we are taking steps now to ensure that the information we have regarding your district's contact information and Blackboard (formerly Schoolwires) services is correct. Our records indicate the following:

Billing Address:
Capital Facilities Program
Christina Perrino
cperrino@srcs.org
310 NOVA ALBION WAY
SAN RAFAEL, CA 94903-3500

Primary Contact:
Capital Facilities Program
Christina Perrino
cperrino@srcs.org
310 NOVA ALBION WAY
SAN RAFAEL, CA 94903-3500

Services under contract:

Qty	Unit	Product/Service	Current Term Start	Current Term End	Annual Price
1		Creative: MyWay Premium Template Library	3/1/2017	2/28/2018	1,096.19
1	Sites	Blackboard Web Community Manager Essential	3/1/2017	2/28/2018	1,339.79
2017 Total					\$2,435.98

You will be invoiced for 2017 services for the total above upon receipt of this form unless other arrangements are made.

What help do we need from you?

1. Please confirm the information above by initialing below that the billing and primary contact information above is correct. If not correct, please provide corrections on this form.

Billing Information Confirmation: _____ **Primary Contact Confirmation:** _____
(Initials) (Initials)

2. Please also provide your purchase order number and a copy of your purchase order, if your organization requires a purchase order.

Purchase Order Number: _____ **A PO is not required by my organization:** _____
(Initials)

3. Please return this invoice confirmation form and accompanying purchase order, if necessary, via any one of the following methods by **December 21, 2016**:
 - a. Email: operations@blackboard.com,
 - b. Fax: 312-236-7251 (fax)
 - c. Mail: Blackboard Inc., 8335 Keystone Crossing, Suite 200, Indianapolis, IN 46240.

If you have any questions or concerns regarding this information or your service, please don't hesitate to reach out to me at landon.bell@blackboard.com, 615.733.2893.

Sincerely,

Landon Bell