

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

October 24, 2016 6:00 PM
District Office - Boardroom
310 Nova Albion Way
San Rafael, CA 94903

Attendance Taken at 5:25 PM:

Present:

Linda Jackson
Rachel Kertz
Greg Knell
Ms. Maika Llorens Gulati
Natu Tuatagaloa

I. OPEN SESSION/ROLL CALL 5:00 PM

II. PUBLIC COMMENT on Closed Session

Minutes:
None.

III. CLOSED SESSION

Minutes:
Pursuant to Government Code section 54957.6, the Board adjourned to Closed Session at 5:26 PM.

III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Amy Baer

Employee Organization/Title: SRFT, SRTA, CSEA

IV. RETURN TO OPEN SESSION

Minutes:
President Kertz reconvened the meeting to Open Session at 6:05PM.

V. PLEDGE OF ALLEGIANCE

Minutes:
New Assistant Superintendent for Business Services Doug Marquand led the Pledge of Allegiance.

VI. SPECIAL RECOGNITION

VI.1. OATH OF OFFICE FOR 2016-17 STUDENT BOARD MEMBER

Minutes:

President Kertz administered the Oath of Office to incoming student board member Bini Gelini, a 9th grader at Terra Linda High School.

VII. STUDENT BOARD REPORTS

Minutes:

Christa Schmitt, San Rafael High School:

- The SRHS vs. TLHS Bell game was held last week
- Homecoming game will be on Nov. 4, with the dance on Nov. 5. The theme is "All Around the World"
- Students working on community action projects
- Workshops on the FAFSA and college and career were held for seniors

Bini Gelini, Terra Linda High School:

- Miller Creek 8th grade students attended the TL Bell game rally
- Financial Aide and Red Ribbon activities are this week

VIII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

None.

IX. SPECIAL REPORT

IX.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT

Minutes:

SRTA:

Molly O'Donoghue reported that last week's negotiations meeting resulted in a tentative agreement with the District that will be taken to the membership this week. Results of the vote should be available on Friday afternoon.

There were no reports at this time from CSEA or SRFT.

IX.2. UPDATE: (ESD/HSD) Capital Facilities Program

Minutes:

There was no update at this time.

IX.3. UPDATE: (ESD/HSD) Facilities Report

Minutes:

Director of Maintenance and Operations Dave Pedroli:

- Provided a report on the status of Maintenance Department work orders as compared to the national average: completion rates, work hours per person per year, average aging of the work orders. SRCS handles more work orders than the national average
- He reported on minor roof leaks with the recent rain
- Another failing tree at SRHS was removed near the softball field
- During the Thanksgiving break, trees around the quad at SRHS will be trimmed. In response to Trustee Gulati's question about replacing trees, he noted they will be replaced with trees that hold deeper and not so wide roots.

X. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) *(All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval)*

Minutes:

Trustee Jackson pulled item #2 for discussion.

X.1. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Environmental/Hazardous Materials Consulting Firms

Motion Passed: Approval of Millenium Consulting Associates, Sensible Environmental Services, and Terracon Consultants to provide Environmental/Hazardous Materials Consulting Services for the San Rafael City Schools Capital Facilities Program. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

X.2. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Premier Services Agreement between San Rafael City Schools and DecisionInsite, LLC, July 1, 2016 - June 30, 2017

Motion Passed: Approval of the contract. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted she was pleased to see this item for demographic projections. She spoke of the importance of taking immigrant students into account, and the potential turnover in residences with the aging population. Dr. Zaich noted that DecisionInsite cites their studies come within 1% accuracy.

XI. CONSENT AGENDA: *(All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)*

Minutes:

President Kertz noted revised ESD and HSD Personnel Action Reports were received.

Trustee Jackson pulled item #4 for discussion.

Trustee Llorens Gulati pulled items #8, 9 and 11 for discussion.

M/S/C: (Jackson, Tuatagaloa) the Board approved the remaining Consent Agenda items, with the exception of items #4, 8, 9, 11, and noting the revisions to items #1 and #2, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

XI.1. PERSONNEL: (ESD) Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz

Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.2. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as revised. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.3. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.4. PERSONNEL: (HSD) Approval of Personnel Recommendations (9-12) for Appointment of Extra Hire of Specific Categories, Coaches, Special Ed, and Extra Pay for Outside Work for the 2016-2017 School Year

Motion Passed: Approval of these Personnel actions. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted this item is related to an LCAP action item; need to look at these types of expenses with an equity and Title IV lens to make sure there is equity in sports offerings for girls.

XI.5. FINANCE: (ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District

Motion Passed: Approval of the disposal of obsolete equipment and textbooks. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.6. EDUCATION SERVICES:(ESD) Approval of Memorandum of Understanding between Bay Area Community Resources (BACR) and San Rafael City Schools for the 2016 LEAP Non-School Day Enrichment Program

Motion Passed: Approval of the Memorandum of Understanding between Bay Area Community Resources (BACR) and San Rafael City Schools for the 2016 LEAP Non-School Day Enrichment Program. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.7. EDUCATION SERVICES: (ESD) Approval of Out-of-State Travel for Aaron Feldstein to Attend the American Studies Association National Conference in Denver, Colorado on November 17-20, 2016

Motion Passed: Approval of out-of-state travel for Aaron Feldstein to attend the American Studies Association National Conference in Denver, Colorado on November 17-20, 2016. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.8. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for Kevin Kerr to Attend the AVID District Leadership Secondary Training in Seattle, Washington, on October 18-21, 2016

Motion Passed: Approval of out-of-state travel for Kevin Kerr, Director of 6-12 Teaching & Learning to attend the AVID District Leadership Secondary Training in Seattle, Washington, on October 18-21, 2016. Passed with a motion by Ms. Maika Llorens Gulati and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Llorens Gulati noted her excitement in the AVID program, hoping there is a way to integrate more AVID for all students. Dr. Watenpaugh noted that SRHS Principal Glenn Dennis' goal is to have AVID schoolwide in three years.

XI.9. EDUCATION SERVICES: (ESD/HSD) Ratification of Memorandum of Understanding between San Rafael City Schools and the Marin County Office of Education for the College Access and Success - Dreamers Pilot Project

Motion Passed: Ratify the MOU. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Llorens Gulati's request for an update about the program, Davidson MS Principal Bob Marcucci reported there is a high level of support for the cohort of students participating in this pilot to build college going culture awareness. Some of the students are participating in the afterschool offerings sponsored by HeadsUp. An onsite coordinator from Canal Alliance is monitoring progress and holding family meetings; has begun to meet with families of students who hold a C or below. There will be another big family get together/celebration event at Davidson and at SRHS in December.

Trustee Llorens Gulati noted the importance of the students getting enrichment as well.

XI.10. EDUCATION SERVICES: (ESD/HSD) Approval of Resolution No. 1704, Adult Education Block Grant Member Participation and Oversight Committee Appointee, Kevin Kerr

Motion Passed: Approval of Resolution No. 1704, Adult Education Block Grant Member Participation and Oversight Committee Appointee, Kevin Kerr. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.11. INFORMATION TECHNOLOGY: (ESD/HSD) Approval of Contracts with SHI International Corporation for the Microsoft Annual License from October 1, 2016 - October 31, 2017

Motion Passed: Approval of the ESD and HSD contracts with SHI for Annual Microsoft license. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Llorens Gulati's request for additional information, CTO Sandy Maynard provided background for the IT Academy certifications available for students and staff, and explained that alignment with the District's fiscal year will begin next year.

XII. DISCUSSION/ACTION SESSION

XII.1. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District

Motion Passed: Acceptance of the donations. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XIII. BOARD GOVERNANCE

Minutes:

None.

XIV. CONFERENCE SESSION

XIV.1. Report Out Action from Closed Session

Minutes:

President Kertz noted there was no reportable Closed Session action taken.

XIV.2. Agenda Items for Future Meetings

Minutes:

Trustee Jackson made a request for an update from SRHS Math teachers regarding their work.

She also mentioned in the interest of the CFP projects, that bids are coming in quite a bit higher right now due to construction, labor and materials costs rising.

XIV.3. Board Member Reports

Minutes:

Natu Tuatagaloa:

- He joined a recent conference call related to the Capital Facilities Program
- He attended the YMCA Hero's breakfast

Maika Llorens Gulati:

- She attended a newcomer committee meeting with Director of EL Programs Kathy Frye
- She attended the October 11th DELAC meeting; afterschool options on sites were discussed
- On October 20th she attended the Middle Grades Task Force meeting with the new facilitator

Linda M. Jackson:

- She met with Dr. Zaich regarding updates to the facilities use policy
- She has attended meetings related to the charter school petition
- She attended middle and high school teacher training at Davidson MS on October 17 related to the Capturing Kids Hearts initiative; Winning Culture
- On October 19th she attended the opening of the OMA village in Novato, housing for the homeless. It is a good model that will be used to plan more housing projects for the homeless
- She attended a Youth Connect event for homeless youth ages 18-25
- She has been involved with Measure A calling
- She attended the Mill Valley Film Festival where she saw a movie on restorative justice with Don Carney and his students. She suggested showing it at future Board meeting
- She noted affordable housing needs in Marin, citing a study that showed over 1/4 of employees commute over one hour a day

Greg Knell:

- As representative of the Board on JLAC, he provided a handout of the existing priorities that were identified last year, and asked trustees for their input on any updates to the list
- He attended a School/Law Enforcement meeting where there was discussion on the increase of youth suicides in Marin
- He attended the annual meeting of the Marin Medical Society where he was presented with an award for his work with RX Safe
- He has been attending meetings related to the charter petition and also the community schools initiative
- He will be attending a statewide community schools initiative meeting

Rachel Kertz:

- She has been attending Capital Facilities Program team meetings
- She has been attending meetings related to the charter school petition's appeal to the county. There is a lot of outreach in the community regarding preparation for the MCOE public hearing this week. She noted that Board members can attend the MCOE public hearing but cannot sit together or discuss with fellow board members.

XIV.4. Superintendent's Activity Report

Minutes:

Superintendent Watenpaugh reported:

- He attended a recent planning meeting related to the changes in the facilities use policy
- He attended the recent JLAC meeting
- He has been preparing for the MCOE public hearing on the charter petition tomorrow night. He and President Kertz will make a 20 minute presentation, with Trustee Jackson commenting on behalf of the Board
- Mission Pictures is filming a video this week at San Rafael HS regarding the HeadsUp Education Foundation
- He mentioned the Marin IJ article in today's paper highlighting the SRHS graduate who won a Betty Crocker Homemaker award many years ago.

XV. READJOURNMENT to Closed Session (if necessary)

XVI. NEXT REGULAR MEETING - November 14, 2016

XVII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

There being no further business, President Kertz adjourned the meeting at 6:34 PM.

President

Superintendent