

## MOVING AND REPLACING FURNITURE/EQUIPMENT INVENTORY CONTROL

Date: 11/17/16

\_\_\_\_\_ Replaces Old. Site will keep and use Old.

Replaces Old. Declare Old Excess and Delete from Inventory.

Replaces Old. Move Old to \_\_\_\_\_ School for use.

## Requisition #:

Purchase Order #: \_\_\_\_\_ (Completed by District)

[illegible]

District Office . Date Declared Excess by Board

Date: 11/18/16  
Stored By:

BY: [Signature] Date: 10/28/2011

**Stored At:**

Bldg/Rm #:

Original - District Office 1st Copy - District Maintenance; 2nd Copy - Originating Site