

**Memorandum of Understanding
between
San Rafael City Schools
and
Marin Promise Partnership**

Background

This AGREEMENT is made between the San Rafael City Schools “SRCS” and the Marin Promise Partnership “MPP” collectively called “Parties”. The parties hereby agree to the following terms and conditions of the partnership. MPP is under the fiscal sponsorship of 10,000 Degrees.

San Rafael City Schools will partner with the Marin Promise Partnership in the implementation of evidenced based decision making. The goal of the partnership is to build the data capacity of the San Rafael City Schools in order to meet district goals.

Intent

It is the purpose of the Memorandum of Understanding (MOU) to specify the agreement between the Marin Promise Partnership and San Rafael City Schools for the purpose of hiring a Data Analyst during the 2016-17 school year. The work of the data analyst will be split between the parties, with 5 hours per week for each party.

Budget and Payment for Services

- One Year Budget, for 2016-17

San Rafael City Schools will allocate funding to 10,000 Degrees to employ the Data Analyst for 5 hours/week from December 1, 2016 – June 30, 2017.

- Salary: \$50/hour (not including employee benefits or driven costs)
- Total salary would be \$7,500 (5hours/week * 30 weeks * \$50/hour)

Scope of Work

The Data Analyst will report to Mayra Perez at SRCS and Rebecca Brown at MPP in order to perform the duties described in the position description, including collecting, organizing and revising assessment data from the Smarter Balanced Consortium, utilizing a variety of district and programmatic data to create graphs, charts and tables in order to tell a compelling data story, provide data protocols to be used with principals, teachers and other stakeholders and work with district leaders in order to utilize data in order to measure the efficacy of the goals outlined for San Rafael City Schools and the Marin Promise Partnership.

Provisions

- Marin Promise Partnership agrees to provide notification to the District of the intent to continue or end this MOU agreement for the 2017-18 school year no later than June 15th, 2017.

School District

- The District will provide a district computer for use during working hours and email for the Data Analyst; however, most of the work will be done remotely.
- The Data Analyst will be responsible for notifying the District and the Marin Promise Partnership of any changes in the work schedule immediately.
- Marin Promise Partnership will confirm that the Data Analyst holds and will hold throughout the duration of the MOU all of the credentials and authorizations required by law for this employment.

Funds will be dispersed to 10,000 Degrees in 2 installments of \$3,750 sent to 10,000 Degrees on:

- March 1, 2017 and
- June 30, 2017.

Dr. Michael R. Watenpaugh
Superintendent
San Rafael City Schools

Ann Mathieson
Executive Director
Marin Promise Partnership

Date

Date

Kim Mazzuca
CEO
10,000 Degrees

Date