

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education (Annual Organizational Meeting)

December 12, 2016 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

Attendance Taken at 5:05 PM:

Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

President Kertz convened the meeting to Public Session at 5:05 PM.

II. PUBLIC COMMENT on Closed Session

Minutes:

None

III. CLOSED SESSION

Minutes:

Pursuant to Government Code sections 54957.6, 48900, 54957, and 54956.9, the Board adjourned to Closed Session at 5:06 PM

III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Amy Baer

Employee Organization/Title: SRFT, SRTA, CSEA

III.2. GOV. CODE 48900: (ESD) Consideration of Student Expulsion Case # 16/17-3

III.3. GOV. CODE 48900: (HSD) Consideration of Student Expulsion Case # 16/17-4

III.4. GOV. CODE 54957: (ESD-1; HSD-1) Public Employee Discipline/Dismissal/Release

III.5. GOV CODE 54956.9: (HSD) Conference with Legal Counsel - Pending Litigation (OAH-Case No. 2016100508)

IV. RETURN TO OPEN SESSION

Minutes:

President Kertz reconvened the meeting to Public Session at 6:35 PM.

V. PLEDGE OF ALLEGIANCE

Minutes:

Bridget Radachy led the Pledge of Allegiance.

VI. SPECIAL RECOGNITION

VI.1. (ESD/HSD) Recognition of 2016 San Rafael City Schools Board of Education President - Rachel Kertz

Minutes:

Superintendent Watenpaugh recognized Rachel Kertz as Board President for 2016, thanking her for the leadership she has provided this past year. She was presented with a plaque of appreciation.

VII. STUDENT BOARD REPORTS

Minutes:

Bini Gelini, Terra Linda HS:

- This week is Dead Week as student prepare for finals next week with study periods
- Friday Senior Movie night last week was successful
- Extracurricular basketball and soccer have begun
- Auditions for spring musicals will be held next week

VIII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

None.

IX. SPECIAL REPORT

IX.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT

Minutes:
SRTA:

Mary Kate Kenney and Molly O'Donoghue spoke of their frustrations with the negotiations process this year which has left them feeling betrayed and disrespected; calling for a realistic timeline and more transparency for the 17/18 negotiations process.

There were no comments from CSEA or SRFT at this time.

IX.2. PRESENTATION: (ESD) Full-Day Kindergarten

Minutes:

Dr. Watenpaugh introduced this item noting that the high percentages of incoming kindergarteners who do not have preschool, or are EL learners, or socially disadvantaged, need additional time to benefit students and their families. He noted the demographic coming into K is different than in the past because of the state change in start date to September 2 for kindergarteners.

Dr. Perez provided a brief overview of research from 2006 regarding the benefits of full day K for students, parents and teachers. She cited the work of an AdHoc committee that has been meeting regularly to prepare for the transition to full-day K. They have recommended that all sites need to go to full-day K for a 90 minute longer day; 30 minutes of art, 30 minutes of physical education and 30 minutes of library. Administration would offer additional support in the first weeks of school and teachers can provide feedback at grade level meetings.

The following individuals addressed the Board on this item:

- Ally Mitchell, teacher at SV, on the negotiations team and AdHoc committee: regarding disappointment that the Board did not use the collective input and experience of kindergarten teachers in decisions; no transparency
- Jo Shae Atkinson, Coleman teacher: regarding lack of communication, no support, moving backwards
- Kelly Dupree, most senior kindergarten teacher in the District: regarding history of am/pm and extended day K in the past; no collaboration, reconsider decision and take all issues into account
- Kelly Albrecht, SR City Childcare Program: impacts on the program when school schedules change, would like to be included earlier in the process to prepare for changes
- Theresa Fullmer, working with the City on the Coleman campus: on the need to preserve free play time for kindergarteners
- Sara Sonnet, parent and district employee: socio- emotional issues full-day K can create for some students

Trustees noted their appreciation to those who came out to express their views on full-day K. President Kertz noted that no decision or action is agendaized for this evening. Trustee Jackson expressed her belief in the benefits of full-day K; our schools can do more for socio-economically disadvantaged kindergarteners; look at getting the most out of the additional 90 minutes.

IX.3. UPDATE: (ESD/HSD) Capital Facilities Program

Minutes:

(M/S/C) Tuatagaloa, Knell, by a vote of 5-0 the Board approved reordering of the agenda at the suggestion of President Kertz to move Discussion/Action item #7 to after the Capital Facilities Program update, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson -YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

Capital Facilities Program Senior Director Dan Zaich reviewed program progress and a SRHS stadium project update. Attorneys Mark Kelly and Jessika Johnson were present to provide a CEQA update.

Dr. Zaich reported:

- each site has been matched with an architect
- the first round of design committee meetings have started
- provided a sample binder of weekly items
- regarding solar master plan - met with an independent non-profit group; connecting with Prop 30 initiatives
- a January study session with the Board will be scheduled regarding project delivery methods - lease/lease back
- Stadium schedule was reviewed: on track for CEQA; reviewed timeline to March 2017 with work to begin after CEQA approval; Van Pelt has done an auditing of the cost estimates; in response to President Kertz's request for a breakdown of specific items that the District is responsible for and what fundraising will cover, a working session will be set before Winter Break to review each item to see what needs to be fundraised for and which are included in the budget

- Next steps: working with each site to validate program maps information and moving schematic design work forward

Trustee Llorens Gulati suggested communication and a possible public forum to review how the HSD can look at building a stadium when the HSD is deficit spending; need to explain the very different funding for the stadium. Dr. Zaich noted that a Town Hall meeting is on the schedule at SRHS before the stadium work will begin.

Trustee Jackson suggested providing Madrone it's own tab in the sample weekly binder.

CEQA and the EIR:

Attorney Mark Kelley provided a review of why CEQA and an EIR were needed, and an update on their status:

- the stadium project and site-wide considerations are all in the single EIR

- transportation impact and analysis were addressed at a detailed level in the EIR with the intersections that the city required to be studied being reviewed for impact and mitigations for traffic; long range plan for significant /unavoidable impacts that require city action to make them go away

- reviewed mitigation of traffic impact for the stadium project

- reviewed the possibility of relocation of MHS as a mitigation

- EIR is going out on Dec. 15, followed by a 45 day period for written comment, then responses will get written for Board review. Any changes in the project will come through this process. Final review and approval are scheduled for March. Mr. Kelly reviewed the 30-day challenge period after the 45-day written comment period that can put the project at risk.

Civic Center Act Policy:

Dr. Zaich and attorney Jessika Johnson briefly reviewed the process that has been in place to bring the second reading and recommended approval of the revised Civic Center Act Policy and Procedures to this evening's agenda. The policy, regulation and new forms will go into effect immediately. The new fee schedule will be effective July 1, 2017.

IX.4. UPDATE: (ESD/HSD) Local Control and Accountability Plan (LCAP)

Minutes:

Deputy Superintendent Mayra Perez reviewed the various consultations that are continuing with key stakeholders including, high school students. A brief report will be coming back to the Board at a later date. Goals, activities and expenditures were reviewed. Communications with the Parent Advisory Committee PAC and the Taskforce are going out this week and next. Director Kevin Kerr and George Pegelow from the ACLU have been meeting with student focus groups to discuss the District LCAP, our goals and state priorities and what

they wanted to see in school. Information about meetings with each of the high schools and Davidson will be compiled and presented in a report to the Board.

In response to Trustee Llorens Gulati's question about opening up the Taskforce and PAC membership to new parents, Dr. Perez noted that communication will first be sent to last year's group for interest in continuing, and then staff will make sure there is representation from each site.

IX.5. UPDATE: (ESD/HSD) Facilities Report

Minutes:

Director of Maintenance and Operations Dave Pedroli reported:

- staff are still working to get the water stations installed
- staff have responded to student expressed needs at sites regarding various issues they have raised such as toilet seat covers and faucets not working
- an additional seven trees were taken down in the upper area at SRHS
- heating systems at SRHS have been a challenge
- there have been issues at DMS with car parking in the mud
- he reviewed damage made by a group of teens who were caught vandalizing Miller Field

Dr. Zaich provided an update in response to Trustee Jackson's question on the change of address for San Rafael High School.

X. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval)

Minutes:

Trustee Jackson requested that Consent Item #3 be pulled for discussion.

M/S/C (Tuatagaloa, Knell) the Board approved the remaining Capital Facilities Program Consent Agenda items, with the exception of #3, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

X.1. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Agreement Between San Rafael City Schools and Blackboard/Schoolwires for the Capital Facilities Program Web Site from March 1, 2017 to February 28, 2018

Motion Passed: Approval of the agreement. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.2. CAPITAL FACILITIES PROGRAM (HSD) Approval of Contract for Phase 1 Environmental Site Assessment for San Rafael High School

Motion Passed: Approval of contract with Millennium Consulting for Phase I ESA. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.3. CAPITAL FACILITIES PROGRAM (ESD/HSD) Approval of Qualified Geotechnical Engineering Firms, Assignment to Project Sites, and Approval of Contracts for Preliminary Geotechnical Investigation and Geologic Hazard Studies

Motion Passed: Approval of Miller Pacific Engineering Group, A3GEO, and Ninyo and Moore as qualified firms to provide Geotechnical Engineering Services for the San Rafael City Schools Capital Facilities Program and, Approval of site assignments and contracts for Preliminary Geotechnical Report and Geologic Hazards Study at sites with associated fees as noted above in Financial Impact. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted the importance of geotechnical testing with the capital facility projects, noting a multi-storied building across the street from DMS that ran into an issue

with bay mud and were not able to build on the lot.

X.4. CAPITAL FACILITIES PROGRAM (ESD) Approval of Supplemental Agreement No. 2 to Master Agreement for Architectural Services for Quattrocchi Kwok Architects

Motion Passed: Authorization of Supplemental Agreement No. 2 to Master Agreement for Architectural Services Quattrocchi Kwok Architects. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.5. CAPITAL FACILITIES PROGRAM (ESD) Approval of Supplemental Agreement No. 3 to Master Agreement for Architectural Services for Quattrocchi Kwok Architects

Motion Passed: Authorization of Supplemental Agreement No. 3 to Master Agreement for Architectural Services Quattrocchi Kwok Architects. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.6. CAPITAL FACILITIES PROGRAM (HSD) Approval of Supplemental Agreement No. 3 to Master Agreement for Architectural Services for Hibser Yamauchi Architects, Inc.

Motion Passed: Authorization of Supplemental Agreement No. 3 to Master Agreement for Architectural Services Hibser Yamauchi Architects, Inc. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

X.7. CAPITAL FACILITIES PROGRAM (ESD) Approval of Supplemental Agreement No. 4 to Master Agreement for Architectural Services for Hibser Yamauchi Architects, Inc.

Motion Passed: Authorization of Supplemental Agreement No. 4 to Master Agreement for Architectural Services Hibser Yamauchi Architects, Inc. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz

Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Minutes:

President Kertz called for a short break at 8:20 PM. The meeting was reconvened to Public Session at 8:32 PM.

Trustee Jackson requested that Consent Agenda items #1 and #14 be pulled for discussion. Trustee Llorens Gulati pulled items #12, #13 and #25

M/S/C (Tuatagaloa, Llorens Gulati) the Board approved the remaining Consent Agenda items, with the notation that a revised Personnel Action Report in item #3 was received; by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

XI.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Regular Board Meeting of October 10, 2016, the Study Session and Regular Board Meeting of October 24, 2016, and the Study Session and Regular Board Meeting of November 14, 2016

Motion Passed: Approval of the minutes of the Regular Board Meeting of October 10, 2016, the Study Session and Regular Board Meeting of October 24, 2016, and the Study Session and Regular Board Meeting of November 14, 2016 Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson requested a change to the minutes of the October 24, 2016 regular meeting, related to section XIV.3 Board Member Reports; clarification of her statement about affordable housing needs in Marin and the number of SRCS employees who commute over an hour a day each way.

XI.2. SECOND READING: PERSONNEL (ESD/HSD) Approval of Revisions to Board Policy and Administrative Regulation 1312.3, Uniform Complaint Procedures

Motion Passed: Approval of revisions to Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.3. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.4. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.5. PERSONNEL: (ESD/HSD) Approval of Revised Collective Bargaining Agreement Between San Rafael City Schools and the California School Employees Association (CSEA)

Motion Passed: Approval of revised Collective Bargaining Agreement. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.6. PERSONNEL (ESD/HSD): Approval of New Job Description System Integration/ Web Developer (Classified)

Motion Passed: Approval of the new job description for System Integration/ Web Developer (Classified). Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.7. PERSONNEL (ESD/HSD): Approval of New Job Description IS Data Specialist (Classified)

Motion Passed: Approval of the new job description for IS Data Specialist (Classified). Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.8. PERSONNEL (ESD/HSD): Approval of New Job Description Bond Accountant (Classified)

Motion Passed: Approval of the new job description for Bond Accountant (Classified). Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.9. PERSONNEL: (ESD/HSD) Adoption of 2017-2018 San Rafael City Schools Elementary and High School District Calendar and Attendance Calendar

Motion Passed: Approval of the 2017-2018 SRCS District Calendar and Attendance Calendar for the ESD and HSD. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.10. FINANCE: (ESD) Ratification of Warrant Register for Warrants Issued November 1, 2016 through November 30, 2016 by the San Rafael Elementary School District

Motion Passed: Ratification of the warrants for November 2016 Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.11. FINANCE: (HSD) Ratification of Warrant Register for Warrants Issued November 1, 2016 through November 30, 2016 by the San Rafael High School District

Motion Passed: Ratification of the warrants for November 2016. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.12. FINANCE: (ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District

Motion Passed: Approval of the disposal of obsolete equipment and textbooks. Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Llorens Gulati's question about whether the obsolete computers could be used for students, CTO Sandy Maynard provided information about a recycling process that she hopes to get into place so Chromebooks could be surplus to students in the future for take home; currently the obsolete computers are too used to be viable for the

students.

XI.13. FINANCE: (ESD/HSD) Approval of Memorandum of Understanding Between the County of Marin Health and Human Services Department and San Rafael City Schools for Sharing of School Meal Applications with CalFresh

Motion Passed: Approval of the MOU. Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Staff responded to Trustee Llorens Gulati's question about the student information that CalFresh collects, citing it would only be used for the CalFresh program and is protected by FERPA.

XI.14. SECOND READING: FINANCE (ESD/HSD) Adoption of Revised Board Policy 1330 Civic Center Use of School Facilities, New Administrative Regulation 1330, New 1330 Exhibit (1), Revised 1330 Exhibit (3); and Adoption of the Fee Schedule Exhibit 1330 (2)

Motion Passed: Approval of the 1330 Board Policy, Administrative Regulation, and Exhibits (1) (2) and (3) as presented. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson requested that under Board Policy 1330 in section E. Prohibited Uses #5, that the word 'marijuana' be added after 'illegal drugs.'

XI.15. SECOND READING: STUDENT SERVICES (ESD/HSD) Approval of Revisions to Board Policy and Administrative Regulation 5145.7 Sexual Harassment

Motion Passed: Approval of revisions to Board Policy and Administrative Regulation 5145.7 Sexual Harassment. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.16. SECOND READING: EDUCATION SERVICES (ESD/HSD) Approval of New Board Policy 6142.4 Service Learning/Community Service Classes

Motion Passed: Approval of new Board Policy 6142.4 Service Learning/Community Service Classes. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.17. SECOND READING: EDUCATION SERVICES (ESD/HSD) Approval of New Board Policy 6142.94 History-Social Science Instruction

Motion Passed: Approval of the new Board Policy 6142.94 History-Social Science Instruction. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.18. SECOND READING: EDUCATION SERVICES (ESD/HSD) Approval of Revised Administrative Regulation 6143 Courses of Study

Motion Passed: Approval of revised Administrative Regulation 6143 Courses of Study Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.19. EDUCATION SERVICES: (ESD) Approval of Teach for America, Inc., Grant, for Social Biographers After-School Program at Venetia Valley for the 2016-2017 School Year

Motion Passed: Approval of the Teach for America, Inc., Grant, for Social Biographers After-School Program at Venetia Valley for the 2016-2017 school year. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell

Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.20. EDUCATION SERVICES: (ESD) Approval of Overnight Field Trips to Age of Sail in San Francisco, CA for Short School Grade 4 Classes on December 13-14 and December 15-16, 2016

Motion Passed: Approval of the overnight field trips to Age of Sail in San Francisco, CA for Short School grade 4 classes on December 13-14 and December 15-16, 2016. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.21. EDUCATION SERVICES: (ESD) Approval of Agreement between Pinnacle Educators and San Rafael Elementary School District for Administrator Coaching and Support for the Period December 13, 2016 to June 30, 2017

Motion Passed: Approval of this agreement. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.22. EDUCATION SERVICES: (ESD/HSD) Approval of the Memorandum of Understanding between San Rafael City Schools and Marin Promise Partnership for the 2016-2017 School Year

Motion Passed: Approval of the MOU. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.23. EDUCATION SERVICES: (HSD) Approval of AB104 Marin County Adult Education Block Grant Consortium Member Agreement Addendum, Distribution of Funds and Required Information for State Reporting

Motion Passed: Approval of AB104 Marin County Adult Education Block Grant Consortium

Member Agreement Addendum, Distribution of Funds and Required Information for State Reporting. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.24. EDUCATION SERVICES: (HSD) Approval of Agreement for Services Between Marin Community College District (College of Marin) and San Rafael City Schools for Adult Education

Motion Passed: Approval of the Agreement for Services between Marin Community College District (College of Marin) and San Rafael City Schools for Adult Education. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.25. EDUCATION SERVICES: (ESD/HSD) Approval of Memorandum of Understanding Between Parent Services Project Inc. Family Engagement Services for Leaders for Change: Protective Factors in Action Family Leadership Training, January 2017 to June 2017

Motion Passed: Approval of the Memorandum of Understanding between Parent Services Project Inc. Family Engagement Services for Leaders for Change: Protective Factors in Action Family Leadership Training, January 2017 to June 2017. Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Llorens Gulati noted she was pleased to see this leadership training for parents as requested by DELAC.

XI.26. FACILITIES: (ESD) Approval of Notice of Completion for Wildcat Construction on Venetia Valley Project #092-478

Motion Passed: Authorization of the Notice of Completion. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XI.27. BOARD BUSINESS (ESD/HSD) Approval of Contract for Legal Services Between San Rafael City Schools and Barbara J. Vrankovich, Attorney, for the Period January 1, 2017 through June 30, 2017

Motion Passed: Approval of the contract. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XII. DISCUSSION/ACTION SESSION

XII.1. EXPULSION HEARING: (ESD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard

Motion Passed: Uphold the panel's recommendation to expel (ESD) student case #16/17-3 for the remainder of the 2016-17 school year, and the enforcement of the expulsion will be suspended effective January 10, 2017, as amended to give information about counseling program at DMS to the parents. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Llorens Gulati requested that the recommendation be amended to give information about the counseling program at DMS to the parents.

XII.2. EXPULSION HEARING: (HSD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard

Motion Passed: Uphold the panel's recommendation to expel (HSD) student case #16/17-4 for the second semester of the 2016-17 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XII.3. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District

Motion Passed: Acceptance of the donations. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XII.4. FINANCE: (ESD) Approval of the San Rafael City Elementary School District Budget Revision #1 and the First Interim Report for 2016-17

Motion Passed: Approval of the San Rafael City Elementary School District Budget Revision #1 and the First Interim Report for 2016-17. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Assistant Superintendent, Business Services Doug Marquand provided an overview for the ESD and the HSD of: the state budget process and timelines; the November tax collection information for the HSD and economic predictors; basic aid vs. state funding with LCFF which will be fully funded in 2021; ADA for the ESD is projected to be at 4623, 33 less than was budgeted; HSD projected to be at 2406, 112 increase from 15/16 and 33 greater than budgeted; based on current assumptions for property tax growth, it is highly unlikely that the High School District will fall out of basic aid in 2021.

He also reviewed:

- combined general fund revenue which makes the ESD a \$54.6M organization, and the HSD a \$33.5M organization
- the percentages of employee costs in the budgets for both districts
- deficit spending in both the ESD and HSD, in particular the HSD savings is dwindling which presents a problem in multi-year projections

- Multi-year projections for this year and two years out were reviewed with an assumed 5.5% property tax in the HSD, the impacts of STRS and PERS, a possible 1% salary increase in the HSD

- ESD budget does not include the potential 4.5% increase for teachers, classified or unrepresented

- recommendations for potential reductions in ESD and the HSD to address deficit spending were reviewed. Superintendent Watenpaugh noted that class size issues will need to be tightened up with staff assigned more efficiently

Mr. Marquand recommended a positive certification in both districts at first interim, but noted that serious reductions will need to be made at second interim in the HSD. Dr. Watenpaugh noted that staff will look at class sizes and essential services in classrooms and central reductions.

Trustees discussed the importance of communication regarding needed budget reductions.

XII.5. FINANCE: (HSD) Approval of the San Rafael City High School District Budget Revision #1 and the First Interim Report for 2016-17

Motion Passed: Approval of the San Rafael High School District Budget Revision #1 and First Interim Report for the 2016-17 Fiscal Year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

XII.6. REVISION: BUSINESS SERVICES (ESD/HSD) Approval of First Reading and Request to Waive the Second Reading of Revisions to Board Bylaw 9270 Conflict of Interest and Approval of Resolution No. 1706

Motion Passed: Approval of the first reading and waive the second reading of revisions to Board Bylaw 9270 Conflict of Interest and Approval of Resolution 1706. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Mr. Marquand provided information regarding the need to bring this bylaw up to date with

current law and changes in Central Services positions. He noted that the Appendix is now a separate exhibit so it can be brought back separately for the required biennial reviews.

Staff requested the Board waive the second reading of the bylaw and approve at this meeting to meet the January 3rd timeline of when the revised Conflict of Interest needs to be submitted to the County Supervisors.

XII.7. INITIAL CONSIDERATION: FINANCE (ESD/HSD) First Reading to Review Revisions to Board Policy and Administrative Regulation 1230 School-Connected Organizations, and New Exhibit 1230- Request for Authorization as School-Connected Organization

Minutes:

Attorney Jessika Johnson introduced the first reading of the board policy that was revised with minor changes to be current with existing law. A new Administrative Regulation was added and a new exhibit containing an easy to use application form. President Kertz suggested an online application process be used.

This was the first reading only. It will be brought back to a subsequent meeting for a second reading and recommended approval.

XII.8. BOARD BUSINESS: (ESD/HSD) Approval of Resolution 1707 Commitment to the Education of All Students and Making all Campuses a Safe Zone for Students and Families Threatened by Immigration Enforcement

Motion Passed: Approval of Resolution 1707. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Superintendent Watenpaugh introduced this resolution to address concerns from the student and parent population in San Rafael, to reassure that the District is committed to protecting the FERPA rights of all students, and making schools a safe zone; an important message to communicate. The resolution will be distributed to employees and district families.

Trustee Jackson noted she would like to see the resolution shared with local officials.

XII.9. BOARD BUSINESS: (ESD/HSD) Board Reorganization and Election of Officers for 2017

Minutes:

President Kertz turned the meeting over to Superintendent Watenpaugh who conducted nominations for Board President for 2017.

Trustee Knell nominated Rachel Kertz to continue a second year as President of the Board, as a general best practice. The nomination was seconded by Trustee Tuatagaloa. The Board elected Rachel Kertz to serve as President in 2017, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

Trustee Jackson nominated Greg Knell to continue a second year as Vice President of the Board. The Board elected Greg Knell to serve as Vice President in 2017, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

Trustees reviewed participation on the list of district and community committees. The following changes were made:

Added: Safe Routes to Schools - Maika Llorens Gulati with Rachel Kertz as backup

Added: Marin County Efficiency and Effectiveness Committee - Linda M. Jackson

Parent Leader Group representatives - Maika Llorens Gulati and Linda M. Jackson

ESD/HSD Budget Committees - Rachel Kertz w/ Maika Llorens Gulati as backup

XIII. BOARD GOVERNANCE

Minutes:

None.

XIV. CONFERENCE SESSION

XIV.1. Report Out Action from Closed Session

Minutes:

There was no reportable action taken in Closed Session

XIV.2. Agenda Items for Future Meetings

Minutes:

Trustee Jackson requested an update on the change of address for San Rafael High School.

XIV.3. Board Member Reports

Minutes:

Natu Tuatagaloa:

- He has been attending capital facilities program meetings and advisory meetings
- He has been attending Lady Dawgs basketball games

Maika Llorens Gulati:

November 15th :

- **Marin Forum with the topic "Global Climate Change Effects on Coral Reef Ecosystems"**
- **Attended the San Rafael Chamber of Commerce Women of Industry Luncheon & Marketplace. The Women of Industry award recognized Melisa Pradley, who has excelled in her field and made a significant contribution to her community.**
- **Attended PIQUE graduations at San Rafael High school and Davidson. Very positive feedback, hoping some of these parents will become leaders in our schools.**

November 16th – Attended county Newcomer committee meeting at MCOE.

November 17th – Attended SchoolsRule meeting

November 18th – Meet with Mayra Perez about 2nd elective/middle school task force

November 18th – Attended SRHS Fall Drama Production "She Kills Monsters"

November 21st – Meeting Cio Hernandez from County of Marin regarding Equity

November 21st – Attended Police Chief Diana Bishop press conference releasing a post-election statement to the City of San Rafael

November 22nd – Meeting Mike Watenpugh

November 28th – Attended Parent leader meeting

November 29th – Attended DELAC meeting

November 30th – Attended quarterly meeting with the City of San Rafael and Dixie district

December 1st – Attended 3rd – CSBA annual conference; great information, especially noting the session on ethnical studies

December 5th – Attended Marin equity summit debriefing meeting after the Marin equity summit event on November 9th

December 7th :

- Attended Marin Latino luncheon with special speaker Gary Philips with an update regarding the city of San Rafael**
- Attended an educational equity dialogue organized by Marin Promise with other community members**

December 8th :

- Joined Superintendent Watenpugh on a visit to Glenwood school**
- Attended MCOE, Canal Alliance and 10,000 degrees workshop on immigration laws with a full house**
- Attended middle school/2nd elective task force**
- SRHS Jazz concert**

December 9th :

- Attended HeadsUp book passage luncheon**
- Attended Marin Promise Executive Committee Meeting**

December 10th – Attended mock trial practice SRHS vs. Alhambra

Linda M. Jackson:

- She attended a Nov. 15th parents' meeting on immigration rights at San Pedro; thanks to Canal Alliance for speaking with parents
- She attended PIQE graduations at SRHS and DMS
- She joined the student protest march from SRHS to City Hall on Nov. 16
- She attended the Nov. 17 DMS PTA meeting
- She visited a San Pedro family computer class at Canal Alliance

- On Nov. 30 she joined a walk around San Rafael High School with traffic consultant Dave Parisi to learn more
- She attended the Nov. 28th Parent Leaders Group meeting with Trustee Llorens Gulati at Coleman
- On Dec. 1 she attended the Bahia Vista meeting with the Canal Alliance, the City of San Rafael and Parents Services Project about student safety and parents' rights
- She attended student voice meetings at SRHS
- On Dec. 6 she met with Leelee Thomas of the County Planning regarding the housing crisis and needs; she is interested in talking with the District to work on housing opportunities
- She attended the CSBA annual conference in San Francisco; shared handouts and poster from the conference
- She has been working on the Community Schools initiative
- She attended meetings regarding the Ipso Charter School proposal
- She attended a recognition party for Tom Wilson who has retired from the Canal Alliance

Greg Knell:

- He attended the city/schools liaison breakfast meeting
- He attended the CSBA conference; noted sessions regarding open governance and the LCAP
- He is working with the Bike Coalition for routes into DMS and VV
- He attended an immigration summit at MCOE
- He reported that the Strong Start measure failed by three and a half percentage points
- He had a recent meeting with County Supervisor Damon Connelly. He has been appointed to the Marin Transit Authority

Rachel Kertz:

- She has been attending meeting regarding the Ipso charter
- She attended PIQE at San Rafael HS
- She attended the CSBA annual conference

- She has been attending the Capital Facilities Program meetings
- She has been attending meetings at Terra Linda HS
- She met with Mayor Phillips and County Superintendent Mary Jane Burke to talk about the Ipso Charter; continuing the discussion because it is not clear where the charter is heading at this time

XIV.4. Superintendent's Activity Report

Minutes:

Superintendent Watenpaugh reported:

He met with County Superintendent Mary Jane Burke regarding SchoolsRule strategies to donate \$1 a month **per employee** to SchoolsRule. Ms. Burke met with all three SRCS union leadership and HeadsUp. HeadsUp will be doing follow-up with school staff.

XIV.4.1. Williams Quarterly Report for the Period October - December 2016

Minutes:

Superintendent Watenpaugh reported there are were no complaints this quarter.

XV. READJOURNMENT to Closed Session (if necessary)

XVI. NEXT REGULAR MEETING - January 9, 2017

XVII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

There being no further business, the meeting was adjourned at 9:50 PM.

President

Superintendent