

Exhibit A

San Rafael City Schools Educational Specifications

For Elementary and High School Districts

Major Tasks

Milestone Dates

- | | |
|---|------------------|
| 1. Establish Educational Specifications Executive and Advisory Committees with district and determine reporting structure | March 2017 |
| 2. Review all existing reports including Master Plan, Measure A and B documents, board policies, technology plan, curriculum adoptions, Local Control Accountability Plan, Career Technical Education committee reports, special education programs, existing facilities data and plans, and relevant educational program documents | March 2017 |
| 3. Develop with Educational Specifications Executive Committee and/or confirm Mission, Vision, Educational Specification Guiding Principles; conduct staff survey in coordination with district | April 2017 |
| 4. Conduct and summarize on all Educational Specification Advisory Committee meetings (3-5 total), draft preliminary Educational Specifications for vetting with committee, district personnel and community | April-June 2017 |
| 5. Draft final Educational Specifications for district review | July-August 2017 |
| 6. Present Educational Specifications (one for elementary school district and one for high school district) to Board of Education for adoption | August 2017 |

Educational Specifications Outline

- I. Executive Summary
- II. Introduction
- III. District Overview
- IV. Measure A and B Overview, Budget and Capital Program
- V. Educational Mission, Vision and Educational Specification Guiding Principles
- VI. Educational Program
- VII. Design Factors: Overall Consideration
- VIII. Activity Area Requirements
- IX. Summary of Area Relationships
- X. Summary of Space Requirements