

February 16, 2017

Dan Zaich, Ed.D.  
Senior Director of Capital Facilities  
San Rafael City Schools  
310 Nova Albion Way  
San Rafael, CA 94903

**Subject: Circulation and Access Planning for District-wide Master Facilities Plan**

Dear Mr. Zaich:

Pursuant to your request, Parisi Transportation Consulting (Parisi) can provide transportation planning and traffic engineering services, with specific focus on circulation and access planning, for various San Rafael elementary, middle and high schools under the Bond Program.

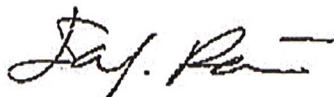
Our services would include consulting with the San Rafael City Schools district, Van Pelt Construction Services, and the four architectural firms under contract to provide design services. Parisi would provide guidance on multimodal circulation and access, working closely with the design and construction team, including traffic analysis, conceptual design sketches, and coordination with schools and local jurisdictions, as appropriate.

Parisi would provide all services on a time-and-materials basis consistent with our standard rates (see attached). Our initial budget for services to be provided is \$75,000; any adjustments to this budget would be authorized in writing by the San Rafael City Schools. Our monthly invoices would provide details, on a school-by-school basis, of services provided.

We look forward to continuing our work with San Rafael City Schools.

Sincerely,

Authorized by:



David Parisi, PE, TE  
Principal

Dan Zaich, Ed.D.  
San Rafael City Schools

Date

## HOURLY SERVICE RATES FOR PROFESSIONAL SERVICES

January 1, 2017 – December 31, 2017

Principal Consultant	\$205.00 - \$260.00
Managing Consultant	\$180.00 - \$230.00
Senior Consultant	\$155.00 - \$200.00
Consultant	\$125.00 - \$165.00
Associate Consultant	\$100.00 - \$135.00
Technician	\$75.00 - \$105.00

### Notes:

Hourly service rates are effective through December 31, 2017. Subsequent annual increases will generally be 5% or less.

Reimbursable charges include, but are not limited to transportation charges, reproduction services, shipping expenses, and subconsultant fees. Mileage charges will be charged at the prevailing IRS rate per mile. A 10% administrative fee is typically applied to reimbursable expenses.

Monthly invoices are due within 30 days from the date of the invoice. Interest of 1.0% per month will be charged on past due invoices.