



QUATTROCCHI KWOK  
ARCHITECTS  
March 13, 2017

Dan Zaich  
Director of Strategic Initiatives  
San Rafael City Schools  
310 Nova Albion Way  
San Rafael, CA 94903

Project: Laurel Dell Elementary School  
Project No: 1637.00  
Subject: Structural Services Required

Dear Dan

The purpose of my letter today is to request a Supplemental Service Fee on the Laurel Dell Elementary School project. When it was discovered that the project funding was not sufficient to build an entirely new school, the District requested that we have ZFA Structural Engineers provide an assessment of two building on the existing site to confirm they are worth saving. The following Consultant Services are in addition to the Basic Services as defined in the existing Agreement between San Rafael City Schools and Quattrocchi Kwok Architects (QKA) dated January 10, 2017.

Structural	ZFA Structural Engineering	\$2,200.00
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When added to the current Basic Services Fee of \$910,300.00, the Supplemental Service Consultant Fees bring the new Total Fee to \$ 912,500.00.

If you are in agreement, please return one signed copy to the attention of Carol Tonelli, our Contracts Manager. If you have any comments or questions, please do not hesitate to call.

Sincerely,

Steve Kwok, AIA  
Quattrocchi Kwok Architects, Inc.

Agree to Services and Fee

\_\_\_\_\_  
Dan Zaich

\_\_\_\_\_  
Date

clt

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