



SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and Community Action Partnership of Sonoma County, hereinafter referred to as "CONTRACTOR".

SITE/DEPARTMENT USE ONLY

Check one of the following:

- Independent Contractor/Business/Organization\*
Professional Services\*\*
Partnership\*\*\*

\*Any person, business, or organization that will be providing non-professional services to the District
\*\*Any person, business, or organization that will be providing professional services to the District
\*\*\*Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source: Charter Funds 01-0000-0-9240-2700-5800-6100-119-5114-50% -50%

Funding Category: Base Supplemental Concentration
Restricted: Other

For Billing (if applicable): Bill to: Billing Frequency:

Contract is: New Renewal Addendum Amendment

Number of Individuals Served: Students at Hope Academy

Approved at Site by\*: Signature Date:

Departmental Approval\*\*: Signature-DISTRICT OFFICE DEPT. Date: 2/24/17

Contract Created by: Anna Maria Guzmán- C & I K-12 Phone #: 528-5272
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: 8-17-16 Proposed Contract End Date: 6-2-17

Requisition #: R17-06377

FOR BUSINESS SERVICES USE ONLY

Verified receipt of: Insurance(s) W-9 Form HR clearance, if applicable (if working with the students)
Funding Source/Funding Category verified: YES NO Board Approval Date:

Verified by: Fiscal Services Executive Director Date: FORM LAST REVISED ON 11-22-16

1. Services.

(a) DISTRICT's Responsibilities and Duties:

- The district will provide one classroom at Cook Middle School.
- The classroom will be available for use Monday through Friday from 1:00- 6:00 p.m.
- The District will provide janitorial services for the classroom.
- The district will also provide necessary Information for child care enrollment.

(b) CONTRACTOR's Responsibilities and Duties:

- CAPSC will coordinate enrollment for the program
- Provide support for Student Success Team
- Programmatic materials
- After School care services Monday through Friday from 1:00 -6:00 p.m. with appropriate curriculum in consultation with classroom teacher
- Support parent resource procurement

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on August 17, 2016, and will continue through June 2, 2017, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed Sixty Seven Thousand and Nine Hundred and Thirty Dollars \$67,930 DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

School Quarters:

- 8/17/2016-10/14/2016 \$16,982.50 due by 11/15/2016
- 10/15/2016- 12/23/2016 \$16,982.50 due by 1/23/2017
- 12/24/2016-3/10/2017 \$16,982.50 due by 4/11/2017
- 3/11/2017-6/2/2017 \$16,982.50 due by 7/3/2017

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- Provide at least a 1 to 7 ratio for afterschool care each week.
- Enroll at least 15 children in afterschool program.
- Fifteen students will increase academic, social, physical skills for school success.

5. Alignment with DISTRICT Strategic Plan. This CONTRACT supports the following Strategic Plan Goals (check all that apply):

- Provides a coherent, rigorous, and relevant teaching and learning program to graduate college and career ready students.
- Increases student and family wellness and engagement through the full-service community school model.
- Serves all students with a fair, just, and equitable distribution of resources: Personnel, financial, and instructional.
- Provides safe and inviting facilities with current technology.

6. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

7. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

8. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

9. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax



**SANTA ROSA CITY SCHOOLS  
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and Presence Learning, Inc. , hereinafter referred to as "CONTRACTOR".

**SITE/DEPARTMENT USE ONLY**

**Check one of the following:**

Independent Contractor/Business/Organization\*     Professional Services\*\*     Partnership\*\*\*

\* Any person, business, or organization that will be providing non-professional services to the District

\*\* Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

\*\*\* Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

**SCHOOL SITE/DEPARTMENT USE ONLY**

**Funding Source:**    01-6500-0-5770-1180-5175-249-5198    01-6500-0-5770-1180-5875-119-5198    750% each

**Funding Category:**     Base     Supplemental     Concentration  
 Restricted: \_\_\_\_\_     Other \_\_\_\_\_

**For Billing (if applicable):**     Bill to: \_\_\_\_\_    Billing Frequency: \_\_\_\_\_

**Contract is:**     New     Renewal     Addendum     Amendment

**Number of Individuals Served:**    81 students

**Approved at Site by\*:** \_\_\_\_\_    Date: \_\_\_\_\_  
\*Signature-FOR CONTRACTS ORIGINATED BY SCHOOL SITE

**Departmental Approval\*\*:** \_\_\_\_\_    Date: \_\_\_\_\_  
\*\*Signature-DISTRICT OFFICE DEPT.

**Contract Created by:**    Steve Mizera, SAFS    **Phone #:**    528-5272  
Name of SRCS employee AND dept. or school site

**Proposed Contract Start Date:**    April 13, 2017    **Proposed Contract End Date:**    June 30, 2017

**Requisition #:**    \_\_\_\_\_

**BUSINESS SERVICES USE ONLY**

Verified Receipt of:     Insurance(s)     W-9 Form     HR Clearance, if applicable (if working with the students)

Funding Source/Funding Category verified:     YES     NO    | **Board Approval Date:** \_\_\_\_\_

Verified by:    \_\_\_\_\_    Date: \_\_\_\_\_  
 Steven J. Eichman, Assistant Superintendent, Business Services    **LAST REVISED ON 11-22-16**

1. Services.

(a) DISTRICT's Responsibilities and Duties:

- Shall make available to each student the appropriate computer and devices necessary for each session
- Shall provide adequate personnel to allow clients to have an appropriate session

(b) CONTRACTOR's Responsibilities and Duties:

- Shall be responsible for the certification and licensing of each contractor as outlined in the Master Contract
- Shall provide all IEP services and associated obligations as outlined in the Master Contract
- Shall Provide all records of services and sessions as outlined in the Master Contract
- Shall keep logs for all sessions and assessments using the District's program paradigm

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on April 13, 2017, and will continue through June 30, 2017, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed Sixty Thousand Dollars (\$60,000). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

SRCS will pay Presence Learning the minimum sum of \$13,694 per month not to exceed \$60,000 for the term of this agreement

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- The contractor will provide comprehensive Speech and Language services and assessments per each IEP, as outlined in the Master Contract
- The contractor will log their work into the Paradigm system to monitor all work.
- Contractor will participate in any associated meetings or due process cases that may arise as outlined in the Master Contract

5. Alignment with DISTRICT Strategic Plan. This CONTRACT supports the following Strategic Plan Goals (check all that apply):

- Provides a coherent, rigorous, and relevant teaching and learning program to graduate college and career ready students.
- Increases student and family wellness and engagement through the full-service community school model.
- Serves all students with a fair, just, and equitable distribution of resources: Personnel, financial, and instructional.
- Provides safe and inviting facilities with current technology.

6. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

7. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

8. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

9. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the



SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and Mills College hereinafter referred to as "CONTRACTOR".

SITE/DEPARTMENT USE ONLY

Check one of the following:

[x] Independent Contractor/Business/Organization\* [ ] Professional Services\*\* [ ] Partnership\*\*\*

\*Any person, business, or organization that will be providing non-professional services to the District
\*\*Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e. services that require extensive technical knowledge or training in their particular area of expertise. Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.
\*\*\*Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source: 01-4050-0-4750-2150-5800-119-5114

Funding Category: [ ] Base [ ] Supplemental [ ] Concentration
[ ] Restricted: [X] Other STEM Grant

For Billing (if applicable): [ ] Bill to: Billing Frequency:

Contract is: [X] New [ ] Renewal [ ] Addendum [ ] Amendment

Number of Individuals Served: All Students in Make the Way participating schools

Approved at Site by\*: Signature-FOR CONTRACTS ORIGINATED BY SCHOOL SITE Date:

Departmental Approval\*\*: Signature-DISTRICT OFFICE DEPT. Date: 4/5/17

Contract Created by: Brent Jackson Phone #: 528-5755
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: April 1, 2017 Proposed Contract End Date: April 31, 2017

Requisition #: R17-07289

FOR BUSINESS SERVICES USE ONLY

Verified receipt of: [X] Insurance(s) [N/A] W-9 Form [N/A] HR clearance, if applicable (if working with the students)

Funding Source/Funding Category verified: [ ] YES [ ] NO | Board Approval Date:

Verified by: Fiscal Services Executive Director Date:

1. Services.

(a) DISTRICT's Responsibilities and Duties:

- Coordinate dates for services with Catherine Lewis and Shelley Friedkin.
- Coordinate and provide room(s)/facilities for meetings and trainings as necessary.
- Publicize the workshop/event and schedule teachers' attendance when required.
- Provide substitutes for teachers as needed to participate in services.
- Provide LCD projector, screen and microphone for presentations.
- Handouts duplicated for each participant.

(b) CONTRACTOR's Responsibilities and Duties:

- Provide any handouts for duplication for participants at least 48 hours in advance.
- Provide three days of professional development, as described below.
- Provide expertise and advice to district staff on how to successfully implement lesson study as a core professional development at the school site and district levels. (Days 1, 2 & 3)
- Participate and provide feedback during in the Make the Way mock research lesson in April 2017. (Day 1)
- Provide final commentary during Make the Way public research lesson in April 2017. (Day 3)
- Provide a key note address regarding lesson study and professional learning. (Day 2)
- Provide expertise and advice to district staff and partners on the role of knowledgeable others in lesson study. (Day 1, 2, & 3)

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on April 1, 2017, and will continue through April 31 2017, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed two-thousand Dollars (\$2,000.00). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

SRCS will pay Mills College upon delivery of services per session. Mills College will submit an invoice to SRCS with expenses that include the daily cost (\$0.00 per day) plus travel and per diem expenses. Total invoice including services, travel and per diem not to exceed \$2,000.00.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- A list of considerations and essential elements to scale-up lesson study in classrooms as a core component of professional development.

SRCS will measure the success of lesson study implementation by:

- Observation of shifts in teacher practice during professional learning communities (may be evidenced by: administrator observations of conversations during meetings, lesson study meeting agendas, lesson study meeting notes and reflections from lesson study team members and facilitators)
- Observation of shifts in teacher practice during teaching (may be evidenced by: administrator observations of lessons, peer observations of lessons, collection and analysis of student work, and feedback on student work)
- Increase in the number of teachers participating in lesson study over time.
- Increase in student scores on statewide assessments and district benchmark assessment.

5. Alignment with DISTRICT Strategic Plan. This CONTRACT supports the following Strategic Plan Goals (check all that apply):

- Provides a coherent, rigorous, and relevant teaching and learning program to graduate college and career ready students.
- Increases student and family wellness and engagement through the full-service community school model.
- Serves all students with a fair, just, and equitable distribution of resources: Personnel, financial, and instructional.
- Provides safe and inviting facilities with current technology.

6. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

7. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment



1. Services.

(a) DISTRICT's Responsibilities and Duties:

- Coordinate services with Dr. Zavala.
- Coordinate and provide room(s)/facilities for meetings and trainings as necessary.
- Publicize the workshop/event and schedule teachers' attendance when required.
- Provide substitutes for teachers as needed to participate in services.
- Provide LCD projector, screen and microphone for presentations.
- Handouts duplicated for each participant.

(b) CONTRACTOR's Responsibilities and Duties:

- Provide any handouts for duplication for participants at least 48 hours in advance.
- Provide a keynote talk at the Make the Way conference on April 21st, 2017.
- Provide a 30-minute breakout session on April 21, 2017 regarding the intersection between students' mathematical agency, authority and identity and issues of equity.
- Participate in the Make the Way conference April 21, 2017 and April 22, 2017.
- Coordinate for services with the California Mathematics Project and Santa Rosa City Schools (Brent Jackson).

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on April 1<sup>st</sup>, 2017, and will continue through April 23<sup>rd</sup>, 2017, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed one-thousand five-hundred Dollars (\$1,500.00). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

SRCS will pay Dr. Zavala upon delivery of services per session. Dr. Zavala will submit an invoice to SRCS with expenses that include the daily cost (\$1,000.00 per day) plus travel and per diem expenses. Total invoice including services, travel and per diem not to exceed \$1,500.00.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- A keynote address to Make the Way conference attendees regarding the intersection of students' identities, agency, authority and issues of equity in the mathematics classroom.
- Reflections from teachers on teaching practices.
- Lesson study action plans to create equitable and excellent mathematics instruction.
- Sample tools and/or frameworks to identify elements of equitable and excellent mathematics teaching to use during the lesson study process and create trajectories of teacher learning.

5. Alignment with DISTRICT Strategic Plan. This CONTRACT supports the following Strategic Plan Goals (check all that apply):

- Provides a coherent, rigorous, and relevant teaching and learning program to graduate college and career ready students.
- Increases student and family wellness and engagement through the full-service community school model.
- Serves all students with a fair, just, and equitable distribution of resources: Personnel, financial, and instructional.
- Provides safe and inviting facilities with current technology.

6. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

7. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

8. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

**FOURTH AMENDMENT TO LEASE**

This Fourth Amendment to Lease ("Amendment") is hereby entered into as of this 14<sup>th</sup> day of February, 2017 by and between Keysight Technologies, Inc. a Delaware corporation, having an address at 1400 Fountaingrove Parkway, Santa Rosa, California ("Landlord") and Santa Rosa City School District, a California public school district, having an address at 1400 Fountaingrove Parkway, Santa Rosa, California ("Tenant").

WITNESSETH:

**WHEREAS**, Landlord owns that certain real property located in the City of Santa Rosa, State of California, commonly known as 1400 Fountaingrove Parkway, APN No.'s 040-060-10 and 042-011-12 (the "Land") which includes certain building improvements thereon (the "Improvements," and collectively with the Land, the "Premises")

**WHEREAS**, Landlord's predecessors in interest Agilent Technologies and Hewlett-Packard Company, and Tenant entered into that certain lease for the Premises dated as of July 1, 1992 (the "Original Lease"). Landlord and Tenant entered into that certain Amended and Restated Lease dated as of August 15, 2005 (the "First Amendment"), that certain Amendment to Lease dated as of July 31, 2007 (the "Second Amendment") and that certain Amendment to Lease dated February 8, 2012 (the "Third Amendment"), which collectively with the Original Lease, First Amendment & Second Amendment are referred to herein as the "Existing Lease". The Existing Lease, as amended by this Amendment, is referred to herein as the "Lease."; and

**WHEREAS**, Landlord and Tenant desire to extend the term of the Lease for one (1) additional term of five (5) years commencing on August 1, 2017 and expiring on July 31, 2022 based on all the following terms and conditions.

**NOW, THEREFORE**, in consideration of the mutual promises herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, Landlord and Tenant hereby agree as follows:

1. The term of the Lease is hereby extended from July 31, 2017 to July 31, 2022 (the "Extended Term").
2. Landlord's address for Notice as stated in the Third Amendment is no longer correct. Landlord's address for notice under the Lease is as follows:

Keysight Technologies, Inc.  
1400 Fountaingrove Parkway  
Santa Rosa, CA 95403-1738  
Attention: Real Estate Director

With a copy to:  
MBG Consulting, Inc.  
980 N. Michigan Avenue, Suite 1000  
Chicago, IL 60611-4521  
Attention: Keysight Lease Administrator

3. It is mutually agreed that all covenants, conditions and agreements set forth in the Lease (as amended by this Amendment) shall remain binding upon the parties and inure to the benefit of the parties hereto and their respective successors and assigns.

4. Except as modified hereby, all other terms and conditions of the Lease shall remain unchanged and in full force and effect and are hereby ratified and confirmed by the parties hereto.

5. Except as otherwise expressly provided herein, all defined terms shall have the meanings ascribed to them in the Lease.

6. Any inconsistencies or conflicts between the terms and provisions of the Original Lease and the terms and provisions of this Amendment shall be resolved in favor of the terms and provisions of this Amendment.

7. The Lease, as amended by this Amendment, shall not be further amended or modified except by an agreement in writing signed by both parties hereto. This Amendment may be executed in counterparts, each of which shall constitute an original and all of which together shall constitute one Amendment.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment on the date indicated above.

Landlord: Keysight Technologies, Inc.

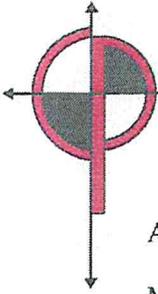
By: 

Name: RANDY PHILLIPS  
Title: GLOBAL DIRECTOR OF REAL ESTATE

Tenant: Santa Rosa City School District

By: \_\_\_\_\_

Name:  
Title:



April, 6, 2017

Mr. Rick Edson  
**Santa Rosa City Schools**  
11 Ridgway Avenue  
Santa Rosa, CA 95401  
VIA EMAIL: REDSON@SRCS.K12.CA.US

**Re: Proposal for Additional Land Surveying Services**  
**APN 152-050-003 - 1700 Fulton Road, Santa Rosa, California**

Dear Rick:

We have developed the proposed level of effort and fee necessary to establish portions of the northerly and easterly boundary lines of the Piner High School campus based on the recorded subdivision mapping surrounding the parcel.

**SCOPE OF WORK**

The boundary survey will include the following:

- Perform a boundary survey and collect field data in sufficient detail to locate boundary of the above referenced lines.
- Draft the record boundaries of the surrounding subdivisions.
- Relate the record boundary lines with the previously performed topographic mapping.
- A Record of Survey is not anticipated to be required as a part of this survey. Under Section 8762, of the Professional Land Surveyor's Act, Business and Professions Code, State of California, a Record of Survey would be required if we find a material discrepancy between the recorded subdivision mapping and the field measurements or character of monuments that are located as a part of this survey.

*Deliverables: The Autocad "dwg" depicting the northerly and easterly boundary of the project.*

**PROJECT FEE**

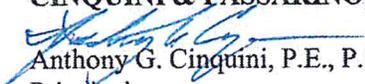
The estimated fee for the survey will be \$3,540.00. Our contracted not to exceed amount was not reached. Utilizing the unused portion of the existing contract and adding a scope of work and fee amendment in the amount of \$2,000 should cover the estimated fee.

**PROJECT SCHEDULE**

The boundary survey will be completed within approximately five to seven working days from authorization to proceed. Inclement weather may affect this schedule.

Please feel free to contact me at (707) 542-6268 if you have any questions or require additional information.

Very truly yours,  
**CINQUINI & PASSARINO, INC.**

  
Anthony G. Cinquini, P.E., P.L.S.  
Principal

