



Date: March 19, 2017

To: Principal Glenn Dennis

From: Bill Welch – NBSG

Subject: Attendance and Truancy Plan

Principal Dennis,

Here is the draft created by North Bay Security Group (NBSG), offering you several options to select from, which will enable us to move forward on the attendance and truancy plan we discussed on March 17, 2017. There are several key areas we will focus on to improve attendance, reduce truancy and increase student engagement and academic success. This plan also requires the parents to not only be engaged in their child's academic success, but also holds them accountable regarding their child's attendance.

There are a lot of the reasons why students have difficulty getting to school and staying the whole day. There may be transportation issues, home life challenges, they may be homeless or in foster care. There may be multiply families living together, which sometimes can lead to health issues, or the student feels overwhelmed by the academic requirements. Some students are required to work, to help support the family and put food on the table. Studies have shown that the more the student feels connected and engaged to school, the better they perform academically and socially.

By analyzing the attendance and truancy data, we can focus on the students that are at risk of failing academically and have shown negative patterns in attendance. We will set up meetings with the student, attempt to find out why they are having problems coming to school, hold pre-SART and SART meetings, conduct home visits and engage the parents or legal guardians of the student in this process.

We will track all the interventions done for each student and evaluate the processes that have been implemented. Below are specific parameters that Title 1 requires to use this specific funding. This program will hopefully allow San Rafael High School to utilize Title 1 funds.

Title 1 requirements: (In Part)

Strategies to increase parental involvement:

Research continues to demonstrate that successful schools have significant and sustained levels of parental involvement. Therefore, it is important that schoolwide plans contain strategies to involve parents, especially in helping their children do well in school. In addition, parents must be involved in the planning, implementation, and evaluation of the schoolwide program



Activities to ensure that students who experience difficulty attaining proficiency receive effective and timely additional assistance:

The schoolwide program school must identify students who need additional learning time to meet Standards and provide them with timely, additional assistance that is tailored to their needs. This assistance must be available to all students in the school who need it.

The emphasis in schoolwide program schools is on serving all students, improving all structures that support student learning, and combining all resources, as allowed, to achieve a common goal. Schoolwide programs maximize the impact of Title I. Adopting this strategy should result in an ongoing, comprehensive plan for school improvement that is owned by the entire school community and tailored to its unique needs.

Title I, Part A, funds in a targeted assistance school (TAS) are used in the following ways:

To provide services to eligible children identified by the school as failing, or most at risk of failing, to meet the state's academic content standards.

To supplement the services that would be provided by nonfederal sources, in the absence of the Title I, Part A, funds.

Below are the options that North Bay Security Group is offering. There is a real need to assist San Rafael High School Administrators and students in bringing the attendance and academic achievement up and the truancy rates down.

Beginning March 20, 2017 through June 9, 2017, NBSG will work with the Principal or designee in the following capacities:

- 1) Obtaining and analyzing student attendance, truancy and academic records for the 2016/2017 school year.
- 2) NBSG will assist the principal or designee in holding a pre-SART or SART meetings with the student, parents or legal guardian.
- 3) NBSG will conduct home visits when deemed necessary and hand deliver SART or SARB notices to families that do not respond to phone calls or mail that has been returned.
- 4) Evaluating the process and completing a year end report.



Cost of the program: (12 weeks)

3 hours a week (Tuesday) 0730-1030	\$2,160.00
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6 Hours a week (Tuesday and Thursday) 0730-1030	\$4,320.00
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10 hours a week (Tuesday and Thursday) 0730-1230	\$7200.00
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***Additional hours will be billed at \$75.00 an hour

I look forward to hearing from you and working together to create positive change for San Rafael High School.

Respectfully,

Bill Welch – Owner North Bay Security Group

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