

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting - SRCS Board of Education**

May 09, 2017 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

## **Attendance Taken at 5:05 PM:**

### Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

### Absent:

Natu Tuatagaloa

## **I. OPEN SESSION/ROLL CALL 5:00 PM**

Minutes:

President Kertz convened the meeting to Public Session at 5:05 PM.

## **II. PUBLIC COMMENT on Closed Session**

Minutes:

Pursuant to Government Code sections 54957.6 and 54957, the Board adjourned to Closed Session.

## **III. CLOSED SESSION**

### **III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Michael Watenpaugh, Amy Baer**

**Employee Organization/Title: SRFT, SRTA, CSEA**

### **III.2. GOV. CODE 54957: Public Employee Discipline/Dismissal/Release and/or Reassignment (HSD-1 certificated)**

### **III.3. GOV. CODE 54957: PUBLIC EMPLOYEE APPOINTMENT: (ESD/HSD) Assistant Principal**

## **IV. RETURN TO OPEN SESSION**

Minutes:

President Kertz reconvened the meeting to Public Session at 6:03 PM.

## **V. PLEDGE OF ALLEGIANCE**

Minutes:

The San Pedro team that was presenting this evening, led the Pledge of Allegiance.

## **VI. STUDENT BOARD REPORTS**

Minutes:

Terra Linda student Ramses, who was filling in for Bini Gelini, reported:

- The TL Lip Dub will be shown on May 26
- May 20 Junior Prom will be held at Peacock Gap with an Enchanted Forest theme
- Senior Prom will be held at the Exploratorium
- Student leadership is planning an ice cream social for teachers
- Students at TL and SR have been collecting clothing for students in preparation for a "Street Store" this Saturday, a teens clothing and college items giveaway

## **VII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

Molly Blauvet, SRHS and DMS parent, and Glenwood art teacher: expressed concerns about safe routes to school; seeking Board support of a multi-use pathway at SRHS sooner than later to facilitate safety during the construction stage

Joe Stewart, SRHS parent: support for a multi-use pathway at SRHS; improving bike access to DMS and SRHS; revive old access point at SRHS

## **VIII. SPECIAL REPORT**

Minutes:

President Kertz noted that Trustee Tuatagaloa was absent this evening due to a family emergency.

She provided an update of several items that were to be pulled from this agenda to be brought to a subsequent meeting: Capital Facilities Program Consent item IX.3 regarding SRHS HVAC, Consent Agenda item X.8 regarding Athletic Director job description, Consent Agenda item X.19 regarding Challenge Day at DMS, and Consent Agenda item X.5 regarding

Supervisor of Pupil Management. She also noted revisions to the minutes of April 17, and the ESD and HSD Personnel Action reports were received.

#### **VIII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

There were no updates at this time from CSEA or SRTA.

SRFT:

Matt Winton, Vice President for SRFT: regarding supporting documents for the budget information to be presented this evening that were not posted with the agenda on Friday; SRFT was not able to get them in advance to ask questions; misleading to teachers and the public

#### **VIII.2. PRESENTATION: (ESD/HSD) Budget Update**

Minutes:

Assistant Superintendent Marquand reviewed handout information that he noted has been shared with the Board and public in the past, in the HSD unaudited actuals report and 2nd interim budget.

He reviewed historical data from 13/14 to 15/16 which showed revenues up by \$6M over 3 years, with 18% coming from property taxes. He also reviewed that expenses have gone up 34% in the same period, with revenues up 21%. Drops in fund balances between 15/16 and 16/17 with increases in general fund contributions to special education and restricted maintenance. He noted that the 21% increase in revenues were spent on salaries, benefits and step and column, with a 28% increase in salaries in the last 3 years. Benefits have increased by 54%. He reviewed increases in expenses in budgets for the 4000, 5000 and 6000 categories.

Staff provided additional information in response to trustees' questions regarding: special education transportation costs that have gone up significantly; funding to special education from SELPA that is driven by student IEPs; an increase in severely handicapped students in the county; looking at doing another FCMAT study of the special education department; benefits escalation percentages; increased enrollment projected for the HSD which brings an increase in related costs in staffing, supplies and materials; and utility cost increases and strategies the Capital Facilities Program team is reviewing to address the increased costs - looking at solar.

Dr. Watenpaugh noted that the district is carefully reviewing areas that have been brought to our attention. As Mr. Marquand has reviewed, while it appears that the budgets appear larger than needed, there are still expenses to the end of the school year; staff will carefully review carefully any under or over budgeting.

President Kertz recommended this budget conversation be taken in two parts, allowing the presentation on San Pedro Homework modification to go first, and then continuing with the budget conversation.

Budget Update – Part II:

After the San Pedro and Davidson MS presentations, the budget discussion continued.

The following individuals addressed the Board:

- Katina Pantazes, CSEA: how is carryover delineated?

- Ann Marie Sachetti, CSEA: what is the increase in software?

Trustee Knell asked Mr. Marquand to bring back an update to provide answers to the questions asked.

Trustee Jackson noted the concern that was raised this evening about getting the information from tonight's presentation in advance of the meeting, asking staff to meet with whoever did not get a chance to review the information.

### **VIII.3. PRESENTATION: (ESD) Update on Homework Modification Pilot at San Pedro Elementary School**

Minutes:

San Pedro Principal Mimi Melodia introduced teachers Cassy Lane and Yolanda Roose, and a parent and student who were to present to provide an update on the homework modification initiative at San Pedro this year.

Research was shared regarding the negative effects of homework: frustration, exhaustion, lack of interest in learning, and lack of enrichment activities. Positive effects are unproven, no academic benefits, no meaningful measure of achievement.

Examples of what San Pedro teachers have done this year: emphasizing reading to instill the love of reading. Students are still expected to read every night which fosters interaction between students and their parents. Students are encouraged to practice math facts starting in 3rd grade, and to master multiplication and division. Games are used to practice math facts, and also the use of Reflex Math online. Spelling practice is encouraged every night using strategies such as Boot Camp and Word Art.

Staff rolled out the modification initiative with parents at parent/teacher conferences at the beginning of the year, sent home letters, did robo-calling to households, and provided two parent nights to train parents to do new homework activities at home with their students.

Ms. Benitez, San Pedro parent shared the strategies and games she uses with her daughter at home to practice math and spelling, noting that the new games have given her confidence in working with her daughter at home.

Principal Melodia shared that student reflections are overwhelmingly positive; they are enjoying reading more. Parent reflections: it takes the pressure off parents. If parents want to still receive ditto homework packets, they are provided. Teacher reflections: seeing students performing well and reading at a higher level.

Ms. Melodia responded to trustee questions and comments, noting the teachers will likely continue the strategies into next year; all grade levels at San Pedro have had modifications to homework this year; the strategies were borrowed from a school in Novato.

Superintendent Watenpaugh responded to a question from the audience regarding homework policy, noting that it is Board policy but is driven by sites and individual teachers. A revision of the homework policy will be reviewed by a taskforce in the fall that will be looking at research.

#### **VIII.4. PRESENTATION (ESD) Update on Capturing Kids Hearts Initiative at Davidson Middle School**

Minutes:

M/S/C (Knell, Jackson) the Board voted 4-0 to reorder the agenda to hold the Davidson Capturing Kids Hearts (CKH) presentation before going back to the budget update item, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati- YES

Director of Teaching and Learning 6-12 Kevin Kerr reviewed that a team from SRCS attended a training over a year ago to learn about the CKH initiative. They were excited to bring it back to DMS as a support for all students.

DMS Principal Bob Marcucci and teacher Lisa Shenson provided highlights from Year 1 of Capturing Kids Hearts at DMS which has enhanced school culture by strengthening relational capacity at the site between teacher/staff to student, and student to student.

Mr. Marcucci noted that so far forty four staff have been trained in the strategies which include: at the beginning of every period teachers greet every student at the door; student self-management through a social contract; all meetings begin with 'tell me some good things;' and the 4 questions that align with the social contract when a student is off task - What are you doing? What are you supposed to be doing? Were you doing that? What are you going to do about it?

Ms. Shenson added that CKH is not just a classroom management tool, but a vehicle to build relationships and connections with students and to role model, treating everyone exactly the same. Social contracts are developed at the beginning of the school year and signed by all students; a sacred, living document that students respect. The four questions are in every classroom, giving everyone pause.

In response to trustee questions and comments, Mr. Marcucci, Ms. Shenson and Mr. Kerr provided additional information on teaching the strategies to parents and subs, training for additional staff with the possibility of grant funding, surveys of parents/teachers at the end of the school year, students reporting DMS has had a culture change this year; and DMS brought CKH to the county and is not aware of any other Marin schools using it.

#### **VIII.5. UPDATE: (ESD/HSD) Capital Facilities Program**

Minutes:

Senior Director Dr. Dan Zaich provided an update on modular procurement work and highlights of the team's work:

- Met with city officials, public works, city planner, SRHS principal and the CFP team to talk about mitigation efforts with the city, and alternate drop-off and traffic issues around the neighborhood; positive discussions. A follow-up joint meeting with the city will be planned.

- CASH update: California is seeing large increases in escalation in every project; shortages in metals and a boom in the industry are starting to affect our work; HVAC work is moving forward but it has been hard to get bids

- Safe routes is planning a walkabout around SRHS campus next Friday morning when traffic is happening. Safe routes can help with grant funding

- Stadium project is in negotiations; a Save the Date for the groundbreaking ceremony has been sent out

Dr. Zaich provided a summary on each school site project for DMS, VV, LD, and SP, noting site design committees have been active in this work.

Bill Savidge with VanPelt reviewed the process with modulars has shorter schedules and design and engineering are included. Modular vendors have been interviewed and different modular types in Marin and in the Bay Area have been reviewed. The recommendation is to begin using the lease-leaseback procurement process. The Laurel Dell project will be the first one to look at. Once approved through DSA, the District will receive a guaranteed maximum price. Mr. Savidge provided information regarding the lease-leaseback transparent process for best value. As a public organization the District is required to follow a procurement process per CA code and use a best value evaluation criteria to select a vendor. The best value criteria will be brought to the next Board meeting.

In response to Trustee Knell's questions about lease-leaseback, Mr. Savidge and Mr. VanPelt explained how lease-leaseback works, with the district always retaining ownership of the property, and the advantages to using it vs. design build contract so as not have overages and change orders. Dr. Watenpaugh reminded the Board that modulars were included in the Board approved capital facilities plan last spring, policy regarding lease-leaseback was recently brought to the Board for approval, and a legal update was provided on the subject in January with a recommendation to use it; the only way we can do projects we have slated.

Staff responded to trustee questions regarding the traffic plan for site delivery of the modular buildings; and DMS, VV, SP and LD all going modular. The HSD did not indicate a need to use modular; they are currently looking at master plans and looking at budgetary elements.

Trustee Jackson noted that the district is exempt from local jurisdiction regulations. She expressed her preference for 'stick' building over modular and the need to include the school site in selection of the program. Dr. Zaich noted that the topic has been discussed in site decision committee meetings.

Trustee Llorens Gulati expressed the need for safe routes to school, asking that a multi-use path be kept in mind as the site is being designed, and figuring out how much funding would be needed for it; look at partnerships? Dr. Watenpaugh noted a conflict with the fire station egress and the proposed area for a multi-use pathway. He also noted that remediation on the field would need to be done before a multi-use pathway.

The following individual addressed the Board regarding this item:

- Katina Pantazes, CSEA: regarding buy back not to exceed amount; it was noted that a guaranteed maximum price is attained as part of the process

President Kertz recessed the meeting at 8:08 PM for a brief break. The meeting was reconvened to Public Session at 8:21 PM.

**IX. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval)**

Minutes:

President Kertz noted that CFP Consent item # IX.3 was pulled from this agenda.

M/S/C (Knell, Jackson) the Board voted 4-0 to approve the Capital Facilities Consent Agenda, with the exception of item IX.3, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

**IX.1. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Independent Consultant Agreement for Gary Proctor Construction Consultation for Project Inspection Services at**

### **San Rafael and Terra Linda High School.**

**Motion Passed:** Approval of Gary Proctor Construction Consultation for Inspection Services at San Rafael and Terra Linda High School HVAC Projects and San Rafael High School Stadium Project. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

### **IX.2. CAPITAL FACILITIES PROGRAM: (ESD) Approval of Arborist Services at Laurel Dell Elementary School and Davidson Middle School**

**Motion Passed:** Approval of the arborist services at Laurel Dell Elementary School and Davidson Middle School, provided by Swift Tree Care. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

### **IX.3. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Bid for San Rafael HS HVAC Project**

Minutes:

This item was pulled from this agenda and will be brought back to a subsequent meeting.

### **IX.4. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Bid for Terra Linda HS HVAC Project**

**Motion Passed:** Authorize the Superintendent to enter into a Contract Agreement with Trahan Mechanical for \$2,428,700 for the Terra Linda HS HVAC Project. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

### **IX.5. CAPITAL FACILITIES PROGRAM: (ESD) Approval for Purchase of the Bahia Vista Lunch Shelter Shade Structure**

**Motion Passed:** Authorize the Capital Facilities Team to execute a Purchase Agreement with Polygon for \$80,572 for the shade structure materials for the Bahia Vista lunch shelter. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz



Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**IX.6. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Central Services Space Planning Contract**

**Motion Passed:** Authorize the Superintendent, or Senior Director of Capital Facilities, to execute a Supplemental Agreement with DLM-HED for Space Planning at the SRCS Central Services offices. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

President Kertz reviewed that revisions to the minutes in item #1, and ESD and HSD personnel actions revisions have been received, and that Consent items #5, 8, and 19 were pulled from this agenda.

Trustee Jackson requested item X.1 be pulled for discussion.

M/S/C (Jackson, Llorens Gulati) the Board voted to approve the remainder of the Consent Agenda, with the exception of items 1, 5, 8, and 19, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

**X.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Regular Board Meeting of April 17, 2017**

**Motion Passed:** Approval of the minutes of the Regular Board Meeting of April 17, 2017. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Minutes:

Trustee Jackson did not request a change in the minutes, but pointed out that when she inquired about how to get Marin Athletic dinner tickets at the April 17<sup>th</sup> meeting, President Kertz made comments about trustees purchasing their own tickets, which was not her intent in asking about tickets. She asked that the Board hold a future discussion about President Kertz's proposed different approach for Board attendance at community events.

**X.2. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**X.3. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as revised. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**X.4. PERSONNEL: (JOINT) Approval of Joint School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**X.5. PERSONNEL (ESD/HSD): Approval of New Job Description Supervisor of Pupil Management, Business Services (Classified)**

Minutes:

This item was pulled from this agenda. No action taken at this time.

**X.6. PERSONNEL (ESD): Approval of New Job Description Early Intervention Program Manager/ Psychologist (Certificated)**

**Motion Passed:** Approval of the new job description for Early Intervention Program Manager/ Psychologist (Certificated). Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**X.7. PERSONNEL: (ESD) Approval of Revised Job Description Elementary School Assistant Principal (Certificated)**

**Motion Passed:** Approval of the revised job description for Elementary School Assistant Principal (Certificated) Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**X.8. PERSONNEL (HSD): Approval of Revised Job Description Athletic Director (Certificated)**

Minutes:

This item was pulled from this agenda. No action taken at this time.

**X.9. PERSONNEL (HSD): Approval of Revised Job Description Principal of Continuation High School (Certificated)**

**Motion Passed:** Approval of the revised job description for Principal of Continuation High School (Certificated) Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.10. PERSONNEL: (ESD) Approval of Resolution #1733 - Resolution Authorizing Certain Certificated Staff to Teach in a Departmentalized Setting**

**Motion Passed:** Approval of Resolution #1733 Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.11. SECOND READING: FINANCE (ESD/HSD) Approval of Revisions to: Board Policy and Administrative Regulation 3311 Bids; New Board Policy, Administrative Regulation and Exhibit 3311.1 Uniform Public Construction Cost Accounting; New Administrative Regulation 3311.3 Design-Build Contracts; and New Administrative Regulation 3311.4 Procurement of Technological Equipment**

**Motion Passed:** Approval of revisions to Board Policy and Administrative Regulation 3311, new Board Policy and Administrative Regulation and Exhibit 3311.1, new Administrative Regulation 3311.3, and new Administrative Regulation 3311.4, Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.12. FINANCE:(ESD) Ratification of Warrant Register for Warrants Issued**

**April 1, 2017, through April 30, 2017, by the San Rafael Elementary School District**

**Motion Passed:** Ratification of the warrants for April 2017. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.13. FINANCE:(HSD) Ratification of Warrant Register for Warrants Issued**

**April 1, 2017 through April 30, 2017 by the San Rafael High School District**

**Motion Passed:** Ratification of the warrants for April 2017. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.14. FINANCE: (ESD) Approval of Request for Allowance of Attendance For San Rafael City Elementary School District Because of Emergency Conditions Form J-13A**

**Motion Passed:** Approval of the Request for Allowance Attendance For all schools in the San Rafael City Elementary School District Because of Emergency Conditions Form J-13A. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.15. FINANCE: (HSD) Annual District of Choice Reporting for the 2016-17 Fiscal Year**

**Motion Passed:** Approval of the annual report. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.16. FINANCE (ESD/HSD) Approval of Proposal from Associated Valuation Services for a Physical Inventory for the San Rafael City Schools Districts**

**Motion Passed:** Approval of this proposal. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.17. FINANCE (ESD/HSD): Approval of the Proposal with Orbis Payment Services for Merchant Services with Bank of Marin**

**Motion Passed:** Accept the agreements set forth with Bank of Marin for acceptance of credit cards. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.18. EDUCATION SERVICES: (ESD) Approval of the Memorandum of Understanding Between San Rafael City Schools and Marin Head Start for the 2017 Summer Bridge Program at Bahia Vista**

**Motion Passed:** Approval of the Memorandum of Understanding between San Rafael City Schools and Marin Head Start for the 2017 Summer Bridge Program at Bahia Vista. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.19. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services with Challenge Day at Davidson Middle School, September 25-27 and October 2, 2017**

Minutes:

This item was pulled from this agenda. No action taken at this time.

**X.20. EDUCATION SERVICES: (ESD) Approval of Memorandum of Understanding Between San Rafael City Schools and Parent Services Project Inc., to Support School Readiness from July 1, 2017 through June 30, 2018**

**Motion Passed:** Approval of the Memorandum of Understanding Between San Rafael City Schools and Parent Services Project Inc., to Support School Readiness from July 1, 2017 through June 30, 2018. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.21. EDUCATION SERVICES: (ESD/HSD) Approval of Memorandum of Understanding Between Parent Services Project Inc. Family Engagement Services for Leaders for Change: Protective Factors in Action Family Leadership Training, July 2017 through June 2018**

**Motion Passed:** Approval of the Memorandum of Understanding between Parent Services Project Inc. Family Engagement Services for Leaders for Change: Protective Factors in Action Family Leadership Training, July 2017 through June 2018. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.22. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for Terra Linda High School 12th Grade AVID Students to Attend Clair Tappaan Lodge in Norden California on May 19 - 21, 2017**

**Motion Passed:** Approval of the overnight field trip for Terra Linda High School 12th Grade AVID students to attend Clair Tappaan Lodge in Norden California on May 19 - 21, 2017. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.23. EDUCATION SERVICES: (HSD) Approval of Agreement between College and Career Academy Support Network (CCASN) and San Rafael City Schools, Davidson Middle School for Master Scheduling Building Technical Support for 2017-2018 School Year**

**Motion Passed:** Approval of the Agreement between College and Career Academy Support Network (CCASN) and San Rafael City Schools, Davidson Middle School for Master Scheduling Building Technical Support for 2017-2018 school year. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Absent Natu Tuatagaloa

**X.24. SECOND READING: BOARD BUSINESS (ESD/HSD) Approval of Revisions to Administrative Regulation 1312.4 Williams Complaint Procedures; Exhibit (1) Notice to Parents/Guardians, Pupils, and Teachers: Complaint Rights; and Exhibit (2) Complaint Form**

**Motion Passed:** Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**X.25. BOARD BUSINESS: (ESD/HSD) Approval of Resolution 1732 In Support of SB 751 - Fix the Reserve Cap**

**Motion Passed:** Approval of Resolution 1732. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**XI. DISCUSSION/ACTION SESSION**

**XI.1. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District**

**Motion Passed:** Acceptance of the donations. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

**XI.2. PERSONNEL: (ESD) Approval of Resolution #1734 Resolution and Decision Not to Reemploy Certificated Employees in the Elementary School District**

**Motion Passed:** Approval of Resolution #1734 - Resolution and Decision Not to Reemploy Certificated Employees in the Elementary School District Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa



Minutes:

Assistant Superintendent Amy Baer reported that of the 15.2 employees who received notices in March, only 2 are being brought back for final notices in the ESD; categorically funded temps whose positions are being eliminated.

**XI.3. PERSONNEL: (HSD) Approval of Resolution #1735 Resolution and Decision Not to Reemploy Certificated Employees in the High School District**

**Motion Passed:** Approval of Resolution #1735 - Resolution and Decision Not to Reemploy Certificated Employees in the High School District Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Minutes:

Ms. Baer reported that in the HSD 21.5 notices were given in March and only 3 are receiving final notices, each with only partial layoff with reduction in sections.

**XI.4. BOARD BUSINESS: (ESD/HSD) Approval of the 2017-2018 Regular Board Meeting Calendar, Board Bylaw Exhibit (E) 9320**

**Motion Passed:** Approval of the 2017-2018 Regular Board Meeting Calendar, Board Bylaw E 9320, as noted. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Absent Natu Tuatagaloa

Minutes:

Trustee Llorens Gulati requested that a 4:00 PM start time be noted for the last meeting in June, which will likely be in conflict with the annual SchoolsRule Marin Fair event.

Trustee Jackson asked that it be noted that May 15 is a Tuesday on the list.

**XI.5. BOARD BUSINESS: (ESD/HSD) Selection of Board Members to Participate in 2017 Graduation Ceremonies and 8th Grade Promotions**

Minutes:

After discussion, trustees noted their participation as follows:

Venetia Valley promotion: Rachel Kertz and Greg Knell

Davidson MS promotion: Maika Llorens Gulati. It was noted that Trustee Tuatagaloa who was not present, would likely be attending the DMS promotion

San Rafael HS graduation: Dr. Watenpaugh, Maika Llorens Gulati. It was noted that Trustee Tuatagaloa who was not present, would likely be attending the SRHS graduation

Terra Linda HS graduation: Rachel Kertz, Linda Jackson, Greg Knell

Madrone HS graduation: Maika Llorens Gulati, Linda Jackson

Dr. Watenpaugh reminded all that because of groundbreaking for the stadium project, the SRHS graduation will be held at the Marin Civic Center this year, and Davidson promotion will be held at Terra Linda HS.

## **XII. BOARD GOVERNANCE**

### **Minutes:**

Trustees discussed placing an item on the next Board retreat agenda regarding payments for Board members to attend professional development and community events.

Trustee Jackson requested staff invite Transportation Authority of Marin (TAM) to come do an update on their Safe Routes to School funding program so District interest can be shared with them. President Kertz noted safe routes to schools should be a future agenda item.

Trustee Jackson requested an update on what summer programming is available for students. President Kertz noted this could be given to the Board in a report.

## **XIII. CONFERENCE SESSION**

### **XIII.1. Report Out Action from Closed Session**

#### **Minutes:**

Closed Session action was reported at the end of the meeting.

### **XIII.2. Agenda Items for Future Meetings**

### **XIII.3. Board Member Reports**

#### **Minutes:**

Maika Llorens Gulati:

- She attended a SRHS concert and fundraiser for SRHS programs and the class of 2020
- She attended a DELAC meeting where there was planning for next year
- She attended LD and DMS site facility committee meetings

- She attended a Safe Routes to School meeting
- She attended a meeting with the General Counsel for Guatemala
- The SRHS boys tennis team has had an amazing season and made it to MCALs; a match tonight to determine who goes to the North Coast Section playoffs

Linda M. Jackson:

- She attended the last LCAP stakeholder meeting
- On April 25, she and Trustee Knell, together with Dixie Trustee Glickman, presented to the Dixie Board on the Community Schools Initiative (CSI); they are also planning for the CSI leadership meeting on May 25
- She attended the April 26 SRHS site design committee meeting
- She attended the April 27 MCSBA annual dinner with trustees and superintendents
- She attended the Glenwood open house and the MSEL Green Fling on April 28
- With Trustee Llorens Gulati and Dr. Perez, she met with the Guatemalan Consular Patricia Lavagmino and former Consular Carlos Afre regarding immigrant students and our educational program, which they were impressed with
- She joined Dr. Watenpugh in meeting with MHS staff regarding MHS principal recruitment
- She attended the May 3 Student Voice presentation at SRHS with faculty where they talked about homework policy, dress code and unbalanced application for all students, and inclusion; TLHS is planning the same sort of student voice at a faculty meeting
- On May 5 she attended the First 5 Marin breakfast where there was an excellent speaker about First 5 issues in California and the national issues
- On May 5 she joined a meeting with Trustee Knell, Marnie Glickman from Dixie and Dr. Harriet MacLean, and Leapfrog consultants to plan the agenda for the upcoming CSI Leadership meeting in May
- She attended the Marin Athletic dinner on May 8, celebrating SRHS and TLHS awardees

Greg Knell:

- Terra Linda HS has its first female security officer
- He presented the CSI with Trustee Jackson and Marnie Glickman to the Dixie Board
- He attended the Green Fling for MSEL; met with the development director about replicating the program around the state at other high schools

- He was a judge with the county for the Trustee of the Year award - Linda M. Jackson was selected as the 2017 Marin County Trustee of the Year
- County Superintendent Mary Jane Burke requested that he be part of the informational discussion on charter schools on the Dick Spotswood show
- He joined the San Pedro school bus summit community meeting; more work to do, but it is looking like the community will get bus service of some kind
- On a suggestion from President Kertz, the Rotary project this year was to provide recorders to every 4th grader in SRCS; \$5K worth of recorders in support of the music program. This donation takes the place of the support HeadsUp usually provides, and frees them up to spend their funds to support other district programs

Rachel Kertz:

- She attended the last LCAP Stakeholder Taskforce meeting and joined the HSD discussion
- She attended the Safe Routes to Schools Taskforce meeting where they talked about funding
- She attended the MCSBA superintendents/trustees meeting where innovative programs were highlighted
- Many thanks to Director of Communications Christina Perrino for planning the HSD New to the District welcome event for incoming families
- She has been attending TLHS site design committee meetings; everyone is getting excited about planning
- She has been attending Capital Facilities Program planning meetings

#### **XIII.4. Superintendent's Activity Report**

Minutes:

Dr. Watenpaugh reported:

- He attended the 30th anniversary event for Challenge Day
- He will be attending a Parent Services Project (PSP) event at Pickleweed; he is being asked to join the PSP Board
- He attended the MCSBA dinner meeting with board members
- He met with Curtis Saricky of the Stuart Foundation and Dr. MacLean recently to discuss CSI, SEAL and programs for EL; possibility of funding and connections from this meeting

- He attended the 9th Annual Hall of Honor ceremony at SRHS where two former SRHS teachers were inducted
- Yesterday he met with SchoolsRule and Venables Bell to look at their new ad campaign which will be running in the paper and at bus stops
- He has been attending Capital Facilities Program meetings
- He held a meeting with MHS staff to gather input on the MHS principal recruitment
- He attended the New to the HSD event held at the Four Points Sheraton
- He attended a 10,000 Degrees gala on Saturday
- Cabinet held second interviews for the Terra Linda HS Assistant Principal and Davidson Middle School Assistant Principals positions
- He attended the LCAP Stakeholder Taskforce meeting
- He attended the Terra Linda HS meeting on the capital facilities program

#### **XIV. READJOURNMENT to Closed Session (if necessary)**

Minutes:

President Kertz reported out the following action from closed session:

By a vote of 4-0, the Board appointed Lauren Inman as Terra Linda HS Assistant Principal, effective July 1, 2017, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

#### **XV. NEXT REGULAR MEETING - May 22, 2017**

Minutes:

There being no further business, President Kertz adjourned the meeting at 8:55 PM.

#### **XVI. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)**

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President

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Superintendent