



SCHOOL BUSINESS SERVICES CONTRACT
AMENDMENT 05.01.2017

This contract is made by and between STLR Corp, dba RYLAND SCHOOL BUSINESS CONSULTING (Contractor) and the SAN RAFAEL CITY SCHOOLS. Contractor will provide financial and business office services (described more specifically below) as needed and directed by District staff. In consideration of the services provided, the SAN RAFAEL CITY SCHOOLS will pay to Contractor hourly fees of \$145 for professional services and for travel time. All charges, including expenses, will be approved by the Assistant Superintendent of the SAN RAFAEL CITY SCHOOLS. Expenses are defined as actual, out-of-pocket expenses, such as lodging, meals, telephone charges, express or overnight mail charges, etc. The District will be billed on a monthly basis for fees and expenses. The term of this amendment is through June 30, 2017. Additional duties through June not to exceed \$14,000.

RYLAND SCHOOL BUSINESS CONSULTING will provide general financial planning and business services to SAN RAFAEL CITY SCHOOLS which may include but are not limited to the following: business office assistance and training; budget development; interim reporting; year-end closing of the books; streamlining and verifying position control; general financial analysis as needed for negotiations; charter school petition evaluation and fiscal viability analysis; documentation of procedures; development of financial strategies and analysis related to growth or decline; recommendations for board policy; preparation or review of short-term and long-term cash flow schedules; and presentations to the governing board.

It is expressly understood and agreed to by both parties that the Contractor, while carrying out and complying with any of the terms and conditions of this agreement, is a corporation licensed in California and not an employee of the District. This contract may be terminated by either party with 30 days' notice. In the case of early termination, SAN RAFAEL CITY SCHOOLS will be entitled to completion of all work in progress at its option, and RYLAND SCHOOL BUSINESS CONSULTING will be entitled to payment in full of all expenses and fees incurred.

AGREED:

Doug Marquand, Assistant Superintendent
SAN RAFAEL CITY SCHOOLS

s/ Teresa R Ryland
President
RYLAND SCHOOL BUSINESS CONSULTING

Date

Date