



QUATTROCCHI KWOK
ARCHITECTS

May 18, 2017

Dan Zaich
Director of Strategic Initiatives
San Rafael City Schools
310 Nova Albion Way
San Rafael, CA 94903

Project: Davidson Middle School
Project No: TBD
Subject: Campus Planning

Dear Dan:

Quattrocchi Kwok Architects (QKA) is pleased to submit this proposal to provide architectural services associated with the additional campus planning of future project phases at the Davidson Middle School campus.

Project Understanding:

The District is interested in supplementing the existing Master Plan with additional campus planning that addresses the following items;

1. Identify a new location for the proposed multi-purpose building that allows the 20's Wing to remain.
2. Identify new locations for classes currently housed in portable classrooms. District's goal is to have all portables removed from this campus. Some of the classes will be able to be relocated into the 20's Wings. Other classes will require more in-depth study.

Scope of Services:

Based on our May 12, 2017 conference call, our scope of services includes campus planning, in coordination with the District and their construction management team, to develop a new campus plan that addresses the items noted above. Our services includes up to three (3) meetings at the site. The final product will be a new master plan drawing in electronic format.

Compensation:

We propose to provide the services noted above on an hourly basis, with an initial authorization of \$12,000. If additional time is required to complete this planning exercise, a written request will be presented to you for District approval. In addition, please budget \$1,000 for reimbursable expenses.

636 Fifth St.
Santa Rosa, CA
95404
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A California Corporation

www.qka.com

Services not Included:

The following services are not included in our fee, but can be added as a supplemental service if desired by San Rafael City Schools;

- Cost Estimating
- Civil, structural, mechanical, electrical engineering
- Landscape architecture
- Other services not specifically included

Information to be provided by San Rafael City Schools:

- As-built Drawings
- Master Plan support documentation

Thank you for the opportunity to present this proposal. We look forward to assisting with this exciting project. If this proposal is acceptable, please return one signed copy to the attention of Carol Tonelli, our Contracts Manager. Please feel free to contact me at 707-576-0829 if you have any questions.

Sincerely,



Steve Kwok, AIA
Quattrocchi Kwok Architects, Inc.

Agree to Services and Fees:

Dan Zaich

Date:

Encl: QKA 2017 Hourly Rates



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**Hourly Rate Schedule
For Calendar Year 2017**

Architect – Principal	\$215/hr.
Architect - Associate	\$200/hr.
Project Architect/Designer	\$195/hr.
Job Captain	\$185/hr.
Construction Admin Project Manager	\$185/hr.
Specifications Writer	\$190/hr.
CADD/Drafting / BIM Modeler	\$170/hr.
Construction Admin Technician	\$160/hr.
Clerical	\$110/hr.

Consultants: 1.10 times the consultants' standard hourly rates.

The above rates are effective January 1, 2017, and are in effect for the calendar year 2017. On January 1 of each of the subsequent years, the above rates shall be adjusted at the rate of the Consumers Price Index as published by the Bureau of Labor Statistics.

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