



# MARIN COUNTY OFFICE OF EDUCATION

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## Amended June 21, 2017 2017-18 Shared Services Agreement San Rafael Elementary School District

This Shared Services Agreement is by and between the San Rafael Elementary School District (herein after referred to as the "District") and the Marin County Superintendent of Schools (herein after referred to as the "Superintendent").

The parties agree as follows:

1. The Superintendent or designee will use the services of the District's employee, Melissa Guerrero, certificated teacher, for up to 187 days/1.0FTE as a Teacher on Special Assignment (TOSA) to support various projects for the Marin County Office of Education which include, but not limited to – Marin Community Foundation grants, county office technical support, and other duties as assigned.
2. The Superintendent will directly reimburse the District for above noted services following receipt of invoice, for an amount up to \$122,000. This amount is an estimated expense in anticipation of personnel related increases which may involve salary, health and welfare benefits and indirect rates.
3. The Superintendent will provide the TOSA direct reimbursement for travel expenses for conferences, workshops and regional meetings.
4. If either the District or the Superintendent decide to terminate this Shared Services Agreement, a 60-day notice will be issued to the other party.
5. All parties understand and agree that the 187 days/1.0FTE noted above shall be Melissa Guerrero's full-time assignment and shall not, for any purpose, be considered an extra-duty assignment or impact her current status with the San Rafael City Schools Elementary District.

The term of the Shared Services Agreement shall be from July 1, 2017 through and including June 30, 2018 unless otherwise modified as provided herein.

\_\_\_\_\_  
Superintendent or Designee  
San Rafael Elementary School District

\_\_\_\_\_  
Superintendent or Designee  
Marin County Office of Education

Date: \_\_\_\_\_

Date: \_\_\_\_\_