

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting - SRCS Board of Education**

June 12, 2017 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

## **Attendance Taken at 5:00 PM:**

### Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

## **I. OPEN SESSION/ROLL CALL 5:00 PM**

### Minutes:

President Kertz convened the meeting to Open Session at 5:00 PM.

## **II. PUBLIC COMMENT on Closed Session**

### Minutes:

None.

## **III. CLOSED SESSION**

### Minutes:

Pursuant to Government Code sections 54957.6 and 54957 the Board adjourned to Closed Session at 5:01 PM.

### **III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Michael Watenpaugh, Amy Baer**

**Employee Organization/Title: SRFT, SRTA, CSEA**

**III.2. GOV. CODE 54957: PUBLIC EMPLOYEE APPOINTMENT: Assistant Director Student Services (HSD); Director of Elementary Education (ESD); Assistant Principal (ESD); El Coordinator (ESD); Principal (HSD); Maintenance Supervisor**

## **IV. RETURN TO OPEN SESSION**

### Minutes:

President Kertz reconvened the meeting to Open Session at 6:05 PM.

## **V. PLEDGE OF ALLEGIANCE**

Minutes:

Mark Van Pelt led the Pledge of Allegiance.

## **VI. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

None.

## **VII. SPECIAL REPORT**

### **VII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

There were no updates from CSEA, SRTA, or SRFT union leadership at this time.

### **VII.2. UPDATE: (ESD/HSD) Capital Facilities Program**

Minutes:

Senior Director Dr. Zaich reported on:

- An outline of the agreement with GNP for the SRHS stadium project
- Site committees are working to realign and confirm master plans
- Reviewed the history of the stadium project planning from June 2015, when the projected project estimate was \$8.2M
- Reviewed the Board approved stadium budget with an \$11.6M estimate, which included \$2M work of fundraising; now the guaranteed maximum price (GMP) price has been negotiated down to \$10.8 M, which reduces the fundraising need to \$264K at this time.
- With contingency and escalation the total stadium project budget is \$12.6M

Mark Van Pelt noted the work that went into getting a GMP that includes the full project. The contingency of 5% will be carried by the contractor, but they will have to ask permission from the district before they can dip into it. EIR mitigation measures are also included. Finding contractors to do the work is difficult in this marketplace but \$10.8M is reasonable after negotiations. The biggest part of the project increase is in escalation. GNP is a great contractor for this project.

Dr. Zaich reviewed that the lease-leaseback contract is being brought for approval and DWK provided a legal vetting of the contract. He reviewed 3D renderings of SRHS and the floor plan of TLHS.

He also reported on Ed Specs work and feedback, work at TL, pre-project planning phase at SRHS, BV shade structure bids, DMS waterproofing of Building 10, schematics and revisions to the DMS master plan which will be brought forward to the Board. Prop 39 work is underway; working with the Sustainability Committee.

Bill Savage reviewed budgets for both sites, the stadium and HVAC projects.

Dr. Zaich responded to trustee questions regarding budget, state bond funds, timeline for the stadium, geotechnical work for DMS, stadium fundraising, and communication about the new budget with the site committee.

**VIII. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval)**

**VIII.1. CAPITAL FACILITIES PROGRAM: (ESD) Authorization of Supplemental Agreement No. 4 to Master Agreement for Architectural Services for Quattrocchi Kwok Architects**

**Motion Passed:** Authorization of Supplemental Agreement No. 4 to Master Agreement for Architectural Services Quattrocchi Kwok Architects. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**VIII.2. CAPITAL FACILITIES PROGRAM: (ESD) Authorization of Supplemental Agreement No. 5 to Master Agreement for Architectural Services for Quattrocchi Kwok Architects**

**Motion Passed:** Authorization of Supplemental Agreement No. 5 to Master Agreement for Architectural Services Quattrocchi Kwok Architects. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**VIII.3. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Bid for San Rafael HS HVAC Project**

**Motion Passed:** Authorize the Superintendent to enter into a Contract Agreement with Trahan Mechanical for \$2,180,100 for the San Rafael HS HVAC Project. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**VIII.4. CAPITAL FACILITIES PROGRAM:(ESD) Authorization of Contract Modification for Supplementary Geotechnical Investigations at Laurel Dell Elementary, Davidson Middle School and Venetia Valley K-8**

**Motion Passed:** Authorization of Modification No. 1 to Independent Consultant Agreement Miller Pacific Engineering. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**VIII.5. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Final Lease-Leaseback Agreements including Guaranteed Maximum Price (GMP) for the San Rafael High School Stadium Project**

**Motion Passed:** Approval of final Lease-Leaseback Agreements, including Guaranteed Maximum Price, with Robert A. Bothman Construction for the San Rafael High School Stadium project. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

President Kertz noted that revisions were received on ESD and HSD Personnel Action Reports. Trustee Tuatagaloa requested that item #7 be pulled for discussion.

M/S/C (Knell, Llorens Gulati), the Board voted 5-0 to approve the Consent Agenda, noting the revised reports received, and with the exception of item #7, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

**IX.1. PERSONNEL: (ESD) Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.2. PERSONNEL: (HSD) Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as revised. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.3. PERSONNEL: (JOINT) Approval of Joint School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.4. PERSONNEL: (ESD) Approval of Memorandum of Understanding Between San Rafael City Schools and the Sobrato Foundation for Patricia Delaney, Administrator on Loan as Certificated Director, SEAL Program for the 2017-2018 and 2018-2019 School Years**

**Motion Passed:** Approval of the MOU. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.5. PERSONNEL: (ESD/HSD) Approval of Communications Intern Job Description**

**Motion Passed:** Approval of the job description. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.6. PERSONNEL: (ESD/HSD) Approval of Agreement With Community Institute for Psychotherapy (CIP) for Counseling Intern Services at Davidson Middle School and San Rafael High School for the 2017-2018 School Year**

**Motion Passed:** Approval of the Agreement for the counseling services described. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.7. PERSONNEL: (ESD/HSD) Approval of the Memorandum of Understanding between the San Rafael City Schools and North Coast Beginning Teacher Program For the Period of July 1, 2017 June 30, 2018**

Minutes:

Assistant Superintendent Amy Baer provided clarification to how teacher stipends are paid in response to Trustee Tuatagaloa's questions about who is paying for the stipend.

Molly O'Donoghue questioned whether the stipend had gone through SRTA prior to being brought to the Board. After discussion, this item was pulled to be brought back to the next meeting to allow discussion with SRTA.

**IX.8. PERSONNEL: (ESD/HSD) Approval of Student Teacher Memorandum of Understanding with Dominican University of California For the Period of July 1, 2017 - June 30, 2019**

**Motion Passed:** Approval of the MOU. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX.9. FINANCE: (ESD/HSD) Approval of Agreement For Legal Services between Fagen Friedman & Fulfrost for the 2017-18 Fiscal Year**

**Motion Passed:** Approval of the agreement. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX.10. FINANCE: (ESD/HSD) Approval for Agreement for Professional Services between San Rafael City Schools and Dannis Woliver Kelley for the 2017-2018 Fiscal Year**

**Motion Passed:** Approval of the agreement. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX.11. FINANCE: (ESD) Ratification of Warrant Register for Warrants Issued May 1, 2017 through May 31, 2017 by the San Rafael Elementary School District**

**Motion Passed:** Ratify the ESD warrants for May 2017. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz

Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.12. FINANCE: (HSD) Ratification of Warrant Register for Warrants Issued May 1,2017 through May 31,2017 by the San Rafael High School District**

**Motion Passed:** Ratify the HSD warrants for May 2017. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.13. FINANCE: (ESD) Approval of Revision to the Financial Impact of the Approved Agreement for Independent Measure A Performance Audit Services between San Rafael City Elementary School District and Nigro & Nigro, PC for the Fiscal Years Ending June 30, 2016, 2017, 2018, and 2019**

**Motion Passed:** Approval of this agreement for services. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.14. FINANCE: (HSD) Approval of Revision to the Financial Impact of the Approved Agreement for Independent Measure B Performance Audit Services between San Rafael City High School District and Nigro & Nigro, PC for the Fiscal Years Ending June 30, 2016, 2017, 2018, and 2019**

**Motion Passed:** Approval of this agreement for services. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.15. FINANCE:(ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District- Terra Linda HS and Sun Valley Elementary**

**Motion Passed:** Approval of the disposal of obsolete equipment and textbooks. Passed with a motion by Linda Jackson and a second by Greg Knell.



Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.16. FINANCE: (HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District- San Rafael HS**

**Motion Passed:** Approval of the disposal of obsolete Library books. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.17. FINANCE: (ESD/HSD) Approval of Resolution #1745 and Revised Resolution #1738 Authorization to Sign on Behalf of the Governing Board for the 2017-18 Fiscal Year**

**Motion Passed:** Approval of the resolutions. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.18. FINANCE (ESD/HSD): RESOLUTION #1746 and Resolution #1747 San Rafael City Schools Fund Balance Commitment for Deferred Maintenance GASB 54**

**Motion Passed:** Approve Resolution # 1746 Elementary District and #1747 High School District. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.19. FINANCE: (ESD) Approval of 2016-2017 Child Development Contracts between San Rafael City Elementary School District and the California Department of Education (CDE) and Related Resolutions 1748 and 1749**

**Motion Passed:** Approval of the contracts and related resolution 1748 and 1749. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX.20. SECOND READING: EDUCATION SERVICES (ESD/HSD) Approval of Revisions to Board Policy and Administrative Regulation 5148.2, Before/After School Programs**

**Motion Passed:** Approval of revisions to Board Policy and Administrative Regulation 5148.2, Before/After School Programs. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX.21. SECOND READING: EDUCATION SERVICES (ESD/HSD) Approval of Revisions to Board Policy and Administrative Regulation 6174, Education for English Learners**

**Motion Passed:** Approval of revisions to Board Policy and Administrative Regulation 6174 Education for English Learners. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX.22. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services with Challenge Day at Davidson Middle School, September 25-27 and October 2, 2017**

**Motion Passed:** Approval of the Independent Contractor Agreement for Special Services with Challenge Day at Davidson Middle School, September 25-27 and October 2, 2017. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natsu Tuatagaloa

**IX.23. EDUCATION SERVICES:(ESD) Approval of Independent Contractor Agreement for Special Services for the Afterschool Education and Safety (ASES) Programs to Bay Area Community Resources (BACR) for the Summer Supplemental Program, 2017**

**Motion Passed:** Approval of the Independent Contractor Agreement for Special Services for the Afterschool Education and Safety (ASES) Programs to Bay Area Community Resources (BACR) for the Summer Supplemental Program, 2017. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.24. EDUCATION SERVICES: (ESD) Approval of Proposal of Services from West Coast Literacy Workshop for Teacher Professional Development at Coleman Elementary School 2017-2018 School Year**

**Motion Passed:** Approval of Proposal of Services from West Coast Literacy Workshop for Teacher Professional Development at Coleman Elementary School 2017-2018 School Year. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.25. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for Danielle O'Neill, San Rafael HS Teacher to Attend the AVID Summer Institute in Denver, Colorado on July 24-27, 2017**

**Motion Passed:** Approval of the out-of-state travel for Danielle O'Neill, San Rafael HS teacher to attend the AVID Summer Institute in Denver, Colorado on July 24-27, 2017. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.26. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for Terra Linda High School Cheer Team Participation at the United Cheerleading Association (UCA) Camp at UC Santa Cruz from August 1-4, 2017**

**Motion Passed:** Approval of the overnight field trip for Terra Linda High School Cheer Team to participate in the United Cheerleading Association Camp at UC Santa Cruz from August 1-4, 2017. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz

Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.27. EDUCATION SERVICES: (ESD) Approval of the State Testing Apportionment Information Report Waiver Request 2015-2016**

**Motion Passed:** Approval of the State Testing Apportionment information report waiver request 2015-2016. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.28. EDUCATION SERVICES: (HSD) Approval of the State Testing Apportionment Information Report Waiver Request 2015-2016**

**Motion Passed:** Approval of the State Testing Apportionment information report waiver request 2015-2016. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.29. BOARD BUSINESS: (ESD/HSD) Approval of Contract for Legal Services Between San Rafael City Schools and Barbara J. Vrankovich, Attorney, for the Period July 1, 2017 through June 30, 2018**

**Motion Passed:** Approval of the contract. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**X. DISCUSSION/ACTION SESSION**

**X.1. PERSONNEL: (ESD/HSD) Acceptance of California School Employees' Association (CSEA) Proposal of Negotiation Interests for the 2017-2018 School Year**

**Motion Passed:** Acceptance of the proposal of negotiation interests submitted by the California School Employees Association for the 2017-2018 school year. Passed with a

motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Assistant Superintendent Baer presented CSEA's openers for compensation, leaves, professional development and benefits.

#### **X.2. PERSONNEL:(ESD/HSD) Presentation and Approval of the District's Sunshine Proposal for Negotiation Interests with the California School Employees Association (CSEA) for the 2017-2018 School Year**

**Motion Passed:** Approval of the District's sunshine proposal of negotiation interests with the California School Employees Association for the 2017-2018 school year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Ms. Baer reviewed the District's openers for compensation, leaves, benefits and transfer/promotion.

#### **X.3. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District**

**Motion Passed:** Acceptance of the donations. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **X.4. EDUCATION SERVICES:(ESD) Presentation and Discussion of the Preliminary 2017-2020 Local Control Accountability Plan for the Elementary School District**

Minutes:

Dr. Perez introduced the first draft of the LCAPs for the ESD and HSD, noting they were sent to MCOE for review last week. This is the first year of the new template.

Ms. Perrino reviewed the process for annual updates as a 3 year rolling plan; we look backwards at how we did, then plan forward. The budget shapes priorities as well as the LCAP target populations. The drafts have been shared with the Parent Advisory Committee (PAC) as well as stakeholder groups. She reviewed the timeline for engagement to gather stakeholder feedback from the PAC as well as the Stakeholder Taskforce, student voice, district committees, DELAC, and Budget Advisory Committees. Initiatives had to be balanced based on what was affordable.

Highlights in each goal area were reviewed:

Goal 1:

- Tech Jedis, which are one per elementary site, with an additional Jedi at both VV and DMS, provide technological support to the educational program

- ELA/ELD: adoption of "Journey's" from Houghton Mifflin, developing scope and sequence with organized standards and curriculum; middle school going into pilot and then in a year will bring the middle school textbook adoption

- Implementation of Canvas learning management system; teachers are being trained; looking at student interaction with an e-portfolio that can be carried by the student from high school to college and even career

- The high school EL Coordinator will provide support to teachers using Canvas. The College Readiness grant will fund a portion of instructional coaches to support Canvas as well.

- Spanish speakers can be paired with a tech course where for example, coding is the language.

Goal 2:

- This year Instructional Coaches will be more attached to sites and cross trained with all schools on board with SEAL; units are being piloted

- After the iTEAMS grant, professional development lesson design will continue. Staff will follow up on Trustee Llorens Gulati's question about whether art could be included in STEAM

- Train the trainer models will be used to train faculty on professional development. HSD Faculty meetings will continue to focus on teaching and learning, with a focus on Canvas.

- Work will continue with CALLI to support the math department at Terra Linda, extending how to use discourse in all subjects throughout the school

- Next year professional development will be independent

Goal 3:

- Personnel provide environments for optimal learning
- Staff, utilities, furniture, transportation, all provide what is necessary to operate a school
- School bond information is also mentioned in the narrative of the LCAP
- Working with the technology budget to provide tools for students
- E-rate helps leverage technology
- On the 4th year of Chromebooks and moving toward a 1:1 model. Staff noted challenges in response to Trustee Llorens Gulati's questions about potential elimination of textbooks as we move to Chromebooks. Trustee Llorens Gulati also suggested looking into partnerships with Silicon Valley/Microsoft
- New Assistant Principal positions were added to support Bahia Vista and San Pedro

Goal 4:

- A strategic communications plan is being used to engage the public
- Increased electronic communications this year: 25 districtwide e-blasts with a 36% open rate
- Working to enhance principal communications as they are key communicators
- More active on Twitter and Facebook
- Launched online flyer distribution this year with Peachjar; sent 900 flyers this year
- Utilizing Survey Monkey
- Moving forward, hope to increase outreach to community by 5%
- New Bond website launched on a platform that is a pilot for the District website; this year we will study the benefits of moving to a new website
- The Community Schools Initiative picked up momentum this year; each school site has a new partner they will be working with in the coming year. Trustees discussed budgeting of additional funds for the initiative.
- Community liaisons met four times this year to discuss common expectations; support and professional development will continue
- Two Parent Leadership workshops were held with 25 participants; hope to increase to 50 and start earlier in the year. Ms. Perez responded to trustee questions regarding building parent participation and identifying parent leaders.

Goal 5:

- Suicide prevention practices were bolstered as a result of legal requirements of AB2246. The Board policy has been revised to address the law which includes annual training at the middle and high school levels to help identify at-risk students. Mr. Gardner provided additional information in response to trustee questions regarding Teen Screen.

- Expanding partnership with American Defamation League's (ADL) "No Place for Hate" initiative to combat bullying and hatred in middle and high school

- 3 year plan for an EL Academy

- Expansion of CTE programs with a focus on building out the Physics Academy with English and Social Studies courses to make it a pathway; TL introducing a Game Academy for programming and coding. Trustee Gulati noted this Academy would be great for newcomers.

- Student voice engagement continuing. Trustee Jackson acknowledged George Pegelow for his assistance with building student voice

- Through the work of the Middle School Taskforce DMS is increasing elective offerings next year; will continue to follow up with the principal to continue a move toward increased electives. Working with a master schedule consultant to help with master schedule implementation. Trustee Jackson noted the master schedule to maximize offerings through alignment at both sites is a topic for the high schools as well; suggested consideration of adding remote learning to the LCAP.

In response to suggestions from Trustee Jackson and Llorens Gulati to add funds for implementation of restorative justice at the middle and high schools, Dr. Perez noted that the district is still waiting to hear about a grant from the CDE that would support this initiative. Trustee Llorens Gulati also suggested adding mindfulness under high school P.E. Dr. Perez noted that MCOE has offerings in mindfulness at a reasonable cost.

Staff addressed trustee questions regarding baseline metrics to get data, and how SRCS's LCAP engagement process exceeds Marin peer districts in comparison. Dr. Watenpaugh noted that while it was a good idea for the state to push funds to the local level, there is less money now with the gap almost fully funded; not enough money to do all that is needed; there is talk of moving back to restricted categorical funding again.

President Kertz noted that the LCAP is getting easier to follow and read each year. She acknowledged the hard work of CSO staff to complete the LCAPs. In response to her question about the level that teachers are getting this LCAP information, it was noted that it is been sent out to all who participated in the LCAP PAC and Stakeholder Taskforce meetings, as well as principals presenting information in their faculty meetings for feedback.



**X.5. EDUCATION SERVICES:(HSD) Presentation and Discussion of the Preliminary 2017-2020 Local Control Accountability Plan for the San Rafael High School District**

Minutes:

The presentation and discussion of the HSD LCAP was included in the ESD discussion item.

**X.6. INITIAL CONSIDERATION: STUDENT SUPPORT SERVICES (ESD/HSD) First Reading to Review New Board Policy and Administrative Regulation 5141.52 Suicide Prevention and Mental Health Promotion**

Minutes:

Director Michael Gardner introduced the new policy and regulation regarding suicide prevention that comply with recent change in the law. Stakeholder meetings were held at sites and with community partners who provide mental health services to gather input into the development of his policy and regulation. Annual training is a big part of the policy, focusing on at-risk population of students. The regulation spells out the prevention, intervention and postvention strategies. The stakeholder team continues to meet to plan implementation of this policy.

**X.7. INITIAL CONSIDERATION: STUDENT SUPPORT SERVICES (ESD/HSD) First Reading to Review Revisions to Board Policy 5146 Married/Pregnant/Parenting Students**

Minutes:

Mr. Gardner reviewed changes to this policy and regulation to comply with mandatory state requirements regarding married /pregnant/ parenting students, which includes equality for all students, and appropriate lactation accommodations. The new law also makes it subject to the Uniform Complaint Procedure.

**X.8. BOARD BUSINESS: (ESD/HSD) Approval of Pacific Coast Marlins Learn to Swim, Make A Splash Local Partner (501c3), as a SRCS School-Connected Organization**

**Motion Passed:** Approval of request for continued authorization for Pacific Coast Marlins Learn to Swim, Make a Splash Partner as a school-connected organization. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Dr. Zaich introduced the first application for consideration as a school-connected organization from the Pacific Coast Marlins. It was vetted by the Maintenance and Business departments, and meets the benchmarks for a school-connected organization; no one is getting paid, run by donations.

President Kertz suggested reviewing the process for school-connected organizations to make sure it is working well. This first group has set the benchmark high for school-connected organizations.

## **XI. BOARD GOVERNANCE**

## **XII. CONFERENCE SESSION**

### **XII.1. Report Out Action from Closed Session**

Minutes:

President Kertz noted that Closed Session action was taken to make the following appointments:

Kelly Hourigan as Early Intervention Program Manager

Stephanie Kloos as Director of Elementary Education

Kim Evans as Assistant Principal at Bahia Vista

Karrie Coulter as Assistant Principal at San Pedro

Mari Kernan as Assistant Principal at Davidson MS

Edmund Zander as Assistant Director of Student Support Services (HSD)

Tracy Brawdy as Maintenance Supervisor

### **XII.2. Agenda Items for Future Meetings**

Minutes:

Trustee Llorens Gulati requested an update on the partnership with College of Marin for college course offerings for high schools

President Kertz requested a future time for discussion on the loss of instructional time with sub teachers when teachers go out on professional development

Trustee Jackson requested an update on master schedule alignment at the high schools

### **XII.3. Board Member Reports**

Minutes:

Natu Tuatagaloa:

- He attended the stadium groundbreaking at SRHS

- He attended a retirement party for Elda Parise

- He attended a Capital Facilities team meeting
- He attended the SRHS graduation and DMS promotion

Maika Llorens Gulati:

- She attended the Golden Bell celebration; congratulations to Linda Jackson, 2017 Marin County Trustee of the Year!
- She joined the Safe Routes to School walk around the SRHS neighborhood
- She attended SRHS and MHS graduations and the DMS promotion

Linda M. Jackson:

- She attended the Consistent Achievers luncheon
- She attended the Sustainability Committee for SRCS, a student group working on baseline data
- She attended the San Pedro Open House which had a fabulous turnout of parents thanks to the bus provided in part by a grant from the Transportation Authority of Marin (TAM)
- She attended the May 24 stadium groundbreaking ceremony
- She attended the May 25 Community Schools Initiative (CSI) Leadership Council meeting; the initiative is off to a great start
- She joined the LCAP PAC meeting at the SRHS library on May 31
- She attended the last meeting of the year of the College Readiness Action Team of Marin Promise; working on a 9th grade action plan for all high schools

Greg Knell:

- He attended the CSI Leadership Council meeting
- He attended the Bahia Vista 5th grade promotion
- He attended the TLHS graduation

Rachel Kertz:

- She attended the Consistent Achievers luncheon, the Golden Bell Awards, the SRHS stadium groundbreaking ceremony, a CFP meeting, the TLHS graduation and the VV promotion
- She meet with Dr. Watenpugh and Dr. Perez with the Youth Leadership Institute (YLI)

- She attended the LCAP PAC meeting at SRHS

#### **XII.4. Superintendent's Activity Report**

Minutes:

Dr. Watenpaugh reported:

- He attended the Consistent Achiever's luncheon
- He attended the SRHS stadium groundbreaking
- He attended the Golden Bell Awards ceremony
- He met with LaShawn Chatmon from the National Equity Project (NEP) about rekindling work with the district
- He meet with YLI leadership
- He attended the DMS promotion, the MHS graduation and the SRHS graduation where his son graduated
- He met with Don Jen and Marcia Quinones of the Marin Community Foundation regarding priorities and their level of funding
- SRCS Leadership meeting and end of celebration will be tomorrow, hosted by one of our partners
- June 26 will be a big meeting with the budget and LCAP presentations

#### **XIII. READJOURNMENT to Closed Session (if necessary)**

Minutes:

There being no further business, President Kertz adjourned the meeting at 8:15 PM.

#### **XIV. NEXT REGULAR MEETING - June 26, 2017**

#### **XV. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)**

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President

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Superintendent