



---

MARIN COUNTY  
OFFICE OF EDUCATION

---

1111 LAS GALLINAS AVENUE/P.O. BOX 4925  
SAN RAFAEL, CA 94913-4925  
marincoe@marinschools.org

MARY JANE BURKE  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625

**Marin County Office of Education  
and  
San Rafael City Schools  
Memorandum of Understanding  
Coaching Consortium**

July 1, 2017 - June 30, 2018

This Memorandum of Understanding is confirmed between **Marin County Office of Education** and **San Rafael City Schools** for the purpose of countywide participation in the **Marin County Coaching Consortium**.

**San Rafael City Schools** agrees to provide release time for coaches identified in Addendum A to participate in monthly coaching sessions as follows:

- September 8th Retreat 8:00 a.m. - 3:00 p.m.
- October 2nd Inquiry & Action with Equity Lens 8:00 a.m. - 3:30 p.m.
- November 13th 8:00 a.m. - 1:00 p.m.
- December 11th 8:00 a.m. - 1:00 p.m.
- January 9th Inquiry & Action with Equity Lens 8:00 a.m.- 3:30 p.m.
- February 12th 8:00 a.m. - 1:00 p.m.
- March 5th 8:00 a.m. - 1:00 p.m.
- April 16th 8:00 a.m. - 1:00 p.m.
- May 14th 8:00 a.m. - 1:00 p.m.

**Marin County Office of Education** agrees to provide Coaching Services as follows:

- Goal setting
- Development of coaching skills focused on differentiated coaching and motivational inquiry techniques
- Opportunities to reflect on coaching skills and monitor progress towards goals
- Time to learn from and share strategies with coaches from various districts throughout the county
- Focus on equity driven inquiry project (systems thinking approach) with job alike coaches

Cost per coach is \$250 for the year. Total cost for San Rafael City Schools not to exceed \$3,000, payable upon receipt of invoice.

This agreement is in effect for the period of July 1, 2017 through June 30, 2018. Changes to this agreement may be allowed with the written consent of both parties.

\_\_\_\_\_  
Superintendent/Designee  
Marin County Office of Education

\_\_\_\_\_  
Superintendent/Designee  
San Rafael City Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date