fe
6/5/17
MA

Albert F. Biella Elementary

49 70912 6108500
CDS Code

Date of this revision: 2017/18

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA. Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Aida Diaz
Position:	Principal
Address:	2140 Jennings Ave., Santa Rosa, CA 95401-9528
Telephone Number:	(707) 522-3110
FAX:	(707) 522-3109
E-mail Address:	adiaz@srcs.k12.ca.us

About Our School

School Description and Mission Statement

Vision: Our vision is to be an exemplary elementary school that provides students with a curriculum that stimulates intellectual curiosity, requires students to demonstrate that they have learned how to learn, and enables them to become productive and effective citizens as they move toward college or career.

Mission: Our mission is to create a safe and nurturing learning environment that instills academic excellence, strength of character, social responsibility and a love of learning; to support students in achieving their goals in life as responsible citizens.

School Profile and Description:

Albert F. Biella Elementary School is located on the west side of Santa Rosa on Jennings Avenue. It sits on a slight rise of land overlooking Steele Creek. The grounds cover approximately 8.5 acres. Surrounding it are single-family homes, condominiums and apartments in an attractive residential area. Biella is one of eleven elementary schools in the Santa Rosa City School District. It opened in September, 1989. It has fourteen classrooms in permanent facilities, and twelve bungalows, which accommodate regular classes, special education programs, and an ASES (After School Education Safety) Program for grades 1-6. Two large central rooms accommodate an instructional materials center, and small group tutoring areas. The large multipurpose room with a kitchen and elevated stage is used for a lunchroom, a gym, and assemblies. A library with a computer lab opened in January, 2000. In 2004, structures were built to cover walkways between the permanent buildings and the outside eating area. The school community has worked extensively to landscape the school and establish garden areas for the students. In 2015 our Family Engagement Center was open for the first time.

Biella's core academic program is supported by a TOSA, and several instructional assistants. Our staff is part of a collaborative team that supports the whole child, helping students become confident learners and caring citizens. We are implementing a Learning Center Model to address the needs of all students. We support a Walk to Read program grades 1-3 providing individualized instructions based upon students' needs provided from data. Strong foundational skills are enhanced by multicultural literacy, character development, music, art, student government and policies supporting healthy eating and exercise habits. We use research-based practices to implement the use of technology while providing the students the opportunity to develop their skills in problem solving, creativity, critical thinking and innovation.

We have active SSC, ELAC and PTA organizations that work to meet the needs of the students through supporting the families and teachers. The PTA works to develop and support our school culture by developing our community culture. The organization works to raise funds through a variety of methods including ice cream socials, walkathon events, and social events such as movie and bingo nights. We have welcomed the Girl Scouts, SAY, Boys and Girls Club, and a full time counselor to our campus to reach out to the community and enhance the opportunities of all students in our community.

FORM A: Services, Programs, Recommendations and Assurances

School: **Albert Biella Elementary School**

School Year: 2017/18

Enrollment: 363

Date: 4/25/2017

Check one: __x__ Original submission
___ Title revision

CDS Number: 49-70912-6108500-

Funding Source	Preliminary Budget
LCFF Supplemental	$113,100
LCFF Concentration	$47,040
TITLE 1 - Schoolwide	$52,271

Title I Schools – Remember to budget for Parent Involvement
Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

Rocio Munoz
_____
Typed Name of ELAC Chairperson's

_____
Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).
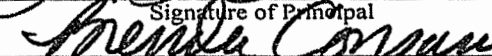
4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

Aida Diaz
_____
Typed Name of Principal

_____
Signature of Principal

5·26·17
_____
Date

Brenda Consani
_____
Typed Name of SSC Chairperson

_____
Signature of Chairperson

5/27/17
_____
Date

Albert Biella Elementary School (FORM B)

2017/18 SCHOOL PLAN BUDGET

		Funding Source Supplemental (0500) Mgmt (E128/H130)		Funding Source Concentration (0510) Mgmt (E128)		Funding Source Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS			$113,100		$47,040	Title I	$52,271
FTE PERSONNEL		FTE	Amount	FTE	Amount	FTE	Amount
1xxx	Certificated Salary and Benefits	0.00	$0	0.00	$0	0.00	$0
2xxx	Classified Salary and Benefits	1.18	$38,899	0.93	$29,737	1.00	$29,490
	FTE Personnel Total		$38,899		$29,737		$29,490
REMAINDER FOR SITE TO ALLOCATE			$74,201		$17,303		$22,781
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)			Amount		Amount		Amount
01-resource-0-1140-1000-1112-site-mgmt	Teacher Extended Day		$4,000		$0		$0
01-resource-0-1140-1000-1122-site-mgmt	Teacher Release Time		$7,701				$5,227
01-resource-0-1140-1000-3xxx-site-mgmt	Hourly Cert. Benefits (Total Above x 18.05%) Benefits will be automatically calculated		$2,112		$0		$943
01-resource-0-1140-1000-2213-site-mgmt	Classified Overtime - *Family Mentor, Tech Assist., etc.*						$0
01-resource-0-1140-1000-2413-site-mgmt	Clerical Extra Duty/Overtime						
01-resource-0-1140-1000-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated		$0		$0		$0
GENERAL EXPENDITURES (ITEM DESCRIPTION)			Amount		Amount		Amount
01-resource-0-1140-1000-4200-site-mgmt	Books - Other than Textbooks		$7,000				$2,000
01-resource-0-1140-1000-4300-site-mgmt	Materials / Supplies (Consumables)		$17,000		$55		
01-resource-0-1140-1000-4311-site-mgmt	Instructional Materials (Non-consumables)		$2,000				$4,855

01-resource-0-1140-1000-4312-site-mgmt	Software			
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)	$6,000		$5,000
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)			
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences			
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*	$18,888	$17,248	$3,000
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services			
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses	$8,000		
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation			
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	**Amount**	**Amount**	**Amount**
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*			$1,000
01-resource-0-1140-2495-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated	$0	$0	$256
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	$500		$500
01-resource-0-1140-2495-5901-site-mgmt	Postage	$1,000		
Remainder for site to allocate **Automatically total each column as values are entered**		**$74,201**	**$17,303**	**$22,781**
Balance to allocate		$0	$0	$0

SUMMARY OF THE BUDGET

Total of Site Allocations	$74,201	$17,303	$22,781
FTE Personnel Total	$38,899	$29,737	$29,490
Preliminary Allocations	$113,100	$47,040	$52,271

Notes:

Title I schools must budget at least 1% of allocation for Parent Involvement.
Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.
Staff development records should be maintained at the site.
For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

Principal's Signature   5.26.17
                                    Date

SSC Chairperson's Signature   5/26/17
                                    Date

ELAC Chairperson's Signature   Date

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

Certificated					
Add benefits to this amount			11,701.00	0.00	5,227.10
STRS	3101	14.43%	1688	0	754
FICA (ssi)	3311				
MC	3331	1.45%	170	0	76
UI	3501	0.05%	6	0	3
WC	3601	2.12%	248	0	111
		18.05%	2112	0	943

Classified					
Add benefits to this amount			0	0	1000
PERS	3202	15.80%	0	0	158
FICA	3312	6.20%	0	0	62
MC	3332	1.45%	0	0	15
UI	3502	0.05%	0	0	1
WC	3602	2.12%	0	0	21
		25.62%	0	0	256

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.

School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.
SCHOOL GOAL: Increase student literacy in Reading, Math, and Writing.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) DIBELS Diagnostic Reading Assessment 2 (DRA2) Core Phonics Screener SBAC CELDT Scores Writing Scores Re-designation Rates Grade Level Fluency Tests K Assessments Every Day Math Assessments	School-wide achievement in the area of reading comprehension and writing has shown growth over the past two years; however, achievement for students is below local and state standards for proficiency. Improvement is needed using multiple measures to accurately assess students to drive instruction. Students require additional support to access grade level math concepts and skills. Students and staff need additional support to enhance student ability to express mathematical thinking/processing.	• Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, close reading & evident based writing • Scores from : LGL, DRA2, Benchmark Writing, CELDT Writing • Evidence from Walk to Read • Progress Monitoring Students every 6-8 week • Implementation of Units of Study • Implementation of Lucy Calkins Writing based on writing assessments

State Template for the *Single Plan for Student Achievement*   3

| | | | Grade level math assessments per math program: Every Day Math | • Technology for Instructional Practices
• Parent Teacher Conferences to support materials from LGL to help parents at home
Use site available Multiple Measures Assessments (DORA, SIPPS, Core Phonics Screener, Spelling Inventory,)
• SBAC
• Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, Number Talks, Math Journals
Use site available Multiple Measures Assessments (ADAM, Grade Level Fluency Tests, K Assessments, Grade Level Assessments) | | | | |

STRATEGY: Implement rigorous school systems to increase overall math performance through intervention programs and professional development.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Personnel	Admin TOSA Instructional Assistants	IMT .25	Classified Salary & Benefits	38,899	29,737	29,490
			IA 3x part time	Classified Salary & Benefits			
			IA 2x .FTE (Literacy, Writing &ELD support) (34,484)	Classified Salary & Benefits			
2	Teacher Extended Day	Teachers					
			Support Before & After School Tutorial	Classified Extra Duty	4,000		1,000
3	Classified Extra Duty	IA	Home Visits	Classified Extra Duty			
		TOSA	Professional Development to enhance Best 1st Instruction Collaboration Coordination of Curriculum Initiates/CCSS, Walk to Read	Staff Travel & Conferences			
4	Professional Development	Teachers TOSA	Data Analysis, planning, lesson study, related to Mathematics, DOK, Close Reading, &	Teacher Release Time	7,701		

		Admin	Evidence Based Writing utilizing Best practices to implement strategies to teach the CCSS. Data Analysis and Multi-Tier Support Systems for targeted instruction. Identify and group all student by academic need/level using ADAM, DORA/DRA, DIBELS/Staff Input data Each grade level will participate in 3 release days throughout the school year DRA/DIBELS Testing days Assessments (Data collection, give assessment, etc…) Intervention meetings Aug. - May				
5	Release Time	Admin Teachers TOSA	Enrichment Opportunities (assemblies, field trips, etc.)	Other Services – Consultants, Field Trip Admissions, etc			5,227.1
6	Instructional Materials, Supplies, enrichment opportunities	Admin TOSA Teacher IMT	Instructional Materials – reading, writing, math (GLAD, Units of Study, Walk-to-Read, ELD instruction, Lucy Calkins, Read Naturally, SIPPS, DRA Instruction, Journals, and other instructional materials) Material Needed to support instruction based on data collection results for student learning from (Dreambox, Problem of the Month, Number Talks, Math Journals, etc)	Materials/Supplies (Consumable)	10,000		
			Instructional Furniture	Instructional Materials			
			Outdoor Education	Field Trip Transportation/Admissions and other services	9,000		
	Extended Learning Beyond the Classroom	Admin TOSA Certificated Classified		Other Services – Consultants, Field Trip Admissions, etc			3,000
			Field Trips SBAC Prep Materials (workbooks, pencils, etc.)	Other Services – Consultants, Field Trip Admissions, etc	6,000		
				Materials/Supplies (Consumable)			

7	Books – Other than textbooks	Admin Teachers IMT	Books to expand and update class libraries, school library, Walk-to-Read & DRA leveled texts teaching resources, printed text - magazines	Books – Other than Textbooks	7,000		2,000
			Chromebooks, Laptops & other items needed for use and storage	Hardware (under $5000)			
8	Technology	Admin		Hardware (under $5000)			
			Other Technology as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, chrome books, laptops etc…)	Equipment (under $5000)	5,000		
			TVs, Listening Centers & other items needed for use and storage	Equipment (under $5000)	$1000		
			Dreambox Other software to support student learning Brain Pop and Brain Pop Jr.	Online Computing Services / Software Licenses	8,000		
9		Library	Support classrooms units	Books			
10	Parent Education (SBAC) Report Card, Let's Go Learn, Technology Literacy and Math, ELAC, Math and Literacy Night, Read Across America, Reading Strategies)	FEF SEAW Teacher Admin	K Orientation; Back to School Night; Open House, Curriculum Nights, & Social Events Reading, Writing & Math Incentives	Instructional Materials (non-consumables)			
				Materials/Supplies (Consumable)	2,000		
			Reading, Writing & Math Incentives ELAC & 2nd Cup of Coffee Mtgs. (materials & supplies)	Instructional Materials (non-consumables)			
				Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	2,000		
			Snacks	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	500		500 (not for SBAC)

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2 : Increase student and family wellness and engagement through the full service community school model.

SCHOOL GOAL: Decrease chronic absenteeism and tardiness by .5% by the end of the school year based on the previous school year's daily attendance.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Attendance 2016-2017 ESY Truancy Letters 2016-2017 ESY SST Log BEST Data Suspension Reports Number of Classroom Community Circles Behavior Intervention Plans Referral Room Log		• Attendance data: absence & tardy • Truancy Letters • SART Meetings • Medical Verification Letters • Enrollment in Engagement Programs • SWIS Reports Truant Students from previous school year

STRATEGY: The school will address school climate through BEST or BEST Plus Team to increase student involvement in behavioral, academic & extracurricular activities.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
	School Counselor - LCAP	Counselor	Daily Student Contact Report(counseling, groups, or check in)	Materials/Supplies (Consumables)	2,000		
			Daily Check in with Admin regarding Truant Students to determine additional student support	Materials/Supplies (Consumables)			
			Class Restorative Circles & Toolbox Red Ribbon Week	Materials/Supplies (Consumables)	1,000		

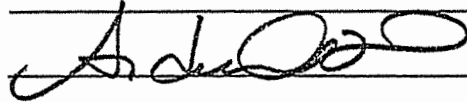|						
Family Engagement	FEF Certificated Classified Admin	Communication Home (folders, agendas, newsletter)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			
		Materials & Supplies (ink cartridges, paper, etc)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			
		Postage	Postage	1,000		
		Translator	Classified Extra Duty			
		Parenting Classes	Other Services – Consultants			
SEAW	SEAW	Materials & Supplies to support enrichment for students during & after school	Materials/Supplies (Consumables)	2,000		
		College & Career Education & Activities	Instructional Materials (non-consumables)			
Training on Community Circles & Restorative Practices	C&I K6	Implement Restorative Classroom Circles & use of Restorative practices	Materials/Supplies (Consumables)			
BEST Practices						
	Admin	Sports program to enhance student wellness	Coaches/ materials	5,000		
SAY Clinician	SAY Clinician		Other Services – Consultants		17,248	

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: Albert F. Biella

Principal's Signature: _____

Year: 2017-2018

Date: 5-26-17

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Aida Diaz	X				
Julie D'Addario		X			
Heather Hecker		X			
Mildred Santos			X		
Brenda Consani			X		
Joanna Gonzalez				X	
John Griggs				X	
Holli Matticola				X	
Erica Raffo				X	
Numbers of members in each category					

---

[1] *EC* Section 52852

FORM E: Single Plan for Student Achievement Annual Evaluation

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). The SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation is a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report must include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

Activity Name/Cost	Indicator	Baseline Data	What is goal/ target?	End of Year Data	Proven or Research Based? Yes or No	Achieved Desired Results? Yes or No	If Not, Why Not?	Retain Program? Yes or No
Example: Creative Writing Club/$2000	CELDT Scores	25% English Proficient	Increase 10 %-age points	39% English Proficient	Yes	No	Inadequate Training	No
ELD .20 teacher	Teacher recommendations,	Classroom benchmarks	Increase performance	Students will have improved grades	Yes	Yes		Yes
Chromebook Cart	1 to 1 access	Previous year access available sporadically	Continued access	1 to 1 access -- all student use	yes	yes		No

--The Single Plan for Student Achievement

Brook Hill Elementary School
_____

49 70912 6052104
_____
CDS Code

Date of this revision: May 9, 2017

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California _Education Code_ sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA. Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Guadalupe A. Perez-Cook
Position:	Principal
Address:	1850 Vallejo Street Santa Rosa, CA 95405
Telephone Number:	(707) 522-3120
FAX:	(707) 522-3127
E-mail Address:	gperez-cook@srcs.k12.ca.us

About Our School
Parents Can Expect:

- A safe, caring environment.
- Close communication about their children and school programs.
- An invitation to be involved.
- An "Open Door" policy.
- A vested interest in the success of each student.

School Description and Mission Statement
All staff members are lifelong learners, committed to ongoing professional development, who work individually and collaboratively to create conditions that promote student success. Brook Hill teachers continue to embrace the professional learning community model and meet weekly to plan their instruction collectively, refine their practice through feedback and suggestions, and continually push each other to further develop as innovative educators and professionals. We will use research-based practices to implement the use of technology while providing the students the opportunity to develop their skills in problem solving, creativity, critical thinking and innovation.

We have an active SSC, ELAC and PFO organizations that work to meet the needs of the students through supporting the families and teachers. The PFO works to support our school through fundraisers and sponsoring school events. The organization works to raise funds through a variety of methods including literacy and math events, social events such as our concert nights. We have welcomed outside agencies such as the Boys and Girls Club, the Salvation Army and Girl Scouts to enhance our programs and provide opportunities for all students in our community.

Parents are vital to the Brook Hill community, serving on the School Site Council, English Language Advisory Committee, Parent Faculty Organization (PFO), and acting as classroom volunteers and field trip supervisors. Parent participation on our campus is very high, with at least 300 family members typically attending most school events. The PFO hosts monthly family events: Walk-A-Thon, Literacy Night, Math Night, Science Night, Winter and Spring Concerts, Sixth Grade Family/Slater Dinner, Field Day and Open House/Mexican Dinner. Brook Hill is proud of the diversity of its population and we hold all meetings in English and Spanish.

MISSION
The mission of Brook Hill Elementary School is to provide each student with a diverse education in a safe, supportive environment that promotes self-discipline, motivation, and excellence in learning. The Brook Hill team joins with parents and the community to assist students in becoming independent and self-supporting adults who will be college and career ready and responsibly contribute to a global community.

Vision Statement:
The vision of the faculty of Brook Hill Elementary School is to provide all students with the tools necessary to become productive, responsible citizens. This will be accomplished through a partnership with the family, school, and community working together.

Since the students currently at Brook Hill will graduate and find employment in the Twenty-first Century, it is essential they acquire skills in researching, organizing, and analyzing information. Brook Hill students will have access to modern technology and learn how to use technology in their everyday lives. They will be able to express themselves through written and oral communication. Our students will be active participants in both mental and physical activities including music, art, and physical education. In addition to this, students at Brook Hill will be taught and encouraged to think critically about a variety of issues. Our student community will be learning to work with others in a cooperative effort, to appreciate the contributions and worth of other cultures, and accept individual differences. Students at Brook Hill will realize they are part of a multicultural and ever evolving society and therefore must work within that society's structures with integrity and compassion to become college and career ready.

FORM A: Services, Programs, Recommendations and Assurances

School: **Brook Hill Elementary School**

School Year: 2017/18

Enrollment: 465

Date: 4/25/2017

Check one: __x__ Original submission

_____ Title revision

CDS Number: 49-70912-6052104-

Funding Source	Preliminary Budget
LCFF Supplemental	$164,580
LCFF Concentration	$83,520
TITLE I - Schoolwide	$78,834

Title I Schools – Remember to budget for Parent Involvement

Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan

Adrian Juarez	_Adrian Juarez Cruz_
Typed Name of ELAC Chairperson's	Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).

4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

Guadalupe Perez-Cook		May 9, 2017
Typed Name of Principal	Signature of Principal	Date
Jeanine Likens		May 9, 2017
Typed Name of SSC Chairperson	Signature of Chairperson	Date

Brook Hill Elementary School (FORM B)		Funding Source		Funding Source		Funding Source	
2017/18 SCHOOL PLAN BUDGET		Supplemental (0500) Mgmt (E128/H130)		Concentration (0510) Mgmt (E128)		Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS			$164,580		$83,520	Title I	$78,834
FTE PERSONNEL		FTE	Amount	FTE	Amount	FTE	Amount
1xxx	Certificated Salary and Benefits	0.70	$77,159	0.00	$0	0.30	$33,068
2xxx	Classified Salary and Benefits	1.70	$52,796	0.70	$19,098	0.00	$0
	FTE Personnel Total	$129,955		$19,098		$33,068	
REMAINDER FOR SITE TO ALLOCATE		$34,625		$64,422		$45,766	
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-1112-site-mgmt	Teacher Extended Day	$4,335		$8,330		$7,500	
01-resource-0-1140-1000-1122-site-mgmt	Teacher Release Time	$3,000		$3,000		$3,800	
01-resource-0-1140-1000-3xxx-site-mgmt	**Hourly Cert. Benefits (Total Above x 18.05%)** **Benefits will be automatically calculated**	$1,324		$2,045		$2,040	
01-resource-0-1140-1000-2213-site-mgmt	Classified Overtime - *Family Mentor, Tech Assist., etc.*					$0	
01-resource-0-1140-1000-2413-site-mgmt	Clerical Extra Duty/Overtime						
01-resource-0-1140-1000-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x25.62%)** **Benefits will be automatically calculated**	$0		$0		$0	
GENERAL EXPENDITURES (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-4200-site-mgmt	Books - Other than Textbooks			$1,500			
01-resource-0-1140-1000-4300-site-mgmt	Materials / Supplies (Consumables)	$431		$14,618		$6,321	
01-resource-0-1140-1000-4311-site-mgmt	Instructional Materials (Non-consumables)			$1,600		$1,000	

01-resource-0-1140-1000-4312-site-mgmt	Software		$100	
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)		$3,000	$3,500
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)		$7,000	$7,000
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences	$300	$2,000	$1,500
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*	$20,683	$9,900	$8,500
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services	$1,000		
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses		$4,900	$2,000
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation	$3,050		$1,300
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	**Amount**	**Amount**	**Amount**
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*	$400	$4,600	$800
01-resource-0-1140-2495-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x 25.62%)** **Benefits will be automatically calculated**	$102	$1,179	$205
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings		$500	$200
01-resource-0-1140-2495-5901-site-mgmt	Postage		$150	$100
Remainder for site to allocate **Automatically total each column as values are entered**		**$34,625**	**$64,422**	**$45,766**
Balance to allocate		$0	$0	$0

5/23/17

SUMMARY OF THE BUDGET

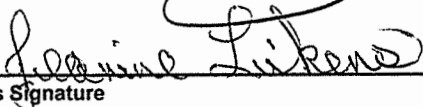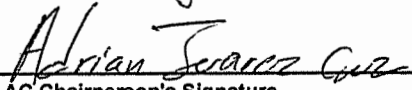|			
Total of Site Allocations	$34,625	$64,422	$45,766
FTE Personnel Total	$129,955	$19,098	$33,068
Preliminary Allocations	$164,580	$83,520	$78,834

Notes: *Title I schools must budget at least 1% of allocation for Parent Involvement.*
Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.
Staff development records should be maintained at the site.
For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

(signature)	5/9/17
Principal's Signature	Date
(signature)	5/9/17
SSC Chairperson's Signature	Date
(signature)	5/9/17
ELAC Chairperson's Signature	Date

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

Certificated

Add benefits to this amount			7,335.00	11,330.00	11,300.00
STRS	3101	14.43%	1058	1635	1631
FICA (ssi)	3311				
MC	3331	1.45%	106	164	164
UI	3501	0.05%	4	6	6
WC	3601	2.12%	156	240	240
		18.05%	1324	2045	2040

Classified

Add benefits to this amount			400	4600	800
PERS	3202	15.80%	63	727	126
FICA	3312	6.20%	25	285	50
MC	3332	1.45%	6	67	12
UI	3502	0.05%	0	2	0
WC	3602	2.12%	8	98	17
		25.62%	102	1179	205

5/22/17

School Accountability Report Card

Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.

SCHOOL GOAL: Increase student literacy in Reading, Math, and Writing.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) DIBELS Diagnostic Reading Assessment 2 (DRA2) Core Phonics Screener SBAC CELDT Scores Writing Scores Re-designation Rates Let's Go Learn (LGL) Reflex Math Grade Level Fluency Tests K Assessments Every Day Math Assessments	School-wide achievement in the area of reading comprehension and writing has shown growth over the past two years; however, achievement for students is below local and state standards for proficiency. Improvement is needed using multiple measures to accurately assess students to drive instruction. Students require additional support to access grade level math concepts and skills. Students and staff need additional support to enhance student ability to express mathematical thinking/processing. Grade level math assessments per math program: Every Day Math	• Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Share out evidence found during instructional rounds – lesson study • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, close reading & evident based writing • Scores from : LGL, DRA2, Benchmark Writing, CELDT Writing • Evidence from Walk to Read • Progress Monitoring Students every 6-8 • Implementation of Units of Study • Implementation of Lucy Calkins Writing based on writing assessments • Technology for Instructional Practices

---

		• Parent Teacher Conferences to support materials from LGL to help parents at home
		Use site available Multiple Measures Assessments (DORA, SIPPS, BPST, Lexia, AR, EDGE, DRA2, DIBELS)
		• SBAC
		• Staff Meeting/PLC: Analyze student work samples & data analysis – DORA, ADAM, EDGE, BPST, Number Talks, Math Journals, Lucy Calkins, Everyday Math, Units of Study)
		• Use site available Multiple Measures Assessments (DORA, ADAM, EDGE, BPST, Grade Level Fluency Tests, K Assessments, Grade Level Assessments)

STRATEGY: Implement rigorous school systems to increase overall math performance through intervention programs and professional development.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Personnel	Admin TOSA Instructional Assistants	Reading Teacher 1@ 1.0 FTE	Certificated Salary & Benefits	77, 159.20		33,068.40
			IA – 6 hours (Literacy and Math support) 1@ .75 FTE	Classified Salary & Benefits	21,395.03 (includes benefits)		
			IA – 3.75 hours (Literacy support) 3 @ .47 FTE	Classified Salary & Benefits	19,098.40 (includes benefits)	19,098.40 (includes benefits)	
			Classified Extra Duty	Classified Salary & Benefits		1000+256 (plus benefits)	
2	Teacher Extended Day	Teachers	Before & After School Tutorial	Teacher Extended Day	4135+746 (plus benefits)	7330+1323 (plus benefits)	7000+1264 (plus benefits)
			Home Visits & Parent Conferences	Teacher Extended Day	200+36 (plus benefits)	500+90 (plus benefits)	

3	Classified Extra Duty	IA	Support Before & After School Tutorial	Classified Extra Duty	300 +77 (plus benefits)	2000 + 512 (plus benefits)	
		FEF	Home Visits	Classified Extra Duty	100 + 26 (plus benefits)		500 + 128 (plus benefits)
4	Professional Development	Teachers TOSA Admin	Professional Development to enhance Best 1st Instruction Collaboration Coordination of Curriculum Initiates/CCSS, Walk to Read	Staff Travel & Conferences	300	2000	1500
5	Release Time	Admin Teachers TOSA	Data Analysis, planning, lesson study, related to Mathematics, DOK, Close Reading, & Evidence Based Writing utilizing Best practices to implement strategies to teach the CCSS. Data Analysis and Multi-Tier Support Systems for targeted instruction. Identify and group all student by academic need/level using ADAM, DORA/DRA, BPST, DIBELS/Staff Input data Each grade level will participate in 3 release days throughout the school year DRA/DIBELS Testing days Assessments (Data collection, administered assessment, etc...) Intervention meetings Sept. - April	Teacher Release Time	3000 + 542 (plus benefits)	3000 + 542 (plus benefits)	3800 + 686 (plus benefits)
6	Instructional Materials, Supplies, enrichment opportunities	Admin TOSA Teacher IMT	Enrichment Opportunities (assemblies, field trips, etc.)	Other Services – Consultants, Field Trip Admissions, etc	1700	2400	4500
			Instructional Materials – reading, writing, math (GLAD, Units of Study, Walk-to-Read, ELD instruction-Designated and Integrated, Lucy Calkins, Read Naturally, SIPPS, DRA Instruction, Journals, and other instructional materials)	Materials/Supplies (Consumable)	331	6318	2321
			Material Needed to support instruction based on data collection results for student learning from (Problem of the Month, Number Talks, Math Journals, Math Curriculum, etc.)	Materials/Supplies (Consumable)	101	1000	2000
			Instructional Furniture	Instructional Materials (non-consumables)		500	
	Extended Learning	Admin	Outdoor Education	Field Trip Transportation	50		700

#	Area	Staff	Description	Object			
	Beyond the Classroom	TOSA Certificated Classified		Other Services – Consultants, Field Trip Admissions, etc		7000	3000
			Field Trips	Field Trip Transportation	3000		600
				Other Services – Consultants, Field Trip Admissions up to $10, etc.	2400		
7	Books – Other than textbooks	Admin Teachers IMT	SBAC Prep Materials (workbooks, pencils, etc.)	Materials/Supplies (Consumable)		200	
			Books to expand and update class libraries, school library, Walk-to-Read & DRA leveled texts teaching resources, printed text - magazines	Books – Other than Textbooks		1500	
			SBAC Prep Materials (snacks, incentives, etc.)	Materials/Supplies (Consumable)		400	
8	Technology	Admin	Chromebooks, Laptops & other items needed for use and storage (2 complete Chromebook carts)	Hardware (under $5000)		3000	4000
			iPads & other items needed for use and storage	Hardware (under $5000)		4000	3000
			Other Technology as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, etc.)	Equipment (under $5000)		2000	3000
			TVs, Listening Centers & other items needed for use and storage	Equipment (under $5000)		1000	500
9	Software	Admin IMT Teacher	Accelerated Reader Lexia (purchased through 2019) Other software to support student learning	Online Computing Services / Software Licenses		5000	2000
	Library Database	Library	Follette	Media/ Library Services	$1000		
10	Parent Education (SBAC, Report Card, Let's Go Learn, Technology Literacy and Math, ELAC, Math and Literacy Night, Read Across America, Reading Strategies)	FEF SEAW Teacher Admin	K Orientation; Back to School Night; Open House, Curriculum Nights, & Social Events	Materials/Supplies (Consumable)		500	500
				Instructional Materials (non-consumables)		100	200
			Reading, Writing & Math Incentives	Materials/Supplies (Consumable)		1000	200
				Instructional Materials (non-consumables)		500	300
			ELAC & 2nd Cup of Coffee Mtgs. (materials & supplies)	Materials/Supplies/Light Refreshments for Parent		500	250

| | | Mtgs./Trainings | | | |
| | Snacks | Materials/Supplies/Light Refreshments for Parent Mtgs./Trainings | | 500 | 200 |

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2 : Increase student and family wellness and engagement through the full service community school model.

SCHOOL GOAL: Decrease chronic absenteeism and tardiness by .5% by the end of the school year based on the previous school year's daily attendance.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Attendance 2016-2017 ESY Truancy Letters 2016-2017 ESY Intervention Log BEST Data Suspension Reports Number of Classroom Community Circles Behavior Intervention Plans Referral Room Log		• Attendance data: absence & tardy • Truancy Letters • SART Meetings • Medical Verification Letters • Enrollment in Engagement Programs • SWIS Reports Truant Students from previous school year

---

STRATEGY: The school will address school climate through BEST or BEST Plus Team to increase student involvement in behavioral, academic & extracurricular activities.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
	School Counselor - LCAP	Counselor	Daily Student Contact Report(counseling, groups, or check in)	Materials/Supplies (Consumables)		50	50
			Daily Check in with Admin regarding Truant	Materials/Supplies		50	50

		Students to determine additional student support	(Consumables)			
		Class Restorative Circles & Toolbox Red Ribbon Week	Materials/Supplies (Consumables)		100	100
Family Engagement	FEF Certificated Classified Admin	Communication Home (folders, agendas, newsletter)	Materials/Supplies (Consumables)		200	200
		Materials & Supplies (ink cartridges, paper, etc)	Materials/Supplies (Consumables)		4000	450
		Postage	Postage		150	100
		Translator	Classified Extra Duty		100 + 26 (plus benefits)	200 + 51 (plus benefits)
		Parenting Classes Childcare	Other Services – Consultants		500	1000
SEAW	SEAW	Materials & Supplies to support enrichment for students during & after school activities	Materials/Supplies (Consumables)		600	300
		College & Career Education & Activities	Instructional Materials (non-consumables)		500	500
Training on Community Circles & Restorative Practices	C&I K6	Implement Restorative Classroom Circles & use of Restorative practices	Materials/Supplies (Consumables)		100	50
BEST Practices	Admin Classified Personnel	BEST Day & BEST Values Review Assemblies	Materials/Supplies (Consumables)		101	50
	Classified	BEST Day (extra time)	Classified Extra Duty		1500 + 384	100 + 26
Teacher Extended Day	Teachers	Parent Teacher Conferences (Determine child's school needs - behavioral, academic or social)	Teacher Extended Day		500 + 90 (plus benefits)	500 + 90 (plus benefits)
SAY Clinician	SAY Clinician		Other Services – Consultants	$16, 583		

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: Brook Hill School

Year: 2017-18

Principal's Signature:

Date: 5-9-17

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Guadalupe Perez-Cook	x				
Erika Hansen		x			
Jeanine Likens		x			
Catherine Maltby		x			
Angie Skolnik			x		
Stacy Cabrera				x	
Rosario Jazzo				x	
Adrian Juarez				x	
Liliana Monsavais				x	
Calvin Willis				x	
Numbers of members in each category	1	3	2	5	

---

[1] *EC* Section 52852

FORM E: Single Plan for Student Achievement Annual Evaluation

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). The SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation is a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report must include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

Activity Name/Cost	Indicator	Baseline Data	What is goal/ target?	End of Year Data	Proven or Research Based? Yes or No	Achieved Desired Results? Yes or No	If Not, Why Not?	Retain Program? Yes or No
Example: Creative Writing Club/$2000	CELDT Scores	25% English Proficient	Increase 10 %-age points	39% English Proficient	Yes	No	Inadequate Training	No

5. The Single Plan for Student Achievement
2017-2018

district
SC 6/5/17
mA

Luther Burbank Elementary

49 70912 6052112
CDS Code

Date of this revision: May 15, 2017

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.
Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Julian Szot

Position: Principal

Address: 203 South A St., Santa Rosa, CA 95401-6302

Telephone Number: (707) 522-3140

FAX: (707) 522-3141

E-mail Address: jszot@srcs.k12.ca.us

FORM A: Services, Programs, Recommendations and Assurances

School: **Luther Burbank Elementary School**   Date: 5/25//2017

School Year: 2017/18   Check one: __x__ Original submission
                                                               _____ Title revision

Enrollment: 375   CDS Number: 49-70912-6052112-

Funding Source	Preliminary Budget
LCFF Supplemental	$139,230
LCFF Concentration	$70,560
TITLE I - Schoolwide	$69,408

Title I Schools – Remember to budget for Parent Involvement
Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

Pedro Villalobos	
Typed Name of ELAC Chairperson's	Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).

4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

Julian Szot		
Typed Name of Principal	Signature of Principal	Date
Linda Zabala		5/25/17
Typed Name of SSC Chairperson	Signature of Chairperson	Date

State Template for the *Single Plan for Student Achievement*   1

Luther Burbank Elementary School (FORM B)

2017/18 SCHOOL PLAN BUDGET

		Funding Source Supplemental (0500) Mgmt (E128/H130)		Funding Source Concentration (0510) Mgmt (E128)		Funding Source Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS			$139,230		$70,560	Title I	$69,408
FTE PERSONNEL		FTE	Amount	FTE	Amount	FTE	Amount
1xxx	Certificated Salary and Benefits	0.90	$87,264	0.30	$22,916	0.40	$42,898
2xxx	Classified Salary and Benefits	0.30	$15,895	0.03	$713	0.25	$12,373
	FTE Personnel Total		$103,159		$23,629		$55,271
REMAINDER FOR SITE TO ALLOCATE			$36,071		$46,931		$14,137
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)			Amount		Amount		Amount
01-resource-0-1140-1000-1112-site-mgmt	Teacher Extended Day		$10,000		$3,000		$2,000
01-resource-0-1140-1000-1122-site-mgmt	Teacher Release Time		$0		$5,000		
01-resource-0-1140-1000-3xxx-site-mgmt	Hourly Cert. Benefits (Total Above x 18.05%) Benefits will be automatically calculated		$1,805		$1,444		$361
01-resource-0-1140-1000-2213-site-mgmt	Classified Overtime - *Family Mentor, Tech Assist., etc.*				$2,000		$3,000
01-resource-0-1140-1000-2413-site-mgmt	Clerical Extra Duty/Overtime		$2,000				$1,000
01-resource-0-1140-1000-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated		$512		$512		$1,025
GENERAL EXPENDITURES (ITEM DESCRIPTION)			Amount		Amount		Amount
01-resource-0-1140-1000-4200-site-mgmt	Books - Other than Textbooks		$3,000		$2,000		
01-resource-0-1140-1000-4300-site-mgmt	Materials / Supplies (Consumables)		$2,000		$2,000		$2,000
01-resource-0-1140-1000-4311-site-mgmt	Instructional Materials (Non-consumables)		$2,010		$3,000		

Account	Description	Amount	Amount	Amount
01-resource-0-1140-1000-4312-site-mgmt	Software		$3,000	
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)		$4,361	$639
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)	$5,000	$5,000	$0
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences	$1,000	$1,000	
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*	$1,000	$1,000	
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services		$7,870	$3,112
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses	$5,488	$4,488	
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation			
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	Amount	Amount	Amount
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare. Translator*	$1,000	$1,000	
01-resource-0-1140-2495-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated	$256	$256	$0
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	$1,000		
01-resource-0-1140-2495-5901-site-mgmt	Postage			$1,000
Remainder for site to allocate **Automatically total each column as values are entered**		**$36,071**	**$46,931**	**$14,137**
Balance to allocate		$0	$0	$0

5/17/2017

SUMMARY OF THE BUDGET

Total of Site Allocations	$36,071	$46,931	$14,137
FTE Personnel Total	$103,159	$23,629	$55,271
Preliminary Allocations	$139,230	$70,560	$69,408

Notes:

Title I schools must budget at least 1% of allocation for Parent Involvement.

Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.

Staff development records should be maintained at the site.

For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

Principal's Signature _____ Date 5/25/17

SSC Chairperson's Signature _____ Date 5/25/17

ELAC Chairperson's Signature _____ Date 5/25/17

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

Certificated					
Add benefits to this amount			10,000.00	8,000.00	2,000.00
STRS	3101	14.43%	1443	1154	289
FICA (ssi)	3311				
MC	3331	1.45%	145	116	29
UI	3501	0.05%	5	4	1
WC	3601	2.12%	212	170	42
		18.05%	1805	1444	361

Classified					
Add benefits to this amount			3000	3000	4000
PERS	3202	15.80%	474	474	632
FICA	3312	6.20%	186	186	248
MC	3332	1.45%	44	44	58
UI	3502	0.05%	2	2	2
WC	3602	2.12%	64	64	85
		25.62%	769	769	1025

5/17/2017

About Our School

School Description and Mission Statement

Luther Burbank Elementary School has 393 students. We are a Title 1 School, whose population is 91 percent Spanish speaking. Burbank School strives for student individuality, mutual respect, strong communication, a safe environment, and a high quality of education based on individual needs and special abilities for all. Luther Burbank Elementary has become a model school for achieving academic growth for all students. The campus is filled with caring and dedicated staff, students, parents and community who work diligently to see all children succeed.

Luther Burbank School provides an excellent, coherent, rigorous and relevant teaching and learning program to prepare students for college and careers. Our school is a safe, and inviting learning environment which serves all students in a fair, just and equitable way each day.

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.

School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: : Provide a coherent, rigorous and relevant teaching and learning program to graduate college and career ready students.
SCHOOL GOAL: Increase student achievement in Reading and Writing by 5% or better using multiple measures

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) DIBELS Diagnostic Reading Assessment 2 (DRA2) SBAC CELDT Writing Scores	LGL Grades 1 to 6: Students who scored Proficient or Above in Comprehension increased 21.6%. 66.3% of the students are reading at the Proficent or Above level (Comprehension) as measured by LGL Dibels: 64 % of students reading at or above grade level (partial data) Reading Intervention Groups: *17 students served in grades 3 to 6 2 have an IEP, 9 were Non – English Speakers when enrolled at the beginning of the year. (one cut score = 1/3 of a year's growth or 3 cut scores per year.) Third Grade:7 students served; DIBELs Results: all increased up at least 1 DIBELS Cut score, 2 increased 1 full grade level, 2 increased 2 full grade levels.Grades 4 & 5: 10 students served DIBELs Results: All increased by at least 1 DIBELs cut score. 3 increased by 2 grade levels, 1 increased by 3 grade levels. SBAC ELA school wide scores decreased by 6.5 points. *Comprehension and fluency need to improve in upper grades Phonics and Phonemic awareness and vocabulary need to improve in lower grades especially for EL students	• Scores from : LGL, DRA2, Benchmark Writing, CELDT Writing • Implementation of Units of Study • Implementation of Lucy Caulkins Writing based on writing assessments • Technology for Instructional Practices • Use site available Multiple Measures Assessments (DORA, SIPPS, Spelling Inventory, Lexia, BPSTII) • Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, close reading & evidence based writing

STRATEGY: The School will implement a school-wide reading intervention program to meet the needs of struggling readers.

#	Action/Service/Date	Person(s) Responsible	Task/Date	Item Description	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Parent Education (SBAG, Report Card, Let's Go Learn, Technology Literacy, ELAC, Read Across America, Reading	FEF Teachers Admin	Reading Incentives K Orientation; Back to School Night; Open House	Prizes, Incentives, Games Books Certificates Awards/Medals	$2,000		$1,000

	'Strategies) Postage						
2	Personnel	Reading Intervention Teachers (1.60 FTE)	Reading Intervention Teacher gr. 3-6 (1.0FTE)	Instruction	$87,264	$22,916	$42,889.40
			Reading Intervention Teacher gr. 1,2 (0.60 FTE)				
3	Teacher Extended Day Tutorial	Teachers	Before & After School Tutorial	Instruction	$11,805	$5,000	
			Parent Teacher Conferences	Instruction			
4	Classified Extra Duty Personnel	IA/Office	Support Before & After School Tutorial, child care, translation services, home visits, overall school support activities: Increase the Library Tech hours by 2 additional hours per week.	Instruction	$15,895	$713	$12,373
5	Instructional Materials & Supplies	Admin TOSA Teachers IMT	GLAD Material (paper, markers, tape, magazines, desks, chairs, classroom furniture, etc…)	Materials		$2,000	
			ELD Support Material (instructional material to support writing, pencils, paper, markers, tape, magazines, desks, chairs, classroom furniture, etc…)	Materials		$3,000	
			Material needed to support instruction based on data collection results for student learning from (SIPPS, Read Naturally, DRA, Lexia, Core 5)	Materials	$2,000	$2,000	
			Instructional Material (, SIPPS, Read Naturally, Fountass and Pinnell, DRA Levels, instructional furniture, etc..)	Materials		$2,000	
			SBAC Prep Materials (workbooks, pencils, snacks, incentives, etc)	Materials		$870	
6	Books – Other than textbooks	Admin Teachers IMT	Books to expand and update class libraries, school library, Walk-to-Read & DRA leveled texts teaching resources, printed text – magazines, non-print learning materials, etc.	Materials	$3,000		$3,112
7	Technology	Admin	Chromebooks & other items needed for use and storage	Materials (technology	$3,000	$4,000	

#					Col1	Col2	Col3
			etc.)				
			iPads & other items needed for use and storage	Materials (technology etc.)	$2,000		
			TVs & other items needed for use and storage	Materials (technology etc.)		$1,000	
			Other Technology Hardware and software as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, computers, etc…)	Materials (technology etc.)	$1512	$2,000	
8	Software	Admin IMT Teachers	Lexia, Accelerated Reader, On-line learning portal, web based instructional support	Materials (software etc.)	$5488		
			Other Hardware and Software as needed to enhance student learning (IXL, AR, Brain Pop, etc.…)	Materials (technology etc.)		$4488	
9	Professional Development	Teachers TOSA Admin	Professional Development to enhance Best 1st Instruction Innovate Ed, Conferences, Workshops, CCSS	Instruction	$1,000	$1,000	$2,000
10	Release Time	Admin Teachers TOSA	Data Analysis, planning, lesson study, related to DOK, Close Reading, & Evidence Based Writing utilizing Best practices to implement strategies to teach the CCSS. Data Analysis and Multi Tierd Support Systems for targeted instruction. Identify and group all student by academic need/level using DORA/DRA, DIBELS/Staff Input data Each grade level will participate in 1 release day throughout the school year DRA Testing days, substitute teachers Assessments (Data collection, give assessment, etc…)	Instruction		$6805	

LEA GOAL 1: Provide A Coherent, Rigorous And Relevant Teaching And Learning Program To Graduate College And Career Ready Students.
SCHOOL GOAL: Increase student overall Math performance by 5% based on grade level benchmarks.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) ADAM SBAC Results K Assessments	Gr. 1 to 6-Total Math score-increase of 29.4% at or above grade level (LGL ADAM) SBAC School wide math score declined by 5.8 points Students require additional support to access grade level math concepts and skills. Students and staff need additional support to enhance student ability to express mathematical thinking/processing.	• SBAC • Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, POM, Engage NY/Eureka Math, Number Talks, Math Journals • Scores from : LGL ADAM • Parent Teacher Conferences to support materials from LGL to help parents at home • Use site available Multiple Measures Assessments (LGL, Fluency Tests, K Assessments, Grade Level Teacher Assessments)

STRATEGY: Implement rigorous school systems to increase overall Math performance through intervention programs and professional development.

#	Action/Service/Date	Person(s) Responsible	Task/Date	Item Description	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I Amount
1	Parent Education (SBAC, Report Card, Let's Go Learn, Math Fair, Math Strategies,)	FEF Teachers Admin	Math Incentives K Orientation; Back to School Night; Open House	Gift Cards Literacy Incentives Books Certificates Awards/Medals		$1,000	
			Parent Teacher Conferences	Extra Duty	$256	$256	
			ELAC Mtgs	Snacks	$1,000		

#								
2	Teacher Extended Day	Teachers	Before & After School Tutorial	Instruction			$5,000	
			Parent Teacher Conferences	Instruction				
3	Classified Extra Duty	IA	Support Before & After School Tutorial	Instruction			$2512	
4	Instructional Materials & Supplies	Admin TOSA Teachers IMT	GLAD Material (paper, markers, tape, magazines, desks, chairs, classroom furniture, etc...)	Materials	$2,010			
			ELD Support Material (instructional material to support writing, pencils, paper, markers, tape, magazines, desks, chairs, classroom furniture, etc...)	Materials				$1,000
			Material Needed to support instruction based on data collection results for student learning from (IXL, Reflex, Eureka Math, Problem of the Month, Number Talks, Math Journals, etc)	Materials				
			Mathematical Thinking Instructional Material (supplies, games, manipulative, etc..)	Materials				
			SBAC Prep Materials (workbooks, pencils, snacks, incentives, etc)	Materials				
5.			TVs & other items needed for use and storage	Materials				
			Other Technology as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, etc...)	Materials				$2,000

LEA GOAL 2: Increase student and family wellness and engagement through the full service community school model.

SCHOOL GOAL: Maintain and average daily attendance rate of 95% or better. Reduce chronic truancy

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Attendance 2016-2017ESY Truancy Letters 2015-2016 ESY	The ADA by month for 2016-17 was: 95.50% (8 months)	• Attendance data: absence & tardy • Truancy Letters • SART Meetings • Medical Verification Letters • Enrollment in Engagement Programs • Truant Students from previous school year

STRATEGY: The school will continue to improve school climate and attendance through BEST Plus, Wellness, Counselor Services, and Family Engagement

#	Action/Service/Date	Person(s) Responsible	Task/Date	Item Description	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Increase personnel in the school front office by .25FTE.	Elementary Tech	EL Tech - support monitoring student attendance and tardies daily. Contact truant families for medical verification when needed and truancy policies Monthly Attendance Reports Identify truant families Contact families for medical verification Contact families to maintain accurate contact info	Personnel			
2	School Counselor will meet with Admin or Attendance team to determine additional student support to increase student wellness and attendance.	Counselor	Daily Student Contact Report(counseling, groups, or check in)				
			Daily Check in with Admin regarding Truant Students				
			Class Restorative Circles				
3	BEST Practices	Admin Classified Personnel	BEST Values Review Assemblies, Attendance awards and incentives, prizes	Materials		$1,000	$1,000
4	Teacher Extended Day	Teachers	Parent Teacher Conferences	Instruction	$1,000		
5	Classified Extra Duty	IA Noon-duty	Support Before & After School monitoring of students to promote a healthy safe school for students	Monitoring, Personnel			
		participation	Extra time to help support site needs to increase student ~~safety~~ to ensure students are able to attend school and ~~feel safe and~~ receive the extra support needed. *No yard duty/supervision with Title*	Monitoring & Support, Personnel		$1,000	$4,025
6	FEF	FEF	Support all family needs to help students attend school	Monitoring			

			Contact families regarding student attendance Contact families regarding all school events Contact families to set up appointments to meet with teacher regarding student needs to increase student success academically & emotionally	& Support; Purchase and install a digital display sign			
	SEAW	SEAW Teachers Admin	Materials needed to support the SEAW to provide activities that are engaging to students and help promote a safe healthy environment (games, playground equipment, assemblies, awards, incentives, snacks, certificates, etc.)	Materials, assemblies, incentives, snacks		$1,000	
7			Materials & Resources needed to increase student ability to participate in community sports (coaching, bussing, equipment, trophies, snacks, certificates, etc)	Materials, assemblies, incentives, snacks, busing, coaching time		$1,000	

Please duplicate this page as necessary for additional goals, strengths, or action steps.

BE SURE BUDGET TOTALS MATCH BUDGET PAGE FOR EACH CATEGORY: Supplemental, Concentration, Title I

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. *(In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities).* As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

Please duplicate this page as necessary for additional goals, strengths, or action steps.
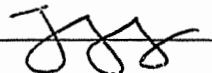**BE SURE BUDGET TOTALS MATCH BUDGET PAGE FOR EACH CATEGORY: Supplemental, Concentration, Title I**
FORM D: School Site Council Membership
California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: Luther Burbank Elementary School   Year: 2017-2018

Principal's Signature: _____   Date: 5/25/17

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Julian Szot	x				
Linda Zabala (Chairperson)			x		
Marlene Nemoede		x			
Pedro Villalobos (ELAC)				x	
Esperanza Garcia				x	
Viviana Ceja				x	
Cynthia Spigarelli		x			
Sophia Nguyen		x			
Mary Anna Maloney		x			
TBD (Parent)				x	
Numbers of members in each category	1	4	1	4	

---

[1] *EC* Section 52852

State Template for the *Single Plan for Student Achievement*   10

The Single Plan for Student Achievement

$C 6/5/17

Hidden Valley Elementary / HVSS

---
49 70912 6095459
CDS Code

Date of this revision: 2017/18

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA. Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Liz Newman

Position: Principal

Address: 3435 Bonita Vista Dr., Santa Rosa, CA 95404-1573

Telephone Number: (707) 522-3180

FAX: (707) 522-3181

E-mail Address: enewman@srcs.k12.ca.us

About Our School

Hidden Valley and Hidden Valley Satellite Elementary Schools are an exceptional learning community. We engage, inspire, and enrich the whole child in a healthy, nurturing, and safe environment. Our mission is to provide all students with a balanced education in a supportive environment that promotes excellence in learning, motivation, and self-discipline. Staff, parents, and the community unite to provide students with a foundation for becoming independent and self-supporting adults who will successfully and responsibly contribute to a global community. We are committed to every student, every day, and every opportunity as well as fostering and educating our students to be career and college ready.

School Description and Mission Statement

Hidden Valley Elementary School and Hidden Valley Satellite School are part of the Santa Rosa City School's Elementary District. The Hidden Valley main campus was built in 1970 and situated in a beautiful residential neighborhood in northeast Santa Rosa. Hidden Valley serves students from transitional kindergarten through sixth grade with 562 students, 23 classroom teachers and multiple support teachers and staff. The main campus also houses the regional Deaf and Hard of Hearing (DHH) Program. The DHH program has 23 students ranging in age from preschoolers to sixth graders with three full time classroom teachers and four instructional aides. The Hidden Valley Satellite campus, located a few blocks away, is a unique program built on the properties of Keysight Technologies. It is one of the few work- site schools in the state of California. The Satellite is a transitional kindergarten through second grade school with a population of approximately 100 students and six teachers. Located near a community park is a perfect setting for physical activities that eared our schools the Let's Move! Active Schools National Recognition Award for both 2015 and 2016, as well as the National Healthier Schools Bronze Award for 2016.

We are a diverse school with twelve different languages spoken between the two sites. We have major technology businesses and hospitals located nearby, drawing international employees. We strive to facilitate open communication, trust, and an effective working relationship among all stakeholders. Children and adults at both sites have an appreciation of, and a respect for, individual differences and similarities. It is our goal at Hidden Valley Schools to foster a sense of community, empowerment, pride, and responsibility for collectively maintaining a cohesive and inviting school environment for life-long learning.

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.

School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

FORM A: Services, Programs, Recommendations and Assurances

School: **Hidden Valley Elementary School** Date: 4/25/2017

School Year: 2017/18

Check one: __x__ Original submission
__ __ Title revision

Enrollment: 634 CDS Number: 49-70912-6095459-

Funding Source	Preliminary Budget
LCFF Supplemental	$83,070
LCFF Concentration	-
TITLE I - Schoolwide	-

Title I Schools – Remember to budget for Parent Involvement
Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES
The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

Maria Jorge
Typed Name of ELAC Chairperson's

Maria Jorge
Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).

4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

Liz Newman
Typed Name of Principal

Signature of Principal
Signature of Principal

5-30-17
Date

Jessica Thompson
Typed Name of SSC Chairperson

Jessica Thompson
Signature of Chairperson

5-30-17
Date

Hidden Valley Elementary School (FORM B)		Funding Source		Funding Source		Funding Source	
2017/18 SCHOOL PLAN BUDGET		Supplemental (0500) Mgmt (E128/H130)		Concentration (0510) Mgmt (E128)		Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS			$83,070			Title I	
FTE PERSONNEL		FTE	Amount	FTE	Amount	FTE	Amount
1xxx	Certificated Salary and Benefits	0.00	$0	0.00	$0	0.00	$0
2xxx	Classified Salary and Benefits	0.00	$0	0.00	$0	0.00	$0
	FTE Personnel Total		$0		$0		$0
REMAINDER FOR SITE TO ALLOCATE			$83,070		$0		$0
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-1112-site-mgmt	Teacher Extended Day	$21,500		$0		$0	
01-resource-0-1140-1000-1122-site-mgmt	Teacher Release Time	$8,500					
01-resource-0-1140-1000-3xxx-site-mgmt	**Hourly Cert. Benefits (Total Above x 18.05%)** **Benefits will be automatically calculated**	$5,415		$0		$0	
01-resource-0-1140-1000-2213-site-mgmt	Classified Overtime - *Family Mentor, Tech Assist., etc.*					$0	
01-resource-0-1140-1000-2413-site-mgmt	Clerical Extra Duty/Overtime	$250					
01-resource-0-1140-1000-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x 25.62%)** **Benefits will be automatically calculated**	$64		$0		$0	
GENERAL EXPENDITURES (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-4200-site-mgmt	Books - Other than Textbooks	$6,000					
01-resource-0-1140-1000-4300-site-mgmt	Materials / Supplies (Consumables)	$10,239					
01-resource-0-1140-1000-4311-site-mgmt	Instructional Materials (Non-consumables)	$3,000					

Account	Description	Amount	Amount	Amount
01-resource-0-1140-1000-4312-site-mgmt	Software	$5,000		
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)	$4,000		
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)	$6,000		
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences	$5,000		
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*			
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services			
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses			
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation			
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	**Amount**	**Amount**	**Amount**
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*	$400		
01-resource-0-1140-2495-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x 25.62%)** **Benefits will be automatically calculated**	$102	$0	$0
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	$7,500		
01-resource-0-1140-2495-5901-site-mgmt	Postage	$100		
Remainder for site to allocate **Automatically total each column as values are entered**		**$83,070**	**$0**	**$0**
Balance to allocate		$0	$0	$0

SUMMARY OF THE BUDGET

Total of Site Allocations	$83,070	$0	$0
FTE Personnel Total	$0	$0	$0
Preliminary Allocations	$83,070	$0	$0

Notes:

Title I schools must budget at least 1% of allocation for Parent Involvement.

Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.

Staff development records should be maintained at the site.

For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

Principal's Signature   5-30-17   Date

SSC Chairperson's Signature   5-30-17   Date

ELAC Chairperson's Signature   Mana Jorge   5/31/17   Date

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

Certificated

Add benefits to this amount			30,000.00	0.00	0.00
STRS	3101	14.43%	4329	0	0
FICA (ssi)	3311				
MC	3331	1.45%	435	0	0
UI	3501	0.05%	15	0	0
WC	3601	2.12%	636	0	0
		18.05%	5415	0	0

Classified

Add benefits to this amount			650	0	0
PERS	3202	15.80%	103	0	0
FICA	3312	6.20%	40	0	0
MC	3332	1.45%	9	0	0
UI	3502	0.05%	0	0	0
WC	3602	2.12%	14	0	0
		25.62%	167	0	0

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.

SCHOOL GOAL: Increase student literacy, writing and math by 3%.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) Dynamic Indicators of Basic Phonics Skills (DIBELS) Diagnostic Reading Assessment 2 (DRA2) Basic Phonic Skills Test (BPST) Writing Benchmark Scores High Frequency Benchmark Scores (1st-3rd) Student Work and Formative Assessments Lexia Reflex Math IXL Math CELDT SBAC	Although we have made gains in all areas, more effort is needed to ensure that all students, especially our English Language Learners and low income students make comparable growth in achievement. Improvement is needed using multiple measures to accurately assess students to drive instruction.	• Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Staff Meetings: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK 3&4, close reading & evidence based writing • Scores from: LGL, DRA2, Writing, CELD & HFW assessment • Implementation of Units of Study • Implementation of Lucy Calkins' Writing Prog. • Technology for Instructional Practices • Parent Teacher Conferences to support parents' links from LGL to help students at home • Use site available Multiple Measures Assessments (Read Naturally, Read Works, DORA, Lexia, BPSTII , High Frequency Words, ADAM, Reflex Math and IXL Math

STRATEGY: Implement rigorous school systems to increase overall academic performance through intervention programs and professional development.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Release Time	Admin Teachers TOSA	Data Analysis, planning, lesson study, related to Mathematics, DOK, Close Reading, & Evidence Based Writing utilizing Best practices to implement strategies to teach the CCSS. Data Analysis and Multi-Tier Support Systems for targeted instruction. Grade-Level Planning, student work analysis, writing analysis and calibrating DRA/DIBELS Testing days for Assessments (Data collection, give assessment, etc...) Instructional Rounds and grade-level sharing	Teacher Release Time	10,000		
2	Professional Development	Teachers TOSA Admin	Professional Development to enhance Best 1st Instruction	Staff Travel & Conferences	5,000		
			Professional Development on Google Technology and Great Books Training				
			Collaboration Coordination of Curriculum Initiates/CCSS, Writing , Math				
3	Teacher Extended Day	Teachers TOSA Admin	After School Tutorial	Teacher Extended Day	11,000		
			Snacks for Tutorial Students (consumable)	Materials & Supplies	500		
			Data Analysis, planning, lesson study, data analysis, planning, lesson study, grade-level planning, student work analysis, writing analysis and calibrating	Teacher Extended Day	14,020		
			Afterschool Transportation	Transportation	TBD		
			Home Visits & Parent Conferences	Teacher Extended Day	500		
	Classified Extended Day	IA, Child Care, FEF	Parent Nights, ELAC Meetings, special events	Instruction, support, translations, etc.	250		

#							
4	Instructional Supplies and Materials, and Enrichment	Admin TOSA Teacher IMT	Enrichment Opportunities (assemblies, field trips, afterschool programs, etc.)	Other Services – Consultants, Field Trip Admissions, etc	7,500		
			Instructional Materials – reading, writing, math (GLAD, Units of Study, Intervention, ELD instruction, Lucy Calkins, Read Naturally, SIPPS, DRA Instruction, Journals, and other instructional materials)	Materials/Supplies (Consumable)			
			Material Needed to support instruction based on data collection results for student learning from (Dreambox, Problem of the Month, Number Talks, Math Journals, etc)	Materials/Supplies (Consumable)			
			SBAC Prep Materials (snacks, incentives, etc.)	Materials/Supplies (Consumable)	500		
			Instructional Furniture (non-consumable)	Instructional Materials	2,000		
5	Books – Other than textbooks	Admin Teachers IMT	Books to expand and update class libraries, school library, Intervention, Great Books & DRA leveled texts teaching resources, printed text – magazines	Books – Other than Textbooks	5,000		
			Materials needed for Intervention (SIPPS)	Materials (Non-Consumable	1,000		
6	Technology	Admin	Chromebooks, Laptops & other items needed for use and storage	Hardware (under $5000)	6,000		
			iPads & other items needed for use and storage	Hardware (under $5000)			
			Other Technology as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, etc...)	Equipment (under $5000)	4,000		
			TVs, Listening Centers & other items needed for use and storage	Equipment (under $5000)			
7	Software	Admin IMT Teacher	Reflex Math (yearly) Lexia (purchased through 2019) Other software to support student learning	Online Computing Services / Software Licenses	5,000		

8	Parent Education and Communication (SBAC, Report Card, Let's Go Learn, Technology Literacy and Math, ELAC, Math and Literacy Night, Read Across America, Reading Strategies)	FEF Teacher Admin	K Orientation; Back to School Night; Open House, Curriculum Nights, & Social Events Newsletter, Coffee with the Principal	Materials/Supplies (Consumable)	500		
		Snacks	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	Materials/Supplies (Consumable)	1000		
9	EL instruction	Admin Teachers	Hire an additional Instructional Assistant to support EL students (up to 6 hours/day for 180 days)	Instruction	TBD		
10	Leadership Team	Admin Teachers	Meet monthly to support the SPSA, curriculum and achievement at all grade levels including light snacks after school.	Materials/Supplies (Consumable)	500		
11	Summer Reading	Teachers TOSA Admin FEF	Summer Reading Program Incentives and Rewards	Instruction, Monitor and Support	250		

Please duplicate this page as necessary for additional goals, strengths, or action steps.

574 520

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2: Increase student and family wellness and engagement through the full service community school model.

SCHOOL GOAL: Increase student social emotional well-being using the MTSS model to support the whole child, encourage and increase parent involvement, and maintain and/or improve attendance and tardiness rates from prior year (2016 – 2017 SY).

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
SST Logs IEP and 504 Notes Suspension Reports BEST Plus Data Behavior Intervention Plan Number of Classroom Community Circles Attendance (2016-2017 EofSY) Truancy Letters (2016-2017 EofSY)	Need support in Restorative Practices, Agreed upon behavioral program, systematic MTSS for KA-6	• eSchools Suspensions and Attendance Reports • SST Log • SWIS Reports • Staff generated list based on the whole child • Attendance sign in at events • Parent, Staff and Student Surveys • Attendance & Truancy Data (Letters, SART Meetings, # of students on Medical Verification)

STRATEGY: School will utilize BEST Plus practices, counseling support, restorative practices, Safe School Ambassadors and parent engagement

---

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Curriculum nights for families (SBAC, Math Fair, Technology, Science, etc...)	Teacher Support Staff FEF Admin	Provide supplies and materials	Materials	1,000		
			Childcare if applicable,	Classified Extra-Pay	250		
			Light snacks	Materials/Supplies (Consumable)	500		
2	BEST Plus Cohort 3 BEST Practices	Admin Teachers & Classified Personnel	Hawk Feather Awards Attendance Awards BEST Assemblies	Prizes Certificates	1,000		
			Safe School Ambassadors	Training and snacks Celebration	500		
3	Family Engagement	FEF Certificated Classified Admin	Communication Home (folders, agendas, newsletter)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	500		
			Materials & Supplies (ink cartridges, paper, etc)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	500		
			Postage	Postage	100		
			Translator	Classified Extra Duty	200		
5	Teacher Extended Day	Teachers	Support Staff Meetings, After School Tutorials, Homework Club, Parent Teacher Conferences	Instruction	Included in Goal #1		
6	Restorative Practices	Admin Teachers Counselors	Support students as they navigate their feelings between peers, family, school staff and home.	Monitoring and Support Materials/Supplies			
			Help students resolve their conflicts to increase their emotional wellness at school to engage in more productive academics	Monitoring and Support Materials/Supplies	500		
			Support teachers to create a community environment in the classroom as well as school-wide	Monitoring and Support Materials/Supplies			

7	Materials & Supplies	Teaching Staff, TOSA SST Team	Determine the instructional needs and supplies & materials needed to meet student needs. Teacher resources to support wellness and Safety Plan	Materials	1,000		
8	SSTs for students receiving services and those in need of services	Teachers Staff TOSA SST Team	PRIM documentation SST Student List & Meetings, SST Follow-up. School-wide implementation. Analyze data to provide school-wide support (i.e. - Behavior Plans, Training)	Monitor and Support Materials/Supplies	250		
9	Training on Community Circles and Restorative Pr.	C&I K-6	Implement Restorative Classroom Circles and use of Restorative practices	Monitor and Support Materials/Supplies	C & I		
10	Implementation of GLAD behavioral strategies	Teacher TOSA	Implement: T-Chart, motivational strategies, Literacy Awards, Classroom Scouts, Team Points	Materials	1,000		
11	Professional Training & Development	Teacher Admin Classified Staff	Training for support staff to allow them to effectively assist and support the students and general Ed staff	Training Fees	Included in Goal #1		
12	Staff Well Being	Teachers Classified	Beginning of the year staff meeting, on-going staff meetings and trainings at staff meetings...materials, supplies, and light snacks	Materials/Supplies (Consumable)	500		
13	Parent Meetings and Training, ELAC and Coffee with the Principal	FEF Admin Classified Staff	Provide childcare, supplies, postage, materials, and light snacks	Materials	500		
14	Parent Communication and Engagement Progress Reports	Teachers Intervention Team	Communication with parents: weekly newsletters, Shutterfly, Class Websites, School Website, Constant Contact, Survey Monkey, Sign Up Genius, etc. Student progress reports communicated to parents as needed throughout the year	Monitoring and Support Materials/Supplies	250		

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: _____ Hidden Valley Elementary _____ Year: _____ 2017 - 2018 _____

Principal's Signature: _____ *(signature)* _____ Date: _____ 5-30-17 _____

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Principal	X				
Teacher (HV)		X			
Teacher (HVSS)		X			
Teacher		X			
Classified			X		
Parent				X	
Parent				X	
Parent				X	
Parent				X	
Parent				X	
Numbers of members in each category	1	3	1	5	

[1] *EC* Section 52852

State Template for the *Single Plan for Student Achievement* 10

FORM E: Single Plan for Student Achievement Annual Evaluation

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). The SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation is a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report must include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

The staff has diligently worked to implement the new writing program (Lucy Calkins), with many staff members serving on the Curriculum Collaboration Design Committee and math pilots as well. Collaboration is offered at staff meetings and many grade-levels collaborate on their own time. By having a Family Engagement Facilitator, we have increased our ELAC meeting attendance and tutorial support at most grade levels. In addition, having a TOSA and a full time Instructional Assistant this year as well as a bit of time from our RSP teachers, we have been able to offer additional reading support and intervention for our LI and ELLs and struggling students.

This year school wide data from SBAC and Let's Go Learn indicates that we have met and/or exceeded our goal of 3% growth in proficiency in both ELA and Math. We are confident that the district program adoptions in math, writing and Curriculum Design Units will continue to support student achievement as well as close the gap, especially for our English Language Learners and Low Income students.

Our parent participation has increased with a consistent showing of parents at our ELAC meetings, including having a DELAC representative. We had 112 present for our end of the year ELAC meeting and celebration for our Redesignated Students. In addition, we have an active and very supportive PFO and SPA as well as many classroom volunteers across grade-levels and sites.

Having Counselors has been tremendous for the social and emotional well-being of our students and families. Our district Psychologist and Counselor have been invaluable resources for all of us. They not only worked directly with students, teachers, and families, but our counselor provided Lunch Bunch once a week, as well as guided classroom lessons for all grade levels at both sites. SAY Counseling services has been invaluable as well in servicing our most needy students on a consistent weekly basis.

Having a common collaboration time on a weekly basis would be beneficial and a support for teachers to discuss, share, calibrate, score, and design many of the new curriculums. A vote was taken to pursue a site MOU to change the school schedule to have an early day to allow for collaboration, but at this time...it's success for the 2017 – 2018 SY is not finalized.

--The Single Plan for Student Achievement

Helen M. Lehman Elementary

Sarah Ceale
5/25/17
MA

49 70912 6066385
CDS Code

Date of this revision: 2017/18

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA. Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Alisa Haley

Position: Principal

Address: 1700 Jennings Ave., Santa Rosa, CA 95401-4556

Telephone Number: (707) 522-3200

FAX: (707) 522-3195

E-mail Address: ahaley@srcs.k12.ca.us

About Our School

School Description and Mission Statement

Vision: Our vision is to be an exemplary elementary school that provides students with a curriculum that stimulates intellectual curiosity, requires students to demonstrate that they have learned how to learn, and enables them to become productive and effective citizens as they move toward college or career.

Mission: Our mission is to create a safe and nurturing learning environment that instills academic excellence, strength of character, social responsibility and a love of learning; to support students in achieving their goals in life as responsible citizens.

School Profile and Description:

Our campus is located in a quiet residential neighborhood, provides and enriched standards-based curriculum. A committed, talented and caring staff, utilizing best teaching practices inspires children to make positive difference in the world. We provide an energetic educational environment where students are given the skills and encouragement to achieve high academic standards. Located near a community sports park Lehman is a perfect setting for physical activities that eared our schools the Let's Move! Active Schools National Recognition Award for both 2015 and 2016.

Lehman's core academic program is supported by a reading teacher, TOSA, and several instructional assistants. Our staff is part of a collaborative team that supports the whole child, helping students become confident learners and caring citizens.   We are implementing a Learning Center Model to address the needs of all student. We support a Walk to Read program grades 1-5 providing individualized instructions based upon students' needs provided from data. Strong foundational skills are enhanced by multicultural literacy, character development, music, art, student government and policies supporting healthy eating and exercise habits. We use research-based practices to implement the use of technology while providing the students the opportunity to develop their skills in problem solving, creativity, critical thinking and innovation.

We have active SSC, ELAC and PFO organizations that work to meet the needs of the students through supporting the families and teachers. The PFO works to develop and support our school culture by developing our community culture. The organization works to raise funds through a variety of methods including literacy and math events, social events such as movie and bingo nights. We have welcomed the Girl Scouts, SAY, Boys and Girls Club, and Humanidad to our campus to reach out to the community and enhance the opportunities of all students in our community.

FORM A: Services, Programs, Recommendations and Assurances

School: **Helen Lehman Elementary School**   Date: 4/25/2017

School Year: 2017/18   Check one: x   Original submission
                                                                   Title revision

Enrollment: 539   CDS Number: 49-70912-6066385

Funding Source	Preliminary Budget
LCFF Supplemental	$194,610
LCFF Concentration	$97,440
TITLE I - Schoolwide	$89,545

Title I Schools – Remember to budget for Parent Involvement
Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

Lourdes C. Navarro
Typed Name of ELAC Chairperson's   Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).

4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on: May 17, 2017

Alisa Haley   5/17/17
Typed Name of Principal   Signature of Principal   Date
Edward Bernal   5/17/17
Typed Name of SSC Chairperson   Signature of Chairperson   Date

Helen Lehman Elementary School (FORM B)

2017/18 SCHOOL PLAN BUDGET

		Funding Source Supplemental (0500) Mgmt (E128/H130)		Funding Source Concentration (0510) Mgmt (E128)		Funding Source Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS			$194,610		$97,440	Title I	$89,545
FTE PERSONNEL		FTE	Amount	FTE	Amount	FTE	Amount
1xxx	Certificated Salary and Benefits	1.00	$107,282	0.00	$0	0.00	$0
2xxx	Classified Salary and Benefits	0.43	$19,073	0.00	$0	2.38	$77,451
	FTE Personnel Total	**$126,355**		**$0**		**$77,451**	
REMAINDER FOR SITE TO ALLOCATE		**$68,255**		**$97,440**		**$12,094**	
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-1112-site-mgmt	Teacher Extended Day	$3,000		$3,000		$0	
01-resource-0-1140-1000-1122-site-mgmt	Teacher Release Time	$4,500		$4,500		$8,955	
01-resource-0-1140-1000-3xxx-site-mgmt	**Hourly Cert. Benefits (Total Above x 18.05%)** **Benefits will be automatically calculated**	$1,354		$1,354		$1,616	
01-resource-0-1140-1000-2213-site-mgmt	Classified Overtime - *Family Mentor, Tech Assist., etc.*	$500		$500		$0	
01-resource-0-1140-1000-2413-site-mgmt	Clerical Extra Duty/Overtime	$500				$500	
01-resource-0-1140-1000-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x 25.62%)** **Benefits will be automatically calculated**	$256		$128		$128	
GENERAL EXPENDITURES (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-4200-site-mgmt	Books - Other than Textbooks			$13,000		$895	
01-resource-0-1140-1000-4300-site-mgmt	Materials / Supplies (Consumables)	$1,230		$43,100			
01-resource-0-1140-1000-4311-site-mgmt	Instructional Materials (Non-consumables)			$4,400			

		Amount	Amount	Amount
01-resource-0-1140-1000-4312-site-mgmt	Software		$3,441	
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)		$6,000	
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)		$8,000	
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences	$4,000		
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*	$44,300	$5,000	
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services	$1,000		
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses	$4,375		
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation	$3,200		
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	**Amount**	**Amount**	**Amount**
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*		$650	
01-resource-0-1140-2495-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x 25.62%)** **Benefits will be automatically calculated**	$0	$167	$0
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings		$4,000	
01-resource-0-1140-2495-5901-site-mgmt	Postage	$40	$200	
Remainder for site to allocate **Automatically total each column as values are entered**		**$68,255**	**$97,440**	**$12,094**
Balance to allocate		$0	$0	$0

SUMMARY OF THE BUDGET

Total of Site Allocations	$68,255	$97,440	$12,094
FTE Personnel Total	$126,355	$0	$77,451
Preliminary Allocations	$194,610	$97,440	$89,545

Notes:

Title I schools must budget at least 1% of allocation for Parent Involvement.
Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.
Staff development records should be maintained at the site.
For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

Principal's Signature   Date 5·17·17

SSC Chairperson's Signature   Date 5/17/17

ELAC Chairperson's Signature   Date 5/22/17.

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

Certificated Add benefits to this amount			7,500.00	7,500.00	8,955.00
STRS	3101	14.43%	1082	1082	1292
FICA (ssi)	3311				
MC	3331	1.45%	109	109	130
UI	3501	0.05%	4	4	4
WC	3601	2.12%	159	159	190
		18.05%	1354	1354	1616

Classified Add benefits to this amount			1000	1150	500
PERS	3202	15.80%	158	182	79
FICA	3312	6.20%	62	71	31
MC	3332	1.45%	15	17	7
UI	3502	0.05%	1	1	0
WC	3602	2.12%	21	24	11
		25.62%	256	295	128

5/13/2017

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.

School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.	
SCHOOL GOAL: Increase student literacy in Reading, Math, and Writing.	

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) DIBELS Diagnostic Reading Assessment 2 (DRA2) Core Phonics Screener SBAC CELDT Scores Writing Scores Re-designation Rates Let's Go Learn (LGL) Reflex Math Grade Level Fluency Tests K Assessments Every Day Math Assessments	School-wide achievement in the area of reading comprehension and writing has shown growth over the past two years; however, achievement for students is below local and state standards for proficiency. Improvement is needed using multiple measures to accurately assess students to drive instruction. Students require additional support to access grade level math concepts and skills. Students and staff need additional support to enhance student ability to express mathematical thinking/processing.	• Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Share out evidence found during instructional rounds – lesson study • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, close reading & evident based writing • Scores from : LGL, DRA2, Benchmark Writing, CELDT Writing • Evidence from Walk to Read • Progress Monitoring Students every 6-8 • Implementation of Units of Study • Implementation of Lucy Calkins Writing

	Grade level math assessments per math program: Every Day Math	based on writing assessments
		• Technology for Instructional Practices
		• Parent Teacher Conferences to support materials from LGL to help parents at home
		Use site available Multiple Measures Assessments (DORA, SIPPS, Core Phonics Screener, Spelling Inventory, Lexia, San Diego Quick, BPS)
		• SBAC
		• Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, POM, Engage NY/Eureka Math, Number Talks, Math Journals
		Use site available Multiple Measures Assessments (ADAM, Grade Level Fluency Tests, K Assessments, Grade Level Assessments)

STRATEGY: Implement rigorous school systems to increase overall math performance through intervention programs and professional development.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Personnel	Admin TOSA Instructional Assistants	Reading Teacher – Full Time	Certificated Salary & Benefits	107,282		
			IMT .19 (5,533.5)	Classified Salary & Benefits	19,073 (includes benefits)		
			EL Tech .25 (4,556)	Classified Salary & Benefits			
			IA 2x part time (10,771)	Classified Salary & Benefits			77,451 (includes benefits)
			IA 2x .FTE (Literacy, Writing &ELD support) (34,484)	Classified Salary & Benefits			
2	Teacher Extended Day	Teachers	Before & After School Tutorial	Teacher Extended Day	2,000	2,000	
			Home Visits & Parent Conferences	Teacher Extended Day	1,000	1,000	

#	Category	Role	Description	Budget Category			
3	Classified Extra Duty	IA	Support Before & After School Tutorial	Classified Extra Duty	500	500	
		Clerical	Support/Overtime before and after school	Classified Extra Duty			500
		FEF	Home Visits	Classified Extra Duty	500		
4	Professional Development	Teachers TOSA Admin	Professional Development to enhance Best 1st Instruction Collaboration Coordination of Curriculum Initiates/CCSS, Walk to Read , Math	Staff Travel & Conferences	4,000		
5	Release Time	Admin Teachers TOSA	Data Analysis, planning, lesson study, related to Mathematics, DOK, Close Reading, & Evidence Based Writing utilizing Best practices to implement strategies to teach the CCSS. Data Analysis and Multi-Tier Support Systems for targeted instruction. Identify and group all student by academic need/level using ADAM, DORA/DRA, DIBELS/Staff Input data Each grade level will participate in 3 release days throughout the school year DRA/DIBELS Testing days Assessments (Data collection, give assessment, etc…) Intervention meetings Aug. - May	Teacher Release Time	4,500	4,500	8,955
6	Instructional Materials, Supplies, enrichment opportunities	Admin TOSA Teacher IMT	Enrichment Opportunities (assemblies, field trips, etc.)	Other Services – Consultants, Field Trip Admissions, etc	2,300		
			Instructional Materials – reading, writing, math (GLAD, Units of Study, Walk-to-Read, ELD instruction, Lucy Calkins, Read Naturally, SIPPS, DRA Instruction, Journals, and other instructional materials)	Materials/Supplies (Consumable)			20,000
			Material Needed to support instruction based on data collection results for student learning from (Dreambox, Problem of the Month, Number Talks, Math Journals, etc)	Materials/Supplies (Consumable)			20,000
			Instructional Furniture	Instructional Materials			3,000
	Extended Learning	Admin	Outdoor Education	Field Trip Transportation	1,200		

	Category	Responsible	Description	Budget Category			
	Beyond the Classroom	TOSA Certificated Classified		Other Services – Consultants, Field Trip Admissions, etc	3,800		
			Field Trips	Field Trip Transportation	2,000		
				Other Services – Consultants, Field Trip Admissions, etc	300		
7	Books – Other than textbooks	Admin Teachers IMT	SBAC Prep Materials (workbooks, pencils, etc.)	Materials/Supplies (Consumable)		1,000	
			Books to expand and update class libraries, school library, Walk-to-Read & DRA leveled texts teaching resources, printed text - magazines	Books – Other than Textbooks		13,000	895
			SBAC Prep Materials (snacks, incentives, etc.)	Materials/Supplies (Consumable)		1,000	
8	Technology	Admin	Chromebooks, Laptops & other items needed for use and storage	Hardware (under $5000)		5,000	
			iPads & other items needed for use and storage	Hardware (under $5000)		3,000	
			Other Technology as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, etc…)	Equipment (under $5000)		3,000	
			TVs, Listening Centers & other items needed for use and storage	Equipment (under $5000)		3,000	
9	Software	Admin IMT Teacher	Accelerated Reader Lexia (purchased through 2019) Other software to support student learning	Online Computing Services / Software Licenses	4,375	3,441	
	Library Database	Library	Follette	Media/ Library Services	$1000		
10	Parent Education (SBAC, Report Card, Let's Go Learn, Technology Literacy and Math, ELAC, Math and Literacy Night, Read Across America, Reading Strategies)	FEF SEAW Teacher Admin	K Orientation; Back to School Night; Open House, Curriculum Nights, & Social Events	Materials/Supplies (Consumable)		500	
				Instructional Materials (non-consumables)	embedded	embedded	
			Reading, Writing & Math Incentives	Materials/Supplies (Consumable)		500	
				Instructional Materials (non-consumables)		1,000	
			ELAC & 2nd Cup of Coffee Mtgs. (materials & supplies)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings		250	

#							
			Snacks	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			250
11	Guided Language Acquisition Development Site Training	GLAD Cohort of Teachers Admin	Meet with cohort to build GLAD strategies in classroom, support development of units, coaching inside classroom		15,000		

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2 : Increase student and family wellness and engagement through the full service community school model.
SCHOOL GOAL: Decrease chronic absenteeism and tardiness by .5% by the end of the school year based on the previous school year's daily attendance.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Attendance 2016-2017 ESY Truancy Letters 2016-2017 ESY SST Log BEST Data Suspension Reports Number of Classroom Community Circles Behavior Intervention Plans Referral Room Log		• Attendance data: absence & tardy • Truancy Letters • SART Meetings • Medical Verification Letters • Enrollment in Engagement Programs • SWIS Reports Truant Students from previous school year

STRATEGY: The school will address school climate through BEST or BEST Plus Team to increase student involvement in behavioral, academic & extracurricular activities.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
	School Counselor - LCAP	Counselor	Daily Student Contact Report(counseling, groups, or check in)	Materials/Supplies (Consumables)		100	
			Daily Check in with Admin regarding Truant Students to determine additional student support	Materials/Supplies (Consumables)		250	
			Class Restorative Circles & Toolbox Red Ribbon Week	Materials/Supplies (Consumables)		150	
	Family Engagement	FEF Certificated Classified Admin	Communication Home (folders, agendas, newsletter)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings		1,000	
			Materials & Supplies (ink cartridges, paper, etc)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings		1,600	
			Postage	Postage	40	200	
			Translator	Classified Extra Duty		400	
			Parenting Classes	Other Services – Consultants		500	
	SEAW	SEAW	Materials & Supplies to support enrichment for students during & after school	Materials/Supplies (Consumables)		600	
			College & Career Education & Activities	Instructional Materials (non-consumables)		400	
	Training on Community Circles & Restorative Practices	C&I K6	Implement Restorative Classroom Circles & use of Restorative practices	Materials/Supplies (Consumables)	embedded	embedded	
	BEST Practices	Admin Classified Personnel	BEST Day & BEST Values Review Assemblies	Materials/Supplies (Consumables)	embedded	embedded	
		Classified	BEST Day (extra time)	Classified Extra Duty		250	

	Teacher Extended Day	Teachers	Parent Teacher Conferences (Determine child's school needs - behavioral, academic or social)	Teacher Extended Day	embedded	embedded	
1	Art Docent	Art Docent and Teacher	Provide Art and enrichment activities to all students. Work with classroom teacher to coincide lesson with curriculum being taught in classroom, supplies for docent.	Other Services – Consultants	24,000		
			Supplies for Art Lessons	Materials/Supplies (Consumables)		2,000	
	Humanidad	Counselor		Other Services – Consultants		4,000	

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: Helen Lehman Elementary School   Year: 2017-2018

Principal's Signature: _____ Date: _____

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Alisa Haley	x				
Eddie Bernal				x	
Maria Romero Castillo				x	
MJ Sullivan				x	
Juan Gonzalez				x	
Dee Edwinson		x			
Nadia Dawudi		x			
Sheryl Taylor			x		
Numbers of members in each category					

[1] *EC* Section 52852

State Template for the *Single Plan for Student Achievement*   10

FORM E: Single Plan for Student Achievement Annual Evaluation

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). The SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation is a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report must include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

Activity Name/Cost	Indicator	Baseline Data	What is goal/ target?	End of Year Data	Proven or Research Based? Yes or No	Achieved Desired Results? Yes or No	If Not, Why Not?	Retain Program? Yes or No
Instructional Assistants for student support ($73,699)	ELA/Math Scores	DORA 55% below grade level ADAM 57% below	Decrease by 3%	DORA 41% below grade level ADAM 43% below	Yes	Yes		Yes
Guided Language Acquisition Development (GLAD) ($5,000)	RFEP Students Best first instruction for all	15-16 year 24.6% attained English Proficient on CELDT	increase by 10%	16-17 year 34.9 % attained English Proficient on CELDT	Yes	Yes		Yes
Teacher Release Time to discuss, analysis, close reading, and evidence based writing ($11,205)	All Assessment Data	Over 50% below grade level	All students to grow academically	40% students below grade level overall	Yes	No	High goal to reach, will reach over time 10% growth overall	Yes
Counseling Support and	Behavioral	20+ students	Ability to	5-10	Yes	Some	Additional	Yes

Supplies ($931)	Referrals	inability to access academic due to behavior	regulate in class	students inability to access academic due to behavior			resources & Insufficient time	
Technology –software Reflex = $3,500 DreamBox = $ 4,000 Lexia =$2,500	SBAC Scores	69% math standards not met 76% ELA standards not met	100% students increase fluency in math and reading scores	100% students increased performance level on software	Yes	Yes		Not Dreambox or Reflex Yes, Lexia and Edge
iPads & other items needed for use and storage ($5,380)	Scores from LGL, Lexia, other software		100% students increase fluency in math and reading scores	100% students increased	Yes	Yes		Not Dreambox or Reflex Yes, Lexia and Edge

--The Single Plan for Student Achievement

6/8/17

Abraham Lincoln Elementary

49 70912 6052153
CDS Code

Date of this revision: 2017/18

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA. Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Bev Jones

Position: Principal

Address: 850 West Ninth St., Santa Rosa, CA 95401-5349

Telephone Number: (707) 522-3210

FAX: (707) 522-3213

E-mail Address: bjones@srcs.k12.ca.us

About Our School

We are committed to:
- A safe and nurturing environment
- Positive behavioral and academic supports
- Parent and community involvement
- "Open Door" policy
- Belief that all children can succeed

School Description and Mission Statement

Abraham Lincoln Elementary School is located in Santa Rosa and serves students in transitional kindergarten through grade six. Lincoln is adjacent to Jacobs "sports" Park, on the east side of the campus, and the "Ninth Street Rookery" on the west. Lincoln is part of a district-wide collaborative, developmental and creative journey that emphasizes design, delivery and support of standards-based curriculum taught in an engaging, relevant, and integrated model.

Lincoln's Intervention Team comprised of site-based teachers on special assignment, TOSAs, and classified intervention aides enhance academic support. As part of a multi-tiered systems framework, students and families receive support from a Family Engagement Facilitator, Student Engagement Worker, a full time counselor and a clinician. These services help provide a caring and engaging environment where students and community feel supported.

Parents are actively involved in our school community and are enthusiastic members of the English Learner Advisory Committee (ELAC), Parent Faculty Organization (PFO) and School Site Council (SSC). Parents frequently volunteer in the classrooms.

MISSION

Our mission is to provide educational experiences, based on individual needs and special abilities, in a caring, supportive, multicultural school environment. We encourage responsibility, a positive attitude and a strong desire to become lifelong learners, critical thinkers and productive citizens.

VISION

Our vision at Abraham Lincoln Elementary School is to equip our students to thrive, socially, emotionally and economically by ensuring they receive a high quality education that is challenging and relevant in a healthy, safe and nurturing environment.

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.

School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

---

FORM A: Services, Programs, Recommendations and Assurances

School: **Abraham Lincoln Elementary School**

School Year: 2017/18

Enrollment: 312

Date: 4/25/2017

Check one: __x__ Original submission

_____ Title revision

CDS Number: 49-70912-6052153-

Funding Source	Preliminary Budget
LCFF Supplemental	$119,340
LCFF Concentration	$66,240
TITLE I - Schoolwide	$58,269

Title I Schools – Remember to budget for Parent Involvement

Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.
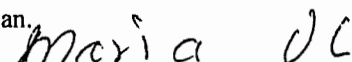
ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

Maria Uc	Maria Uc
Typed Name of ELAC Chairperson's	Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).
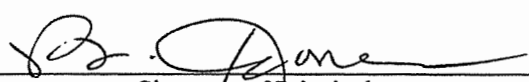
4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

Bev Jones		
Typed Name of Principal	Signature of Principal	Date
Maria Bustamante & Clarisa Garcia – Co-Chairs		
Typed Name of SSC Chairperson	Signature of Chairperson	Date

Abraham Lincoln Elementary School (FORM B)	Funding Source		Funding Source		Funding Source	
2017/18 SCHOOL PLAN BUDGET	Supplemental (0500) Mgmt (E128/H130)		Concentration (0510) Mgmt (E128)		Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS		$119,340		$66,240	Title I	$58,269
FTE PERSONNEL	FTE	Amount	FTE	Amount	FTE	Amount
1xxx — Certificated Salary and Benefits	0.56	$51,480	0.24	$22,063	0.40	$36,829
2xxx — Classified Salary and Benefits			0.75	$20,667	0.50	$14,530
FTE Personnel Total	**$51,480**		**$42,730**		**$51,359**	
REMAINDER FOR SITE TO ALLOCATE	**$67,860**		**$23,510**		**$6,910**	
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)	Amount		Amount		Amount	
01-resource-0-1140-1000-1112-site-mgmt — Teacher Extended Day / Retired Cert Teachers (DIBELS testing) 1000-1912	$12,000		$0		$0	
01-resource-0-1140-1000-1122-site-mgmt — Teacher Release Time	$7,000					
01-resource-0-1140-1000-3xxx-site-mgmt — Hourly Cert. Benefits (Total Above x 18.05%) Benefits will be automatically calculated	$3,430		$0		$0	
01-resource-0-1140-1000-2213-site-mgmt — Classified Overtime - *Family Mentor, Tech Assist., etc.*	$0				$0	
01-resource-0-1140-1000-2413-site-mgmt — Clerical Extra Duty/Overtime	$0					
01-resource-0-1140-1000-3xxx-site-mgmt — Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated	$0		$0		$0	
GENERAL EXPENDITURES (ITEM DESCRIPTION)	Amount		Amount		Amount	
01-resource-0-1140-1000-4200-site-mgmt — Books - Other than Textbooks	$2,000					
01-resource-0-1140-1000-4300-site-mgmt — Materials / Supplies (Consumables)	$21,256					
01-resource-0-1140-1000-4311-site-mgmt — Instructional Materials (Non-consumables)	$4,591					

6/8/2017

01-resource-0-1140-1000-4312-site-mgmt	Software	$1,000		
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)		$2,000	
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)		$10,000	
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences		$1,000	
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*	$16,583	$1,510	
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services		$1,000	
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses		$8,000	
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation			$4,431
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	**Amount**	**Amount**	**Amount**
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*			$700
01-resource-0-1140-2495-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x 25.62%)** **Benefits will be automatically calculated**	$0	$0	$179
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			$1,500
01-resource-0-1140-2495-5901-site-mgmt	Postage			$100
Remainder for site to allocate **Automatically total each column as values are entered**		**$67,860**	**$23,510**	**$6,910**
Balance to allocate		$0	$0	$0

SUMMARY OF THE BUDGET

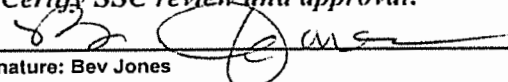|			
Total of Site Allocations	$67,860	$23,510	$6,910
FTE Personnel Total	$51,480	$42,730	$51,359
Preliminary Allocations	$119,340	$66,240	$58,269

Notes:

Title I schools must budget at least 1% of allocation for Parent Involvement.

Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.

Staff development records should be maintained at the site.

For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

5/17/2017

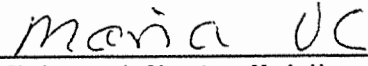Principal's Signature: Bev Jones   Date

5/17/2017

SSC Chairperson's Signature: Maria Bustamante & Clarisa Garcia – Co-Chairs   Date

5/17/2017

ELAC Chairperson's Signature: Maria Uc   Date

ELAC Chairperson's Signature: Maria Uc   Date

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

	Certificated			
	Add benefits to this amount	19,000.00	0.00	0.00
STRS	3101	14.43%	2742	0	0
FICA (ssi)	3311				
MC	3331	1.45%	276	0	0
UI	3501	0.05%	10	0	0
WC	3601	2.12%	403	0	0
		18.05%	3430	0	0

	Classified			
	Add benefits to this amount	0	0	700
PERS	3202	15.80%	0	0	111
FICA	3312	6.20%	0	0	43
MC	3332	1.45%	0	0	10
UI	3502	0.05%	0	0	0
WC	3602	2.12%	0	0	15
		25.62%	0	0	179

6/8/2017

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.

SCHOOL GOAL: Increase student literacy in Reading, Math, and Writing.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) DIBELS Diagnostic Reading Assessment 2 (DRA2) Core Phonics Screener SBAC CELDT Scores Writing Scores Re-designation Rates Let's Go Learn (LGL) Reflex Math Grade Level Fluency Tests K Assessments Every Day Math Assessments	School-wide achievement in the area of reading comprehension, writing and math has shown growth over the past two years; however, achievement for students is below local and state standards for proficiency. Multiple measures are needed to accurately assess students to drive instruction. Students and staff need additional support to enhance student ability to express mathematical thinking/processing, access grade level math concepts and skills, and to improve writing and reading comprehension. On-going professional development is needed to help teachers create classrooms alive with collaborative conversations and create learning conditions that maximize the variability of all learners. Engaging strategic computer intervention and media supports are needed to accelerate, remediate and reteach concepts.	• Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, close reading, evidence based writing, Number Talks, Math Journals, POM; and district programs such as Lucy Calkins, Everyday Math and Units of Study • Evidence from Intervention Groups • Progress Monitoring - every 6-8 weeks • Implementation of Units of Study • Implementation of Lucy Calkins Writing based on writing assessments • Technology for Instructional Practices • Scores from: DORA, SIPPS, BPST, Lexia, AR, DIBELS, ADAM, Every Day Math and other Grade Level Assessments • SBAC

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Personnel	Admin TOSA Instructional Assistants	TOSA/Intervention Teacher 1 @ 1.2 FTE	Certificated Salary & Benefits	$51,480	$22,063	$36,829
			IA – 6 hours (Literacy and Math support) 1@ .75 FTE	Classified Salary & Benefits		$20,667	
			IA – 4 hours (Literacy support) @ .50 FTE	Classified Salary & Benefits			$14,530
2	Extended Day	Teachers	Before & After School Tutorial *01-resource-0-1151-1000-1112-107-mgmt*	Teacher Extended Day	$13,940		
			Collaborate beyond the school day to: analyze student data; create plans supporting student learning; plan/support district initiatives; Parent Conferences; etc. *01-resource-0-1140-1000-1112-107-mgmt*				
		Other Cert. *Retired Cert.*	DIBELS/DRA testing *01-resource-0-1140-1000-1912-107-mgmt*				
3	Release Time	Teachers TOSA	Collaborate, observe, plan and prepare instruction related to Mathematics, DOK, Close Reading, & Evidence Based Writing utilizing Best practices to implement strategies to teach the CCSS. Data Analysis and Multi-Tier Support Systems for targeted instruction. Identify and group students by academic need/level using ADAM, DORA/DRA, DIBELS/Staff Input data. Each grade level will participate in 3 release days throughout the school year: Planning and DRA/DIBELS Testing days	Teacher Release Time *01-resource-0-1140-1000-1122-107-mgmt*	$8,230		
4	Classified Overtime	FEF, Tech Assist, ESOM	Support Before or After School, parent meetings	Classified Overtime	500		
5	Classified Extra Duty	IA	Support Before & After School Tutorial *01-resource-0-1151-1000-2913-107-mgmt* Support beyond the school day	Classified Extra Duty IA 2913 Noon Duty 2213	1000		

#				01-resource-0-1140-1000-2913-107-mgmt				
6	Books – Other than textbooks	Admin TOSA Teacher IMT	Purchase books to support: curriculum, school library, DRA leveled texts teaching resources, etc.…	Supplementary Books 4200	$2,000			
7	Materials / Supplies	Admin Teachers ESOM IMT	Materials to support curricular initiatives (i.e., Units of Study, Number Talks, Reading Programs, Science, GLAD, Common Core lessons, writing, math, pencils, paper, markers, tape, Scholastic Magazines, SBAC prep materials and snacks; and equipment < $500, etc.)	Materials/Supplies (Consumable) 4300	$11,396			
8	Instructional Materials Supplies	Admin TOSA Teacher IMT	Standards-based instructional materials to supplement student instruction (i.e., SIPPS, Read Naturally, DRA, Lexia, Core Phonics Screener, CARS, SBAC prep materials, LLI, Problem of the Month, Number Talks, Math Journals, supplies, games, manipulatives, equipment < $500, etc.….)	Instructional Materials (Non-consumables) 4311	$4,591			
9	Technology to Support Instruction	Admin TOSA Teacher IMT	Purchase software for computers/iPads etc. to support instruction	Software 4312	$1,000			
				Purchase Technology Hardware/Equipment: computers / iPads / Smart Boards and peripherals to support instruction (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, etc.…)	Equipment (under $5,000) 4412		$10,000		
10	Purchase equipment / furniture / materials for instruction	Admin TOSA Teacher IMT	Equipment / Furniture desks, chairs, classroom furniture, rolling white boards for small group instruction, kidney tables for intervention groups, etc.…	Equipment (under $500) 4400		$2,000		
11	Staff Travel - Professional Development	Teachers Staff Admin	Professional Development to enhance Instruction and collaboration / coordination of Curriculum Initiatives, i.e., CCSS, BEST, etc.	Staff Travel & Conferences 1000-5215 Admin: 2700-5215		$1,000		
12	Extended Learning Beyond the Classroom	Admin TOSA Certificated Classified	Field trips and special events to reinforce / support curricular objectives	Field Trip Transportation 5832			$4,431	
					Other Services – Consultants, Field Trip Admissions	$500			

				5800			
13	Library Database	Admin IMT	Library data services such as Follette	Media/Library Services 2420-5815		$1,000	
14	Software Programs to support instruction	Admin IMT	Purchase software programs/on-line licenses to support differentiated student instruction (i.e., IXL, Renaissance Reading & Math, Newsela, Accelerated Reader, Achieve 3000, Reflex, etc....)	Online Computing Services / Software Licenses 5817		$8000	

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2: Increase student and family wellness and engagement through the full service community school model.

SCHOOL GOAL: Increase student and family wellness and engagement using a multi-tiered support system (MTSS) and decrease chronic absenteeism and tardiness to achieve an attendance percentage of 95%.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Parent meeting reports Attendance data Truancy Letters SST Log BEST Data Suspension Reports BEST Plus Intervention spreadsheet	Need to beautify campus & improve facilities, safety and learning conditions Need additional time to implement BEST Plus Need Systematic MTSS K-6	• Minutes from Parent Meetings • Attendance data • Truancy Letters • SART Meetings • Enrollment in Engagement Programs • SWIS Reports

| STRATEGY: Improve school climate and attendance through BEST Plus, counseling services and Family/Student Engagement strategies to increase student involvement. |

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	PBIS - Positive Behavior Intervention and Support	District	Provide training on PBIS, BEST Plus strategies, SWIS, Restorative Practices and Classroom Circles to increase and improve student/family connections to school.	*School Climate Transformation grant*			
		Admin Teachers Classified	Collaborate to support PBIS, BEST Plus/ SWIS, safety, and student engagement to improve behavior and school climate.	Extended Day Teachers 1912	$200		
				Classified/ ND 2213			$300
			BEST Days, Circles, Restorative Practices School Assemblies	Materials/Supplies (Consumables)	$1000		
2	School Counselor - LCAP	Counselor	Daily Student Contact Report (counseling, groups, or check in)	Materials/Supplies (Consumables)	$100		
			Weekly meetings regarding Truant Students & behavior interventions to determine additional student support	Materials/Supplies (Consumables)	$100		
			Class Restorative Circles, Anti-Bullying activities, counseling supplies/games/tools	Materials/Supplies (Consumables)	$200		
3	Parent / Family Engagement/Involvement and Education	FEF Classified Certificated Admin	Parent meetings (ELAC, SSC, PFO, 2nd Cup of Coffee), Back to School Night, Open House, K Orientation, Literacy Night, Math Night, Latino Literacy Family Nights, Trainings, classes, Parent Teacher Conferences, Communication regarding student progress and strategies to promote learning & Social Events, etc. (materials, supplies, refreshments & incentives)	Materials/Supplies (Consumable)			$1000
			Postage	Postage 2495-5901			$100
			Translator and Childcare	Classified Extra Duty 2495-2913			$579
			Parenting Classes	Other Services – Consultants			$500

4	SEAW	SEAW	Materials & Supplies to support enrichment for students during & after school	Materials/Supplies (Consumables)	$800		
			Incentives / rewards / supplies College & Career Education & Activities	Instructional Materials (non-consumables)			
5	SAY Clinician	SAY Clinician	Provide support for at-risk students and families; Review groupings weekly with Admin & Counselor	Other Services – Consultants	$16, 583		
6	Additional Services / Incentives	Admin SEAW	Motivational Speakers Special event assemblies	Other Services - *Consultants; Field Trip Admissions, etc.* 5800	$1,010		
7	School Climate / Engagement	Admin Teachers Classified SEAW	Provide funding for murals, paint and beautifying facilities	Materials/Supplies (Consumables)	$1,000		
			Purchase equipment for playground, classrooms to increase student engagement	Equipment (under $500) 4400			
8	School Climate / Safety	Admin Classified	Provide safety supplies: Walkie Talkies, etc. *(Exhaust Resource 9090 / RESIG funds first)*	Materials/Supplies (Consumables)			
9	School Climate / Garden	Admin Teachers Classified	Implement garden program for student / community enrichment / student wellness Provide Garden Coordinator / Consultants	Other Services – Consultants 5800	*GRANTS*		

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: Abraham Lincoln Elementary School   Year: 2017-18

Principal's Signature: Date: 5-17-17

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Beverly Jones	X				
Tammy Affonso			X		
Cynthia McDaniel		X			
Diane Gunderson		X			
Debbie Rummel		X			
Aracely Ventura				X	
Paola Lopez				X	
Veronica Vargas				X	
Maria Bustamante				X	
Clarisa Garcia				X	
Numbers of members in each category	1	3	1	5	

[1] *EC* Section 52852

FORM E: Single Plan for Student Achievement Annual Evaluation

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). The SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation is a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report must include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

Activity Name/Cost	Indicator	Baseline Data	What is goal/ target?	End of Year Data	Proven or Research Based? Yes or No	Achieved Desired Results? Yes or No	If Not, Why Not?	Retain Program? Yes or No
Teacher Extended Day & Release Time to plan instruction for targeted Title 1 students	DORA scores Grades 1-6	Grades 1-3 Word rec. 35.2% Comp. 29% Grades 4-6 Word rec. 35% Comp. 28%	Increase by 10%	Grades 1-3 Word rec. 45.7% Comp. 37.1% Grades 4-6 Word rec. 46% Comp. 38%	Yes	Not in all areas	Need better strategies	Yes
Books-other than textbooks	Need for varied reading selection	Library book inventory very limited	Increase reading selection	Books arrived but have not been shelved	Yes – reading is critical to learning	No	Books need to be available to students	Yes
Hardware – iPads for instruction	Technology in the classroom –21st century skills	Limited use of technology in the classroom	Increase student learning via technology	All teachers increased use of technology in the classroom	Yes	Yes		Yes
On-Line Computing – Software Licenses	Reflex Math	30% proficiency	Increase to 85% proficiency	90% proficiency	Yes	Yes in classes using the program		Yes
Field Trip Transportation	Provide Enriched	Pre-Write	Evidence that Learning was	Post-Write	Yes	Yes		Yes

	Learning Opportunities & Develop a taste for art & culture		Enriched & critical thinking improved					
Materials, Supplies, Childcare & Translating for Parent Meetings / Activities	Title I schools must budget at least 1% of allocation for Parent Involvement		Parent Involvement	Parents appreciate childcare, incentives & snacks @ meetings	Yes	Yes		Yes

The current achievement data tells Lincoln Elementary School that it needs to continue to provide individualized instruction to support all students at his/her ability level in all core subject areas.

- In response we will review and clarify shared commitments and goals with teachers, staff and parents.
- Build and implement a master schedule that supports intervention support systems to increase student achievement.
- Provide professional development
- Provide computer intervention supports
- Utilize a schedule that allows time for grade level teachers to collaborate within the school day on a weekly basis to review student data and implement best practices
- Continue to work on creating ELA/ELD Literacy and Mathematics curriculum with formative assessments through professional learning communities and grade level collaboration days.
- Provide 40-minutes a day (4 days per week) of small group guided reading instruction for students in grades K-3,
- Increase communication with parents and students regarding student progress
- Develop strategies to help students take an active stance in their own learning
- Provide after school tutorials of Intervention/Enrichment for students
- Promote the school attendance policy

K
6/6/17
MA

James Monroe Elementary

49 70912 6066385
CDS Code

Date of this revision: 2017/18

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.
Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Michelle Smith

Position: Principal

Address: 2567 Marlow Rd., Santa Rosa, CA 95403-2473

Telephone Number: (707) 522-3230

FAX: (707) 522-3229

E-mail Address: msmith07@srcs.k12.ca.us

About Our School

School Description and Mission Statement

<u>Vision</u>: Our vision is to be an exemplary elementary school that provides students with a curriculum that stimulates intellectual curiosity, requires students to demonstrate that they have learned how to learn, and enables them to become productive and effective citizens as they move toward college or career.

<u>Mission</u>: Our staff is deeply committed to a collaborative effort ensuring that all children receive a high quality, content standards-based educational. We strive to recognize the importance of individuality and make every effort to demonstrate that we value each student.

School Profile and Description:

All staff members are lifelong learners, committed to ongoing professional development, who work individually and collaboratively to create conditions that promote student success. Monroe teachers continue to embrace the professional learning community model and meet weekly to plan their instruction collectively, refine their practice through feedback and suggestions, and continually push each other to further develop as innovative educators and professionals. We will use research-based practices to implement the use of technology while providing the students the opportunity to develop their skills in problem solving, creativity, critical thinking and innovation.

We have an active SSC, ELAC and PFO organizations that work to meet the needs of the students through supporting the families and teachers. The PFO works to develop and support our school culture by developing our community culture. The organization works to raise funds through a variety of methods including literacy and math events, social events such as movie and bingo nights. We have welcomed the 4H club to our campus to reach out to the community and enhance the opportunities of all students in our community.

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.

School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

---

FORM A: Services, Programs, Recommendations and Assurances

School: **James Monroe Elementary School**   Date: 4/25/2017

School Year: 2017/18   Check one: _x_ Original submission
                                                                 ___ Title revision

Enrollment: 431   CDS Number: 49-70912-6052161-

Funding Source	Preliminary Budget
LCFF Supplemental	$159,510
LCFF Concentration	$79,200
TITLE I - Schoolwide	$77,977

Title I Schools – Remember to budget for Parent Involvement
Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

Petra

Petra Martinez

_____   _____
Typed Name of ELAC Chairperson's   Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).

4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

Michelle Smith

_____   _____   5-26-17
Typed Name of Principal   Signature of Principal   Date

Chris Bertozzi

_____   _____   5/26/17
Typed Name of SSC Chairperson   Signature of Chairperson   Date

James Monroe Elementary School (FORM B)		Funding Source		Funding Source		Funding Source	
2017/18 SCHOOL PLAN BUDGET		Supplemental (0500) Mgmt (E128/H130)		Concentration (0510) Mgmt (E128)		Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS			$159,510		$79,200	Title I	$77,977
FTE PERSONNEL		FTE	Amount	FTE	Amount	FTE	Amount
1xxx	Certificated Salary and Benefits	0.75	$69,353	0.65	$63,353	0.20	$18,845
2xxx	Classified Salary and Benefits	1.50	$51,147	0.00	$0	1.29	$45,265
	FTE Personnel Total	$120,500		$63,353		$64,110	
REMAINDER FOR SITE TO ALLOCATE		$39,010		$15,847		$13,867	
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-1112-site-mgmt	Teacher Extended Day	$0		$221		$579	
01-resource-0-1140-1000-1122-site-mgmt	Teacher Release Time			$2,361		$7,719	
01-resource-0-1140-1000-3xxx-site-mgmt	Hourly Cert. Benefits (Total Above x 18.05%) Benefits will be automatically calculated	$0		$466		$1,498	
01-resource-0-1140-1000-2213-site-mgmt	Classified Overtime - *Family Mentor, Tech Assist., etc.*					$0	
01-resource-0-1140-1000-2413-site-mgmt	Clerical Extra Duty/Overtime						
01-resource-0-1140-1000-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated	$0		$0		$0	
GENERAL EXPENDITURES (ITEM DESCRIPTION)		Amount		Amount		Amount	
01-resource-0-1140-1000-4200-site-mgmt	Books - Other than Textbooks						
01-resource-0-1140-1000-4300-site-mgmt	Materials / Supplies (Consumables)	$6,010		$299		$1,671	
01-resource-0-1140-1000-4311-site-mgmt	Instructional Materials (Non-consumables)	$3,500					

5/26/2017

01-resource-0-1140-1000-4312-site-mgmt	Software			
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)	$25,000	$5,200	
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)			$1,200
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences			$1,000
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*			
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services			
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses	$4,500	$7,000	
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation			
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**			
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*			
01-resource-0-1140-2495-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated	$0	$0	$0
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			$200
01-resource-0-1140-2495-5901-site-mgmt	Postage		$300	
Remainder for site to allocate **Automatically total each column as values are entered**		**$39,010**	**$15,847**	**$13,867**
Balance to allocate		$0	$0	$0

SUMMARY OF THE BUDGET

Total of Site Allocations	$39,010	$15,847	$13,867
FTE Personnel Total	$120,500	$63,353	$64,110
Preliminary Allocations	$159,510	$79,200	$77,977

Notes:

Title I schools must budget at least 1% of allocation for Parent Involvement.

Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.

Staff development records should be maintained at the site.

For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

Principal's Signature   Date 5/26/17

SSC Chairperson's Signature   Date 5/26/17

ELAC Chairperson's Signature   Date 5.26.17

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

Certificated					
Add benefits to this amount			0.00	2,782.00	8,298.00
STRS	3101	14.43%	0	401	1197
FICA (ssi)	3311				
MC	3331	1.45%	0	40	120
UI	3501	0.05%	0	1	4
WC	3601	2.12%	0	59	176
		18.05%	0	502	1498

Classified					
Add benefits to this amount			0	0	0
PERS	3202	15.80%	0	0	0
FICA	3312	6.20%	0	0	0
MC	3332	1.45%	0	0	0
UI	3502	0.05%	0	0	0
WC	3602	2.12%	0	0	0
		25.62%	0	0	0

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.

SCHOOL GOAL: Increase student literacy in Reading, Math, and Writing.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) DIBELS Diagnostic Reading Assessment 2 (DRA2) Core Phonics Screener SBAC CELDT Scores Writing Scores Re-designation Rates Let's Go Learn (LGL) Reflex Math Grade Level Fluency Tests K Assessments Every Day Math Assessments	School-wide achievement in the area of reading comprehension and writing has shown growth over the past two years; however, achievement for students is below local and state standards for proficiency. Improvement is needed using multiple measures to accurately assess students to drive instruction. Students require additional support to access grade level math concepts and skills. Students and staff need additional support to enhance student ability to express mathematical thinking/processing. Grade level math assessments per math program: Every Day Math	• Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Share out evidence found during instructional rounds – lesson study • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, close reading & evident based writing • Scores from : LGL, DRA2, Benchmark Writing, CELDT Writing • Evidence from Walk to Read • Progress Monitoring Students every 6-8 • Implementation of Units of Study • Implementation of Lucy Calkins Writing based on writing assessments • Technology for Instructional Practices • Parent Teacher Conferences to support materials from LGL to help parents at home Use site available Multiple Measures Assessments (DORA, SIPPS, Core Phonics Screener, Spelling Inventory, Lexia, San Diego Quick, BPS) • SBAC • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on DOK3, POM, Engage NY/Eureka Math, Number Talks, Math Journals Use site available Multiple Measures Assessments (ADAM, Grade Level Fluency Tests, K Assessments, Grade Level Assessments)

STRATEGY: Implement rigorous school systems to increase overall math performance through intervention programs and professional development.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Personnel	Admin TOSA Instructional Assistants	TOSA – 1.0 FTE & 0.6 FTE	Certificated Salary & Benefits	69,353	63,353 (+466)	18,845 (+1,498)
			IA 2x part time (10,771)	Classified Salary & Benefits	51,147		45,265
2	Teacher Extended Day	Teachers	Before & After School Tutorial	Teacher Extended Day			
			Home Visits & Parent Conferences	Teacher Extended Day			579
4	Professional Development	Teachers TOSA Admin	Professional Development to enhance Best 1st Instruction Collaboration Coordination of Curriculum Initiates/CCSS, Walk to Read	Staff Travel & Conferences			1,000
5	Release Time	Admin Teachers TOSA	Professional Development to enhance Best 1st Instruction Data Analysis, planning, lesson study, related to Mathematics, DOK, Close Reading, & Evidence Based Writing utilizing Best practices to implement strategies to teach the CCSS. Data Analysis and Multi-Tier Support Systems for targeted instruction. Identify and group all student by academic need/level using ADAM, DORA/DRA, DIBELS/Staff Input data Each grade level will participate in 3 release days throughout the school year DRA/DIBELS Testing days Assessments (Data collection, give assessment, etc...) Intervention meetings Aug. - May	Teacher Release Time		2,361	7,719
6	Instructional Materials, Supplies, enrichment opportunities	Admin TOSA Teacher IMT	Enrichment Opportunities (assemblies, field trips, etc.)	Other Services – Consultants, Field Trip Admissions, etc			
			Instructional Materials – reading, writing, math (GLAD, Units of Study, Walk-to-Read,	Materials/Supplies (Consumable)	2,710		

		ELD instruction, Lucy Calkins, Read Naturally, SIPPS, DRA Instruction, Journals, and other instructional materials)				
		Material Needed to support instruction based on data collection results for student learning from (Dreambox, Problem of the Month, Number Talks, Math Journals, etc)	Materials/Supplies (Consumable)			1,671
		Instructional Furniture	Instructional Materials (non-consumables)	1000		
	Extended Learning Beyond the Classroom	Admin TOSA Certificated Classified	Outdoor Education	Field Trip Transportation			
				Other Services – Consultants, Field Trip Admissions, etc			
			Field Trips	Field Trip Transportation			
				Other Services – Consultants, Field Trip Admissions, etc			
7	Books – Other than textbooks	Admin Teachers IMT	SBAC Prep Materials (workbooks, pencils, informational magazines, etc.)	Materials/Supplies (Consumable)	3300		
			Books to expand and update class libraries, school library, Walk-to-Read & DRA leveled texts teaching resources, printed text - magazines	Books – Other than Textbooks			
			SBAC Prep Materials (snacks, incentives, etc.)	Materials/Supplies (Consumable)			
8	Technology	Admin	Chromebooks, Laptops & other items needed for use and storage	Hardware (under $5000)	25,000	5,200	
			iPads & other items needed for use and storage	Hardware (under $5000)			
			Other Technology as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, etc...)	Equipment (under $5000)			1,200
			TVs, Listening Centers & other items needed for use and storage	Equipment (under $5000)			
9	Software	Admin IMT Teacher	Accelerated Reader Lexia (purchased through 2018) Reflex Other software to support student learning	Online Computing Services / Software Licenses	4,500	7,000	

.	Library Database	Library	Follette	Media/ Library Services			100
10	Parent Education (SBAC, Report Card, Let's Go Learn, Technology Literacy and Math, ELAC, Math and Literacy Night, Read Across America, Reading Strategies)	FEF SEAW Teacher Admin	K Orientation; Back to School Night; Open House, Curriculum Nights, & Social Events	Materials/Supplies (Consumable)		299	
				Instructional Materials (non-consumables)	1000		
			Reading, Writing & Math Incentives	Materials/Supplies (Consumable)			
				Instructional Materials (non-consumables)	500		
			ELAC & 2nd Cup of Coffee Mtgs. (materials & supplies)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			50
			Snacks	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			50

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2 : Increase student and family wellness and engagement through the full service community school model.

SCHOOL GOAL: Decrease chronic absenteeism and tardiness by .5% by the end of the school year based on the previous school year's daily attendance.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Attendance 2016-2017 ESY Truancy Letters 2016-2017 ESY SST Log BEST Data Suspension Reports Number of Classroom Community Circles Behavior Intervention Plans Referral Room Log		• Attendance data: absence & tardy • Truancy Letters • SART Meetings • Medical Verification Letters • Enrollment in Engagement Programs • SWIS Reports Truant Students from previous school year

---

STRATEGY: The school will address school climate through BEST or BEST Plus Team to increase student involvement in behavioral, academic & extracurricular activities.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
	School Counselor - LCAP	Counselor	Daily Student Contact Report(counseling, groups, or check in)	Materials/Supplies (Consumables)			
			Daily Check in with Admin regarding Truant Students to determine additional student support	Materials/Supplies (Consumables)			
			Class Restorative Circles & Toolbox Red Ribbon Week	Instructional Materials (non consumables)	1000		
	Family Engagement	FEF Certificated Classified	Communication Home (folders, agendas, newsletter)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			

	Admin	Materials & Supplies (ink cartridges, paper, etc)	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings			
		Postage	Postage		300	
		Translator	Classified Extra Duty			
		Parenting Classes	Other Services – Consultants			
SEAW	SEAW	Materials & Supplies to support enrichment for students during & after school	Materials/Supplies (Consumables)			
		College & Career Education & Activities	Instructional Materials (non-consumables)			
Training on Community Circles & Restorative Practices	C&I K6	Implement Restorative Classroom Circles & use of Restorative practices	Materials/Supplies (Consumables)			
BEST Practices	Admin Classified Personnel	BEST Day & BEST Values Review Assemblies	Materials/Supplies (Consumables)			
	Classified	BEST Day (extra time)	Classified Extra Duty			
Teacher Extended Day	Teachers	Parent Teacher Conferences (Determine child's school needs - behavioral, academic or social)	Teacher Extended Day		221	

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: James Monroe Elementary School   Year: 2017-2018

Principal's Signature: _____   Date: 5/26/17

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Michelle Smith	X				
Norma Bracco		X			
Chris Bertozzi		X			
Adrianne Dominguez		X			
Linda Martel			X		
Eugenia Davalos				X	
Esmeralda Quiroz				X	
Victor Moo				X	
Rocio Gonzalez				X	
Numbers of members in each category	1	2	1	4	

---

[1] *EC* Section 52852

State Template for the *Single Plan for Student Achievement*

FORM E: Single Plan for Student Achievement Annual Evaluation

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). The SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation is a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report must include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

Activity Name/Cost	Indicator	Baseline Data	What is goal/ target?	End of Year Data	Proven or Research Based? Yes or No	Achieved Desired Results? Yes or No	If Not, Why Not?	Retain Program? Yes or No
Personnel: Teacher on Special Assignment / $19,405	DORF Scores	46% well below GL	Decrease by 3%	41% well below GL	Yes	No	Insufficient time / resources	Yes
Teacher Extended Day - After School Tutorial / ($2000)	Lexia & Reflex Proficiency	0% at grade level	Increase 1 level or more to achieve grade level	35% at GL 16% above GL	Yes	No	Insufficient time for some	No
Teacher Extended Day – Parent Conferences / $430	Behavior, attendance or Academic concerns	0 conferences	Increase parent-teacher communication	60% of conferences parents attended	No	Yes		No
Classified Extra Duty – After School Tutorial / ($500) ($200) ($1000)	Lexia & Reflex Proficiency	0% at grade level	Increase 1 level or more to achieve grade level	35% at GL 16% above GL	Yes	No	Insufficient time for some	No
Books – other than text books / ($6000) ($1015)	LGL CO Scores	68% are below GL in comprehension	Decrease by 3%	53% are below GL in comprehension	Yes	Yes		Yes

Instructional Materials – GLAD / $2077	LGL CO Scores	68% are below GL in comprehension	Decrease by 3%	53% are below GL in comprehension	Yes	Yes		Yes
Instructional Materials – support instruction / $1703	LGL CO Scores	68% are below GL in comprehension	Decrease by 3%	53% are below GL in comprehension	Yes	Yes		Yes
Chromebooks (hardware) / $2000	Lexia & Reflex scores	76% below GL 1% access at home	Decrease by 10%	49% below GL 2% access at home	Yes	Yes		Yes
Software – Reflex / $4000	SBAC scores	89% standard not met	100% students increase fluency in math facts	100% students increased	Yes	Some	Insufficient time & technology	Yes
Resources – Consultants / $5850	Behavior Referrals	20+ students inability to access academic due to behavior	Ability to regulate in class	5-10 students inability to access academic due to behavior	Yes	Some	Additional resources & Insufficient time	Yes
Professional Development – Conferences / $2000	QIA scores	90% level 1	Increase 1 level or more	86% level 3	Yes	Some	Insufficient time	Yes
Release Time / $4000 ($4000)	All Assessments	65% 1 or more GL below	65% at or above GL	50% at or above GL	Yes	Some	Insufficient time	Yes
Resources – Postage / $300	Parent ELAC attendance	5 parents attend regularly	Increase by 3%	5 parents attend regularly	Yes	No	Unknown	Yes
BEST Practices – Assemblies/Awards/ $1000	Behavior Referrals	20+ students inability to access academic due to behavior	Ability to regulate in class	5-10 students inability to access academic due to behavior	Yes	Some	Additional resources & Insufficient time	Yes

2015-2016 SBAC Results

LEVEL	Declined Significantly by more than 15 points	Declined by 1 to 15 points	Maintained Declined by less than 1 point or Increased by less than 7 points	Increased by 7 to less than 20 points	Increased Significantly by 20 points or more
Very High 45 or more points above	Yellow (None)	Green			
High 10 points above to less than 45 points above	Orange (None)	Yellow (None)	Green	Green	
Medium 5 points below to less than 10 points above	Orange (None)	Orange (None)	Yellow (None)	Green	Green
Low More than 5 points below to 70 points below		Orange (None)	Yellow (None)	Yellow (None)	Yellow (None)
Very Low More than 70 points below				Orange · James Monroe	Yellow (None)

5/25/2017   1

SBAC – Math 2015-

Overall Performance: 175 Students Tested

Met Achievement Standard

11%
20 Students

Not Met Achievement Standard

89%
155 Students

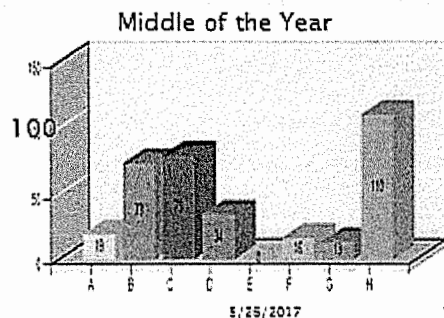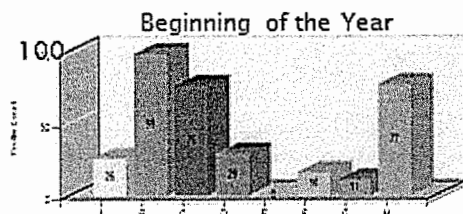| 4	2.3% 4 Students
3	9.1% 16 Students
2	30.9% 54 Students
1	57.7% 101 Students

GOAL 1: Increase student literacy and
writing by 3% using multiple measures.

Metric Let's Go Learn	Beginning of the Year	Middle of the Year	Change
Comprehension (1st – 6th)	Above: 9% Proficient: 22.2% Emergent: 68.8%	Above: 17.4% Proficient: 29.4% Emergent: 53.2%	Above: ÷8.4% Proficient: ÷7.2% Emergent: -15.6%

GOAL 1: Increase student literacy and writing by 3% using multiple measures.

Beginning of the Year

Middle of the Year

5/25/2017

Metric Let's Go Learn	Beginning of the Year	Middle of the Year	End of the Year
High Frequency Words (1st – 6th)	Above: 7.2% Proficient: 64.3% Emergent: 28.5%	Above: 13.1% Proficient: 72.7% Emergent: 14.2%	Above: 18% Proficient: 72% Emergent: 10%
Spelling (1st – 6th)	Above: 2.1% Proficient: 25.5% Emergent: 72.4%	Above: 3.2% Proficient: 40.4% Emergent: 56.4%	Above: 10.3% Proficient: 43.7% Emergent: 46%
Vocabulary (1st – 6th)	Above: 27% Proficient: 53.2% Emergent: 19.8%	Above: 33.4% Proficient: 49.4% Emergent: 17.2%	Above: 35.1% Proficient: 48.6% Emergent: 16.3%

GOAL 3: Decrease chronic absenteeism and tardiness by .5% by the end of school year based on the previous school year's daily attendance

Metric	2014–2015	2015–2016	2016–2017 January
Enrollment	441 students	429 students	439 students
Truancy Letters	Truancy 1 (159) Truancy 2 (55)	Truancy 1 (94) Truancy 2 (17)	Truancy 1 (31) Truancy 2 (5)
Attendance Rate	94.9%	95.34%	96.04%
Days of Suspension	16	15	22
Chronic : Absentees & Tardy	5.1%	4.64%	3.86%
Behavior SWISS	Sep – Dec 170 Office Referrals	SWIS Referrals 471 total	SWIS Referrals 409 current

The Single Plan for Student Achievement

Proctor Terrace Elementary

49 70912 6052179
CDS Code

Date of this revision: May 8, 2017

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.
Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Kathy Olmsted
Position:	Principal
Address:	1711 Bryden Ln., Santa Rosa, CA 95404-3646
Telephone Number:	(707) 528-3240
FAX:	(707) 522-3249
E-mail Address:	kolmsted@srcs.k12.ca.us

About Our School

School Description and Mission Statement

Proctor Terrace Elementary School is an exceptional learning community. We engage, inspire, and enrich the whole child in a healthy and nurturing environment. Our mission is to provide all students with a balanced education in a safe, supportive environment that promotes excellence in learning, motivation, and self-discipline. Staff, parents, and the community unite to provide students with a foundation for becoming independent and self-supporting adults who will successful and responsibly contribute to a global community. We are committed to every student, every day, no matter what, making our students career and college ready.

School Profile and Description:

Proctor Terrace Elementary School is located in the beautiful historic McDonald neighborhood in Santa Rosa. We have approximately 485 students TK through 6th grade. Our students have opportunities to participate in a music program, art, and computer classes. Our PTA provides many after school enrichment opportunities as well as an Art Docent program during the school day. We have a bountiful school garden managed by our Garden Coordinator. We have a positive discipline program, BEST (Building Effective Schools Together). Students are given Tiger Tickets for being safe, respectful and responsible. We have weekly Tiger Ticket raffles and BEST assemblies quarterly. Our students are supported by a dedicated team of teachers, counselors, classified staff and our parents.

Proctor Terrace currently has 48 students that are classified as English Language learners, 33 are Spanish speaking.

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.

School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

ELIFORM A: Services, Programs, Recommendations and Assurances

School: **Proctor Terrace Elementary School**   Date: 4/25/2017

School Year: 2017/18   Check one: ___x___ Original submission
                                                                  _____ Title revision

Enrollment: 468   CDS Number: 49-70912-6052179-

Funding Source	Preliminary Budget
LCFF Supplemental	$60,840
LCFF Concentration	-
TITLE I - Schoolwide	-

Title I Schools – Remember to budget for Parent Involvement
Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

    Elizabeth Meza
_____   _____
    Typed Name of ELAC Chairperson's   Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).

4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

    Kathy Olmsted   5/15/2017
_____   _____   _____
    Typed Name of Principal   Signature of Principal   Date
    Danyale Hambly Jones   5/15/2017
_____   _____   _____
    Typed Name of SSC Chairperson   Signature of Chairperson   Date

Proctor Terrace Elementary School (FORM B)

2017/18 SCHOOL PLAN BUDGET

		Funding Source		Funding Source		Funding Source	
		Supplemental (0500) Mgmt (E128/H130)		Concentration (0510) Mgmt (E128)		Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS			$60,840			Title I	
FTE PERSONNEL		FTE	Amount	FTE	Amount	FTE	Amount
1xxx	Certificated Salary and Benefits/District Counselor	0.10	$7,700 ·	0.00	$0	0.00	$0
2xxx	Classified Salary and Benefits/Additional Instructional Assistant	6hrs/day	$22,518 ·	0.00	$0	0.00	$0
	FTE Personnel Total		$30,218		$0		$0
REMAINDER FOR SITE TO ALLOCATE			$30,622		$0		$0
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)			Amount		Amount		Amount
01-resource-0-1140-1000-1112-site-mgmt	Teacher Extended Day/EL after school tutorial		$10,200 ·		$0		$0
01-resource-0-1140-1000-1122-site-mgmt	Substitute Teacher cost for 10 Teachers		$1,400				
01-resource-0-1140-1000-3xxx-site-mgmt	**Hourly Cert. Benefits (Total Above x 18.05%)** **Benefits will be automatically calculated**		$0		$0		$0
01-resource-0-1140-1000-2213-site-mgmt	Classified Overtime - *Family Mentor, Tech Assist., etc.*		$0				$0
01-resource-0-1140-1000-2413-site-mgmt	Clerical Extra Duty/Overtime		$0				
01-resource-0-1140-1000-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated		$0		$0		$0
GENERAL EXPENDITURES (ITEM DESCRIPTION)			Amount		Amount		Amount
01-resource-0-1140-1000-4200-site-mgmt	Books - Other than Textbooks		$0				
01-resource-0-1140-1000-4300-site-mgmt	Materials/Supplies (Consumables) Includes prizes for weekly Tiger Ticket Raffle		$7,800 ·				
01-resource-0-1140-1000-4311-site-mgmt	Technology/Chromebooks and Charging Cart		$10,000 ·				

5/15/2017

01-resource-0-1140-1000-4312-site-mgmt	Software			
01-resource-0-1140-1000-44xx-site-mgmt	Equipment (under $5,000)			
01-resource-0-1140-1000-4412-site-mgmt	Hardware (under $5,000)			
01-resource-0-1140-1000-5215-site-mgmt	Staff Travel & Conferences			
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; Field Trip Admissions, etc.*			
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services			
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses			
01-resource-0-1140-1000-5832-site-mgmt	Field Trip Transportation			
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	**Amount**	**Amount**	**Amount**
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*			
01-resource-0-1140-2495-3xxx-site-mgmt	Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated	$0	$0	$0
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	$1,222 ·		
01-resource-0-1140-2495-5901-site-mgmt	Postage			
Remainder for site to allocate **Automatically total each column as values are entered**		**$30,622**	**$0**	**$0**
Balance to allocate		$0	$0	$0

5/15/2017

SUMMARY OF THE BUDGET

Total of Site Allocations	$30,622	$0	$0
FTE Personnel Total	$30,218	$0	$0
Preliminary Allocations	$60,840	$0	$0

Notes:

Title I schools must budget at least 1% of allocation for Parent Involvement.

Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.

Staff development records should be maintained at the site.

For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)

Signatures Certify SSC review and approval:

Principal's Signature	5/19/2017 Date
SSC Chairperson's Signature	5/23/2017 Date
ELAC Chairperson's Signature	5/19/2017 Date

INFORMATION FOR THE ACCOUNTING OFFICE REGARDING DRIVEN COSTS

Certificated

Add benefits to this amount			11,600.00	0.00	0.00
STRS	3101	14.43%	1674	0	0
FICA (ssi)	3311				
MC	3331	1.45%	168	0	0
UI	3501	0.05%	6	0	0
WC	3601	2.12%	246	0	0
		18.05%	2094	0	0

Classified

Add benefits to this amount			0	0	0
PERS	3202	15.80%	0	0	0
FICA	3312	6.20%	0	0	0
MC	3332	1.45%	0	0	0
UI	3502	0.05%	0	0	0
WC	3602	2.12%	0	0	0
		25.62%	0	0	0

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.

SCHOOL GOAL: Increase school wide Literacy and Math proficiency by 5%

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
LGL, DIBLES, DRA SBAC and CELDT STUDENT WORK	Although we have made gains, our EL and low socio-economic groups are not showing comparable growth to our other students	LGL, DIBLES, DRA SBAC STUDENT WORK

STRATEGY: Increase reasoning at the DOK 3 level and close reading strategies.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Teacher Release Time/Professional Development	Admin Teachers	Substitute teachers will be provided so teachers can participate in Learning Rounds	Professional Devel.	$1,400.00	·	
2	EL instruction	Admin Teachers	Hire an additional Instructional Assistant to support EL students (6 hours/day for 180 days)	Instruction	$22,518.00		

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.
SCHOOL GOAL: Increase school wide Literacy and Math proficiency by 5%

What data did you use to form this goal? LGL, DIBLES, DRA SBAC STUDENT WORK	What were the findings from the analysis of this data? Although we have made gains, our EL and low socio-economic groups are not showing comparable growth to our other students	What metrics and/or tools will the school use to evaluate the progress of this goal? LGL, DIBLES, DRA SBAC STUDENT WORK

STRATEGY: Increase reasoning at the DOK 3 level and close reading strategies.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
3	Technology	Admin Teachers	Purchase 24 Chrome books and charging cart, mice and headphones	Instruction	$10,000.00		
4	Teacher Extended Day 2 days per week	Admin Teachers	After School EL Tutorial (1st-3rd grade)	Instruction	$10,200.00		
			Snacks for the after school program	supplies	$500.00		

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.

SCHOOL GOAL: Increase school wide Literacy and Math proficiency by 5%

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
LGL, DIBLES, DRA SBAC STUDENT WORK	Although we have made gains our EL and low socio-economic groups are not showing comparable growth to our other students	LGL, DIBLES, DRA SBAC STUDENT WORK

STRATEGY: Increase reasoning at the DOK 3 level and close reading strategies.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
5	Instructional Supplies and Materials	Admin Teachers ESOM IMT	Material for GLAD, ELD support, Writer's Workshop, and Math Programs (paper, markers, tape, pens, chart paper, etc.) and low level DRA reading books	Materials	$7,000.00		

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2: Increase student and family wellness and engagement through the full service community school model

SCHOOL GOAL: Increase MTSS model to support the whole child and encourage parent involvement.

What data did you use to form this goal? Counseling Referrals, Suspension Rates SST meetings Behavior Intervention Plans Parent attendance at ELAC, Coffee with the Principal, events, and Parent Survey	What were the findings from the analysis of this data? Need for continued systemic MTSS K-6th grade	What metrics and/or tools will the school use to evaluate the progress of this goal? Suspension rate, Counselor referrals, SST meetings, Parent attendance at events, and Parent Survey

STRATEGY: Increase reasoning at the DOK 3 level and close reading strategies.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Increase Counseling Support	Admin District Counselor	Add an additional .10 FTE district Counselor time to provide site with .60 FTE	Monitoring and Support	$7,700.00.		
			SAY Counselor 1 day/week		District Funded		
2	BEST Plus Cohort 3	Admin, Teachers and Classified Personnel	Weekly Tiger Ticket Raffle	Prizes	$800.00.		
			BEST Assemblies	Certificates	$0		
			Restorative Specialist	Training and Monitoring	District Funded		

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 2: Increase student and family wellness and engagement through the full service community school model
SCHOOL GOAL: Increase MTSS model to support the whole child and encourage parent involvement

What data did you use to form this goal? Counseling Referrals, Suspension Rates SST meetings Behavior Intervention Plans Parent attendance at ELAC, Coffee with the Principal, events, and Parent Survey	What were the findings from the analysis of this data? Need for continued systemic MTSS K-6th grade	What metrics and/or tools will the school use to evaluate the progress of this goal? Suspension rate, Counselor referrals, SST meetings, Parent attendance at events, and Parent Survey

STRATEGY: Increase reasoning at the DOK 3 level and close reading strategies.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
3	Parent Communication	Admin	Coffee with the Principal	snacks	$350.00		
			ELAC meetings	snacks	$372.00		

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: _Proctor Terrace Elementary School_   Year: _2017-2018_

Principal's Signature: _Kathy Olmsted_   Date: _5/19/2017_

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Kathy Olmsted	X				
Bonnie Hilarides			X		
Ginger Matich		X			
Tiffany Millea		X			
Nancy Cartan		X			
Chris White				X	
Sara Sitch				X	
Cindy Culley				X	
Danyale Hambly				X	
Nick Stephenson				X	
Numbers of members in each category	1	3	1	5	

---

[1] *EC* Section 52852

FORM E: Single Plan for Student Achievement Annual Evaluation

PLEASE INCLUDE: A summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report may also include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data. Based on this information, what might be some recommendations for future steps to meet this goal? Determine conclusions based upon all data and discussions.

This year school wide data from Lets Go Learn indicates that we have met and/or exceeded our goal of 3% growth in proficiency in both ELA and Math. We are confident that the district program adoptions will continue to support student achievement and close the gap.

Our parent participation has increased with a consistent showing of parents at our ELAC meetings, including having a DELAC representative. We have an active PTA and many new Kindergarten families that eagerly volunteer in classrooms and for committees.

The addition of our Counselors has been tremendous for the social and emotional well-being of our students and families. Our district Counselor has been invaluable as a resource for all of us. She not only worked directly with students, teachers, and families, she provided Lunch Bunch once a week, as well as guided classroom lessons. Regrettably she was only available to us .30 FTE this year as we had to share her with another site. SAY Counseling services have been inconsistent due to staff turn-over. We are hoping to begin next year with the current therapist to offer our students and staff continuity and consistency in service delivery.

The Single Plan for Student Achievement

Steele Lane Elementary

_____

49 70912 6052195
CDS Code

Date of this revision: 2017/18

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.
Instructions from the Local Control Accountability Plan (LCAP) template state that school-specific goals related to the state and local priorities from the SPSA should be aligned and incorporated with the district's LCAP. Furthermore, to facilitate alignment between school-site and district-level goals and actions, the LCAP should be shared with, and input requested from, school site-level advisory groups, as applicable.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Dan Noble

Position: Principal

Address: 301 Steele Ln., Santa Rosa, CA 95403-3148

Telephone Number: (707) 522-3260

FAX: (707) 522-3256

E-mail Address: dnoble@srcs.k12.ca.us

About Our School

School Description and Mission Statement

<u>Vision</u>:

The Steele Lane Community believes that all students can achieve with staff providing a welcoming, inclusive and engaging school culture, in addition to a nurturing and rigorous learning environment for all students. Parents, staff and students work together promoting respect for others, high academic standards and the development of responsible citizenship.

Our Motto: Believe! Achieve! Succeed!

<u>Mission</u>: Our staff is deeply committed to a collaborative effort ensuring that all children receive a high quality, content standards-based educational. We strive to recognize the importance of individuality and make every effort to demonstrate that we value each student to help them reach their full potential.

School Profile and Description:

Welcome to Steele Lane Elementary School! Steele Lane is a KA-6 grade school serving approximately 460 students. Our staff is committed to working collaboratively to provide a high quality, standards-based curriculum that will support our students in becoming college and career ready. Teachers provide opportunities for students to build 21st Century Skills that include communication, creativity, collaboration and critical thinking. As a school community, we strive to create a warm, supportive environment that promotes self-discipline, motivation and commitment of all students to do their personal best.

Steele Lane has an active parent community in the English Learner Advisory Committee, the School Site Council and the Steele Lane Enrichment Foundation. We have organized this Foundation to support the school in the development of cultural arts and supporting the "whole child" by raising funds through a variety of methods including a yearly Walk-a-Thon, a Fiesta del Nino & Winter Fiesta. The enrichment opportunities have come to include assemblies, concerts, an art docent, garden coordinator, Zumba dance instructor and our Viking Basketball program for both boys and girls.

FOR DATA INFORMATION ABOUT THIS SCHOOL, PLEASE SEE THE SCHOOL ACCOUNTABILITY REPORT CARD AT THE LINK BELOW.
School Accountability Report Card
Available at: http://www.srcs.k12.ca.us/District/IT/MISTS/Pages/School-Accountability-Report-Cards-(SARC).aspx

FORM A: Services, Programs, Recommendations and Assurances

School: **Steele Lane Elementary School**   Date: 4/25/2017

School Year: 2017/18   Check one: x   Original submission
                                                              Title revision

Enrollment: 416   CDS Number: 49-70912-6052195-

Funding Source	Preliminary Budget
LCFF Supplemental	$147,810
LCFF Concentration	$68,640
TITLE I - Schoolwide	$70,479

Title I Schools – Remember to budget for Parent Involvement
Title I Schools (Program Improvement Schools) – Remember to budget for Parent Involvement and Professional Development

The cost to the school for centralized services is not included in the "Net Site Budget" nor is it included on the budget page.

The School-level programs are supported by the Office of State and Federal Programs by providing: overall planning, implementation, and evaluation of Consolidated Application programs; administrative, clerical, accounting, training and scheduling for compliance reviews; dissemination and interpretation of district, state, and federal information.

ASSURANCES

The signatures below verify that the Council chairpersons and the principal have adhered to the legal requirements as described below:

1. The School Site Council (SSC) was correctly constituted in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those polices related to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and consider all recommendations from the following committee, as appropriate, before adopting this plan.

Rosa Maria Angulo   *Maria del Rosario Angulo*   *Maria del Rosario Angulo*
              Typed Name of ELAC Chairperson's   Signature of ELAC Chairperson

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies, in the local educational agency plan (LEAP & LCAP).

4. The SPSA is based on a thorough analysis of student academic performance. The actions proposed in this plan form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
5. The SPSA was adopted by the SSC at a public meeting on:

Dan Noble   _Signature of Principal_   5/24/17
        Typed Name of Principal   Signature of Principal   Date
        Gretta Klosevitz   _Gretta Klosevitz_   5/25/17
        Typed Name of SSC Chairperson   Signature of Chairperson   Date

Steele Lane Elementary School (FORM B)	Funding Source		Funding Source		Funding Source	
2017/18 SCHOOL PLAN BUDGET	Supplemental (0500) Mgmt (E128/H130)		Concentration (0510) Mgmt (E128)		Title I (3010) Mgmt (5197)	
PRELIMINARY ALLOCATIONS		$147,810		$68,640	Title I	$70,479
FTE PERSONNEL	FTE	Amount	FTE	Amount	FTE	Amount
1xxx — Certificated Salary and Benefits	1.00	$98,379	0.00	$0	0.50	$45,909
2xxx — Classified Salary and Benefits (Elem. Tech +1 hr; Lead Yard Sup. +1; Inst. Asst .44; Additional Yard Sup.)	0.13	$5,361	1.18	$37,244	0.44	$13,252
FTE Personnel Total	$103,740		$37,244		$59,161	
REMAINDER FOR SITE TO ALLOCATE	$44,070		$31,396		$11,318	
URLY PERSONNEL (*Site Authorized*) (ITEM DESCRIPTION)	Amount		Amount		Amount	
01-resource-0-1140-1000-1112-site-mgmt — Teacher Extended Day 40 x 22 teachers x 8 = 7,040	$3,520		$3,520		$0	
01-resource-0-1140-1000-1122-site-mgmt — Teacher Release Time ((145 x 20) x 5 = 14.5K)	$7,000		$3,000		$5,048	
01-resource-0-1140-1000-3xxx-site-mgmt — Hourly Cert. Benefits (Total Above x 18.05%) Benefits will be automatically calculated	$1,899		$1,177		$911	
01-resource-0-1140-1000-2213-site-mgmt — Classified Overtime - *Family Mentor, Tech Assist., etc.*	$1,000		$1,500		$0	
01-resource-0-1140-1000-2413-site-mgmt — Clerical Extra Duty/Overtime	$500		$1,500			
01-resource-0-1140-1000-3xxx-site-mgmt — Hourly Class. Benefits (Total Above x 25.62%) Benefits will be automatically calculated	$384		$769		$0	
GENERAL EXPENDITURES (ITEM DESCRIPTION)	Amount		Amount		Amount	
01-resource-0-1140-1000-4200-site-mgmt — Books - Other than Textbooks (Book Sets, Library Catalog Maintenance @ 3K)	$500		$642		$500	
01-resource-0-1140-1000-4300-site-mgmt — Materials / Supplies (Consumables, Scholastic News, Classroom Periodicals; 200 classroom supplies for 25 classrooms @ 5K; Lucy Calkins re-stock @ 1K; SEAW Equip. @ 1K	$5,000		$2,000			
01-resource-0-1140-1000-4311-site-mgmt — Instructional Materials (Non-consumables)	$1,000		$2,000			
01-resource-0-1140-1000-4312-site-mgmt — Software (Rosetta Stone Lic.)	$200		$0		$107	
01-resource-0-1140-1000-44xx-site-mgmt — Equipment (under $5,000); projection bulbs, doc projector,	$500		$2,000			
01-resource-0-1140-1000-4412-site-mgmt — Hardware (under $5,000) LCD TV set up @ 1.2K x 4 = 4800;	$1,000		$3,300			
01-resource-0-1140-1000-5215-site-mgmt — Staff Travel & Conferences; Staff Development			$2,000		$3,000	

6/1/17

Account Code	Description			
01-resource-0-1140-1000-5800-site-mgmt	Other Services - *Consultants; 6th gr camp $5k, ART Docent $5k, Garden Consultant $4k, basketball $4k,*	$16,000	$2,000	
01-resource-0-1140-2420-5815-site-mgmt	Media / Library Services		$2,000	
01-resource-0-1140-1000-5817-site-mgmt	Online Computing Services / Software Licenses (Lexia @ 9,350)	$5,350	$3,000	$1,000
01-resource-0-1140-1000-5832-site-mgmt	Field Trip, Assemblies	$0	$500	
	PARENT INVOLVEMENT **Title I schools must budget at least 1% of allocation for Parent Involvement**	**Amount**	**Amount**	**Amount**
01-resource-0-1140-2495-2913-site-mgmt	Classified Extra Duty - *Childcare, Translator*	$150	$150	$400
01-resource-0-1140-2495-3xxx-site-mgmt	**Hourly Class. Benefits (Total Above x 25.62%)** **Benefits will be automatically calculated**	$38	$38	$102
01-resource-0-1140-2495-4300-site-mgmt	Materials/Supplies/Light Refreshments for Parent Mtgs/Trainings	$0	$300	$150
01-resource-0-1140-2495-5901-site-mgmt	Postage	$29	$0	$100
Remainder for site to allocate **Automatically total each column as values are entered**		**$44,070**	**$31,396**	**$11,318**
Balance to allocate		$0	$0	$0
SUMMARY OF THE BUDGET				
Total of Site Allocations		$44,070	$31,396	$11,318
FTE Personnel Total		$103,740	$37,244	$59,161
Preliminary Allocations		$147,810	$68,640	$70,479

Notes:	*Title I schools must budget at least 1% of allocation for Parent Involvement.*			
	Title I Program Improvement schools must budget at least 10% of allocation for Staff Development.			
	Staff development records should be maintained at the site.			
	For budget purpose, we are only using the goal codes 1000 (Instruction) or 2495 (Parent Involvement)			

Signatures Certify SSC review and approval:

Principal's Signature _____   5/25/17 Date

Oretta Klosentz	5/25/17			
SSC Chairperson's Signature	Date			
Maria Angulo	5 25 17			
ELAC Chairperson's Signature	Date			

5/25/17

FORM C: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. (*In addition, pursuant to Education Code section 52060, the district, in its LCAP, has described for this school goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities*). As a result, the School Site Council has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL 1: Provide A Coherent, Rigorous and Relevant Teaching and Learning Program to Graduate College and Career Ready Students.
SCHOOL GOAL: Increase student LITERACY and WRITING assessed by multiple measures.

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) DIBELS Diagnostic Reading Assessment 2 (DRA2) Basic Phonics Skills Test (BPST) SBAC CELDT Writing Scores	Improvement needed in intervention programs, use of data and multiple measures needed to accurately assess students to drive instruction	• Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Staff Meeting/Data Release days: Analyze student work samples & data analysis – encompassing best teaching strategies focused on ELD curruc. development, close reading & evident based writing • Scores from: LGL, DRA2, Benchmark Writing, CELDT Writing • Evidence from Walk to Read Intervention • Continued implementation of Units of Study • Implementation of Lucy Calkins Writing based on writing assessments • Technology for Instructional Practices • Parent Teacher Conferences to support materials from LGL to help parents at home Use site available Multiple Measures Assessments (DORA, SIPPS, Core Phonics Screener, Spelling Inventory, Lexia, BPSTII)

STRATEGY: Implement rigorous school systems to increase LITERACY and WRITING through intervention programs and professional development.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Provide parent education (Report Card, Let's Go Learn, Technology Literacy, Lexia, ELAC, Literacy Night, Read Across America, Reading Strategies)	FEF Teacher Admin	Reading Incentives K Orientation; Back to School Night; Open House; ELAC Mtgs; Parent Coffees Book Store Incentives Literacy Games Books Certificates Awards/Medals Childcare Parent Teacher Conference Translation	Materials/Supplies Extra Duty	140		150 450
2	Hire additional personnel to support student learning for English Language Arts	Admin TOSA Instructional Assistants Reading Teachers	Reading Teachers (1.0 FTE & .5 FTE)	Certificated Salary and Benefits	98,379	-	45,909
			Instructional Assistants (.44 FTE & .44 FTE)	Classified Salary and Benefits	-	37,244	13,252
3	Provide instruction for intervention students and meet with parents	Teachers	Before/After School Tutorial and supervision of Lexia/LGL Open lab times	Teacher Extended Day; Extra Duty	3,520	-	-
5	Purchase instructional materials & supplies to support literacy, reading and English Language Development	Admin TOSA Teacher IMT	GLAD/CCD Material (paper, markers, tape, magazines, room dividers, additional whiteboards, etc..); ELD Support Material (instructional material to support writing such aspencils, paper, markers, tape, magazines, classroom furniture, etc…) Materials Needed to support instruction based on data collection results for student learning from (SIPPS, DRA, Lexia, Core Phonics Screener DIBELs); Intervention Instructional Material (SIPPS, DIBELs, DRA Levels, instructional furniture, etc..); Student Engagement Materials (workbooks, pencils, snacks, equipment, incentives, etc…)	Materials/Supplies Instructional Materials	1,275 1,275	566 500	-
6	Purchase books – other than textbooks support literacy	Admin Teachers IMT	Books to expand and update class libraries, school library, Intervention & DRA leveled texts teaching resources, printed text - magazines	Books	500	642	500
7	Purchase technology to	Admin	Chromebooks & other items needed for use and	Equipment	500	2,000	-

#	Activity	Who	Description	Category			
	support 21st C. learning		storage; iPads, tablets & other items needed for use and storage; LCD TVs & other items needed for use and storage; Other Technology as needed to enhance student learning (projectors, projector light bulbs, storage units, microphones, headphones, etc...)	Hardware	400	3,300	
8	Purchase and or renew software licenses	Admin IMT Teacher	Follett Library Services; Rosetta Stone; Lexia; Duo Lingo; Other Software as needed to enhance student learning	Media/Library Services Online Computing Services	200 5,350	2,000 3,000	107 1,000
9	Provide professional development	Teachers TOSA Admin	Professional Development to enhance Best+/restorative implementation and tier 1 instruction; Collaboration Coordination of Curriculum Initiatives/Site PD Collaboration	Staff Development	-	1,500	1,500
10	Provide release time for teacher collaboration for student interventions	Admin Teachers TOSA	Data Analysis, planning, lesson study, related to ELD, GLAD and best practices to implement strategies to teach the CCSS; Data Analysis and Multi Tier Support Systems for targeted instruction; Identify and group all student by academic need/level using DORA/DRA, DIBELS/Staff Input data; Each grade level will participate in 3 release days throughout the school year; DRA Testing days: Assessments (Data collection, give assessment, etc...); Intervention team release time; Student Study Team floating substitutes	Teacher Release Time	2,500	1,500	2,548
11	Pay benefits for certificated	TOSA Teacher	Add to extended pay	Certificated Salary and Benefits	-	-	-
12	Pay hourly classified benefits	FEF Classified	Add to extra duty pay	Classified Salary and Benefits	-	-	-
13	Pay hourly classified benefits: Parent Involvement	FEF Classified	Add to extra duty pay for parent involvement	Classified Salary and Benefits	-	-	-

| LEA GOAL 1: Increase student and family wellness and engagement through the full service community school model. |
| SCHOOL GOAL: Increase student overall MATH performance based on grade level benchmarks. |

What data did you use to form this goal?	What were the findings from the analysis of this data?	What metrics and/or tools will the school use to evaluate the progress of this goal?
Let's Go Learn (LGL) Grade Level Fluency Tests K Assessments	Students require additional support to access grade level math concepts and skills; the need for this support increases significantly as students move up through the grades Students and staff need additional support to enhance student ability to express mathematical thinking/processing.	• SBAC • Participation and Implementation of Professional Development (District Collaborative Days & Site Release Days) • Share out evidence found during instructional rounds – lesson study • Staff Meeting/PLC: Analyze student work samples & data analysis – encompassing best teaching strategies focused on new math adoption (Everyday Math) and Edge math software • Scores from: LGL • Technology for Instructional Practices • Parent Teacher Conferences to support materials from LGL to help parents at home Use site available Multiple Measures Assessments (LGL, Grade Level Fluency Tests, K Assessments, Everyday Math Grade Level Assessments)

| STRATEGY: Implement rigorous school systems to increase overall MATH performance through intervention programs and professional development. |

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Provide parent education on topics such as ~~SBAC~~, Report Card, Let's Go Learn, Technology Math, ELAC, Math Night, Math Fair, Math Strategies, Lexia, etc…	FEF Teacher Admin	New Math Parent Night; Online resources info K Orientation; Back to School Night; Open House; Childcare and/or translation services for Parent Teacher Conferences and ELAC Mtgs.	Extra Duty Materials/Supplies	200 150	150	250 -

2	Provide instruction for intervention students and meet with parents	Teachers	Before & After School Tutorial Parent Teacher Conferences (Spring)	Teacher Extended Day		-	3,520	-
3	Provide opportunities for before and after school learning	Classified	Support Before & After School Tutorial	Extra Duty		500	750	-
4	Purchase instructional materials & supplies to support math achievement	Admin TOSA Teacher IMT	GLAD Material (paper, markers, tape, magazines, desks, etc...); ELD Support Material (instructional material to support writing, pencils, paper, markers, tape, magazines, desks, chairs, classroom furniture, etc...); Material Needed to support instruction based on data collection results for student learning from (, Reflex, Everyday Math, Problem of the Month, Number Talks, Math Journals, etc...); Mathematical Thinking Instructional Material (supplies, games, manipulative, etc..) for electives; Student Engagement Materials (workbooks, pencils, snacks, incentives, etc..)	Materials & Supplies Instructional Materials		1,275 1,275	500 500	
5	Purchase books and magazines to support learning	Admin Teachers IMT	Books to expand and update class libraries, school library, math texts teaching resources, printed text - magazines	Instr. Materials & Books		-	500	206
6	Purchase technology to support 21st C. learning	Admin	Chromebooks & other items needed for use and storage; Other Technology as needed to enhance student learning (projectors, projector light bulbs, ELMOs, storage units, cords, microphones, etc...)	Equipment and Hardware		1,000	1,500	-
7	Software	Admin IMT Teacher	Other Software as needed to enhance student learning (IXL, Brain Pop, etc....)	Software		200	100	107
8	Provide relevant professional development	Teachers TOSA Admin	Professional development to support best practices, supplement district math adoption trainings	Staff Development		-	2,000	3,000
9	Provide release time for teacher collaboration for student interventions	Admin Teachers TOSA	Data Analysis, planning, lesson study, related to the development of math proficiencies and mathematical thinking. Best practices to implement strategies to teach the CCSS. Data Analysis and RtI/Multi Tier Support Systems for targeted instruction. Identify and group all student by academic need/level using ADAM/Staff Input data Each grade level will participate in 3 release days throughout the school year	Teacher Release Time		3,500	1,500	1,500

		Assessments (Data collection, give assessment, etc...)				

LEA GOAL 2: Increase student and family wellness and engagement through the full service community school model.
SCHOOL GOAL: Improve ATTENDANCE: Decrease chronic absenteeism and tardiness by the end of the school year based on the previous school year's daily attendance.

What data did you use to form this goal? Attendance 2015-2016 ESY Truancy Letters 2015-2016 ESY	What were the findings from the analysis of this data? The need for continued development of tier 1 incentives and activities, as well as utilizing systems for attendance accountability and follow up are needed.	What metrics and/or tools will the school use to evaluate the progress of this goal? What metrics and/or tools will the school use to evaluate the progress of this goal? • Attendance data: absence & tardy • Truancy Letters • SART Meetings • Medical Verification Letters • Enrollment in Engagement Programs • Truant Students from previous school year

STRATEGY: The school will address school climate through BEST+ and incentivizing students to attend school by offering engaging activities.

#	Activity	Person(s) Responsible	Items to Support Activity	Item Description Terms used must match budget page description vocabulary – i.e. "materials/supplies."	0500 Supplemental Amount	0510 Concentration Amount	3010 Title I
1	Utilize personnel in the school front office to assist with collecting behavior & attendance data by increasing hours from 6 to 7 (EL Tech - support monitoring student attendance and tardies daily. Contact truant families for medical verification when needed and truancy policies; Monthly Attendance Reports; Identify truant families; Contact families	Elementary Tech FEF	Additional hours to complete attendance tasks	Classified Salary & Benefits Classified Overtime	5,361 500	- 1,500	-

#								
	to maintain accurate contact info '							
2	School Counselor will meet with Admin or Attendance team to determine additional student support to increase student wellness and attendance.	Counselor	Daily Student Contact Report (counseling, groups, or check in) Push In Classroom Instruction with Toolbox lessons and Social Emotional curriculum Communication of services and support to teaches and families			- - -	- - -	- - -
3	Implement school-wide BEST Practices	Admin SEAW BEST+ Site Team	Materials and incentives for BEST+ Day & BEST Values Review Assemblies; additional school-wide posters and supplies to create a BEST campus.	Materials & Supplies		-	-	-
4	Provide classified extra duty to help support site needs to increase student safety to ensure students are able to attend school and feel safe and receive the extra support needed.	Classified Personnel	Pay for classified to perform extra duties	Classified Extra Duty		1,000	1,500	-
5	Provide Family Engagement Services and Activities to support all family needs to help students attend school; Contact families regarding student attendance; Contact families regarding all school events; Contact families to set up appointments to meet with teacher regarding student needs to increase student success academically & emotionally	FEF Teacher Admin	Family Engagement Facilitator Postage for mailers Paper and office supplies for parent communication and event promotion	Monitoring & Support PD Postage		-	-	-
6	Purchase materials to support engaging recess activities, afternoon electives, electives and other programming to	SEAW Teacher Admin	Materials needed to support the SEAW to provide activities that are engaging to students and help promote a safe healthy environment (games, playground equipment, assemblies, awards, incentives, certificates, etc…); Materials &	Materials & Supplies; Other Services Field Trip/Assemblies		1,500	- 500	-

	create an engaging school environment. Create clubs to help students have a greater success at accessing their talents and feeling as a part of the community (HW club, after school clubs, recess clubs, lunch bunches, etc...)		resources needed to increase student ability to participate in community sports (coaching, busing, equipment, trophies, certificates, tourney fees, referee fees, etc...)				
7	Create an effective environment for the Restorative Justice Specialist program	Admin Restorative Justice Specialist	Support students as they navigate their feelings between peers, family, & school staff. Have proper furniture to increase trusting conversations Help students resolve their conflicts to increase their emotional wellness at school to engage in more academics; Model and support classroom restorative circles Support teachers to create a community environment in the classroom and at the school Attend BEST Plus meetings to create & update policies needed to help student be more successful	Hardware	800	-	-
8	Provide an Outdoor Science Education to increase students real life exposure to the environment to cement their understanding and ensure access for EL, FY & LI kids to the NGSS in person, to provide rich experiences to write (ELA), and expose students to possible careers in science, forestry or education.;	6th Grade Teachers Admin	6th grade camp & Transportation;	Other Services-consultants	3,000	2,000	-
9	Provide coaching for Boys & Girls Basketball team; Support for transportation to/from tournaments and league games. Provide team building, school pride, afterschool homework, physical fitness	Certificated Staff or Classified Personnel	Consultant pay for supervision and support at practices & games; fees for tournaments and league fees, uniforms, equipment, and first aid kits;	Consultants & fieldtrips; supplies	4,000	-	-
10	Provide an Art Docent to provide hands on experiences for students	Classroom Teachers	Consultant pay for an art docent	Services- consultants	5,000	-	-

	who may not otherwise be exposed to the arts and careers in art. Engagement in art experience promotes rich experiences to inspire writing (ELA). Increase connectedness to the school and school community via art show, possible murals, Increase parent participation on open house for art show, include parents in class visits to classes on art docent visit/lesson days.		**Foundation would pay for the remainder of art docent stipend if it is more than $5k.				
11	Provide a garden coordinator to provide hands on experiences for students who may not otherwise be exposed to NGSS and careers in science, agriculture and local farm to table food industry. Engagement in garden experience would promote rich experience from which to draw and write about (ELA). Increase connectedness to the school and school community Increase parent participation on family garden day, include parents in class visits to garden. & garden supplies	Classroom Teachers Admin	Consultant fees ** Foundation would pay for remainder of the consultant stipend	Services- consultants; Materials & Supplies	4,000 500		-	-

FORM D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.[1] The current make-up of the SSC is as follows:

School: Steele Lane Elementary School   Year: 2017

Principal's Signature: *Dan Noble*   Date: May 25, 2017

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Dan Noble	X				
Gretta Klosevitz		X			
Jose Davila		X			
Linda McCoy		X			
Teresa Barrera			X		
Sylvia Rodriguez				X	
Lizbeth Angeles				X	
Maria Angelo				X	
Kelly Matteri				X	
Kindra Kilgore				X	
Numbers of members in each category	1	3	1	5	

---

[1] *EC* Section 52852

FÓRM É: **Single Plan for Student Achievement Annual Evaluation**

Pursuant to California *Education Code* Section 64001(g), the School Site Council (SSC) must evaluate at least annually the effectiveness of planned activities. In the cycle of continuous improvement of student performance, evaluation of the results of goals will provide data to inform and guide subsequent plans.

Annual evaluation by the SSC is a critical part of the continuous cycle of improvement for a school. Furthermore, it is an integral component of the Federal Program Monitoring (FPM) review process for Single Plan for Student Achievements (SPSAs). The SSC and LEA must be able to provide evidence of the evaluation process to determine if the needs of students are being met by the strategies described in the SPSA.

The SPSA annual evaluation is a summary description of the school's progress toward implementation of the strategies and actions in the SPSA. The report must include a data analysis of the school's progress towards its student achievement goals based on local, state, or national assessment data.

LCAP GOAL: College & Career Readiness	Progress of School on this goal via strategies & actions.	Data Analysis Summary	Recommendations for future steps
SPSA GOAL: Improve Literacy	• New reading data was used this year in LGL & DRA2- accessing, reading & comparing data was new for school staff and was a challenge. • Only 1 year of SBAC assessment data available. Students increased technology fluency with the increase of Chromebooks: for Lexia grades K-2, then LGL Edge for all students. • Teachers worked with Innovate Ed to increase goal of literacy by working on Close Reading strategies, GLAD strategies, units of study, and supporting teachers to consider using Depth of Knowledge Level 3 (DOK3) activities to increase rigor and connect learning to the California Standards • Grade levels 1-3 and 4-6 did a Walk to Read Intervention model- using 2 Instructional assistants, 1.5 reading	LGL, DIBELS, & DRA findings were that over all students made growth, but that many students are not at grade level. This % differs at different grade levels. Despite significant efforts, younger grades appear to have a group of students who are not at reading at grade level. Some results of LGL & DRA did not match up, so teachers were not sure which data to rely on.	• Continue PD to practice retrieving, reading and analyzing data for newer assessments, including SBAC. • Identify the proper strategies & programs needed based on the data • Do a better job drilling down with data of the sub groups for intervention within a grade level • Continue to work on ELD activities related to the units of study • Continue Walk to Learn Intervention

			• Increase tutorial options- hire outside teachers if none on site interested • Continue cycle of data analysis • Implement new writing program • Continue to use school wide LEXIA license
	teachers & the TOSA to further reduce the group size and regroups students by reading level in 1-3 and writing/CELDT level for grades 4-6.		
LCAP GOAL: Increase Student Engagement	**Progress of School on this goal via strategies & actions**	**Data Analysis Summary**	**Recommendations for future steps**
SPSA GOAL: Increase Attendance	• Implemented supports via Keeping Kids in School grant worker- year 1 of 3 • Increased BEST strategies & Incentives for good behavior & good attendance • School offered fun activities for students to love school • Through monthly assemblies, prizes, we built safe community feeling where kids don't want to miss out • Changed the recess schedule to increase safety • Held SART (School Attendance Review Team) meetings in a friendly fashion with over 20 families • Celebrated increased attendance w/ KKIS support	• Truancy letters Dropped significantly compared to previous year • Attendance overall rate stayed the same (94 to 94) which is still below the 95% goal • Suspensions rates fell	• Continue to work w/ Keeping Kids in School grant • Increase calls to absent parents the morning they are absent • Increase SART meetings • Increase SARB cases • Continue incentives for good attendance • Continue to offer fun activities for students to love school • Continue to build safe community feeling where kids don't want to miss out