

DISPOSAL OR TRANSFER OF EQUIPMENT

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to M & O.

Decal #	Description	Serial #	Condition	Approx. Value
—	90 HP Laserjet Ink Cartridge	—	oks	
—	Lexmark Ink Cartridges x2	—	oks	
—	Toner Cartridge C4092A x2	—	oks	
—	Tiffen filters x10	—	oks	
—	VHS Tapes x38	—	oks	
—	Pioneer Hard Drive	0405004	N/W	
—	Off Projector bulbs x2 boxes	—	oks	
—	Box of power cords	—	oks	
—	Dell Hard Drive	HT0K771	N/W	
—	Dell Hard Drive	JY0K771	N/W	
—	Viewsonic Monitor	R0K115100487	N/W	
—	Viewsonic Monitor	R0K115100520	N/W	
—	1 Ethernet Router	8120-6836	N/W	
—	Dell Keyboards x2	820 003288 820 003285	N/W	
—	Box of cables-VGA, USB	—	oks	
—	4 Extension cords	—	oks	

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JUN 16 2017

For Business Services
San Mateo-Foster City SD

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JUN 27 2017

For Business Services
San Mateo-Foster City SD

Bayside

School / Department / Program

C. Long

Signature of Fiscal Services Administrator Date

6/20/17

Signature of Principal / Manager

Date

Date approved by the Board of Trustees

Inventory records updated

For Maintenance & Operations Use Only

☐

Disposal

☐

Transferred to

(School/Department)

☐

Storage

☐

Other

White copy: Fiscal Services

Yellow Copy: FS will send back to School / Department

Pink copy: M & O

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Decal #	Description	Serial #	Condition	Approx. Value
-	Box of cards, 5 mice +		obs	
-	4 Headsets		N/W	
-	Dell Keyboards x3	86771-0403 8201003258	obs	
-	School Mate Headset	CN-6MW437-3712 69P-0213	obs	
-	8 CD Players	0501669869 " 8111	N/W	
-		210420220002482 0501668105	N/W	
-	L6 Monitor	W1934589N4A WTRP " 7354 " 9556 " 7620	N/W	
-	HP Hard Drive	CT6680254 QW62	N/W	
-	Optique Monitor	QA7071024120	obs	
-	Intel Hard Drive	MX172418V2	obs	
-	Dell Hard Drive	HP35481	obs	
-	" " "	19H9RC1	obs	
-	Logitech Keyboards x10	86771-0403	obs	
-	Costco Park Strand Lighting			

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School / Department / Program

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San Mateo-Foster City SD

Signature of Fiscal Services Administrator Date

Culery 7/20/12

Signature of Principal / Manager

Date

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Inventory records updated

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(School/Department)

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Other

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Site / Dept:

Parkside Elementary

Room 1	Item Description	Quantity
	Rectangular Table	5
	Trapezoid Table	1
	14" Student Chair - Blue	25
	Horseshoe Table	1
Room 2	Item Description	
	Rectangular Table	5
	Trapezoid Table	1
	14" Student Chair - Blue	25
	Horseshoe Table	1
Room 3	Item Description	
	Adjustable Double Student Desk	13
	14" Student Chair - Blue Mix Match	20
	Kidney Table	1
Room 4	Item Description	
	Adjustable Double Student Desk	13
	16" Student Chair - Blue Mix Match	24
	Horseshoe Table	1
	Rectangular Table	1
Room 5	Item Description	
	Adjustable Double Student Desk	13
	16" Student Chair - Blue Mix Match	24
	Horseshoe Table	1
	Rectangular Table	1
Room 6	Item Description	
	Adjustable Single Student Desk	24
	14" Student Chair - Blue Mix Match	24
	Horseshoe Table	1
Room 7	Item Description	
	Adjustable Single Student Desk	24
	14" Student Chair - Blue	24
	Horseshoe Table	1
	Round Table	1
Room 8	Item Description	
	Adjustable Double Student Desk	13
	14" Student Chair - Blue Mix Match	24
	Horseshoe Table	1
Room 9	Item Description	
	Adjustable Double Student Desk	15
	18" Student Chair - Blue	30
Room 10	Item Description	
	Adjustable Single Student Desk	24
	18" Student Chair - Blue	24

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For Business Services
San Mateo-Foster City SD

Room 11	Item Description	
	Adjustable Double Student Desk	15
	18" Student Chair - Blue	30
	Horseshoe Table	1
Room 12	Item Description	
	Adjustable Double Student Desk	15
	18" Student Chair - Blue	30
	Horseshoe Table	1
Room 13	Item Description	
	Adjustable Single Student Desk	24
	16" Student Chair - Blue	24
Room 14	Item Description	
	Library - NA	
Room 15	Item Description	
	Adjustable Single Student Desk	24
	16" Student Chair - Blue	24
Room 16	Item Description	
	Adjustable Double Student Desk	15
	16" Student Chair - Blue	30
	Horseshoe Table	1
Room 17	Item Description	
	Adjustable Double Student Desk	12
	16" Student Chair - Blue	24
	Horseshoe Table	1
Room 18	Item Description	
	Adjustable Single Student Desk	30
	16" Student Chair - Blue	30
	Horseshoe Table	1
	Kidney Table	2
Room 19	Item Description	
	Adjustable Single Student Desk	24
	16" Student Chair - Blue	24
Room 20	Item Description	
	Adjustable Single Student Desk	30
	16" Student Chair - Blue	30
Room 21	Item Description	
	Rectangular Table	5
	Round Table	1
	14" Student Chair - Blue	25
	Horseshoe Table	1
Room 22	Item Description	
	Adjustable Single Student Desk	20
	14" Student Chair - Blue	25

	Kidney Table	1
Room 23	Item Description	
	Rectangular Table	5
	Kidney Table	1
	14" Student Chair - Blue	25
Room 24	Item Description	
	Rectangular Table	5
	Round Table	1
	14" Student Chair - Blue	25
Room 25	Item Description	
	Staff Lounge - NA	
Room 26	Item Description	
	Rectangular Table	5
	14" Student Chair - Blue	25
	Horseshoe Table	1
Room 27	Item Description	
	Rectangular Table - Colored	5
	Round Table	1
	14" Student Chair - Blue	25
	Horseshoe Table	1
Room 28	Item Description	
	Rectangular Table - Colored	5
	Round Table	1
	14" Student Chair - Blue	25
	Horseshoe Table	1
Room 29	Item Description	
	Rectangular Table - Colored	5
	Round Table	1
	14" Student Chair - Blue	25
	Horseshoe Table	1
Room 30	Item Description	
	Rectangular Table - Colored	5
	Round Table	1
	14" Student Chair - Blue	25
	Horseshoe Table	1

Site / Dept:**Bayside STEM**

Room 3	Item Description	Quantity
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 4	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 5	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 6	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 7	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 8	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 9	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 10	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 11	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 12	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 13	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 14	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 15	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 16	Item Description	
	Adjustable Double Student Desk - No Box	30

	18" Student Chair - Blue	30
Room 17	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 18	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 19	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 20	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 21	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 22	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 23	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 44A	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 45B	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 46C	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 47D	Item Description	
	Music - 50 Chairs	
Room 49F	Item Description	
	18" Student Chair - Blue	20
	Horseshoe Table	2
	Rectangular Table	15

JUN 13 2017

Site / Dept:

Bayside STEM

For Business Services

San Mateo Foster City SD

Room 3	Item Description	Quantity
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 4	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 5	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 6	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 7	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 8	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 9	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 10	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 11	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 12	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 13	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 14	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 15	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 16	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 17	Item Description	

	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 18	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 19	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 20	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 21	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 22	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 23	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 44A	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 45B	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 46C	Item Description	
	Adjustable Double Student Desk - No Box	30
	18" Student Chair - Blue	30
Room 47D	Item Description	
	Music - 50 Chairs	
Room 49F	Item Description	
	18" Student Chair - Blue	20
	Horseshoe Table	2
	Rectangular Table	15