

## EXHIBIT A

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 SAN RAFAEL ELEMENTARY SCHOOL DISTRICT  
 HUMAN RESOURCES DEPARTMENT
 

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 August 28, 2017  
 CERTIFICATED PERSONNEL

I.	Change of Contract	Position/Location	Salary Placement	Effective Date
	Albertini, Carol	1.0 FTE Teacher, Venetia Valley Formerly IA SPED DMS (Classified)	Range 3 Step 1	8/21/17
	Smith, Erica	0.8 FTE Teacher, Laurel Dell Increases 0.2 FTE SPED	Range 3 Step 5	8/21/17-6/15/18
II.	Employment	Position/Location	Salary Placement	Effective Date
	Disser, Aimee	1.0 FTE Teacher, Sun Valley	Range 4 Step 19 + MA	8/21/17
	Mayer, Jeffrey	1.0 FTE Teacher, DMS	Range 4, Step 17+ MA	08/24/17
III.	Stipend	Position/Location		Effective Date
	Arnold, Mary Alice	1.0 FTE Teacher, Sun Valley <del>Stipend for Enrichment Coordinator PTO - \$4,400</del>		<del>8/21/17 6/14/18</del>
IV.	Leave of Absence	Position/Location		Effective Date
	Employee ID 105488	1.0 FTE Teacher, Bahia Vista Request for Personal Leave of Absence		9/27/17-3/1/18
V.	Resignation	Position/Location		Effective Date
	Gutierrez, Edgar	1.0 FTE Teacher, Laurel Dell Employed 08/19/2013		6/09/17
	McMahan, Matt	1.0 FTE Teacher, Venetia Valley Never started in position		8/21/17
	Wilkerson, Adrienne	1.0 FTE Teacher, Davidson Middle School Never started in position		8/21/17

## EXHIBIT B

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 SAN RAFAEL ELEMENTARY SCHOOL DISTRICT  
 HUMAN RESOURCES DEPARTMENT
 

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 August 28, 2017  
 CLASSIFIED PERSONNEL

I.	Change of Contract	Position/Location	Salary Placement	Effective Date
	Avina, Maria	.6562 FTE IA I/Campus Supervision Adding 3.5 hours of IA I Previously worked .2187 FTE	Range 27, Step TBD	08/23/17
	Cruz Cruz, Roxana	1.0 FTE Community Liaison/IA I/Library Clerk Replace 2 hrs of IA I with 2 hrs Community Liaison	Range 37, Step 6	08/11/17
	De Luna, Maria	1.0 FTE Administrative Asst., Short Formerly Secretary II, Venetia Valley	Range 41 Step A	8/11/17
	Lasko, Laura	.9375 FTE IA I/Campus Supervision Adding 1 hour of IA I Previously worked .8125 FTE	Range 27, Step 6	08/23/17
II.	Leave of Absence	Position/Location		Effective Date
	Employee ID 101512	0.75 FTE IA III, Glenwood Request for Personal Leave of Absence		8/26/17-9/30/17
	Employee ID 105360	.6875 FTE IA I/Campus Supervision Request for Personal Leave of Absence		8/23-11/26/17