

Community Relations

BP 1240 (a)

VOLUNTEER ASSISTANCE

The Governing Board ~~encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students~~ recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. ~~The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students. The Board also encourages community members to serve as mentors providing support and motivation to students.~~

(cf. 1000 - Concepts and Roles)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(cf. 4222 - Teacher Aides/Paraprofessionals)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

(cf. 6171 - Title I Programs)

~~The Superintendent or designee may authorize the use of volunteers and shall establish procedures to protect the safety of students and adults in accordance with laws related to tuberculosis testing, fingerprinting and criminal record checks.~~

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

~~The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulations for the types of duties they will perform.~~

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

BP 1240 (b)

VOLUNTEER ASSISTANCE

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

~~Volunteer maintenance work shall be limited to those projects that do not replace the normal maintenance duties of classified staff. The Board, nevertheless, encourages volunteers to work on short term projects to the extent that they enhance the classroom or school, meet a specific need, comply with established building and safety codes, do not significantly increase maintenance workloads and comply with bargaining unit agreements.~~

~~Volunteers shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees or to perform the duties of classified employees who have been laid off. (Education Code 35021)~~

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with employee negotiated agreements.

(cf. 4141/4241 - Collective Bargaining Agreement)

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

Volunteers shall act in accordance with district policies, regulations, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

(cf. 3515.2 - Disruptions)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

(cf. 1150 - Commendations and Awards)

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

(cf. 0500 - Accountability)

BP 1240 (c)

VOLUNTEER ASSISTANCE

~~Consistent with Education Code 49024 any volunteer who supervises, directs, or coaches a student activity program shall be required to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. The certificate, valid for five years, requires a character and fitness review by the CTC and submission of fingerprints, which will be used for both state and federal criminal record checks.~~

~~Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band.~~

~~This requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer non-teaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35201. (Education Code 49024)~~

~~The Board encourages principals to develop a means for recognizing the contribution of each school's volunteers. The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.~~

*Legal Reference:*EDUCATION CODE*8482-8484.6 After School Education and Safety program**8484.7-8484.9 21st Century Community Learning Center program**35021 Volunteer aides**35021.1 Automated records check**35021.3 Registry of volunteers for before/after school programs**44010 Sex offense; definition*~~*44227.5 Classroom participation by college methodology faculty*~~*44814-44815 Supervision of students during lunch and other nutrition periods**45125 Fingerprinting requirements**45125.01 Interagency agreements for criminal record information**45340-45349 Instructional aides**45360-45367 Teacher aides**48981 Parental notifications**49024 Activity Supervisor Clearance Certificate**49406 Examination for tuberculosis*GOVERNMENT CODE*3543.5 Prohibited interference with employees' rights**12940 Prohibited discrimination and harassment*HEALTH AND SAFETY CODE*1596.7995 Immunization requirements for volunteers in child care center or preschool**1596.871 Fingerprints of individuals in contact with child day care facility clients*LABOR CODE*1720.4 Public works; exclusion of volunteers from prevailing wage law**3352 Workers' compensation; definitions**3364.5 Authority to provide workers' compensation insurance for volunteers*PENAL CODE*290 Registration of sex offenders**290.4 Information re: sex offenders**Legal Reference: (continues)*

BP 1240 (d)

VOLUNTEER ASSISTANCE*Legal Reference: (continued next page)**290.95 Disclosure by person required to register as sex offender**626.81 Sex offender; permission to volunteer at school*CODE OF REGULATIONS, TITLE 22*101170 Criminal record clearance**101216 Health screening, volunteers in child care centers*~~UNITED STATES CODE, TITLE 20~~~~*6319 Qualifications and duties of paraprofessionals, Title I programs*~~~~ATTORNEY GENERAL OPINIONS~~~~*62 Ops. Cal. Atty. Gen. 325 (1979)*~~~~COURT DECISIONS~~~~*Whisman Elementary School School District, (1991) PERB Decision No. 868*~~PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS*Whisman Elementary School District, (1991) PERB Decision No. 868**Management Resources:*~~COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE~~~~*10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ACC), July 20, 2010*~~~~WEB SITES~~*CSBA: <http://www.csba.org>**California Department of Education, Parents/Family and Community: <http://www.cde.ca.gov/lsp/pf>**California Department of Justice, Megan's Law: <http://www.meganslaw.ca.gov>**California Parent Teacher Association: <http://www.capta.org>**Commission on Teacher Credentialing: <http://www.ctc.ca.gov>*~~*National Coalition for Parent Involvement in Education: <http://www.ncpie.org>*~~~~*National Parent Teacher Association: <http://www.pta.org>*~~