

SANTA CLARA UNIFIED SCHOOL DISTRICT  
**SCOTT LANE ELEMENTARY SCHOOL**

1925 SCOTT BOULEVARD

SANTA CLARA, CA 95050

(408) 423-4100



Stanley Rose III, Ed.D.  
Superintendent

Priscilla Reza  
Principal

Adriana Reyes  
Vice-Principal

DATE: September 12, 2017

TYPE OF AGENDA: CONSENT

TO: Stanley Rose III, ED.D.

FROM:  Mark Allgire, Chief Business, Official

PREPARED BY: Debbie Jones, Director of Fiscal Services 

SUBJECT: Approval of Donation to Scott Lane Elementary School

**ADMINISTRATIVE SUMMARY:**

Scott Lane Elementary School received a donation in the amount of \$1,180.00 from The Benevity Community Impact Fund. The donation will be used for supplemental literacy materials.

**RECOMMENDATION:**

It is recommended the Board of Trustees approves the donation.



*Preparing students of all ages and abilities to succeed in an ever-changing world.*

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Stanley Rose III, Ed.D.  
Superintendent

Priscilla Reza  
Principal

Adriana Reyes  
Vice-Principal

September 12, 2017

Dear Stanley Rose III, Ed.D.,

Scott Lane Elementary School received a donation in the amount of \$1,180.00 from The Benevity Community Impact Fund. The donation will be used for supplemental literacy materials.

As the principal of Scott Lane Elementary, I approve this donation.

A handwritten signature in blue ink, appearing to read "Priscilla Reza".

Priscilla Reza  
Principal



*Preparing students of all ages and abilities to succeed in an ever-changing world.*

**Donation Summary for Board of Trustee Action – Please Complete for each Donation of \$1,000 or more.**

Current Date: 08/28/17 Requested Board Meeting Date: 09/12/17

Site/Department/Location: Scott Lane Elementary

Administrator Responsible for the Donation (also please sign below): Priscilla Reza

**Donor Name, Address and Contact Person:**

The Benevity Community Impact Fund  
PO BOX 1010, Safety Harbor FL 34695 US

**Summary Description of the Donation (Include all use restrictions); attach additional narrative as needed:**

Donation will be used for supplemental literacy materials

**Describe the type of Donation (Cash, Equipment, Services, etc.):**

Check #000049102

Donation Amount: \$1,180.00

Donation Time Period (if limited): N/A

**Signature of Responsible Administrator:**

\_\_\_\_\_ 

Print Name (if different than above)

Signature

**Note: Attach all relevant paperwork from the donor (letter, contract, email, etc.). Submit this form, all attachments and a completed Administrative Summary to Business Services.**

**Received and Reviewed by Business Services:**

Debbie Jones      D Jones      8/30/17

Print Name

Signature

Date

Verified Board Approval (circle one): YES NO

Revised: 3-11-14

**SANTA CLARA UNIFIED SCHOOL DISTRICT  
INTERCOMMUNICATION**

**DATE:** September 12, 2017

**TYPE OF AGENDA ITEM:** CONSENT

**TO:** Dr. Stanley Rose, Ed.D., Superintendent

**FROM:**  Mark Allgire, Chief Business Official

**PREPARED BY:** Debbie Jones, Director of Fiscal Services 

**SUBJECT:** Donation to Washington Open Elementary

**ADMINISTRATIVE SUMMARY:**

Washington Open Elementary received a donation in the amount \$10,000.00 from the Washington Open Parent Faculty Group. This donation is for field trips for the 2017-2018 school year.

**RECOMMENDATION:**

Approval of acceptance of donation



# Washington Open School

Parent Participation Elementary School

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270 Washington St., Santa Clara, CA 95050 (408) 423-3900  
Barbara R. Berman, Principal

Dr. Stanley Rose III, Ed. D., Superintendent  
Santa Clara Unified School District  
1889 Lawrence Road  
Santa Clara, CA 95052

September 12, 2017

Dear Dr. Rose:

Washington Open received a donation in the amount of \$10,000.00 from the Washington Open Parent Faculty Group. This donation is for field trips for the 2017-2018 school year.

All district guidelines have been followed. I support and approve this donation.

Sincerely,

Barbara R. Berman  
Principal

**Donation Summary for Board of Trustee Action – Please Complete for each Donation of \$1,000 or more.**

Current Date: September 12, 2017 Requested Board Meeting Date: September 12, 2017

Site/Department/Location: Washington Open

Administrator Responsible for the Donation (also please sign below): Barbara R. Berman

Donor Name, Address and Contact Person: Washington Open Parent Faculty Group, 270 Washington St., Santa Clara, CA 95050

Summary Description of the Donation (include all use restrictions); attach additional narrative as needed:

This donation is for deposits and final costs for field trips for 17-18 school year

Describe the type of Donation (Cash, Equipment, Services, etc.): check

Donation Amount: \$10,000.00

Donation Time Period (if limited): N/A

Signature of Responsible Administrator:

Barbara R. Berman 

Print Name (if different than above)

Signature

Note: Attach all relevant paperwork from the donor (letter, contract, email, etc.). Submit this form, all attachments and a completed Administrative Summary to Business Services.

Received and Reviewed by Business Services:

Debbie Jones D. Jones 8/30/17

Print Name

Signature

Date

Verified Board Approval (circle one): YES NO

Revised: 3-11-14