

## **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

### **Regular Meeting - SRCS Board of Education**

September 25, 2017 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

### **Attendance Taken at 5:01 PM:**

#### Present:

Linda Jackson

Rachel Kertz

Ms. Maika Llorens Gulati

Natu Tuatagaloa

#### Absent:

Greg Knell

### **I. OPEN SESSION/ROLL CALL 5:00 PM**

Minutes:

President Kertz convened the meeting to Open Session at 5:01 PM.

### **II. PUBLIC COMMENT on Closed Session**

Minutes:

None.

### **III. CLOSED SESSION**

Minutes:

Pursuant to Government Code section 54957.6, the Board adjourned to Closed Session at 5:02 PM.

#### **III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Michael Watenpaugh, Amy Baer**

**Employee Organization/Title: SRFT, SRTA, CSEA**

### **IV. RETURN TO OPEN SESSION**

Minutes:

President Kertz reconvened the meeting to Open Session at 6:01 PM.

**V. PLEDGE OF ALLEGIANCE**

Minutes:

Student Board members Ryan Corr and Yessenia Hernandez led the Pledge of Allegiance.

**VI. OATH OF OFFICE: (HSD) 2017-18 Student Board Member Karen Cifuentes, Madrone High School**

Minutes:

President Kertz announced that incoming Student Board member Karen Cifuentes was not able to be present at this meeting so she will receive the Oath of Office at the next meeting.

**VII. STUDENT BOARD REPORTS**

Minutes:

Ryan Corr, Terra Linda HS reported:

- The first TLHS PIQE meeting of the year was held. There were 71 Spanish speaking parents in two cohorts and 29 English speaking parents in a third cohort. The meetings are designed to inform parents about curriculum, understanding the school system, identifying classes, the importance of GPA and options for higher education
- Congratulations to TLHS's student India Blaisdell who has received National Merit Scholar recognition
- Mom's Night Out fundraising event is scheduled for October 6
- The PSAT will be offered on October 11 and is free to all 10th and 11th graders
- A meeting for 8th grade parents will be held on October 23
- Financial Aid informational meetings will be held the week of October 9; the site will once again be partnering with 10,000 Degrees to offer financial awareness and enhance parent involvement
- On Monday Oct 9 an informational rally will be held for all seniors, followed by financial aid nights all week
- He reported this year's girls golf team is having the best season in school history; also reported on girls tennis, water polo, golf, volleyball and football
- Homecoming was a huge success with 600 students participating; the theme was Neverland

Yessenia Hernandez:

- SRHS held Back to School night with Link Crew taking on a greater role to help guide parents and provide interpreting for Spanish speakers
- She attended the first student panel retreat with the Assistant Principal, held at MCOE, with participation from TL, SR and Novato students; a full day retreat to talk about common issues such as homework

- ASB held its first Student Senate. It was Open Mic night with Advisory and ASB classes coming together to talk about issues on campus

- She reported on fundraisers: Off the Leash Day and the Seniors Car Wash and Bake Sale combo this past Saturday

- Homecoming week had a Broadway theme for all classes. Student body is planning a tailgate party after the Homecoming parade on October 27. The theme is a "Wicked Good Time," with the parade down 4th Street and the Homecoming game on Saturday

#### **VIII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

None

#### **IX. SPECIAL REPORT**

##### **IX.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

There were no updates from CSEA, SRTA or SRFT for this meeting.

**X. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval.)**

Minutes:

Trustee Jackson requested item #3 be pulled from the CFP Consent Agenda for discussion

M/S/C (Tuatagaloa, Jackson) the Board approved the remaining Consent Agenda items by the following vote:

Rachel Kertz - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

Greg Knell - ABSENT

**X.1. CAPITAL FACILITIES PROGRAM: (HSD) Consideration of Proposed Modification to Independent Consultant Agreement with A3GEO for Supplemental Geotechnical Services at Terra Linda High School**

**Motion Passed:** Authorization of Modification No. 1 to Independent Consultant Agreement A3GEO. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**X.2. CAPITAL FACILITIES PROGRAM: (HSD) Consideration of Proposed Modification No. 4 to Independent Consultant Agreement with Miller Pacific Engineering for Phase 2 Geotechnical Services at San Rafael High School**

**Motion Passed:** Approval of Modification No.4 to Independent Consultant Agreement - Miller Pacific Engineering Group. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**X.3. CAPITAL FACILITIES PROGRAM: (HSD) Consideration of Proposed Modification No. 2 to Independent Consultant Agreement of Millennium Consulting Associates for a limited Phase II Environmental Site Assessment at San Rafael High School Millennium Consulting Associates ("MECA")**

**Motion Passed:** Approval of Modification No. 2 to the Independent Consultant Agreement of Millennium Consulting Associates. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Trustee Jackson expressed her appreciation to Senior Director Dr. Dan Zaich for putting the background information together with a detailed, transparent chart for this item as well as the others.

**XI. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for**

**discussion prior to Consent Agenda approval.)**

## Minutes:

President Kertz noted a revised HSD Personnel Action report was received.

Trustee Tuatagaloa requested items #4 and #8 be pulled for discussion. Trustee Llorens Gulati pulled #19 for discussion.

M/S/C (Jackson, Tuatagaloa) the Board voted 4-0 to approve the Consent Agenda with the exception of items #4, 8 and 19 and noting a revision to item #2, by the following vote:

Rachel Kertz - YES

Linda M. Jackson - YES

Maika Llorens Gulati- YES

Natu Tuatagaloa - YES

**XI.1. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.2. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as revised. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.3. PERSONNEL: (JOINT) Approval of Joint School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Linda Jackson and a second

by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.4. PERSONNEL: (ESD/HSD) Approval of Out-of-State Travel for Amy Baer to Attend the American Association of School Personnel Administrators (AASPA) Annual Conference in Phoenix, AZ October 17-20, 2017.**

**Motion Passed:** Approval of out-of-state travel. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Assistant Superintendent Amy Baer provided information about the cost of the out-of-state travel, in response to questions from Trustee Tuatagaloa.

**XI.5. FINANCE: (HSD) Approval of AB 1200 Disclosure of Proposed Collective Bargaining Agreement Between the San Rafael High School District (SRHSD) and the San Rafael Federation of Teachers (SRFT) for 2016-17 and 2017-18**

**Motion Passed:** Approval of the AB 1200 Disclosure Documents (SRFT) for 2016-2017 and 2017-2018. Approval of the 2016-2017 San Rafael High School District Certificated Salary Schedule (185 Work Days) Approval of the 2017-2018 San Rafael High School District Certificated Salary Schedule (185 Work Days) Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.6. FINANCE:(ESD/HSD) Approval of Disposal of Obsolete Equipment or Textbooks for the San Rafael City School District**

**Motion Passed:** Approval of the disposal of obsolete equipment. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.7. FINANCE: (ESD/HSD) Approval of JPA Membership Application with School Employees Association of California (SEAC)**

**Motion Passed:** Approval of Membership Application for SRCS JPA with SEAC Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.8. FINANCE: (ESD) Approval of Proposal and Contract Agreement Between San Rafael City Schools and Allied Construction Services (ACS) Portable Roof Preservation at Short Elementary**

**Motion Passed:** Approve contract agreement between SRCS and Allied Construction Services. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Director of Maintenance and Operations Dave Pedroli provided additional information regarding the spread on the three bids received and projected timeframes for completion of the work, in response to Trustee Tuatagaloa's questions.

**XI.9. EDUCATION SERVICES: (ESD) Approval of the Agreement Between San Rafael City Schools, Bahia Vista and Kelli Leavell of Making A Difference Consulting for Professional Development on September 25, 2017, November 8, 2017, and March 14, 2018**

**Motion Passed:** Approval of the Agreement between San Rafael City Schools, Bahia Vista and Kelli Leavell of Making A Difference Consulting for professional development on September 25, 2017, November 8, 2017, and March 14, 2018. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.10. EDUCATION SERVICES: (ESD) Approval of Agreement between San Rafael City Schools and Gibson and Associates for Technical Assistance with the California Math Science Partnership Grant (CaMSP) Entitled iTEAMS**

**Motion Passed:** Approval of the Agreement between San Rafael City Schools and Gibson and Associates for Technical Assistance with the California Math Science Partnership Grant (CaMSP) entitled iTEAMS. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Absent Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

**XI.11. EDUCATION SERVICES: (ESD) Approval of the Independent Contractor Agreement for Special Services Between San Rafael City Schools and Kelli Leavell of Making A Difference, Inc., for Eight Days of Professional Development September 2017 through May 2018**

**Motion Passed:** Approval of the Independent Contractor Agreement for Special Services between San Rafael City Schools and Kelli Leavell of Making A Difference, Inc., for eight days of professional development September 2017 through May 2018. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Absent Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

**XI.12. EDUCATION SERVICES: (ESD) Approval of Agreement Between San Rafael City Schools, Coleman Elementary and Earth Island Institute, Inc., for All One Ocean Program From September 2017 through April 2018**

**Motion Passed:** Approval of the Agreement between San Rafael City Schools, Coleman Elementary and Earth Island Institute, Inc., for All One Ocean program from September 2017 through April 2018. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Absent Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

**XI.13. EDUCATION SERVICES: (ESD) Approval of Renewal Agreement between San Rafael City Schools, Davidson Middle School and McGraw Hill Education ALEKS Math Online Subscription During 2017-2018 School Year**

**Motion Passed:** Approval of the renewal Agreement between San Rafael City Schools, Davidson Middle School and McGraw Hill Education ALEKS math online subscription during 2017-2018 school year. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.14. EDUCATION SERVICES: (ESD) Ratification of Memorandum of Understanding between San Rafael City Schools, Venetia Valley and the Marin County Office of Education for the College Access and Success - Dreamers Pilot Project**

**Motion Passed:** Ratify the Memorandum of Understanding between the District and MCOE. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.15. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for Lauren Inman, Assistant Principal, Terra Linda High School to Attend The College Board Forum 2017, October 22-26, 2017 in New York, NY**

**Motion Passed:** Approval of out-of-state travel for Lauren Inman, Assistant Principal, Terra Linda High School to attend The College Board Forum 2017, October 24-26, 2017 in New York, NY. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**XI.16. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for San Rafael High School Varsity Boys Basketball Team to Participate in a Basketball Tournament in Anderson, California on December 14-16, 2017**

**Motion Passed:** Approval of the overnight field trip for San Rafael High School Varsity Boys Basketball Team to participate in a basketball tournament in Anderson, California on December 14-16, 2017. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

**XI.17. EDUCATION SERVICES: (ESD/HSD) Ratification of Memorandum of Understanding between San Rafael City Schools and the Marin County Office of Education for the College Access and Student Success Pilot Project for Davidson MS and San Rafael HS**

**Motion Passed:** Ratify the MOU. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Absent Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

**XI.18. SECOND READING: EDUCATION SERVICES (ESD/HSD) Approval of Revisions to Board Policy, Administrative Regulation and New Exhibit 6161.1 Selection and Evaluation of Instructional Materials**

**Motion Passed:** Approval of revisions to Board Policy and Administrative Regulation and new Exhibit 6161.1 Selection and Evaluation of Instructional Materials. Passed with a motion by Linda Jackson and a second by Natu Tuatagaloa.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Absent Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

**XI.19. STUDENT SERVICES: (ESD) Approval of Agreement between the Marin Branch of the YMCA of San Francisco, the Marin County Office of Education and San Rafael City Schools to Provide Truancy Prevention/Intervention Coordinator Services for Venetia Valley K-8**

**Motion Passed:** Approval of the agreement. Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Absent Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

**Minutes:**

In response to Trustee Llorens Gulati's inquiry about whether this work could be done in house, Director of Student Services Mike Gardner provided background information regarding this program which has been in place for a number of years, paid for through a

grant controlled by MCOE for added support to district at no cost.

## **XII. DISCUSSION/ACTION SESSION**

### **XII.1. FINANCE:(ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools**

**Motion Passed:** Approval of donations Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

## **XIII. BOARD GOVERNANCE**

Minutes:

Nothing at this time.

## **XIV. CONFERENCE SESSION**

### **XIV.1. Report Out Action from Closed Session**

Minutes:

There was no reportable Closed Session action taken.

### **XIV.2. Agenda Items for Future Meetings**

Minutes:

Superintendent Watenpaugh noted that an update on the status of the requested topics for future meetings will be brought to the next meeting.

Trustee Jackson requested a discussion on the reading material used in high school English courses, noting that much of it is the same as when her daughters were in school, with no women authors. She suggested it might be time to look at the reading material through a lens of equity.

### **XIV.3. Board Member Reports**

Minutes:

Natu Tuatagaloa:

- He has been attending Volleyball games

- He attended a Marin Forum breakfast meeting where there were a presentation on concussion protocols

- He attended the SRHS Back to School night; the teachers were very engaged. He expressed thanks to the Link Crew for directing parent traffic that evening
- He attended a 75th birthday party for Don Meroff, former Davidson MS assistant principal

Maika Llorens Gulati:

- She attended the SRHS Back to School night, also noting the enthusiasm of teachers; Link Crew was very helpful for parents
- She also attended Back to School nights at SV and SP. San Pedro's was all bilingual and was very well attended. She enjoyed hearing about how well the no homework policy, full day K and mindfulness practice was doing at SV. She wished all schools could experience the mindfulness program
- She joined the City/Schools Liaison Committee meeting
- She attended the Marin Forum meeting
- She attended a Latino leaders' luncheon with a resolution from Denis Rodoni celebrating the Hispanic, Latino and Indigenous people month from September 15 thru October 15. There was also a presentation about XQ super schools, which in theory sounded good but in reality it is a very different story when student body includes EL students, low income, students in special education, etc. She also noted it was time to provide a District update to this group featuring innovative academies and programs in our schools.

Linda M. Jackson:

- She provided the welcome for a San Pedro parent meeting where there was a presentation by the Canal Alliance
- She joined a meeting with Mary Jane Burke and Novato Superintendent Jim Hogeboom regarding the Efficiency and Effectiveness Committee. She will be Co-chair this year with Superintendent Hogeboom. This year's topics will be housing and collaborations
- On September 14 she attended SRHS Back to School night
- She attended the September 18 First 5 meeting about un-affordable housing. It was enlightening and informative. It was good to see the PreK community stepping up to get involved in the cause
- She attended SP Back to School night where the California PTA President was present with other CA PTA officers to show their support for the special work that the SP PTA does
- On Saturday she volunteered at Canal Alliance' DACA renewal event. MCF has donated funds to cover renewal fees

- She also attended the United Marin Rising Race Matters workshop

Rachel Kertz:

- She attended the Coleman Back to School night
- She also was in attendance at the First 5 meeting on un-affordable housing
- She also attended the Marin Forum meeting

**XIV.4. Superintendent's Activity Report**

Minutes:

Superintendent Watenpaugh reported:

- He has been attended Capital Facilities meetings
- He attended his first San Rafael Rotary meeting
- He attended the SP Back to School night
- He has done site visits to SRHS, MHS and Coleman recently
- He attended the City/Schools Liaison Breakfast meeting hosted by Supervisor Damon Connolly
- This Thursday he will be on a panel for a dialog on Race and Education

**XV. READJOURNMENT to Closed Session (if necessary)**

**XVI. NEXT REGULAR MEETING - October 9, 2017**

**XVII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)**

Minutes:

There being no further business, President Kertz adjourned the meeting at 6:22 PM.

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President

\_\_\_\_\_  
Superintendent