



## SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

**To:** Katy Dunlap, Principal  
**From:** Mr. Alex Argueta, Executive Director  
**Date:** 08/15/2017

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and San Rafael City High School District agree as follow:

### RECITALS

- A. Scope of Services: PIQE will provide a parent training course for the parents of the children enrolled in the school above mentioned. PIQE will recruit parents by phone, provide a needs-assessment session, a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four sessions or more. The training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children.
- B. Location: Terra Linda High, 320 Nova Albion Way, San Rafael, CA 94903
- C. Period of Performance: Every Wednesday starting September 20, 2017 through November 15, 2017
- D. Compensation: \$180 per parent graduate (those parents who attended four or more classes during the nine-week course) or a flat fee of \$5,400 should there be less than 30 parent graduates in any one language, and a flat fee of \$2,700 for any additional class in another language should there be less than 15 parent graduates.

School funding from: \_\_\_\_\_

In addition, schools where the PIQE program is provided will make available babysitting services as well as any refreshment to be provide to the parents

I accept these services at Terra Linda High under the terms and conditions noted.

Katy Dunlap  
School Principal / Supt or Designee

Parent Institute Representative: \_\_\_\_\_

Alex Argueta, Executive Director PIQE

*Now Anything is Possible!*

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