

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting - SRCS Board of Education**

October 9, 2017 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

### **Attendance Taken at 5:00 PM:**

#### Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

### **I. OPEN SESSION/ROLL CALL 5:00 PM**

#### Minutes:

President Kertz convened the meeting to Open Session at 5:00 PM.

### **II. PUBLIC COMMENT on Closed Session**

#### Minutes:

None.

### **III. CLOSED SESSION**

#### Minutes:

Pursuant to Government Code sections 48900 and 54957.6, the Board adjourned to Closed Session at 5:01 PM.

**III.1. GOV. CODE 48900 (a): Consideration of Student Expulsion Case # 17/18-1 (HSD)**

**III.2. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Michael Watenpaugh, Amy Baer**

**Employee Organization/Title: SRFT, SRTA, CSEA**

### **IV. RETURN TO OPEN SESSION**

#### Minutes:

President Kertz reconvened the meeting to Public Session at 6:00 PM.

### **V. PLEDGE OF ALLEGIANCE**

Minutes:

Tania Morales led the Pledge of Allegiance.

#### **VI. OATH OF OFFICE: (HSD) 2017-18 Student Board Member Karen Cifuentes, Madrone High School**

Minutes:

President Kertz administered the Oath of Office to incoming Student Board Member Karen Cifuentes, Madrone HS.

#### **VII. STUDENT BOARD REPORTS**

Minutes:

Ryan Corr, Terra Linda HS:

- Financial aid week kicked off today with an informational rally; parent financial aid night tomorrow in English and Spanish
- PSAT is this Wednesday for 10th and 11th graders
- 8th grade parent meeting coming up on Oct 23
- Girls golf is 14-0, football is 5-2. Water polo has a new coach, having a great season. Report on Volleyball. Tennis is improving.
- He attended the Spirit of Marin Volunteer awards and spoke on behalf of TLHS and SRCS

Yessenia Hernandez, San Rafael HS:

- Senior success advisories held in September; 40 minute sessions to help seniors with college lists, scholarships, private and west coast colleges, and opportunities
- Blood drive on Oct. 10
- Summerfest Carnival was on Saturday
- Last Thursday was College Night for seniors
- Byte of Reality financial management program for students
- ASB members led a Student Tour for prospective 8th graders

Karen Cifuentes, Madrone:

- Snow Cone festival at the Summerfest Carnival
- A nature field trip to Point Bonita will be on Nov. 1; an opportunity for student and teacher shared experience

- New Madrone spirit wear is being made

President Kertz thanked all students for a huge student showing at HeadsUp's Carnival.

### **VIII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

There was no public comment on non-agendized items.

### **IX. SPECIAL REPORT**

Minutes:

Superintendent Watenpaugh requested that the presentations for items IX.2 and IX.3 be moved from this agenda to the October 23rd Board meeting.

M/S/C (Llorens Gulati, Knell) the Board voted 5-0 to move Presentations IX.2 and IX.3 to the October 23 meeting, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

#### **IX.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

There were no updates from CSEA, SRTA or SRFT at this time.

#### **IX.2. PRESENTATION: (ESD/HSD) Report on 2017 Summer School Program PreK- 12**

#### **IX.3. UPDATE: (ESD/HSD) Capital Facilities Program**

**X. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval)**

#### **X.1. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Re-Appointment and Ratification of Members to the San Rafael City Schools District Citizens Bond Oversight Committee**

**Motion Passed:** Approval of the re-appointment of two (2) current members and ratification of one (1) participating member of the Citizens' Bond Oversight Committee. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**X.2. CAPITAL FACILITIES PROGRAM: (ESD) Consideration of Proposed Modification to Supplemental Agreement No. 4 to Master Agreement for Supplementary Architectural / Engineering Services at San Pedro Elementary School Hibser Yamauchi Architects, Inc.**

**Motion Passed:** Approval of the Modification to Supplemental Agreement No. 4 to the Master Agreement of Hibser Yamauchi Architects, Inc. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

President Kertz noted a revised Elementary Personnel Action report was received. Trustee Llorens Gulati requested a revision to the September 25th meeting minutes.

Trustee Tuatagaloa requested item #4 be pulled for discussion. Trustee Jackson pulled item #5 and Trustee Llorens Gulati pulled item #7 for discussion.

M/S/C (Tuatagaloa, Knell) the Board approved the balance of the Consent Agenda items with revisions to items #1 and 2, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

**XI.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Regular Board Meetings of September 11, 2017 and September 25, 2017**

**Motion Passed:** Approval of the minutes of the Regular Board Meeting of September 11, 2017 and September 25, 2107, noting revisions to the minutes of September 25 from Trustee Llorens Gulati Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.2. PERSONNEL: (ESD) Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.3. PERSONNEL: (HSD) Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.4. PERSONNEL: (ESD) Approval of Employment Under a Variable Term Waiver**

**Motion Passed:** Approval of the hiring of Mr. Michael Janes as a Math 6 and Extended Math Teacher on a Variable Term Waiver. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Assistant Superintendent Baer provided additional information about the credentialing process in response to a question from Trustee Tuatagaloa.

**XI.5. PERSONNEL: (HSD) Personnel Recommendations (9-12) for Appointment of Extra Hire of Specific Categories, Coaches, Special Ed, and Extra Pay for Outside Work for the 2017-2018 School Year**

**Motion Passed:** Approval of these Personnel actions, with Trustee Jackson noting the topics of coaching and equity for girls sports is being discussed. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson highlighted the importance of equity with girls' sports. Trustees discussed the role of coaching and coaching stipends, with Trustee Tuatagaloa commenting on the efforts that have been made to find coaches for programs where there is student interest so we can make a difference for students.

In response to Trustee Llorens Gulati's comments regarding the need to increase stipends for coaches, Superintendent Watenpugh noted that coaches' stipends are not currently part of the collective bargaining agreement. Staff will review coaches' stipends, hoping to make adjustments and apply COLA adjustments in the future.

**XI.6. FINANCE: (ESD/HSD) Ratification of Warrant Register for Warrants Issued September 1, 2017, through September 30, 2017, by the San Rafael Elementary and High School Districts**

**Motion Passed:** Ratify the ESD and HSD warrants for September 2017. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.7. FINANCE: (ESD/HSD) Approval of the San Rafael Elementary and High School District's Budget Advisory Committee Calendars for the 2018-19 Budget Year**

**Motion Passed:** Approve calendars for 17-18 Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell

Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Trustee Llorens Gulati noted that Elementary District parent representation was needed on the committee, and the current time of the meetings is hard for working parents.

**XI.8. FINANCE: (ESD/HSD) Approval of Resolution #1718-9 Authorization to Sign on Behalf of the Governing Board for the 2017-18 Fiscal Year**

**Motion Passed:** Approval of resolution #1718-9. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.9. EDUCATION SERVICES: (ESD) Approval of Contract Agreements between San Rafael City Schools, Glenwood and Laurel Dell Elementary and Youth in Arts for Alpha Rockers Assembly, Art and Dance Workshops for the 2017-2018 School Year**

**Motion Passed:** Approval of the contract agreements between San Rafael City Schools, Glenwood and Laurel Dell Elementary and Youth in Arts for Alpha Rockers Assembly, art and dance workshops for the 2017-2018 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.10. EDUCATION SERVICES: (ESD) Approval of Memorandum of Understanding Between San Rafael City Schools, San Pedro and Marin Airporter Charter and Tours for Parent Transportation to School Events for 2017-2018 School Year**

**Motion Passed:** Approval of the Memorandum of Understanding between San Rafael City Schools, San Pedro and Marin Airporter Charter and Tours for parent transportation to school events for 2017-2018 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.11. EDUCATION SERVICES: (ESD) Approval of Agreement Between San Rafael City Schools, Glenwood Elementary and Kidpower for Adult and Youth Leadership Workshops November 2017**

**Motion Passed:** Approval of the Agreement between San Rafael City Schools, Glenwood Elementary and Kidpower for Adult and Youth Leadership Workshops November 2017. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.12. EDUCATION SERVICES: (ESD) Approval of Agreement Between San Rafael City Schools, Glenwood Elementary and Earth Island Institute, Inc., for All One Ocean Program From October 2017 through April 2018**

**Motion Passed:** Approval of the Agreement Between San Rafael City Schools, Glenwood Elementary and Earth Island Institute, Inc., for All One Ocean Program from October 2017 through April 2018. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.13. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services with Bay Area Community Resources (BACR) for a Recreation Coordinator at Laurel Dell Elementary School for the 2017-2018 School Year**

**Motion Passed:** Approval of the Independent Contractor Agreement for Special Services with Bay Area Community Resources (BACR) for a Recreation Coordinator at Laurel Dell Elementary School for the 2017-2018 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.14. EDUCATION SERVICES: (ESD/HSD) Approval of Revised Memorandum of Understanding Between Parent Services Project Inc., Family Engagement Services for Additional Leaders for Change: Protective Factors in Action Family Leadership Training, July 2017 through June 2018**

**Motion Passed:** Approval of the revised Memorandum of Understanding Between Parent Services Project Inc., Family Engagement Services for additional Leaders for Change:

Protective Factors in Action Family Leadership Training, July 2017 through June 2018. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.15. EDUCATION SERVICES: (HSD) Approval of a Memorandum of Understanding Between San Rafael City Schools, San Rafael High School and EnCorps STEM Teachers Program 2017-2018**

**Motion Passed:** Approval of the Memorandum of Understanding between San Rafael City Schools, San Rafael High School and EnCorps STEM Teachers Program 2017-2018. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XII. DISCUSSION/ACTION SESSION**

**XII.1. EXPULSION HEARING: (HSD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard**

**Motion Passed:** Uphold the panel's recommendation for expulsion of Student Case # 1718-1 for the remainder of the 2017-18 school year. Passed with a motion by Greg Knell and a second by Natu Tuatagaloa.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XII.2. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District**

**Motion Passed:** Acceptance of the donations. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

### **XII.3. PUBLIC HEARING OPEN: (ESD)**

Minutes:

President Kertz opened the Public Hearing on Resolution 1718-7 regarding ESD Sufficiency of Textbooks and/or Instructional materials at 6:20 PM.

### **XII.4. PUBLIC HEARING: EDUCATION SERVICES: (ESD) Approval of Resolution #1718-7 - Sufficient Textbooks and/or Instructional Materials, Elementary District, 2017-2018 and Certification of Compliance with the Instructional Materials Funding Realignment Program for 2017-2018**

Minutes:

Deputy Superintendent Mayra Perez provided information on this annual item to declare sufficiency of textbooks, with all principals signing to certify.

### **XII.5. PUBLIC HEARING CLOSE (ESD)**

Minutes:

The Public Hearing on Resolution 1718-7 was closed at 6:22 PM. There was no public comment.

### **XII.6. PUBLIC HEARING OPEN: (HSD)**

Minutes:

A Public Hearing was opened at 6:23 PM regarding Resolution 1718-8 Sufficiency of Textbooks and/or Instructional Materials.

### **XII.7. PUBLIC HEARING: Education Services: (HSD) Approval of Resolution #1718-8 - Sufficient Textbooks and/or Instructional Materials, High School District, 2017-2018 and Certification of Compliance with the Instructional Materials Funding Realignment Program for 2017-2018**

**Motion Passed:** Approval of Resolution #1718-8- Sufficient Textbooks and/or Instructional Materials, High School District, 2017-2018 and Certification of Compliance with the Instructional Materials Funding Realignment Program for 2017-2018 after a Public Hearing is conducted for public input. Passed with a motion by Greg Knell and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Deputy Superintendent Mayra Perez provided information on this annual item to declare sufficiency of textbooks, with all principals signing to certify.

## **XII.8. PUBLIC HEARING CLOSE: (HSD)**

Minutes:

President Kertz closed the Public Hearing for Resolution 1718-8 at 6:25 PM. There was no public comment.

## **XIII. BOARD GOVERNANCE**

Minutes:

None.

## **XIV. CONFERENCE SESSION**

### **XIV.1. Report Out Action from Closed Session**

Minutes:

There was no reportable action taken in Closed Session.

### **XIV.2. Agenda Items for Future Meetings**

Minutes:

Trustee Llorens Gulati requested a report on nutrition and school lunches.

### **XIV.3. Board Member Reports**

Minutes:

Natu Tuatagaloa:

- Rotary Mini Grants to be sent to the Superintendent, the balance to be funded by Rotary
- He visited SRHS this morning
- He attended former SRCS Coach Bob Muster's memorial service
- Attended a meeting regarding VV / JCC traffic and modernization

Director of Maintenance and Operations Dave Pedroli provided information in response to trustee questions about Terra Linda field and pool issues.

Maika Llorens Gulati:

- She attended the Marin Community United Meeting
- She has been attending SRHS tennis matches
- She attended the Drawdown Marin event; MarinSEL students were organizers

- She attended the HeadsUp Carnival

Linda M. Jackson:

- She met with Marin County School Volunteers (MCSV) Executive Director Pam Franklin. MCSV is now part of 10,000 Degrees
- She attended the Marin Community United meeting where great information was shared on the power of coding
- She attended the United Marin Rising event on September 28 where Dr. Watenpaugh presented on SRCS's work on equity issues
- On October 2 she attended a CalFresh meeting with Trustee Knell. Part of the meeting covered the application process for families
- She attended the October 4 Madrone Site Design meeting
- She attended the launch of a housing advocacy group at MCOE with County Superintendent Mary Jane Burke; she and SRCS teacher Casey Hunt welcomed the group
- She attended the SRHS Site Design Committee meeting on October 5
- She attended HeadsUp's Summerfest Carnival - a great event!

Greg Knell:

- CalFresh looking to eligibility areas, would like to utilize Davidson
- He reported on Marin County Supervisors report on Takeback efforts
- He attended a recent conference
- He reported on a Hispanic leadership meeting where there was discussion on charter schools

Rachel Kertz:

- She attended the Marin Community United dinner
- She attended the HeadsUp Carnival
- She attended a TL Fundraiser for the Library

- She attended a VV meeting on traffic and safety
- She and Trustee Jackson joined a meeting with District representatives regarding McPhails
- She attended a recent TL Site Design Committee meeting
- She attended a parent meeting where the TL field was discussed

#### **XIV.4. Superintendent's Activity Report**

Minutes:

Superintendent Watenpugh reported:

- He was a keynote speaker on equity at the Marin Community Foundation's (MCF) College Access meeting. Culver City's program was shared as an encouraging example. It was a powerful meeting. Deputy Superintendent Mayra Perez was also in attendance. Conversations will continue.
- He attended the Marin Community United dinner meeting
- He was on the panel for a United Marin Rising presentation in Marin City
- He attended a meeting regarding McPhails with Trustees Kertz and Jackson
- He attended an EdSource Symposium for vulnerable youth
- He attended a UC Davis Seminar regarding shifting district office to a leadership
- He attended the HeadsUp Carnival on Saturday
- Many were impacted by the North Bay fires today, with approximately 75 employees out for a variety of reasons. Staff are prepared to provide support and open school tomorrow knowing that some cannot be present. School is the safest place for many students. The air quality in Marin is improving. Athletic events were cancelled. The Office of Emergency Services is setting up an overflow shelter in the Terra Linda HS gym. Staff will be monitoring any fire pattern changes and will make any necessary call by 5:00 AM tomorrow.

##### **XIV.4.1. Williams Quarterly Report: July- September 2017**

Minutes:

Superintendent Watenpugh reported there was one Williams' complaint in the HSD that was resolved.

#### **XV. READJOURNMENT to Closed Session (if necessary)**

#### **XVI. NEXT REGULAR MEETING - October 23, 2017**

Minutes:

Board President Kertz announced that the next regular meeting will be held on October 23. Special recognition for staff longevity will be held at 4pm that evening.

**XVII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)**

Minutes:

There being no further business, President Kertz adjourned the meeting at 6:40 PM.

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President

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Superintendent