Bonsall Unified School District Minutes

Regular Meeting of the Board of Trustees

October 12, 2017 5:00 PM

Bonsall Community Center

31505 Old River Road

Bonsall, CA 92003

Attendance Taken at 5:07 PM:

Present:
Dr. Timothy Coen
Dr. Erin English
Mr. Richard Olson

Absent:
Mr. Lou Riddle
Dr. Sylvia Tucker

1. Call to Order and Roll Call

Minutes:
President Coen called the meeting to order at 5:07 PM. Member Olson, English and Coen reported present establishing a quorum.

2. Public Comment on Closed Session Items

Minutes:
There were no public comments on Closed Session items.

3. Adjourn to Closed Session

Minutes:
President Coen adjourned the meeting to Closed Session at 5:08 PM.

The Board returned and Open Session commenced at 6:21 PM.

President Coen re-adjourned the meeting to Closed Session at 8:23 PM.

The Board returned and Open Session commenced again at 9:48 PM.

4. Closed Session

4.1. The Board will discuss its position regarding collective bargaining with the Bonsall Teachers Association and the California School Employees Association, Ch. #703 in order to direct the Superintendent as Chief Negotiator in the matter of BTA and CSEA contracts. (BP/BB9321 & Gov. Code 3549.1)

Minutes:
No information to report.

4.2. Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: California School Employees Association and its Chapter 703 v. Bonsall Unified School District, Public Employment Relations Board, Case Number LA-CE-6149-E

Minutes:
On a motion by Member English and a second by member Olson, the Board voted to accept and approve a settlement agreement in the matter of CSEA & Its Chapter 703 v. Bonsall Unified School District, Public Employee Relations Board Case No. LA-CE-6149-E. The Substance of the agreement included confirmation of processing tentative agreements within collective bargaining negotiations, confirmation that an earlier tentative agreement is null and void, and withdrawal of an unfair practice charge.

Coen: Aye

English: Aye

Olson: Aye

Riddle: Absent

Tucker: Absent

4.3. Conference with Legal Counsel - Existing Litigation, OAH Case No. 2017061287 & 2017080095

Minutes:
On a motion by Member English and a second by Member Olson, the Board voted to settle OAH Case No. 2017061287 & 2017080095.

Coen: Aye

English: Aye

Olson: Aye

Riddle: Absent

Tucker Absent

4.4. Conference with Legal Counsel - Potential Litigation (2 matters - Gov. Code 54956.9(a))

Minutes:
No information to report.

4.5. Consideration of Student Expulsion (Case No: BUSD 2017-18-01 - Cal Ed. Code 48918)

Minutes:
On a motion by Member English and a second by Member Coen, the Board voted to expel BUSD student 2017/18-001 from Sullivan Middle School on the grounds of violation of Education Code Sections 48900(a1)(k) and Education Code 48915(b)(e). Said student shall be expelled from all schools of the Bonsall Unified School District for the remainder of the first semester of the 2017-18 school year, and that said expulsion be suspended and that the student be placed on probationary status for the remainder of the first semester of the 2017-18 school year so that the student may continue at Sullivan Middle School. The conditions of this period of probation were delineated as one of the options in closed session.

Coen: Aye

English: Aye

Olson: No

Riddle: Absent

Tucker: Absent

5. Regular Meeting Open Session

Minutes:
The Board returned from Closed Session and President Coen called Open Session to order at 6:21 PM.

5.1. Roll Call and Establishment of Quorum

Minutes:
Members Olson, English and Coen reported present.

5.2. Welcome to Guests and Pledge of Allegiance

Minutes:
President Coen led the Pledge of Allegiance.

5.3. Report on Closed Session

Minutes:
Please refer to individual Closed Session items above.

5.4. Approval of Current Agenda

Motion Passed: Motion to approve agenda with the transfer of Action Item 10.7 to Discussion/Action Item 9.0 Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

Minutes:
Member Olson requested Action Item 10.7 be moved to Item 9.0 on the Discussion/Action agenda.

5.5. Approval of Minutes for the Regular Meeting of September 14, 2017 and the Special Meeting of September 28, 2017

Motion Passed: Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

6. Reports

6.1. Bonsall Elementary PTA, Bonsall West PTA, Vivian Banks Charter Council, Sullivan Middle PTSA, BHS Parent Organization (PING), Bonsall Education

Foundation (BEF) and DELAC

Minutes:
Bonsall West PTA: KoKo McDowell, Executive VP, advised that PTA membership included 92% of BW families. The recent Book Fair met goal of over $10,000 in sales. Net proceeds will provide each classroom with $175 in Scholastic resources and supplies. The annual Jog-A-Thon totals have reached $47,046.18 to date, exceeding the schools goal of $45,000. This activity will completely fund the PTA's 2017-18 budget. Multi-cultural Night is coming up on October 27, 2017.

Sullivan PTSA: Shawna Chiaparra, President, informed PTSA membership has reached 315 members - a new record. Over 100 students participated in their first PTSA meeting - many thanks to staff and administration for making student attendance possible. The STEM-focused field trip for 6th grade students to Legoland included opportunities for students to interact with engineering projects. Upcoming activities include: Barn Bash to support Technology, Wipe-Out Games to support athletic program, Halloween Dance, Reflections Art Contest and the Daniel's Supermarket Sweep.

BHS PiNG: Jen Leung reported that Mr. Svatos is now home and focusing on rehabilitation. Student-organized fundraisers include a "Svatos Strong" bake sale, a GoFundMe page, and a meal train. BHS students are earning service hours by networking at the Fallbrook Chamber Expo to promote their school and programs in the community. Seniors and their parents are receiving support in the way of FAFSA workshops, an "App Fest" workshop providing assistance with college applications and personal statements, "C Day" college and career presentations, as well as ASVAB exam support. Senior pictures are scheduled and the Prom Committee is finalizing details. Upcoming events include a Chipotle 50% fundraiser and ASB Haunted Harvest Dance.

Bonsall Education Foundation: Jen Leung, President promoted the upcoming Barn Bash organized in partnership with Sullivan Middle School to support STEAM programs.

There were no reports from Bonsall Elementary PTA, Vivian Banks Charter Council, or DELAC.

6.2. Bonsall Teachers Association and California School Employees Association, and Its Bonsall Chapter #703

Minutes:
Bonsall Teachers Association: Julie Urquhart-Anguiano, President, expressed satisfaction with the level of communication occurring at the district level and with board members. BTA requests board approval of the MOU to allow member-to-member donations for teachers who are ineligible for the catastrophic leave bank. Teachers district-wide are concerned about student discipline and the impact a small

percentage of students is having on all school sites. There are also concerns about the high turnover of employees and the inability to place a permanent administrator at BES. The lack of a sufficient substitute teacher pool is also of concern for teachers who need to take time off. The County's financial system, Peoplesoft, continues to be a headache for many with payroll inaccuracies, though BTA acknowledges the District's responds promptly to cure issues as they arise. BTA is eager to begin negotiations as soon as possible.

California School Employees Association, Local Chapter 703: Teresa Suarez, President, advised that the BUSD Chapter was recently recognized at their regular President's Meeting for obtaining 100% membership.

6.3. Management: Bonsall High; Sullivan Middle; Bonsall Elementary; Bonsall West Elementary; Vivian Banks Charter; Educational Services; Student Services; Technology, Facilities, Maintenance and Transportation; and, Pathways Academy Charter

Minutes:
Facilities, Maintenance, and Transportation: Director Dave Medcalf updated the Board on the challenges incurred by the Transportation Department over the past 3-4 weeks due to a multitude of reasons, including a lack of available bus drivers. A meeting was held with Bonsall West and Lake Rancho Viejo area parents whose children have been impacted. Superintendent Jones, Assistant Superintendent Pickering and Mr. Medcalf are creating an action plan based upon feedback received from frustrated parents. Superintendent Jones added that the District acknowledges the terrible inconvenience these disruptions in service cause and that a follow up meeting will be scheduled in two weeks to present the parents with a draft of the action plan for their review and input.

Bonsall High School: Principal Lee Fleming provided a brief WASC update to the Board. A new WASC Chairperson was just appointed for the January 2018 visit and he will be visiting the BHS campus on October 20 to meet with site administration and staff. Three BHS teachers are assisting with the development of the self-study report. All WASC visit timeline tasks are on schedule.

6.4. Assistant Superintendent

Minutes:
Mr. Pickering will present during later in the agenda.

6.5. Superintendent

Minutes:
Superintendent Jones acknowledged it had been a challenging first two months, but

he is excited about the opportunities ahead. Mr. Jones thanked Mr. Pickering for his weekly "budget classes" and his efforts to bring him up to speed on the District's fiscal picture. To promote open and transparent discussions about the budget and ongoing financial circumstances of the District, Mr. Jones is creating a budget committee to include Mr. Pickering, a board member, a BTA member, a CSEA member, and a site administrator. This committee will meet 4-5 times throughout the year and will serve in an advisory capacity to the Board in case further budget reductions are required. Upon direction from the Board President, Mr. Jones will be inviting 3 financial advisory firms to present at the November regular board meeting as the Board considers a future bond campaign in 2018 or 2020. In conjunction with efforts to increase communication between the District and parents, the first "Coffee with the Superintendent" has been scheduled for October 18 at Bonsall Elementary. All parents throughout the district are invited to attend regardless of where their child(ren) attend school. The meetings will rotate between the school sites and will alternate between morning and evening gatherings. Mr. Jones regretfully advised the Board that there was not a top candidate selected from the recent interviews to fill the principal position at Bonsall Elementary. The plan going forward is to re-post the position in early 2018. In the meantime, the District is very grateful and pleased to have Mr. Butch Owens serving as Interim Principal. Mr. Jones attended the Bonsall Education Foundation board meeting last night and is extremely appreciative of the dedication and support the Foundation provides for all Bonsall Unified schools and students.

6.6. Board Member Reports

Minutes:
Student Board Member Shawn McKenzie-Heck discussed upcoming 1st semester progress reports, Portfolio Night, PSAT opportunities and Prom Committee planning. He told the Board he very much appreciates the opportunity to take and receive credits for college classes through Palomar College on site at BHS.

Member Olson: No report.

Member English: Welcomed Butch Owens whom she added has an excellent reputation throughout the state. She appreciated the WASC update and she is pleased to see continued accolades for New Tech-model schools, adding that they have an 82% rate of students who remain in college. She was very moved by the patriotic assembly at Bonsall West. Heaps of praise to to the parent organizations for their outstanding fundraising efforts.

President Coen: Appreciates the WASC updates. He found the meeting with Teresa Suarez and CSEA team to be very enlightening and hopeful. Looking forward to concluding negotiations in the near future.

7. Public Comments

Minutes:
Requests to speak were received, and the Board heard, from the following:

1. Mike Neil

2. Bethany Chaffin

3. Kara LaRussa

8. Consent Agenda

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board approve and/or ratify the items on the Consent Agenda as presented. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

8.1. Ratification of Personnel Registers

8.2. Ratification of Cafeteria Revolving Cash Report

8.3. Ratification of Revolving Cash, Collection Advice and Clearing Account(s)

8.4. Ratification of Contract between Bonsall Unified and Sol Transportation for Emergency Transport Needs

8.5. Ratification of Contract between BUSD and TERI, Inc The Learning Academy

8.6. Ratification of Quarterly Uniform Complaint (UCP) Summary Report for Quarter ending September 20, 2017

9. Discussion/Action Items

9.1. Bonsall High School Construction Update

Minutes:
Dave Medcalf advised all reports needed for the Draft Environmental Impact Report have been finalized. At the County's direction, ESA is investigating widening a small area on the west side of Gird. The DEIR is on schedule for completion end of October or early November.

9.2. Superintendent's Advisory Committee

Minutes:
David Jones reviewed a couple of small revisions he had made to the advisory committee guidelines with the board. The application process will open tomorrow and close October 31. Outreach to the public will include a Village News article, a news item on the BUSD website, email blasts to all parents through the Blackboard notification system and posts on social media community groups. Applications will be provided to board members on November 2 for review.

9.3. Public Hearing on Adoption of Statutory School Facilities Fees and Adoption of CEQA Notice of Exemption. (Level 1)

Minutes:
The Public Hearing was opened at 8:00 PM. There being no public comments, the hearing was closed at 8:01 PM.

9.4. Adoption of Statutory School Facilities Fees and Adoption of CEQA Notice of Exemption (Level 1)

Motion Passed: The Superintendent and the Assistant Superintendent recommend the Governing Board adopt Resolution 17-10-01. Passed with a motion by Dr. Erin English and a second by Mr. Richard Olson.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

Minutes:
William Pickering presented a detailed report on BUSD's School Facilities Needs Analysis.

9.5. Public Hearing on Adoption of School Facilities Needs Analysis and Alternative School Facilities Fees and Adoption of CEQA Notice of Exemption (Level 2)

Minutes:
The Public Hearing was opened at 8:02 PM. There being no public comments, the hearing was closed at 8:03 PM.

9.6. Adoption of School Facilities Needs Analysis and Alternative School Facilities Fees and Adoption of CEQA Notice of Exemption (Level 2)

Motion Passed: The Superintendent and Assistant Superintendent recommend adoption of Resolution 17-10-02. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

9.7. Public Hearing for Title VI Indian Education

Minutes:
The Public Hearing was opened at 8:05 PM. There being no public comments, the hearing was closed at 8:06 PM.

9.8. Approval of Indian Policies and Procedures Waiver

Motion Passed: The Assistant Superintendent and Superintendent recommend that the Board of Trustees approve the Indian Policies and Procedures Waiver. Passed with a motion by Dr. Erin English and a second by Mr. Richard Olson.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

9.9. Presentation of the 2017-18 Bonsall Teacher's Association and Bonsall Unified School District Proposals for Negotiations.

Minutes:
Mr. Jones clarified that the information being presented by BTA and the District in this agenda are each groups proposal for negotiation. Per Ed Code, it is necessary for the public to have a reasonable amount of time to respond to the items being presented for negotiation. Therefore, the proposals will come back before the Board at the November 9 meeting by way of Public Hearing. Following the hearing, the Board will vote to adopt the District's proposal. Upon a successful Board vote to adopt the proposal, negotiations between BTA and BUSD may commence.

9.10. Approval of Memorandum of Understanding Between the Bonsall Unified School District, joined by 40 additional County school districts utilizing the new PeopleSoft Enterprise Resource Planning Solution, and the San Diego County Office

of Education (SDCOE) to Resolve Current Issues Resulting from the PeopleSoft Implementation and to Develop a Strategy to Continue to Improve Performance Regarding the Same

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board approve and ratify the MOU between the SDCOE and the District, joined by 40 additional County school districts. Passed with a motion by Dr. Erin English and a second by Mr. Richard Olson.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

9.11. Approval of Memorandum of Understanding between the Bonsall Unified School District and the Bonsall Teachers Association to Allow Teachers to Donate

Sick Leave Days Directly to Another Unit Member.

Motion Passed: The Superintendent, Assistant Superintendent, and Human Resources Director recommend the Governing Board approve the MOU with BTA. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

10. Action

10.1. Ratification of Commercial Warrant Report

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board ratify the commercial warrants as presented. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.
Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

10.2. Ratification of Purchase Order Report

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board ratify the Purchase Order Report as presented. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

10.3. Approval of Tentative Agreement Between the Bonsall Unified School District and the Bonsall Teachers Association Regarding Position and Location Changes at Bonsall Elementary and Bonsall West.

Motion Passed: The Superintendent, Assistant Superintendent, and Human Resources Director recommend the Governing Board approve the Tentative Agreement between the Bonsall Unified School District and the Bonsall Teachers Association. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

10.4. Approval of Additional Compensation to Leadership Associates for Additional Days of Board Advisement in the Superintendent Search

Motion Passed: The Assistant Superintendent recommends the Governing Board approve the additional $3,000 requested by Leadership Associates to complete the compensation for Board advisement in the superintendent search. Passed with a motion by Dr. Erin English and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

10.5. Approval for Technology & Learning Coordinator and Bonsall West Principal to Travel to DoDEA Grantee All Hands Meeting in New Orleans, LA from November 14-17, 2017

Motion Passed: The Superintendent, Assistant Superintendent, and Technology and Learning Coordinator recommend that the Governing Board approve the Technology

& Learning Coordinator and Bonsall West Principal to travel to New Orleans on November 14-17 for the DoDEA Grantee All Hands Meeting. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

10.6. Approval of Bonsall West Elementary 6th grade ASB Proposed Fund Raiser (Jamba Juice)

Motion Passed: The Superintendent and Assistant Superintendent recommend the Governing Board approve the Bonsall West 6th grade ASB Fundraising request for Jamba Juice. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

10.7. Ratify Agreement with Environmental Land Management

Motion Passed: The Superintendent, Assistant Superintendent, and Facilities Director recommend the Governing Board ratify the Agreement with Environmental Land Management Passed with a motion by Dr. Erin English and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Absent Dr. Sylvia Tucker

Minutes:
By majority vote, this Item was moved from the Action agenda to Item 9.0 of the Discussion/Action agenda.

Initial approval to move forward with ELM services was authorized by the board president.

11. Planning

11.1. Future Meetings

Minutes:
After returning from the second meeting of Closed Session, President Coen advised that by consensus of the Board, the November 9, 2017 regular board meeting would be held at Bonsall High School instead of the Bonsall Community Center.

12. Adjournment

Minutes:
President Coen adjourned the meeting at 9:50 PM.

_____
Board President

_____
Board Clerk