

**AGREEMENT BETWEEN
MARIN COUNTY OFFICE OF EDUCATION
AND
SAN RAFAEL HIGH SCHOOL DISTRICT
FOR
REGIONAL OCCUPATIONAL PROGRAM SERVICES**

The Marin County Regional Occupational Program (ROP) and the San Rafael High School District (SRHSD) mutually agree to sponsor the Automotive Technology, Engineering and Tech Design, and Medical Assisting classes during the 2017-2018 school year. The teachers' names and assigned school sites are designated on the attached list, and the classes will be offered as per the school schedule. The ROP will provide an allocation of funding for SRHSD teachers assigned to teach ROP classes per the attached list. All teachers must have an approved credential to teach in the ROP program. The teachers are expected to participate in ROP curriculum and development activities, and in business advisory committee meetings. The SRHSD shall be reimbursed for substitute teachers if these activities occur during a regular school day. SRHSD will take the lead to evaluate each SRHSD teacher based on its organizational protocol and bargaining agreement procedures. The ROP shall select, supervise, and evaluate ROP employed teachers after consulting with SRHSD. ROP will take the lead to evaluate each ROP teacher based on its organizational protocol and bargaining agreement procedures.

The SRHSD agrees to actively participate in the advertisement and recruitment of students for these classes. The classes must serve students from the SRHSD, other Marin County high schools, and adults from participating school districts of the ROP. The enrollment shall be a minimum of eighteen (18) students per section. Student information and attendance will be provided to the ROP by district staff as needed for reporting purposes. The school principals and administrative staff will provide normal administrative services for the classes. The ROP program manager will act as a coordinating liaison for the teachers and the ROP. Scheduling of classes will be done by school site administration in consultation with the ROP administration.

The SRHSD agrees to provide adequate facility, equipment utilization, and computer/network support for the classes. Any equipment purchased by the ROP will remain the property of the ROP.

SRHSD agrees to title all ROP courses in their master schedules with the designation ROP. SRHSD also agrees to provide appropriate data reporting to the ROP Administration.

The ROP Administration will continue to provide county-wide leadership for Career Technical Education (CTE). This will include convening Industry Advisory Committees, reviewing CTE curriculum, and disseminating subject specific information to teachers.

The Marin County Office of Education shall indemnify and hold the SRHSD harmless from any liability for personal injury or property damage arising out of the student activities pursuant to this agreement; provided, however, that SRHSD shall indemnify and hold the Marin County Office of Education harmless from property damage and personal injury arising out of the condition or maintenance of the premises, including all equipment contained thereon.

This agreement may be altered, amended, or terminated by mutual written agreement.

This is a one-year agreement. Employing agencies are responsible for determining actions needed regarding March 15th notices and contract protocols for their staff.

Both parties understand and agree that:

1. This Agreement applies only for the 2017-2018 school year;
2. Shall be terminated without further notice on June 30, 2018; and
3. Will not be renewed for any subsequent school year.

Entered on this _____ day of _____ 2017.

KEN LIPPI, Assistant Superintendent
Marin County Office of Education

MICHAEL WATENPAUGH, Superintendent
San Rafael High School District

The following instructors are all ROP/MCOE direct employment contract:

Teacher	Site	Class	Period
Ron Davis	San Rafael High School	Automotive Technology	4
Dan Silin	Terra Linda High School	Automotive Technology	1
			3

The following teachers will be directly employed by the SRHSD and the ROP will provide funding according to the amounts noted below:

Teacher	Site	Class	Period	\$
Bob Holt	San Rafael High School	Engineering and Tech Design 1	5	11,922.00 (pro-rated)
Dave Garcia	Terra Linda High School	Medical Assisting	7	.20 FTE (less medical/dental) 24,778 (estimated)
Total 2017-2018				36,700 (estimated)