

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting w/Special Study Session - SRCS Board of Education**

October 23, 2017 5:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

### **Attendance Taken at 5:05 PM:**

#### Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

### **I. OPEN SESSION/ROLL CALL 5:00 PM**

#### Minutes:

President Kertz convened the meeting to Public Session at 5:05 PM.

### **II. PLEDGE OF ALLEGIANCE**

#### Minutes:

The Pledge was conducted later in the meeting, after the Study Session

### **III. 5:00 PM: STUDY SESSION: (ESD/HSD) SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA)**

#### **III.1. EDUCATION SERVICES: (ESD/HSD) Presentation of the Single Plans for Student Achievement (SPSA) for Bahia Vista, Coleman, Glenwood, Laurel Dell, San Pedro, Short, Sun Valley, Venetia Valley, Davidson, Madrone Continuation High School, San Rafael High School, and Terra Linda High School for the 2017-2018 School Year**

#### Minutes:

Dr. Perez shared that she was acting on behalf of Superintendent Watenpaugh for this meeting as he was out of town this week.

Dr. Perez introduced the Single Plans for Student Achievement (SPSA) presentation. Individual principals would present highlights from their plans. Dr. Perez acknowledged the hard work of principals to complete the plans. The plans are being brought for Board approval earlier than in the past so they can align with the LCAP. The plans represent strategic and focused planning based on information from data dives to align decision-making for the school year. Student needs drive expenditures and categorical compliance. The SPSA template used this year looks more like the LCAP document for better alignment.

Terra Linda HS Principal Katy Dunlap reviewed:

- For high schools, the SPSAs not only should align with the LCAP, but also with WASC
- Greatest Progress: an overall growth of 8% of students who met or exceeded English Language Arts (ELA) on the Smarter Balance Assessment (SBAC); continued work on student culture with four new initiatives: No Place for Hate, Be Body Positive, Student Voice and Youth Leadership Institute
- Greatest Needs: only 27% of students met or exceeded math standards; and graduation rate for English Learner (EL) is at 61%, a 14% decline

Actions/Goals:

- College and Career- want to see an increase in concurrent enrollment of TL students at COM
- Professional Development (PD) - in 3rd year of work to use faculty meetings for PD to focus on common instructional practices for student engagement and the use of assessments to inform instructional practices
- Student Engagement/Climate - maximizing Restorative Justice programs

Bahia Vista Principal Cecilia Perez reviewed:

- Greatest Progress: overall reading growth is impressive with 2/3 of 2nd - 5th graders making 1 year reading growth; BV is the heart of the Canal and scores high on family surveys with 91% of students reporting feeling respected and safe at school
- Greatest Need: meeting ELA and math standards in the SBAC. She noted with the shift in the upper grades to differentiated instruction, some academic rigor has been lost

Actions/Goals:

- PD: working to bring up student scores and focus on anchor standards with monthly staff development time; teacher teams using data and balanced literacy strategies to focus on small group reading instruction; RTI is great but students need Tier 2 interventions so trying to build capacity in the classrooms, using tutors to bring up reading levels K-5; continue working with P3 Initiative that is aligning well with the LCAP
- Student Engagement/Climate: the Bahia Vista Family Center continues to provide support and resources to families, with upcoming workshops on brain development, immigration issues, emergency preparedness and mindful movement

Coleman Principal Mike Taylor reviewed:

- Greatest Progress: being a welcoming environment for all students with Healthy Kids

Survey data showing 100% reporting they have a caring adult at school; 50% of grades 1-5 grew 4 or more reading levels

- Greatest Needs: 83% of students not meeting writing standards; addressing the need with a new initiative in partnership with the West Coast Literacy Project for writing

Actions/Goals:

- PD: with onsite coaching progress being made; schoolwide focus on multi-tiered intervention support and building capacity

- Student Engagement/Climate: focus on regular attendance with students being in school and on time

Glenwood Principal Kim Goodhope reviewed:

- Greatest Progress: results from last year's SBAC show 76% of students in grades 3-5 met or exceeded ELA standards and 73% met or exceeded in math; 85% of students met grade level or above on the SRI; the Learning Center houses students who are receiving core instruction support with 84% in ELA and 80% in math meeting or exceeding standards

- Greatest Needs: EL students score low with 44% below standards in English Language Arts (ELA), a focus for the coming year with SEAL in grades K-1, redesign of designated ELD support program

Actions/Goals:

- PD: Passport program helps teachers target professional growth; using data to drive instruction

- Student Engagement /Climate: PBIS working well; strengthening the Nest program in grades K-5 to build community

Laurel Dell Principal Pepe Gonzalez reviewed:

- Greatest Progress: EL students showed a 5% increase in meeting or exceeding ELA standards and a 7% increase in meeting or exceeding in math; need to close the achievement gap; tracking data to make it personal for each student

- Greatest Needs: 79% in ELA and 71% in math did not meet standards on the SBAC

-Actions/Goals:

- College and Career - adding a .20 Intervention Teacher to support LLI reading intervention for EL

- PD: Passport collaboration by grade level; small group reading instruction with balanced literacy strategies

- Student Engagement/Climate: Back-to-School night which is usually very well attended had one of worst turnouts this year, a perspective into the current climate in our community;

programs like the Morning Sun Gatherers, Green Team, and Student Council get students engaged in leadership roles and inspire them to keep coming to school

San Pedro Principal Mimi Melodia reviewed:

- Greatest Progress: greatest growth on the SBAC was shown in grade 3 in math, moving from a 3% meeting or exceeding standards to 24%, and grade 4 ELA went from 3% meeting or exceeding standard to 10%; using online math resources for students
- Greatest Needs: Grade 5 ELA is an area of concern; growth in EL acquisition with the addition of the newcomer program last year- students getting additional hours of ELD and extra help with oral skills

Actions/Goals:

- College/Career - newcomers receiving 1 additional hour of ELD daily
- PD: focus for this year is balanced literacy, small group instruction, ILT working with the National Equity Project (NEP) for data driven PLC meetings to plan together and assess the standards
- Student Engagement/Climate: the Family Center supports involvement of parents and shared leadership development

Short Principal Vanessa Flynn reviewed:

- Greatest Progress: A 20% gain in reading proficiency on grade level; 89% of reclassified 5th grade students met or exceeded math standards; 16% increase in 5th graders meeting or exceeding ELA standards
- Greatest Need: of current 4th graders only 12% met standards in ELA as 3rd graders last year

Actions/Goals:

- College/Career: rigorous balanced literacy framework for small group differentiated reading and writing instruction
- PD: focus on clarity for first best practices for new teachers
- Student Engagement/Climate: increasing parent communication and relevant community meetings, parent involvement in important decision-making and how they can support their students, working with PSP

Sun Valley Principal Julie Harris reviewed:

- The importance of Mindfulness and the school's goal to be more intentional in everything it does
- Greatest Progress: Scores over the last 3 years continue to improve; cohorts have shown nice progress

- Greatest Needs: Big gap in ELA for all EL

Actions/Goals

- College/Career: SEAL/ instruction core coach will focus on ELL and socio-economically disadvantaged subgroups
- PD: training and implementation of Every Learner Counts curriculum with all teachers using strategies and defining learning target goals
- Student Engagement/Climate: continued use of Mindfulness tools

Venetia Valley Principal Juan Rodriguez reviewed:

- Greatest Progress: achievement data with double digit gains this year
- Greatest Needs: growth in reading, particularly reading comprehension

Actions/Goals:

- College/Career: text annotation, comprehension strategies in relevant, engaging texts
- PD: increasing alignment TK-8, focus on actively engaged readers and reading comprehension
- Student Engagement/Climate: establishing a culture of successes, affirmation and joy, collaboration, sowing pride in the school; Madres con Poder program and other opportunities for development of self

Davidson MS Principal Bob Marcucci reviewed:

- Greatest Progress: making progress with some ELL students and reclassified
- Greatest Needs: addressing learning gaps for EL, SED, Hispanic students in ELA and math

Actions/Goals:

- College/Career: Enhancing schoolwide curriculum with youth and arts electives, student binders and learning with the 6th grade skills wheels
- PD: for all teachers and support staff; collaboration, coaching to onboard new teachers with veteran staff; 1:1, learning walks and teacher surveys
- Student Engagement/Climate: Tier 1, 2 and 3 supports, Capturing Kids Hearts to build social contracts in the classrooms, Challenge Days, lunchtime clubs

Madrone HS Principal Paul Tuohy reviewed:

- Greatest Progress: CA Healthy Kids survey 80% of students report having a caring adult at school

- Greatest Needs: 24 of 26 students scored below standard in ELA and 25 of 25 scored below standard in math

Actions/Goals:

- College/Career: during Advisory students will learn how to monitor their own grades and progress

- PD: Project-based learning; working with UCBHSSP for teachers to collaborate each week; supplemental materials will be purchased

- Student Engagement/Climate: Restorative Practices, raise student attendance

San Rafael HS Principal Glenn Dennis reviewed:

- Greatest Progress: 6% gain in students who met/exceeded in ELA proficiency; increase in AP students and students taking AP exams in the last 5 years; growth of AVID program from 2 to 8 sections

- Greatest Needs: EL progress has declined; immigrant students who come to the site learning for the first time; graduation rate has declined, attributed to the growth of newcomers at the site; working on getting students connected with resources for continuing education through Adult Ed/ GED

Actions/Goals:

- College/Career: offering strategic SDAIE classes for ELA support so students get double English and scaffolded interventions; greater engagement of 9th graders in the Common Core

- PD: work with Phyllis Goldsmith to provide scaffolding techniques for EL kids in science; social science - scaffolding skills and targeted SDAIE classes; in math- looking at student work and examining performance tasks and debriefing, loading data into Canvas

- Student Engagement/Climate: asking Advisory teachers to look at data regularly to identify students most at risk and meet with them; intervention results will be documented in Aeries

Deputy Superintendent Perez summarized that staff are seeking approval of the SPSAs on this agenda to get alignment with the LCAP. She thanked all principals for their hard work on plans and acknowledged the Education Services team for their work in reading each plan.

Trustee Llorens Gulati commented that SRCS has different challenges than other Marin communities. She commended sites for looking at weaknesses, which is not easy, but is in the best interest of kids. She expressed her perspective of how being defined as an 'English Learner' can give a feeling of insecurity. It takes a lot for the student and for their families who want to support them at home. Keep these factors in mind as the work continues.

Trustee Jackson thanked Trustee Llorens Gulati for her shared insight into what it can mean to be called an 'English Learner.' She noted that in these times it is important for students

who are sometimes coming from brutal places to feel safe and mindful at school. She thanked principals for their support of the Community Schools Initiative, noting that she and Trustee Knell continue to work with Dr. Watenpaugh and Dixie District to move the initiative forward. She thanked Dr. Perez for this presentation format to hear from each site principal.

Trustee Knell commented that all the plans are unique and the ideas innovative.

President Kertz commented that the alignment of the SPSAs and the LCAP give permission to say no to what is not in the plans. The plans are about how to coordinate education resources. All the plans reflect reaching out to each other and the community, with professional development to gain knowledge in house; this shows unity as a district with a common purpose and voice.

President Kertz recessed the meeting for a short break at 6:10 PM.

#### **IV. 6:00 PM: REGULAR BOARD MEETING BEGINS**

Minutes:

President Kertz reconvened Public Session at 6:15 PM to resume the Regular Meeting.

She called upon Jonathan Marker of the Youth Leadership Institute to lead the Pledge of Allegiance.

#### **V. STUDENT BOARD REPORTS**

Minutes:

Terra Linda HS 2016 Student Board Member Bini Gelini was present to provide an update on behalf of 2017 Student Board Member Ryan Corr who was unable to be at this meeting. Ms. Gelini currently serves on a countywide student voice commission with County Superintendent Mary Jane Burke and Senator Mike McGuire.

- Red Ribbon Week will be a Spirit Week this year with different themed activities all week, i.e. Love Pugs, Not Drugs

- TL grading period ends tomorrow

- The Bell Game, which may not take place this year, had a rally originally scheduled for Nov 3; students from Miller Creek are invited to the rally

- A group of TL teachers, parents and students visited Woodside HS on Oct 9th, a good match with TL

- TL has two new enrichment academies: video game, and culinary

Yessenia Hernandez, San Rafael HS:

- 10,000 Degrees held a two day financial workshop for students, providing a checklist for FAFSA applications; class time can be used to fill out the applications

- During Government and Econ classes students have been viewing the documentary "The Long

Shadow," a story about racial discrimination in America. Students are doing a writing campaign for letters to Congressman Huffman to help get the movie out. The ten best letters will be sent to the Congressman

- Students are holding charity fundraising events for Puerto Rico hurricane and Napa fire victims
- Freshmen push-ins - team-building exercises
- The TL Homecoming Game will be held at Redwood HS on Oct. 28 at 11:30 AM
- A Friday night movie fundraiser this past week raised funds for prom; this Friday will be more prom fundraising with a tailgate get-together

## **VI. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

There was no public comment on non-agendized items

## **VII. SPECIAL REPORT**

### **VII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

There were no updates at this time from CSEA, SRTA or SRFT.

### **VII.2. UPDATE: (ESD/HSD) Capital Facilities Program**

Minutes:

Senior Director Dr. Dan Zaich introduced an update on construction projects and upcoming facilities items. Bill Savidge with Van Pelt Construction Services provided an overview of construction change orders.

Dr. Zaich reported:

- Terra Linda HS HVAC project is complete
- San Rafael HS HVAC, which had different issues than TL, is moving quickly and should be done by month's end
- San Rafael stadium project underground utilities are going in; lime treatment notices have been sent twice to neighbors
- Concrete slabs are being poured for the BV shelter
- The DMS roof work project is still underway; hoping to complete it before November rains

- Holding SRHS design update meetings to discuss interim housing, the Student Commons/kitchen and administration building
- Meeting with the Madrone HS Site Design Committee which is at a point where staff would like to see the final schematic before it comes to the Board in November
- A movie of models simulating the front of the new entrance to San Rafael and the quad area was shown
- The architect chalked out where all the new buildings will be at SRHS. The Site Design Committee is taking a little longer to move through the design work phase to make sure to get this project right
- Meetings regarding the TLHS Student Commons, kitchen, Black Box Drama building and the CT/library building renovations which will include a Maker's Space with a Physics lab; science and math teachers are getting really engaged; indoor/outdoor spaces being created
- Terra Linda has a very engaged Site Design Committee
- This Friday Requests for Qualifications and Proposals (RQPs) for ESD projects will be due; using the lease leaseback delivery method that will require general contractors to pair with modular vendors to produce the best product for the district; a competitive process with awards to be brought forward in November. Dr. Zaich reviewed that negotiations for the guaranteed maximum price (GMP) cannot be done until the projects are approved by DSA
- Legal counsel from Dannis Woliver and Kelley will be present at the November meeting to review CEQA plans for each project; the recommendation is to combine DMS, DMS Annex and Laurel Dell projects into one CEQA study because of their proximity to each other
- Regarding the solar procurement process - an investment grade feasibility study was presented to our team with projections and costs for solar, with the recommendation to use Clean Renewable Energy Bonds (CREBs). If CREBs funds are used, solar has to be on site within two years, which may not work in our construction schedule. Information will be brought to the Board in December

Bill Savidge provided an overview of change orders:

- A change order is a written agreement by both parties
- Various types of change orders: for unforeseen conditions with site, ground, building, design coordination; design errors and omissions with varying severity; changes in regulatory agencies requirements; changes originated by the owner; changes due to the unavailability of specified materials
- In anticipation of change orders, budgets are built with a 10% contingency for every project
- Process for change order: contractor submits a request for information, next comes a construction change directive, then the execution of a change order

- Hard bidding/design build model has a different change order structure from lease leaseback; hard bidding change orders are brought to the Board for approval, with the work being done to keep job flow going, but the contract change is not final until Board approved. With lease leaseback the change order contingency is already in the General Maximum Price (GMP) so the Board does not need to approve, but it is reported to the Board. Information about burn rate of contingency spending is brought to the Board.

In response to Trustee Llorens Gulati's question about whether project costs and deliveries will be impacted by the recent fires in the Northbay, Dr. Zaich noted that the fires have already impacted project timelines; the deadline for RQPs was pushed back to include contractors in the Northbay. Mr. Savidge shared that he believes there is a lot of interest in SRCS projects among school contractors.

Trustee Jackson commented that the SR Site Design Committee has a committed parent group that is taking more time to get it right. She will not be able to make the next meeting on Nov. 2 and encouraged another trustee to go in her place. She commented that the architect spent time on the Student Commons building but the STEAM building does not match in quality. She noted there is a push to look at an entry up 4th Street to the facade and encouraged getting a conceptual design for that so parent feel heard.

President Kertz expressed her concerns that this could be spending time and funds on a conceptual design that will not be used and may delay the timelines even more; it is not in the Master Plan. She stressed the need to be clear of the intent.

Trustee Llorens Gulati added that it is not just parents who are requesting this path but Safe Routes to Schools is looking for the safest route for students to get to SRHS. She added we want to be ready with a design for funding opportunities.

Trustee Tuatagaloa clarified that the Board is not giving direction to provide a path; the committee still needs to talk about it. He cited the many factors to consider with a path, such as building in a flood plain; could take years and funds the District does not have. He also reviewed that the Board will receive information about contingency spending with lease leaseback, but does not approve any change orders.

**VIII. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval)**

**VIII.1. CAPITAL FACILITIES PROGRAM: (ESD) Approval of Proposed Modification to Independent Consultant Agreement for Bahia Vista Elementary School Site Survey BKF Engineers**

**Motion Passed:** Approval of Modification No. 2 to Independent Consultant Agreement with BKF Engineers. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**VIII.2. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Proposed Amendment to Independent Consultant Agreement for Contractor Pre-Qualification Financial Review Chavan Associates**

**Motion Passed:** Approval of an Amendment to Independent Consultant Agreement with Chavan Associates, LLP Certified Public Accountants for Pre-Qualification submittals financial review. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

Trustee Tuatagaloa requested Consent item #10 be pulled for discussion

M/S/c (Tuatagaloa, Knell) the Board voted 5-0 to approve the remaining Consent Agenda items, with the exception of #10, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati -YES

Natu Tuatagaloa - YES

**IX.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of the Regular Board Meeting of October 9, 2017**

**Motion Passed:** Approval of the minutes of the Regular Board Meeting of October 9, 2017. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.2. PERSONNEL: (ESD) Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

**IX.3. PERSONNEL: (HSD) Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

**IX.4. FINANCE: (HSD) Approval of AB 1200 - Disclosure of Proposed Collective Bargaining Agreement Between the San Rafael High School District and the CSEA Chapter #341 and the Certificated and Classified Management and Confidential, Employees for the 2016-17 Fiscal Year**

**Motion Passed:** Approval of the AB 1200 - Disclosure of proposed Collective Bargaining Agreement between the San Rafael High School District and the Certificated and Classified Management, Confidential, and CSEA Chapter #341 for the 2016-17 Fiscal Year and Approval of revised 2016-2017 San Rafael High School District Classified Employee Salary Schedule, Confidential Salary Schedule, Classified Management Salary Schedule, and Certificated Administrators Salary Schedule. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

**IX.5. EDUCATION SERVICES: (ESD) Approval of License Renewal for Software from Learning A-Z November 2017-November 2019**

**Motion Passed:** Approval of the license renewal for software from Learning A-Z November 2017-November 2019. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.6. EDUCATION SERVICES: (HSD) Approval of Independent Contractor Agreement for Special Services Between San Rafael City Schools and UC Berkeley History-Social Science Project for Teacher Professional Development for the 2017-2018 School Year**

**Motion Passed:** Approval of the Independent Contractor Agreement for Special Services between San Rafael City Schools and UC Berkeley History-Social Science Project for teacher professional development for the 2017-2018 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.7. EDUCATION SERVICES:(ESD/HSD) Approval of the 2016-2017 Single Plans for Student Achievement (SPSA) for Bahia Vista, Coleman, Glenwood, Laurel Dell, San Pedro, Short, Sun Valley, Venetia Valley, Davidson, Madrone Continuation High School, San Rafael High School, and Terra Linda High School**

**Motion Passed:** Approval of the 2017-2018 Single Plans for Student Achievement (SPSA) for Bahia Vista, Coleman, Glenwood, Laurel Dell, San Pedro, Short, Sun Valley, Venetia Valley, Davidson, Madrone Continuation High School, San Rafael High School, and Terra Linda High School. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.8. EDUCATION SERVICES: (ESD/HSD) Approval of Memorandum of Understanding Between San Rafael City Schools and WestEd for California Healthy Kids Survey for Students in Grades 5, 7, 9, and 11 during the 2017-2018 School Year**

**Motion Passed:** Approval of the Memorandum of Understanding between San Rafael City Schools and WestEd for California Healthy Kids Survey for students in grades 5, 7, 9, and 11 during the 2017-2018 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.9. EDUCATION SERVICES: (ESD/HSD) Approval of Memorandum of Understanding Between San Rafael City Schools and 10,000 Degrees, Academic Support for the Purpose of Maintaining Volunteers as Tutors during the 2017-2018 School Year**

**Motion Passed:** Approval of the Memorandum of Understanding between San Rafael City Schools and 10,000 Degrees, Academic Support for the purpose of maintaining volunteers as tutors during the 2017-2018 school year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**IX.10. FACILITIES: (HSD) Approval of Contract with Miller Pacific Engineering Group for Geotechnical Investigation and Field Resurfacing at Terra Linda High School**

**Motion Passed:** Approve agreement with Miller Pacific Engineering Group for the proposed services for the Terra Linda HS field replacement. Total cost estimated to be \$ 20,000 based on 20 hours of phase 3 services plus contingency hours and other charges as outlined in the schedule of charges. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Tuatagaloa's request for more information on what Miller Pacific will be doing and the conceptual design for the turf pad, Director of Maintenance and Operations Dave Pedroli provided an overview of the work for the Terra Linda HS field drainage. Miller Pacific will reassess and bring it up to standards with plans to put the field in condition for a new turf. New padding will be put down with drains in it. The current turf does not drain through pads.

He noted in response to Trustee Knell's question about the SRHS field, that it will not have the same problems with drains, and in response to President Kertz's question about the TL baseball field, he noted this would need to go out to bid.

In response to Trustee Jackson's question about how we budget for a new TL field, Mr. Pedroli noted there are funds of \$300K from the last two years of facilities use fees, approximately a third of the cost of a new field. Assistant Superintendent Marquand noted that with the life span of a turf field being approximately 10 years, planning will need to be done to prepare for potential replacement of 2 turf fields in 10 years or so.

## **X. DISCUSSION/ACTION SESSION**

### **X.1. FINANCE: (ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools District**

**Motion Passed:** Acceptance of the donations. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

## **XI. BOARD GOVERNANCE**

Minutes:

There were no items at this time.

## **XII. CONFERENCE SESSION**

### **XII.1. Agenda Items for Future Meetings**

Minutes:

Trustee Knell requested information about the dress code for students.

### **XII.2. Board Member Reports**

Minutes:

Natu Tuatagaloa:

- Girls volleyball season is over
- He is working with Dr. Watenpugh, Dr. Perez and Julia Neff on Rotary mini grants

Maika Llorens Gulati:

- She attended the San Rafael Chamber's New Teacher Welcome event
- She attended a Marin Forum with Senator Mike McGuire where there was an update on the state of California and education; schools were noted as the best economic driver

- She attended a screening of "Creating Curiosity" - students from the Makers' Club and San Pedro preschool were there

- She attended a crime mystery fundraiser for the SRHS Class of 2020

Linda M. Jackson:

- She attended the Montecito neighborhood meeting regarding the SRHS site plans, with key neighborhood leaders attending

- On October 11th she attended an Efficiency and Effectiveness meeting where county collaborations regarding disaster preparedness and housing for teachers was discussed

- She attended a JLAC meeting where there was a review of state laws being signed

- She attended the Chamber's New Teacher Welcome; a great event for our new teachers

Greg Knell:

- He attended the recent JLAC meeting

- He also attended the Chamber's New Teacher Welcome event

- This Friday is the deadline for environmental education grants; Central Marin Sanitary Agency (CMSA) is extending the funds

- He may not be able to attend the November Board meeting due to recovery from surgery

Rachel Kertz:

- She participated in several meetings in response to the Northbay fires; she personally had to help her family evacuate the Napa fires

- She met with Superintendent Watenpaugh and Deputy Superintendent Perez regarding the future agenda item list to determine which items would be suited for written updates and Board presentations

### **XII.3. Superintendent's Activity Report**

Minutes:

Dr. Perez acknowledged the hard work and energy that principals put into their school plans. She also praised the Education Services team of Julia Neff, Kevin Kerr and Stephanie Kloos for thoroughly reading and providing guidance in the development of the plans.

### **XIII. NEXT REGULAR MEETING - November 13, 2017**

Minutes:

Trustee Llorens Gulati announced she will not be in attendance at the November 13th meeting. Trustee Knell noted he may not be available to attend.

**XIV. ADJOURNMENT: 9:00 P.M. (approximate time)**

Minutes:

There being no further business, President Kertz adjourned the meeting at 7:10 PM.

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent