

Task Order	Interconnection Agreement Application
Task Order No.	17011.2

This Task Order is pursuant to the Professional Services Agreement (“PSA”) between Sage Renewable Energy Consulting, Inc. (“SAGE”) and San Rafael City Schools (“CLIENT”) dated June 8, 2017.

This Task Order must be mutually executed before work is commenced.

Project Name	Interconnection Agreement Application
Client	San Rafael City Schools
Physical Location	San Rafael, CA
Estimated Start Date	November 10, 2017
Estimated End Date	December 25, 2017
Estimated Fees	\$9,600

Project Contacts

For SAGE	For CLIENT
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Proposed Scope of Services

Sage will expedite and submit an interconnect application for Client’s solar PV projects, to meet the CPUC’s December 25, 2017 deadline for public agencies to be grandfathered into existing Time of Use (TOU) periods, applicable through 2027.

Tasks

Task 1 Initial Interconnection Application

Prepare and submit utility-specific net energy metering (NEM) interconnection applications in response to the California Public Utility Commission (CPUC) October 27, 2017 Alternate Proposed Decision requiring commercial solar PV customers to file interconnect applications by December 25, 2017 to be grandfathered on existing Time of Use periods. Scope includes:

- 1.1 Prepare custom single line diagram and site plan.

- 1.2 Determine installation specifications, system size and layout, anticipated future annual usage, equipment make, model, and quantity.
- 1.3 Access customer utility service account and meter identification information.
- 1.4 Prepare and submit interconnection application via on-line portal by the December 25, 2017 deadline.

Schedule and Deliverables

<u>Schedule</u>			
Task	From	To	Deliverables
Task 1 Initial Interconnection Application	Nov 2017	Dec 2017	– Submittal of interconnect application

Project Requirements and Assumptions

- 1. CLIENT will provide login access to utility data and service account.
- 2. No travel is required for this task.
- 3. Sage has included the interconnection application fees in the fixed fee amount for each site. Sage will pay the interconnection application fee for NEM projects less than or equal to 1MW in size. Projects greater than 1MW are subject to \$800 fees per the utility, and Sage will pass those fees on to Client at cost.
- 4. Site data will be made available as-needed. SAGE will review available existing data and provide preliminary review of project constraints.
- 5. CLIENT will provide estimates of changes in electricity consumption at proposed sites based on energy efficiency measures, anticipated changes site usage, and new construction.

Fees and Payment Schedule

Fixed Fee Structure

SAGE is proposing services on a fixed fee, per site basis. All reimbursable expenses listed in the tasks above are inclusive of the fixed fee costs listed below.

Task	Per Site, Fixed Fee
Task 1 Interconnection Application, per site	\$1,000
Additional NEMA fees, per meter	\$300
Total number of sites	9
Total additional NEMA meters	2
Total Fees	\$9,600

Time and Materials Fee Structure

If preferred by CLIENT, SAGE can provide services on a time and materials (T&M) basis with a not to exceed (NTE) limit, billed at the hourly rates listed below. T&M travel time is billable at the full hourly rate. When working on a T&M basis, SAGE will notify CLIENT when 80% of a task’s budget has been completed and will not exceed NTE limits without consent of CLIENT.

Title	2017 Hourly Fees	2018 Hourly Fees
Principal	\$195	\$195
Senior Project Manager	\$185	\$185
Senior Engineer	\$175	\$175
Senior Energy Professional	\$160	\$165
Energy Professional	\$125	\$130
Project Administrator	\$70	\$75

Billing/Payment Structure

SAGE invoices on a monthly basis with terms of Net 30. For fixed fee billing, invoices are billed on percentage of task complete. SAGE will only bill for work that has been completed and does not bill for uncompleted tasks if the Project is terminated or suspended. If schedule is extended as a result of regulatory, District, or Design-Build Contractor actions, SAGE will consult with CLIENT on utilizing contingency funds or extending the budget as-needed.

Reimbursable Expenses

The above fixed fees include the travel indicated in the Proposed Scope of Services. Fees assume all deliverable materials for the project will be provided digitally. Printed copies of documents will be billed at cost. For T&M billing, all ordinary travel expenses (airfare, rental car, hotel, meals, mileage, etc.) are billed at cost.

IN WITNESS WHEREOF, authorized representatives of both SAGE and CLIENT have executed this agreement as of the date set forth above.

SAGE	CLIENT
By: 	By:
Name: David Williard	Name:
Title: Principal	Title:
Date: 2017-11-09	Date: