

Appendix B: Continuous Quality Improvement Plan Based on 2017-18 Self-Assessment Results

Area(s)	Description of challenge(s)	Activities to address challenge(s)	Staff Responsible	Date of Completion
Early Rating Scale (ERS) and Professional Development	The accuracy of teacher self-scoring does not appear to be consistent with either our TOSA scorers or outside agency scorers	<ul style="list-style-type: none"> *TOSAS will attend a refresher training to become re-calibrated *Teachers will attend an additional ERS training and practice self-reporting *Staff PD will more frequently address ERS information 	<ul style="list-style-type: none"> *TOSAS/ Assistant Director will work with LACOE *Child360 will conduct a complete training for teaching staff *Assistant Director/TOSAS will develop the appropriate PD 	<ul style="list-style-type: none"> TOSA training by 9/2018 Staff Training by 12/2018 PD complete 6/2019
Classroom Assessment Scoring System and Professional Development (CLASS)	Maintaining CLASS scores at the national level; and monitoring for any internal discrepancies	<ul style="list-style-type: none"> *Director, Assistant Director and TOSAS will participate in more CLASS observations and provide more immediate feedback to teaching staff *One on One coaching with identified teaching staff to review and discuss lower CLASS scores to develop individual quality improvement action plans 	<ul style="list-style-type: none"> *Director, Assistant Director, TOSAS led by outside consultant *TOSAS 	<ul style="list-style-type: none"> CLASS obs. by 10/2018 Coaching ongoing through 6/2019
Family/community Engagement	Rather than see an increase, we have noticed a decrease in attendance at parent involvement events	<ul style="list-style-type: none"> *Research and analyze the potential reasons for decrease *Revise current service delivery design based on the results *Monitor attendance at events *Modify plans if necessary 	Director, Family Advocates (Bilingual Community Liaisons)	<ul style="list-style-type: none"> Analysis by 7/2018 Revisions by 9/2018 Workshops by 6/2019

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Family/Community Engagement	Supporting families in developing meaningful family goals	<ul style="list-style-type: none"> *Review the Family partnership agreement and assessment process *Train staff on utilizing family data to derive family goals *Monitor family files for family goals *Meet with Family Advocates to review the goals and determine their next steps 	Director, Family Advocates (Bilingual Community Liaisons)	<ul style="list-style-type: none"> Partnership reviewed by 6/2018 Meetings ongoing through 18-19 Review by 6/2019

Appendix C: Status of Program Improvement Plans Based on the 2016-17 Self-Assessment

CLASS GIM					
Area of Noncompliance	Description of Key Finding	Improvement Plan	Staff Responsible	Expected Completion Date	Completion Status <i>(Include date of completion)</i>
Double-Coding	None				
CLASS Certification	One person expired	<ul style="list-style-type: none"> • Enroll in LACOE Training • Take recertification test • Pass recertification process 	TOSA Assistant Director	6/17	Completed - 8/2017
CLASS Reporting	Reports not submitted to PC and Board	Plan developed to submit report to PC and Board by the end of fall and spring annually.	Director Assistant Director	3/15/17	Completed - 4/2017