



**COPY**

QUATTROCCHI KWOK  
ARCHITECTS  
March 2, 2018

Dan Zaich  
Director of Strategic Initiatives  
San Rafael City Schools  
310 Nova Albion Way  
San Rafael, CA 94903

**Project: Davidson Middle School**  
**Project No: 1630.00**  
**Subject: Request for Supplemental Services**

Dear Dan,

The purpose of this letter is to request Supplemental Services for QKA and our consultants as our scope of work has changed. As requested by the District, the project will be split into two separate increments, each requiring a separate set of plans and specifications for review and approval by the Division of the State Architect (DSA). Our current agreement includes one set of plans and specifications to be submitted to DSA. This change will allow construction on this site to begin in Summer 2018, but also causes us to double our efforts with the DSA submittal and review phase of the project. Each increment will include the following items;

**Increment 1**

- Site demolition
- Site Grading and pad prep for new building
- Underground utilities

**Increment 2**

- Foundations
- Building construction
- Site paving and landscaping

We propose to complete this Supplemental Service for a fixed fee amount of \$23,379. This amount is equal to the fee we currently have in place to submit one set of plans and specifications to DSA.

The Supplemental Services will be performed as defined in the existing Agreement between San Rafael City Schools and Quattrocchi Kwok Architects (QKA) dated January 10, 2017. When added to the current Basic Services Fee of \$779,300, this Supplemental Service proposal (if approved) brings our new total fee to \$802,679.

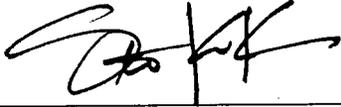
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[www.qka.com](http://www.qka.com)

If you are in agreement, please return one signed copy of this proposal to the attention of Carol Tonelli, our Contracts Manager. If you have any comments or questions, please do not hesitate to call.

Sincerely,

Agree to Services and Fee



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Steve Kwok, Principal, AIA  
Quattrocchi Kwok Architects, Inc.

Dan Zaich, Director of Strategic Initiatives      Date  
San Rafael City Schools

Copies to;  
Hector DeLeon, Van Pelt Construction Services  
Bill Savidge