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Santa Rosa City Schools | AR 3515 Business and Noninstructional Operations

Use of Unmanned Aircraft Systems (UAS)/Drones on District Grounds

Permits to operate UAS/drones in or over District property must be obtained from the District's Business Office. The checklist of requirements to obtain a permit may be found in the Unmanned Aircraft Systems (UAS)/Drones Exhibit.

UAS/Drone Guidelines:

1. UAS/drone must be registered with the Federal Aviation Administration (FAA) if over 0.55 lbs.
2. UAS/drone operation within or over District property is limited to a maximum altitude of 400 feet in height.
3. Maximum UAS/drone weight is 15 pounds.
4. For UAS/drone operations not related to a District class or activity, the UAS/drone operator must provide proof of general liability insurance covering the UAS/drone's flight and operations with limits of not less than \$1 million per occurrence. The policy shall also be endorsed to name the District as a designated additional insured as a condition of the permit (District reserves the right to request a copy of the additional insured endorsement as part of the permit review process).
5. Student use of UAS/drone operation within or over District property requires direct teacher supervision.
6. District staff not holding a FAA remote pilot certificate to operate UAS/drones may not operate UAS/drones, but shall coach and supervise students.
7. UAS/drone operators must maintain a visual line of sight of the UAS/drone at all times during operation.
8. UAS/drone must remain thoroughly clear of and not interfere with manned aircraft operations, and must avoid other aircraft and obstacles at all times.
9. UAS/drone may not be operated over any persons not directly participating in the operation, not under a covered structure, not inside a covered stationary vehicle, and shall not be operated over a moving vehicle.
10. UAS/drone must remain at least 25 feet away from individuals and property.
11. UAS/drone may only be flown during daylight, or civil twilight with appropriate anti-collision lighting.
12. UAS/drone controllers may not operate more than one UAS/drone at a time.

13. If maintenance of UAS/drone will be conducted on District property by students or a minor, then an adult must conduct or supervise the maintenance.
14. UAS/drone may not be flown in adverse weather conditions, such as high winds or reduced visibility.
15. Operator may not operate the UAS/drone under the influence of any controlled substance.
16. UAS/drone may not be operated carelessly or recklessly.
17. UAS/drone controllers are responsible for ensuring they are trained in the use of the specific UAS/drone that they operate. UAS/drone operators must be aware of the risks that include, but are not limited to, personal injury and property damage caused by the UAS/drone as a result of weather, operator error or judgment, and failure of device systems and equipment.
18. Owner of the UAS/drone must ensure that any person operating the UAS/drone is competent and proficient to operate the drone.
19. UAS/drone may not be flown near any sensitive infrastructure or property.
20. Operator must check and follow all local laws and ordinances before flying over private property.
21. UAS/drone may not be flown over persons or areas where there is an expectation of privacy without the individual's permission.
22. When recording or transmitting permitted visual images, UAS/drone controllers must avoid areas considered private in accordance with social norms such that an invasion of privacy would be considered offensive to a reasonable person and Civil Code Section 1708.8. These areas include, but are not limited to, restrooms, locker rooms, individual residences, and health treatment rooms.
23. If operator intends to record or transmit visual images or sounds, operator must provide a list of subjects and receive permission to record and/or transmit prior to operation of UAS/drone. The District will not grant any permission for recording of images or sound beyond the scope of any school campus.
24. All applicable local, state and federal laws apply.
25. Commercial use of UAS/drones requires compliance with all FAA regulations.

Regulation SANTA ROSA CITY SCHOOLS

Approved: