

**TO:** Donald Evans, Ed.D., Superintendent  
**FROM:** Delia Ruiz, Assistant Superintendent, Human Resources  
**DATE:** April 6, 2016  
**SUBJECT:** APPROVAL OF HUMAN RESOURCES REPORT  
 FOR CLASSIFIED EMPLOYEES  
 The following is submitted for approval.

CLASSIFIED EMPLOYEES						
Name	Classification (Limited Term, Provisional, Temporary, Probationary, or Permanent)	Position	FTE	Location	Date (From)	Date (To)
<b><u>SEPARATIONS</u></b>						
Coleman, Lolita	Permanent	Administrative Assistant	1.00	Risk Management	03/08/16	
Edwards, Merlin	Permanent	Student Welfare and Attendance Specialist	1.00	Student Services	03/16/16	
Featherston, Alicia	Permanent	Instructional Assistant, Special Ed. Attendant	0.80	Emerson	03/11/16	
Ferguson, Marie	Permanent	School Secretary I	1.00	LeConte	03/29/16	
Johnson-Banks, Annette	Permanent	Transportation Scheduler Router	1.00	Transportation	03/11/16	
Morris, Devyn	Probationary	Senior Personnel Assistant	1.00	Human Resources	02/26/16	
Niehus, Carol	Permanent	School Secretary I	1.00	John Muir	03/16/16	
Scheuer, Mary Ann	Permanent	Library Media Technician, Elementary	From: 0.80 To: 0.32	Emerson	02/16/16	
<b><u>RETIREMENT</u></b>						
Banks-Robinson, Angela	Permanent	School Bus Driver	1.00	Transportation	04/06/16 Hire Date: 03/20/06	
Coplan, Mark	Permanent	Public Information Officer	1.00	Superintendent's Office	06/29/16 Hire Date: 01/06/03	
Tadesse, Guenet	Permanent	Instructional Assistant, Special Ed. Attendant	0.80	Longfellow	06/17/16 Hire Date: 08/26/03	
Staples, Jonathan	Permanent	Maintenance Supervisor	1.00	Maintenance	4/14/16 Hire Date: 01/28/02	
<b><u>LEAVES</u></b>						
Alford-Leaks, John	Permanent	Extended Day Program Coordinator	1.00	King Middle	03/15/16	03/27/16
Carraway, Michael	Permanent	Custodian I	1.00	Jefferson	03/15/16	03/28/16
Clachar, Michelle	Permanent	Instructional Assistant, ECE	0.80	BEARS at King	03/04/16	03/31/16
Lagman, James	Permanent	Maintenance Engineer	1.00	Maintenance	03/03/16	03/18/16
Laird, Derrell	Permanent	School Bus Driver	0.87	Transportation	02/29/16	03/11/16
Manuel, Minx	Permanent	Instructional Assistant, Special Ed. Attendant	0.80	Cragmont	02/22/16	04/04/16
Montano, Maritza	Permanent	Instructional Assistant, Special Ed. Attendant	0.80	Cragmont	03/15/16	04/06/16
Scheuer, Mary Ann	Permanent	Library Media Technician, Elementary	0.32	Emerson	02/16/16	04/15/16
Stovall, Johnnie	Permanent	Extended Day Program Coordinator	1.00	Washington	03/16/16	05/01/16

Stiles, Robert	Permanent	Program Assistant	1.00	Berkeley High	04/04/16	04/04/17
Suttice, Christopher	Permanent	Instructional Technician, EDP	0.53	LEARNS at Washington	03/02/16	04/04/16
<b><u>NEW HIRES OR RE-HIRES</u></b>						
Bagley, Maria	Probationary	Budget Analyst II, Confidential	1.00	Business Services	03/16/16	*
Gaitan, Gena	Probationary	Food Services Assistant	0.40	Cragmont	03/14/16	*
Jackson, Ersetta	Probationary	Food Services Assistant	0.40	Thousand Oaks	03/08/16	*
Robles, Kimberley	Probationary	Custodian I	1.00	Berkeley High	03/01/16	*
<b><u>NEW ASSIGNMENT</u></b>						
Andrade, Milagro	Permanent	Food Services Assistant	From: 0.60 To: 0.87	Central Kitchen	03/01/16	
<b><u>LIMITED TERM/PROVISIONAL/TEMPORARY</u></b>						
Alexander, Lonnetta	Provisional	Instructional Technician, EDP	0.37	LEARNS at Longfellow	04/04/16	TBD
Blanco, Karime	Provisional	Secretary	1.00	Hopkins Pre School	03/07/16	TBD
Jasso, Reyna	Provisional	Instructional Technician, EDP	1.00	LEARNS at LeConte	09/02/15	06/17/16
Jones, Tara	Provisional	Program Assistant	1.00	Berkeley High	04/05/16	06/30/16
Lockett, Aisha	Provisional	Student Welfare and Attendance Specialist	1.00	Student Services	03/08/16	TBD
McWhorter, Woodrow	Provisional	Instructional Technician, EDP	0.37	LEARNS at Cragmont	01/02/16	06/17/16
Miles, Sheree	Provisional	Instructional Assistant	0.11	LeConte	03/08/16	05/05/16
Rose, Lauren	Provisional	Clerical Assistant I	0.80	Human Resources	03/02/16	TBD
Russell, Melodee	Provisional	School Services Assistant	0.40	Jefferson	03/02/16	06/17/16
Weaver, Reatha	Provisional	Instructional Assistant, Special Ed. Attendant	0.80	Arts Magnet	03/21/16	TBD
*Upon completion of six work months						
** Upon completion of twelve work months						
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