

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent

FROM: Jeff Brookey

DATE: June 1, 2016

Activity Name and Destination: Men's and Women's Ensemble Performance Tour: Orange County/San Diego, CA

Address: Anaheim and San Diego, CA. Hotel TBD

Date(s) of Activity: March 3-5, 2017

School(s): LCHS

Number of Students Attending and Grade Level or Group: 7th: 15, 8th: 15, 9th: 40, 10th: 15, 11th: 10, 12th: 5/ 100 t

Supervising Certificated Employee(s): Dr. Jeff Brookey

How many administrators attending? 0 How many teachers attending? 1

Adult to Student Ratio: 1:10 Employee to Student Ratio: 2:50

How many substitutes? 1 How many days? 1 Charge Substitute to: LCUSD

Rationale for activity:

- A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

The opportunity for students to sing and tour in a different region of California will provide musical memories that will last a lifetime. The educational value of this trip is enormous. The students will be exposed to local culture, visit some of San Diego's historical landmarks, compete in a choral music competition, and have music clinics at an university.

- B) Explain impact on instructional time and justification for any time lost.

The students will be missing one school day. Teachers will be given advanced notice of this absence and students will be responsible in making up any missed work.

- C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see attached itinerary for specific daily schedule (subject to change).

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Destination/Date(s): San Francisco, CA, April 11-13, 2015

COMPLETE COST BREAKDOWN

Complete Cost Breakdown Per Student	Amount	Group Cost	Amount
Registration:	\$ 0	Registration	\$ 0
Housing:	\$ 150	Housing	\$ 15,000
Transportation Method: Bus	\$ 100	Transportation	\$ 10,000
Miscellaneous Expenses:	\$ 150	Miscellaneous Expenses	\$ 15,000
Meals:	\$ 50	Meals	\$ 5,000
Total Student Cost	\$ 450	Total Group Cost	\$ 45,000

Source of Funds:

Self-funded, fund raising activities, and scholarships provided to those in need.

How is financial assistance provided to students in need:

CPA (Choral Parents Association) scholarship funds available upon request.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

Students will work in sectionals in preparation for the upcoming concert. Please see attached.

Approved: Principal

[Signature]
[Signature]

Approved: Superintendent or Designee

Date

6-2-16

Date

6-3-16

To: Parents/Students of the LCHS Men's/Women's Ensemble
From: Dr. Jeff Brookey (559) 361-0845
jbrookey@lcsd.net
Re: Orange County/San Diego Tour: Itinerary *(subject to change)*
Date: March 3-5, 2017

FRIDAY, MARCH 3

7:00am Load buses at LCHS
7:20am Depart for Anaheim High School
8:30am Arrive at Choral festival performance venue at Anaheim High School
9:30am Performances
11:00am Depart for **Knotts Berry Farm**
11:30am Enjoy the park!
5:00pm Depart for dinner: TBD
5:30pm Dinner
6:30pm Depart for San Diego
8:30pm Arrive and check-in at the **Sheraton Hotel**
9:30pm Group Activity
10:30pm Room check- lights out!

SATURDAY, MARCH 4

8:00-9:30am Breakfast on own near hotel
10:00am Depart for **Point Loma University**
10:30am Choral workshop with Dr. Dan Jackson at PLU
12:00pm Lunch on campus
1:00pm City Tour: TBD
4:15pm Return to hotel and prepare for dinner cruise
5:00pm Depart for harbor
6:00pm Dinner harbor cruise
8:00pm Return to hotel
8:30pm Activity TBD/pool at hotel opened until 10:00pm
10:30pm Room check- lights out!

MONDAY, APRIL 13

8:00am Breakfast
9:30am Load buses and depart for LCHS
12:30pm Arrive at LCHS