

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent

FROM: Jeff Brookey

DATE: June 1, 2016

Activity Name and Destination: Annual Chamber Singers Retreat: Hartland Christian Camp

Address: 57611 Eshom Valley Drive, Badger, CA 93603

Date(s) of Activity: September 30 - October 2, 2016

School(s): LCHS

Number of Students Attending and Grade Level or Group: 10th: 4, 11th: 14, 12th: 17 Total: 35 students

Supervising Certificated Employee(s): Jeff Brookey

How many administrators attending? 0 How many teachers attending? 1

Adult to Student Ratio: 1:7 Employee to Student Ratio: 2:17.5

How many substitutes? 1 How many days? 1 Charge Substitute to: DO

Rationale for activity:

- A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

A choir retreat is a powerful tool for revitalizing and focusing vision. The time spent together affords abundant opportunities for building relationships with each other, polishing existing music, conducting rehearsals of new music, and for establishing goal objectives for the school year. Choir retreats have been proven to be so successful, that it has become almost commonplace among quality choral programs at the high school, college, and professional level. In many aspects, it is the most important event of the year.

- B) Explain impact on instructional time and justification for any time lost.

The students will be missing one school day. Teachers will be given advanced notice of this absence and students will be responsible in making up any missed work.

- C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see attached itinerary for specific daily schedule.

# REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY

Destination/Date(s): Badger, CA, September 30-October 2, 2016

## COMPLETE COST BREAKDOWN

Complete Cost Breakdown Per Student	Amount	Group Cost	Amount
Registration:	\$ 0	Registration	\$ 0
Housing:	\$ 111.00	Housing	\$ 3885.00
Transportation Method: Car/van	\$ 24.00	Transportation	\$ 840.00
Miscellaneous Expenses:	\$ 0	Miscellaneous Expenses	\$ 0
Meals:	\$ 25.00	Meals	\$ 875.00
<b>Total Student Cost</b>	<b>\$ 160</b>	<b>Total Group Cost</b>	<b>\$ 5600.00</b>

### Source of Funds:

Self-funded, fund raising activities, and scholarships provided to those in need.

### How is financial assistance provided to students in need:

CPA (Choral Parents Association) scholarship funds available upon request.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

Students will be led by student section leaders in preparation for the upcoming concert. Please see attached.

Approved: Principal

Approved: Superintendent or Designee

Date

Date

**To:** Parents/Students of the La Cañada High School Chamber Singers  
**From:** Dr. Jeff Brookey (559) 361-0845  
[jbrookey@lcsd.net](mailto:jbrookey@lcsd.net)  
**Re:** Retreat Itinerary: Hartland Christian Camp  
57611 Eshom Valley Drive • Badger, CA • (559) 337-2349  
[hartlandcamp.com](http://hartlandcamp.com)  
**Date:** September 30-October 2, 2016

**FRIDAY, SEPTEMBER 30**

6:50am Load bus: La Cañada High School: 4463 Oak Grove Dr., La Canada  
7:15am Secret buddy exchange/warm-up  
7:30am Depart for Porterville College: 100 E College Ave., Porterville  
10:30am Choral clinic with Dr. David Hensley  
11:50pm Depart for Porterville High School: 465 W. Olive Ave., Porterville  
12:00pm Lunch (fast food: Taco Bell, Pizza Hut, Jack in the Box) or BYO  
1:00pm Choral exchange with Porterville HS Concert Choir and Mr. Aaron Snell  
2:00pm Depart for Hartland Christian Camp: 57611 Eshom Valley Dr. Badger  
4:00pm Arrive at Hartland, unload and get cabins situated  
4:30pm Group meeting/activity  
6:00pm Dinner  
7:00pm Rehearsal: Library  
8:30pm Recreational activities: GYM  
9:45pm Snack- Cafeteria  
10:00pm Group activity: Upper Room  
11:00pm Go to bed- lights out by 11:30pm

**SATURDAY, OCTOBER 1**

8:00am Breakfast  
9:00am Rehearsal: Library/Upper Room  
12:00pm Lunch and rest  
2:00pm Rehearsal: Library  
4:15pm Performance with Monache HS in Chapel  
5:00pm Dinner  
6:00pm Rehearsal and possible second rehearsal in Chapel  
7:30pm Recreational Activity/VOLLEYBALL MATCH?!-GYM  
9:00pm Snack Time  
9:30pm Group activity: Upper Room  
11:00pm Prepare for bed  
12:30am Lights out!

**SUNDAY, OCTOBER 2**

7:00am Load bus and clean cabins  
8:00am Breakfast  
8:30am Depart for home  
1:00pm Arrive at LCHS