

DUARTE UNIFIED SCHOOL DISTRICT  
MINUTES FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION

June 23, 2016

1. 4:00 p.m. STUDY SESSION - Competitive Advantage Plan and Local Control Accountability Plan update

Minutes:

A Board Study Session was called to order at 4:12 p.m. by Ken Bell, Board President, in the Duarte Performing Arts Center, 1401 Highland Ave, Duarte. Superintendent Mucerino and Board members Bell, Diaz, Reyes, and Taylor were present.

Dr. Mucerino described in detail how the District's Competitive Advantage Plan (CAP) and the Local Control Accountability Plan (LCAP) have been folded together. Noted changes in the current LCAP from last year's LCAP include: an increase to the supplemental and concentration grants, less pages in the plan, and the number of goals was reduced from eight to four. The four pillars of our CAP are: A Focus on Results, Service Centered, 21st Century Schools, and Strong Partnerships, and each includes primary strategic objectives and primary strategies. The pillars were derived from the results of the Bright Spots survey, in which Duarte stakeholders provided approximately 50,000 points of data. The CAP will now be our guiding document. At this time Dr. Mucerino invited the audience and board members to ask any questions they had. A time of questions and answers followed.

At 5:41 p.m. the Board recessed to closed session.

2. 6:00 p.m. CLOSED SESSION

Minutes:

The meeting was called to order at 6:02 p.m. by Ken Bell, Board President, in the Northview Cafeteria Lounge, 1401 Highland Ave., Duarte, to allow for public communication. No public input was given.

2.1. Conference with Labor Negotiators - Designated Negotiators: Dr. Allan Mucerino,

Superintendent; Miriam Fox, Deputy Superintendent; Jim Bauler, Assistant Superintendent.

2.2. Public Employee Discipline/Dismissal/Release

3. ACTION RESULTING FROM CLOSED SESSION

Minutes:

No action was taken.

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#### 4. 7:00 P.M. REGULAR MEETING - CALL TO ORDER

##### Minutes:

Ken Bell, Board President, called the regular meeting to order at 7:06 p.m.

#### 5. ROLL CALL

Attendance Taken at 7:06 PM:

##### Present:

Mr. Ken Bell

Mrs. Reyna Diaz

Rev. Douglas Edwards

Mr. Tom Reyes

Mrs. Cheryl Taylor

##### Present:

Dr. Allan Mucerino, Superintendent

Mrs. Miriam Fox, Deputy Superintendent

Mr. Jim Bauler, Assistant Superintendent

Mr. Brad Patterson, Chief Facilities Officer

#### 6. FLAG SALUTE

##### Minutes:

The Pledge of Allegiance to the Flag was led by Marquis Newell. At the request of Mr. Bell, a moment of silent reflection followed.

#### 7. BELIEFS/VISION/MISSION

##### Minutes:

Mrs. Taylor read the District's Beliefs, Vision, and Mission statement.

#### 8. ADOPTION OF THE AGENDA

Motion Passed: Adopt the agenda as presented. Passed with a motion by Mr. Tom Reyes and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell

Yes Mrs. Reyna Diaz

Yes Rev. Douglas Edwards

Yes Mr. Tom Reyes

Yes Mrs. Cheryl Taylor

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## 9. PRESENTATIONS

### 9.1. 2016-19 LCAP Presentation

#### Minutes:

Dr. Allan Mucerino, Superintendent, provided a presentation on the Duarte Unified School District 2016-2019 Local Control Accountability Plan (LCAP). A time of questions and answers followed.

### 9.2. Budget for Fiscal Year 2016-2017 Presentation

#### Minutes:

Jim Bauler, Assistant Superintendent of Business Services, provided a presentation on the Duarte Unified School District's budget for fiscal year 2016-2017 including a review of reserves in compliance with education code 42127(a)(2)(B). A time of questions and answers followed.

## 10. SUPERINTENDENT'S REPORT

#### Minutes:

Dr. Allan Mucerino, Superintendent, requested cabinet members report on their divisions.

Miriam Fox, Deputy Superintendent, Personnel and Student Services, provided the following information: Reported that her department was presenting a robust consent calendar, which included the hiring of three administrators and several staff changes. In addition to the consent calendar, one board policy, the 2016-17 school calendar, and several consultants were being presented.

Jim Bauler, Assistant Superintendent of Business, provided the following information: Announced that his department was presenting three public hearings, a resolution, a recommendation to appoint Lupe Valerio as the new Citizens' Oversight Committee member, a resolution to certify designated signers, and change orders.

Dr. Mucerino announced Dr. Chavez would be replacing Mrs. Ekstrand, as she would be retiring on June 30, and welcomed Dr. Chavez to the dais.

Michael Chavez, Director of PreK-12 Educational Services, provided the following information: Shared that his department was submitting two items on the agenda, the math adoption with SWUN Math and the summer school offerings. Announced that summer school would be starting on Monday and we were expecting approximately 1,000 students, as the summer program has grown.

Brad Patterson, Chief Facilities Officer, provided the following information: Reported that the recent fire came close to Valley View, but there was no damage to any of the schools. Construction is going on at Andres Duarte as a result of the grant we applied for back in 2008, but due to the state's fiscal crisis our application was put on hold. In October 2015 we received our grant in the amount of \$614,000. We have 12 months to use the money or else we must return it. The facilities master plan is near completion, and will be presented soon.

## 11. REQUESTS TO ADDRESS THE BOARD

Minutes:

Sandy Patterson addressed the Board regarding providing emotional support for teachers and summer school.

Lupe Ann Rigg, Valley View PTA President, addressed the Board regarding the Valley View PTA and presidential awards.

Steve Hernandez addressed the Board regarding his grandchildren, Otis Gordon Park, and the ambient monitoring station near Valley View.

## 12. GENERAL FUNCTIONS

12.1. Approve the minutes of the study session/regular meeting of May 19, 2016; the special meetings of May 31, 2016, June 9, 2016, and June 15, 2016.

Motion Passed: Approved the minutes of the study session/regular meeting of May 19, 2016; the special meetings of May 31, 2016, June 9, 2016, and June 15, 2016. Passed with a motion by Mr. Tom Reyes and a second by Rev. Douglas Edwards.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

12.2. Approve the Consent Calendar

Motion Passed: Approve the consent calendar with the removal of item 12.2.3 Certificated Personnel Report (Jennifer Garcia). Passed with a motion by Mrs. Reyna Diaz and a second by Mrs. Cheryl Taylor.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

Minutes:

Following the approval of all Consent Calendar items, Mrs. Fox introduced and invited Marquis Newell, James Heggins, Naelh Othman, and Jennifer Garcia to come forward and address the board. Each of them came forward and shared some information about themselves, and thanked the Board.

12.2.1. Purchase Orders

12.2.2. Commercial "B" Warrants and Summary Report

12.2.3. Certificated Personnel Report

Motion Passed: Approve item 12.2.3 Certificated Personnel Report. Passed with a motion by Mr. Tom Reyes and a second by Mrs. Cheryl Taylor.

Yes Mr. Ken Bell

Yes Mrs. Reyna Diaz

Yes Rev. Douglas Edwards

Yes Mr. Tom Reyes

Yes Mrs. Cheryl Taylor

Minutes:

A roll call vote was taken, and the motion passed unanimously. Prior to approval, a discussion was held.

12.2.4. Classified Personnel Report

12.2.5. Consultants/Other

12.2.6. Conference Attendance

12.2.7. Duarte High School ASB Report

12.2.8. Application for Duarte Unified School District Child Development District Licenses

12.2.9. 2016-17 CIF (California Interscholastic Federation) League Representatives

12.2.10. Contract between the Villa Esperanza Services, Non-Public School, and the Duarte Unified School District

12.2.11. Agreement for Supplemental Educational Services in 2015-16

12.2.12. School Athletic Agreement between Under Armour Team Dealer and Duarte High School

12.2.13. Student Teaching Agreement between Duarte Unified School District and the University of Phoenix

12.2.14. Contract between the California Department of Education and the Duarte Unified School District (CSPP-6169) to provide funding for State Preschool Program for the 2016-2017 school year.

### 12.3. Accepts Gifts/Donations.

Motion Passed: Accept Gifts/Donations Passed with a motion by Mr. Tom Reyes and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

### 12.4. Second Reading/Approval of Board Policies

Motion Passed: Receive for second reading/approval the updated Duarte Unified School District Board Policy numbers: BP 1312.3, BP 5131.2, BP 5146, BP 6141.5, BP 6142.7, BP 6151, BP 3270, BP 3553 Passed with a motion by Rev. Douglas Edwards and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

### 12.5. First Reading of Board Policies

Motion Passed: Receive for first reading the updated Duarte Unified School District Board Policy numbers: BP 0100, BP 3550, BP 6141.6, BP 6142.1, BP 6142.92, BP 6152.1, BP 6173.2, BP 6177, BP 6179 Passed with a motion by Mr. Tom Reyes and a second by Rev. Douglas Edwards.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

### 12.6. Third Quarter 2015-2016 Fiscal Year Results of Site Visits, Reviews, and Uniform Complaint Data

Minutes:

Received for information purposes the Third Quarter 2015-2016 Fiscal Year Results of Site Visits, Reviews, and Uniform Complaint Data.

### 13. PERSONNEL/STUDENT SERVICES

#### 13.1. School Calendar for the 2017-2018 School Year

Motion Passed: Approve the School Calendar for the 2017-2018 school year. Passed with a motion by Rev. Douglas Edwards and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

### 14. EDUCATIONAL SERVICES

#### 14.1. Textbook Adoption: Mathematics Grades TK-6

Motion Passed: Approve this textbook adoption: Mathematics Grades TK-6. Passed with a motion by Rev. Douglas Edwards and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

#### 14.2. Program Offerings for Summer School 2016

Minutes:

Received for information the program offerings for Summer School 2016.

### 15. BUSINESS AND FINANCE

15.1. Public Hearing District Budget for Fiscal Year 2016-2017, Including a Review of Reserves in Compliance with Education Code 42127(a)(2)(B)

Motion Passed: Conduct a public hearing on the Duarte Unified School District budget for fiscal year 2016-2017, including a review of reserves in compliance with Education Code 42127(a)(2)(B). Passed with a motion by Rev. Douglas Edwards and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

Minutes:

Opened public hearing at 9:30 p.m. regarding the Duarte Unified School District budget for fiscal year 2016-2017, including a review of reserves in compliance with Education Code 42127(a)(2)(B).

Comments/Input received: Steve Hernandez addressed the board regarding staff raises, the cost of modifying schools to make them K-8, and the decision on school closure.

Closed public hearing at 9:36 p.m. regarding the Duarte Unified School District budget for fiscal year 2016-2017, including a review of reserves in compliance with Education Code 42127(a)(2)(B). Motion was made by Mrs. Diaz seconded by Mr. Reyes; all voted in favor.

#### 15.2. Public Hearing -2016-2019 Local Control and Accountability Plan (LCAP)

Motion Passed: Conduct a public hearing on the Duarte Unified School District 2016-2019 Local Control and Accountability Plan (LCAP). Passed with a motion by Rev. Douglas Edwards and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

Minutes:

Opened public hearing at 9:37 p.m. regarding the Duarte Unified School District 2016-2019 Local Control and Accountability Plan (LCAP).

No Comment/Input was received.

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Closed public hearing at 9:38 p.m. regarding the Duarte Unified School District 2016-2019 Local Control and Accountability Plan (LCAP). Motion was made by Mr. Reyes, seconded by Mrs. Diaz; all voted in favor.

#### 15.3. Public Hearing Duarte Unified School District Educator Effectiveness Funding Plan 2016-2018

Motion Passed: Conduct a public hearing on the Duarte Unified School District Educator Effectiveness Funding Plan for 2016-2018. Passed with a motion by Mrs. Reyna Diaz and a second by Mr. Tom Reyes.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

#### Minutes:

Opened public hearing at 9:39 p.m. regarding the Duarte Unified School District Educator Effectiveness Funding Plan for 2016-2018.

No public comment/input was received.

Closed public hearing at 9:40 p.m. regarding the Duarte Unified School District Educator Effectiveness Funding Plan for 2016-2018. Motion was made by Mr. Reyes, seconded by Mrs. Diaz; all voted in favor.

#### 15.4. Appointment to the Citizen's Oversight Committee (COC)

Motion Passed: Approve the appointment of Lupe Valerio to the Citizens' Oversight Committee (COC) effective July 1, 2016. Passed with a motion by Rev. Douglas Edwards and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

#### Minutes:

Prior to approval time was allowed for questions and answers.

15.5. Resolution 25-15-16 to Certify Designated Personnel to Sign Contract Documents for FY 2016-17

Motion Passed: Approve Resolution 25-15-16 to certify the designated personnel to sign contract documents for Fiscal Year 2016-17 with the California Department of Education for the purpose of providing funding for the State Preschool Program. Passed with a motion by Mrs. Reyna Diaz and a second by Rev. Douglas Edwards.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

15.6. Change Order No. 2 for Northview Intermediate School Restroom Upgrade Project

Motion Passed: Approve Change Order No. 2 for the Northview Intermediate School Restroom Upgrade Project. This change order adds \$4,045.35 to the current contract amount, for a total of \$82,213.95. Additional work by the contractor was required due to unforeseen site conditions. Passed with a motion by Rev. Douglas Edwards and a second by Mrs. Reyna Diaz.

Yes Mr. Ken Bell  
Yes Mrs. Reyna Diaz  
Yes Rev. Douglas Edwards  
Yes Mr. Tom Reyes  
Yes Mrs. Cheryl Taylor

16. NON-AGENDIZED ITEMS BY BOARD MEMBERS AND SUPERINTENDENT FOR DISCUSSION ONLY:

Minutes:

Mr. Reyes - Was honored to attend Valley View and Andres Duarte, Northview, and Duarte High promotions. All went well except at the high school, where he noticed high heels being worn and there was no flag salute. Suggested next year elementary promotions be staggered so that board members could attend the events at all the schools.

Mrs. Taylor - Welcomed the new employees and echoed the comments made by Mr. Reyes regarding the absence of a flag salute at the Duarte High graduation and does not want that to happen again next year.

Rev. Edwards - Acknowledged the positive comments made about the Valley View PTA considering the challenges they have had in the recent past.

Mr. Bell - Stated it was a good meeting. We have significant challenges, but we will be fine.

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Dr. Mucerino - Announced that next week there would be three meetings: the special joint meeting with the city council, the RPAC, and the regular board meeting. Also shared that he would be presenting the CAP and OCSA to the city council at the joint meeting, and Dr. Opacic would also be in attendance at that meeting.

## 17. CALENDAR OF COMING ACTIVITIES IN THE DISTRICT

17.1. Board of Education Activities

17.2. Education Center Activities

## 18. CLOSED SESSION

## 19. GENERAL SESSION FOR ACTION

## 20. ADJOURNMENT

Motion Passed: Adjourned the meeting in recognition and gratitude to all those that helped save our city in the recent fires. Passed with a motion by Rev. Douglas Edwards and a second by Mr. Tom Reyes.

Yes Mr. Ken Bell

Yes Mrs. Reyna Diaz

Yes Rev. Douglas Edwards

Yes Mr. Tom Reyes

Yes Mrs. Cheryl Taylor

Minutes:

Meeting adjourned at 9:45 p.m. The next regular meeting of the Board of Education is scheduled for Thursday, June 30, 2016, at 7:00 p.m., in the Duarte Performing Arts Center, 1401 Highland Ave., Duarte.

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Dr. Allan Mucerino, Superintendent

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Ken Bell, President