



Please consider this a Memorandum of Understanding between the below signed school district and A&I Advisors, Inc. to provide preparation and consulting services related to the Department of Health Care Services Cost and Reimbursement Comparison Schedule (CRCS).

The CRCS report is required to be submitted to CDHCS no later than the current deadline as established by CDHCS (November 30<sup>th</sup>, 2015). Participants in the LEA Medi-Cal Billing Option (LBO) Program are required to annually certify, through the CRCS process, that the public funds expended to provide LBO Program services are eligible for federal financial participation. Therefore, continued enrollment in the LBO Program is contingent upon timely submission of the CRCS each fiscal year. Failure to meet this requirement may result in removal from the LBO Program.

A&I Advisors' responsibilities will be to request from the District the state required data and will process this data according to the California DHCS published guidelines. This agreement will encompass all time spent preparing, reviewing, and analyzing CRCS reports, DHCS CRCS audit reviews, and consulting regardless of Fiscal Year of submission. A&I Advisors will not be held responsible for the overpayment or underpayment outcome of the submitted CRCS report.

The District is responsible for providing timely and accurate financial and personnel data as requested by A&I Advisors to complete the form on the District's behalf. District shall account for all revenues and expenditures as required by the CRCS guidelines. Unless otherwise agreed, District shall use a CRCS Data Request form provided by A&I Advisors. District agrees to forward DHCS communication in a timely manner for consideration of review and analysis. District will also provide a timely review, certification and submission of the CRCS report once completed. This includes:

- Salary and Benefits
- Practitioner Hours and FTE's
- Program Expenditures
- Contractor Costs

A & I Advisors' fee will be billed as work is completed and at a rate of \$125.00/hour. The term of this agreement is for Fiscal Year 2015-2016.

Sincerely,

For the District

For A&I Advisors

District Name: Brawley Elementary School District

By:  By: \_\_\_\_\_

Name: Ron Garcia Name: Chuck Muirhead

Title: Superintendent Title: CEO

Date: 6/24/2016 Date: \_\_\_\_\_