

TO: Donald Evans, Ed.D., Superintendent
FROM: Delia Ruiz, Assistant Superintendent, Human Resources
DATE: September 7, 2016
SUBJECT: APPROVAL OF HUMAN RESOURCES REPORT
 FOR CLASSIFIED EMPLOYEES
 The following is submitted for approval.

CLASSIFIED EMPLOYEES

Name	Classification (Limited Term, Provisional, Temporary, Probationary, or Permanent)	Position	FTE	Location	Date (From)	Date (To)
<u>SEPARATIONS</u>						
Berreman, Pusadee	Permanent	Student Body Account Technician	0.60	Berkeley High	08/15/16	
Fonteno, Amber	Permanent	Library Media Specialist	0.90	Thousand Oaks	08/08/16	
King, Vanessa	Permanent	Nutrition Services Satellite Operator I	0.73	Jefferson	08/21/16	
Levingston, Terry	Probationary	School Bus Driver	0.83	Transportation	08/26/16	
Tobias, Minnie	Permanent	Instructional Assistant II, Special Ed.	0.80	Berkeley High	08/16/16	
<u>RETIREMENT</u>						
Henderson, Carolyn	Permanent	Nutrition Services Satellite Operator I	0.93	King Middle	6/30/2016 Hire Date: 09/09/02	
<u>LEAVES</u>						
Alves, Victor	Permanent	Storekeeper	0.50	Purchasing	08/16/16	01/01/17
Hudson, Cecelia	Permanent	School Bus Driver	0.97	Transportation	08/26/16	09/21/16
Jackson, Aaron	Permanent	Nutrition Services Assistant	1.00	Nutrition Services Central Kitchen	08/26/16	01/29/17
Miller, Tracy	Permanent	Nutrition Services Satellite Operator I	0.73	Emerson	08/26/16	12/01/16
Phillips, Paula	Permanent	Administrative Assistant	0.40	Education Services	07/01/16	06/30/16
<u>NEW HIRE/REHIRE</u>						
Arechiga Jr, Enrique	Probationary	School Bus Driver	0.80	Transportation	08/26/16	*
Dews, Paisley	Probationary	Human Resources Technician	1.00	Human Resources	08/16/16	*
Macchiavello, Genaro	Probationary	Lead Grounds Gardener	1.00	Maintenance	08/22/16	*
<u>NEW ASSIGNMENT</u>						
Adams-Carmichael, Teri	Permanent	Instructional Assistant ECE	From: 0.80 To: 1.00	Hopkins Preschool	08/01/16	
Fleming, Robert	Probationary	Custodian II	1.00	LeConte	08/22/16	*
King, Vanessa	Permanent	Custodian I	From: 0.27 To: 1.00	Washington CDC/Preschools	08/22/16	
Mahey, Lorraine	Probationary	Administrative Assistant II	1.00	Education Services	09/01/16	*
Willis, Marian	Permanent	Instructional Assistant ECE	From: 0.47 To: 0.87	King CDC Hopkins Preschool	08/02/16	
Wilson, Marqueax	Permanent	School Administrative Assistant, ECE	From: 1.00 To: 0.60	King CDC	08/01/16	
<u>LIMITED TERM/PROVISIONAL/TEMPORARY</u>						
Arechiga Jr, Enrique	Limited Term	School Bus Driver	1.00	Transportation	08/01/16	08/25/16
Bivins, Mishern	Provisional	Student Welfare & Attendance Specialist	1.00	Admissions	07/05/16	11/15/16
Blanco, Karime	Provisional	School Administrative Assistant, ECE	1.00	Hopkins Preschool	07/05/16	08/14/16

LIMITED TERM/PROVISIONAL/TEMPORARY CON'T.

Jasso, Reyna	Provisional	Instructional Assistant	0.70	LeConte	08/30/16	12/31/16
Johnson, Brenda	Provisional	Executive Assistant I	1.00	Education Services	08/01/16	TBD
Jones, Lisa	Provisional	Instructional Assistant	0.33	Cragmont	08/29/16	12/16/16
Jones, Tara	Provisional	School Administrative Assistant II	1.00	Cragmont	08/22/16	TBD

LIMITED TERM/PROVISIONAL/TEMPORARY

Reed, David	Provisional	Library Media Specialist	0.80	Thousand Oaks	08/30/16	TBD
Sajous, Claudia	Provisional	Administrative Assistant II	1.00	Education Services	07/01/16	TBD
Spiker, Sandy	Limited Term	School Administrative Assistant II	0.40	King CDC (TK Annex)	08/24/16	TBD
Woudstra, Lai	Provisional	Student Body Account Technician	0.60	Berkeley High	08/29/16	TBD

*Upon completion of six work months

** Upon completion of twelve work months