

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

August 16, 2016

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President David Sagal on August 16, 2016, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members David Sagal, Dan Jeffries, Ellen Multari and Brent Kuszyk.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the four Governing Board Members, Superintendent Wendy Sinnette, Assistant Superintendent Anais Wenn, Chief Business & Operations Officer Mark Evans, Assistant Superintendent Jeff Davis and Chief Technology Officer Jamie Lewsadder. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. David Sagal, President
 Mr. Dan Jeffries, Vice President
 Mrs. Ellen Multari, Member
 Mr. Brent Kuszyk, Member

OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS

None.

REPORT OUT OF CLOSED SESSION

Mr. Sagal reported that in Closed Session the Governing Board unanimously approved a non-due process settlement agreement signed July 19, 2016 with a 4:0 vote. The Governing Board also unanimously approved an additional non-due process settlement agreement signed July 19, 2016 with a 4:0 vote.

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were four Governing Board Members, Ms. Sinnette, Mrs. Wenn, Mr. Evans, Dr. Davis, Ms. Lewsadder and Executive Assistant to the Superintendent Kim Bergner. There were approximately 12 people in the audience. Mr. Sagal asked Mirjam Swanson to lead the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

It was moved and seconded (Multari/Jeffries) to approve the minutes of May 10, 2016. The motion to approve the minutes of May 10, 2016 was adopted unanimously.

REPORTS

1. Superintendent's Report

Ms. Sinnette provided an enrollment update reporting that over 400 new resident and permit students enrolled over the summer. She stated that the district experienced an excellent first day of school and campuses are in stellar shape. We are starting the school year with 22 new

certificated staff. The first Buy Back Day of 2016-17 had elementary teachers training on Everyday Math and 6th grade teachers training on Math in Focus. 7-12 staff engaged in professional development linked to local priorities in the Local Control Accountability Plan. There is positive energy throughout the district.

At the September meeting Ms. Sinnette will present the Superintendent Goals for 2016-17.

The ribbon cutting ceremony for the LCHS track and field will take place Thursday, August 19 at 8:30 a.m. The project came in on-time and under budget.

Ms. Sinnette reported on the district's revised attendance policy.

2. **President's Report**

Mr. Sagal acknowledged the valuable contributions made to LCUSD by the army of parent volunteers who work diligently to support our schools, our teachers and our administrators. He reported on the value of the strong support the district receives from its volunteers. The PTA alone logged 118,000 volunteer hours last year. On behalf of the Governing Board, Mr. Sagal expressed gratitude to all of the parent volunteers and stated that they are appreciated and valued.

3. **Chief Business & Operations Officer**

Mr. Evans provided an update on the opening of school and the last minute tasks performed to prepare for the first day of the school year. He reported that the LCHS field replacement is complete and the field is usable. A final walk through will be performed to make sure all punch list items have been completed satisfactorily.

Mr. Evans commended the custodial crew and maintenance staff for their hard work over the summer to prepare the sites for the 2016-17 school year.

REVIEW OF AGENDA

None.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

Belinda Randolph, LCHS parent regarding the district's attendance policy.

PROPOSED ACTION ITEMS

1. **First Reading**

- a. ***Approve Summary of Revenue and Expenditures for 2015-2016 (Unaudited), Needed Revisions to the Adopted Budget, Budget Transfer for Deferred Maintenance, and Review of Current Budgetary Projections for 2016-2017 and Future Years, R13-16-17.** It was moved and seconded (Multari/Jeffries) to approve the summary of District revenue and expenditures for 2015-16 (Unaudited) and the Revised Budget for 2016-17 to and the cash transfers from the General Fund 01.0 to Deferred Maintenance Fund 14.0 in the amount of \$441,448, to the Cafeteria Fund 13.0 in the amount of \$48,045, to the Post Employment Benefit Fund 20.0 in the amount of \$125,000, and \$16,000 to the General Fund from the Lease Interruption Fund 17.1 and a cash transfer for 2015-16 of \$14,287.99 to the General Fund from the Lease Interruption Fund 17.1. Mr. Evans reported on the unaudited revenue and expenditures for 2015-2016, minor revisions to the adopted budget and the budget transfers were requested by the Governing Board. Mr. Evans provided clarification on the Budget Assumptions regarding negotiated salary increases. The motion to approve the summary of District revenue and expenditures for 2015-16 (Unaudited) and the Revised Budget for 2016-17 to and the cash transfers from the General Fund 01.0 to

Deferred Maintenance Fund 14.0 in the amount of \$441,448, to the Cafeteria Fund 13.0 in the amount of \$48,045, to the Post Employment Benefit Fund 20.0 in the amount of \$125,000, and \$16,000 to the General Fund from the Lease Interruption Fund 17.1 and a cash transfer for 2015-16 of \$14,287.99 to the General Fund from the Lease Interruption Fund 17.1 was adopted unanimously.

- b. ***Financial Advisor Contract with Fieldman, Rolapp & Associates, R14-16-17.** It was moved and seconded (Multari/Kuszyk) to approve the financial advisor contract with Fieldman, Rolapp & Associates. Mr. Evans introduced Adam Bauer, Chief Executive Officer/President of Fieldman, Rolapp & Associates. Mr. Bauer discussed the role of a financial advisor and the history of the company. The Governing Board asked clarifying questions regarding the contract. It was agreed to modify the contract to clarify a 30 day cancellation clause. Ms. Sinnette reported that she and Mr. Evans interviewed several firms and agreed that Fieldman, Rolapp & Associates would be a good fit for the district. The motion to approve the financial advisor contract with Fieldman, Rolapp & Associates was adopted unanimously.
- c. ***Approve Contract with Public Finance Strategies, LLC., DBA TBWB Strategies LLC. (“TBWB”) Regarding District General Obligation Bond Measure Planning Efforts, R15-16-17.** It was moved and seconded (Jeffries/Multari) to approve the contract with Public Finance Strategies, LLC., DBA TBWB Strategies LLC., (“TBWB”) Regarding District General Obligation Bond Measure Planning Efforts. Mr. Sinnette reported on the contract with Charles Heath. She reported on the services that TBWB would provide to the district. She stated that the district worked well with Mr. Heath during the Parcel Tax election and that Mr. Heath has a positive work experience with Fieldman, Rolapp & Associates. The motion to approve the contract with Public Finance Strategies, LLC., DBA TBWB Strategies LLC., (“TBWB”) Regarding District General Obligation Bond Measure Planning Efforts was adopted unanimously.
- d. **Approval of Board Policy Revisions, R9-16-17.** This is a First Reading item. Ms. Wenn presented Board Policy revisions on BP 5144 Discipline and BP 5144.1 Suspension and Expulsions/Due Process. Administrative Regulation revisions were also presented for Governing Board review. This item will come back to the Governing Board for review and adoption at the next regularly scheduled Governing Board meeting.
- e. **Revision of Board Policy 5123: Promotion/Retention, R10-16-17.** This is a First Reading item. Ms. Wenn reported on the change from the semester to trimester model. The board policy revisions presented reflect those changes. She reported that there was only one retention last year. This item will come back to the Governing Board for adoption at the next regularly scheduled Governing Board meeting.

.Consent Agenda

It was moved and seconded (Multari/Jeffries) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P3-16-17.** The Governing Board approved the Personnel Report as follows: *Certificated*: New Hires: Shannon Adams-Rangel, Nanor Aghamal, Michael Barker, Taiz Carnewal, Kimberly Hardash, Sherry Higgins, Catherine Hsieh, Santiago Irigoyen, Chul Jang, Steven Johnson, Anya Lloyd, Ayarpi Melikyan, Christina Melkonian, Kathryn Otis-Herrera, Nancy Rappard, Michael Sandoval, Amy Sember, Pamela Trimberger, Katherine VanStelle, Eric Wong, Jamie Zimpelman. Resignation: Alex Valadez, Amy Wawrychuk. . *Classified*: New Hires: Karen Contreras, Vanessa Dorago, Bailey Eskew, Bijan Jackson, Bruce Lourie, Megan Martin, Mario Meraz, Yvette Minjarez, Jacqueline Rabe, Jessica Reyes, Jeannie Salinas, Yolanda Sanchez, Shecola Turner. Modification: Victor Castano, Paulla Ewoldsen, Devin McCullin, Tiffany Nakawatase. Resignation: Nanor Aghamal, Maria Alsina, Kanyarat Konsue.

- b. Elementary Instrumental Music Agreement with Assistance League of Flintridge, R8-16-17.** The Governing Board approved the 2016-2017 Elementary Instrumental Music Agreement with Assistance League of Flintridge.
- c. Designation of CIF League Representatives, R16-16-17.** The Governing Board approved the designation of Kristina Kalb and Ian McFeat as CIF League Representatives for 2016-17.
- d. Lease Agreement for LCHS Copiers, R12-16-17.** The Governing Board approve the lease agreement with So Cal Technologies for La Cañada High School copiers.
- e. Notice of Completion, R11-16-17.** The Governing Board approved the Notice of Completion for AFES Bid Division 02 Sitework Construction; Bid Division 09 Finishes; and Bid Division 15 Mechanical as of August 1, 2016.
- f. Purchase Order List 4-16-17.** The Governing Board approved Purchase Order List 4-16-17.

COMMUNICATIONS

Mrs. Multari discussed the email from Jeff Frost regarding AB2835. It was requested that a resolution regarding AB2835 come to the Governing Board for discussion.

Mr. Jeffries asked about accountability of supplemental grant dollars. Mr. Evans will continue to monitor any changes to accounting requirements for supplemental funding.

Mr. Jeffries thanked and welcomed Chief Technology Officer Jamie Lewsadder to Cabinet and expressed his pleasure with the ease of online first day packets.

Ms. Sinnette reported on a request from Superintendent Geoff Yantz for Governing Board discussions regarding LCAP “losers” and how to advocate for those districts whose LCAP supplemental and concentration funding is under 25%.

Ms. Wenn asked for Governing Board attendance at the NGSS Steering Committee and Math Textbook Adoption Committee.

Dr. Davis welcomed all new employees and thanked all those that participated on the interview panels over the summer.

Ms. Lewsadder reported that most of the 5th, 6th, 7th and 8th graders showed up for the first day of school with their chromebooks.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:10 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, September 6, 2016 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

Wendy K. Sinnette, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Kaitzer Puglia, Clerk

Date